Florida PALM
Planning, Accounting, and Ledger Management

Department of Financial Services
Executive Steering Committee
Meeting Minutes

Date	03/29/2023	Time	2:00 – 4:00 p.m.
Location	Department of Financial Services, Division of Workers' Compensation 1579 Summit Lake Dr Room 115 Tallahassee, Florida 32317		
Objective	Executive Steering Committee Meeting Minutes		
Attendees	**Executive Steering Committee:** Steven Fielder, Chair (DFS); ~~James Grant (FDS);~~ Hunter Jones (FWC); Mike Jones (EOG); Matt Kirkland (DOE); Angie Martin (DFS); Mark Merry (DFS); Tomy Mollas (DMS); Robin Naitove (FDOT); Cliff Nilson (DMS); Jennifer Pelham (DFS); ~~Shannon Segers (DOR);~~ Christina Smith (EOG); Lynn Smith (DBPR); Scott Stewart (DFS); Dan Zimmerman (DEP) **Speakers:** Matt Cole (Accenture); Jimmy Cox (DFS); Steven Fielder (DFS)		
Attachments/ Related Documents	• SSI Contract, Attachment 8 Deliverable Acceptance Criteria • SSI Contract, Attachment 2 Payment Schedule		

Meeting audio is available on https://myfloridacfo.com/floridapalm/oversight.

Opening Remarks and Roll Call: Facilitated by Steven Fielder, Chair
Mr. Steven Fielder called the meeting to order at 2:00 p.m. with a roll call of the Executive Steering Committee (ESC) members. Fourteen members were present. A quorum was met.

Presentation: Facilitated by Matt Cole, Jimmy Cox, Steven Fielder
Mr. Jimmy Cox continued the review of Attachment 8 Deliverable Acceptance. The review completed with no further questions or feedback.

Mr. Cox began discussion on Attachment 2 Payment Schedule. A portion of the Attachment 2 discussion was held in the shade from 2:50 p.m. to 3:35 p.m. The meeting resumed in public. Mr. Fielder asked if there were additional questions, concerns, or points of discussion from the ESC members or from the public. A voting action was held to approve the Amendment 8 of the SSI Contract and Attachments (1, 2, 5.1, 5.2, 6, 8, 10). The ESC voted unanimously to approve the Amendment 8 contract and attachments.

Next Meeting: Facilitated by Steven Fielder
The next meeting is scheduled for April 26. The meeting adjourned at 4:00 p.m.