

<b>Date</b>	01/25/2023	<b>Time</b>	2:00 – 4:00 p.m.
<b>Location</b>	Department of Children and Families 2415 N Monroe Street Room C100 Tallahassee, Florida		
<b>Objective</b>	Executive Steering Committee Meeting Minutes		
<b>Attendees</b>	<p><b>Executive Steering Committee:</b>                  Steven Fielder, Chair (DFS); <del>James Grant (FDS); Hunter Jones (FWC); Mike Jones (EOG); Matt Kirkland (DOE); Angie Martin (DFS); Mark Merry (DFS); Tomy Mollas (DMS); Robin Naitove (FDOT); Cliff Nilson (DMS); Jennifer Pelham (DFS); Shannon Segers (DOR); Christina Smith (EOG); Lynn Smith (DBPR); Scott Stewart (DFS); Dan Zimmerman (DEP)</del></p> <p><b>Speakers:</b> Jimmy Cox (DFS); Steven Fielder (DFS); Nikki Klein (DFS); Kimberly Nichols (PCG); Nicolle Suvada (PCG); Tommy Werner (DFS)</p>		
<b>Attachments/ Related Documents</b>	<a href="#">Presentation</a>		

Meeting audio is available on <https://myfloridacfo.com/floridapalm/oversight>.

**Opening Remarks and Roll Call: Facilitated by Steven Fielder, Chair**

Mr. Steven Fielder called the meeting to order at 2:00 p.m. with a roll call of the Executive Steering Committee (ESC) members. Eleven members were present.

**Presentation: Facilitated by Jimmy Cox, Nikki Klein, Kimberly Nichols, Nicolle Suvada, Tommy Werner**

Mr. Tommy Werner gave an update on risks, issues, and the budget. Ms. Nikki Klein gave an overview of new Readiness Workbook tasks for the 2023 calendar year.

The Independent Verification and Validation (IV&V) team gave their assessments on Project activities and update on the assessment required in Florida PALM Proviso.

Mr. Jimmy Cox gave an update on Amendment 8, including:

- Updated Amendment 8 review schedule and meeting cadence
- Financials Wave and Payroll Wave implementation approach and considerations
- Statement of Work updates
- Updated implementation timeline

**Next Meeting: Facilitated by Jimmy Cox**

The next meetings are scheduled for February 27 – March 3. The meeting adjourned at 4:00 p.m.