

<b>Date</b>	10/26/2022	<b>Time</b>	2:00 – 4:00 p.m.
<b>Location</b>	Florida Department of Transportation 605 Suwannee Street Tallahassee, Florida 32399 Hayden Burns Building Auditorium		
<b>Objective</b>	Executive Steering Committee Meeting Minutes		
<b>Attendees</b>	<p><b>Executive Steering Committee:</b>            Steven Fielder, Chair (DFS); <del>James Grant (FDS)</del>; Hunter Jones (FWC); Mike Jones (EOG); Matt Kirkland (DOE); Julie Madden (AHCA); <del>Angie Martin (DFS)</del>; Mark Merry (DFS); Tomy Mollas (DMS); Robin Naitove (FDOT); Cliff Nilson (DMS); Jennifer Pelham (DFS); Shannon Segers (DOR); Christina Smith (EOG); Lynn Smith (DBPR); Warren Sponholtz (DEP); Scott Stewart (DFS)</p> <p><b>Speakers:</b> Jason Adank (DOT); Jimmy Cox (DFS); Steven Fielder (DFS); Nicolle Suvada (PCG); Tommy Werner (DFS)</p>		
<b>Attachments/ Related Documents</b>	<a href="#">Presentation</a>		

Meeting audio is available on <https://myfloridacfo.com/floridapalm/oversight>.

**Opening Remarks and Roll Call: Facilitated by Steven Fielder, Chair**

Mr. Steven Fielder called the meeting to order at 2:00 p.m. with a roll call of the Executive Steering Committee (ESC) members. Fifteen members were present. Mr. Fielder welcomed new members Christina Smith representing OPB, Tomy Mollas representing DMS, and Hunter Jones representing FWC.

**Presentation: Facilitated by Jason Adank, Jimmy Cox, Nicolle Suvada (PCG), Tommy Werner**

Mr. Tommy Werner gave an update on risks, issues, and the budget. Mr. Jason Adank gave an update from the Advisory Council, reporting the Data Management Collaboration Workgroups coordinated by DFS Accounting and Auditing have begun. Mr. Jimmy Cox gave an update on CMS remediation, production support and Project activities, including:

- A treasury update on the new investment accounting management system and the cash management audit required by Proviso
- CMS remediation activities required by Proviso were shown complete, as well a list of active Florida PALM Solution tickets and enhancement requests under review
- The Information Warehouse Assessment goals, requirements, and progress status
- The progress status for the Personalized Agency Working Sessions, necessary leadership actions, areas for consideration (other than pure accounting considerations), and planning reminders.

The Independent Verification and Validation team gave their assessments on Project activities.

No action items resulted from the meeting.

**Next Meeting: Facilitated by Jimmy Cox.**

The next meeting is scheduled for November 16. The November meeting date was adjusted due to holidays. The meeting adjourned at 3:25 p.m.