

Date	11/16/2022	Time	2:00 – 4:00 p.m.
Location	Florida Department of Transportation 2415 N Monroe Street Room C100 Tallahassee, Florida		
Objective	Executive Steering Committee Meeting Minutes		
Attendees	<p>Executive Steering Committee: Steven Fielder, Chair (DFS); James Grant (FDS); Hunter Jones (FWC); Mike Jones (EOG); Matt Kirkland (DOE); Julie Madden (AHCA); Angie Martin (DFS); Mark Merry (DFS); Tomy Mollas (DMS); Robin Naitove (FDOT); Cliff Nilson (DMS); Jennifer Pelham (DFS); Shannon Segers (DOR); Christina Smith (EOG); Lynn Smith (DBPR); Warren Sponholtz (DEP); Scott Stewart (DFS)</p> <p>Speakers: Jimmy Cox (DFS); Steven Fielder (DFS); Nikki Klein (DFS); Nicolle Suvada (PCG); Tommy Werner (DFS)</p>		
Attachments/ Related Documents	Presentation PCR92: Production Enhancements PCR93: Investment Accounting Integration		

Meeting audio is available on <https://myfloridacfo.com/floridapalm/oversight>.

Opening Remarks and Roll Call: Facilitated by Steven Fielder, Chair

Mr. Steven Fielder called the meeting to order at 2:00 p.m. with a roll call of the Executive Steering Committee (ESC) members. Fourteen members were present.

Presentation: Facilitated by Jimmy Cox, Nikki Klein, Nicolle Suvada, Tommy Werner

Mr. Tommy Werner gave an update on risks, issues, and the budget. Mr. Jimmy Cox and Nikki Klein gave an update on Amendment 8 and Project activities, including:

- The Contract and Attachment 10 - Service Level Agreement are with the House and Senate and IV&V for review and feedback prior to ESC review
- The progress status for the Personalized Agency Working Sessions, checkpoints, and agency follow-up
- The requirements review progress status and scheduled completion date
- PCR92 Production Enhancements to support better reporting, automation, and reconciliations
- PCR93 Investment Accounting Integration to implement a General Ledger interface identified for the Financials Wave earlier to interface with the new Investment Accounting Solution

The Independent Verification and Validation (IV&V) team gave their assessments on Project activities.

Action Items:

- Send the Contract and Attachment 10 to ESC members for review

Next Meeting: Facilitated by Jimmy Cox

Meetings specific to Amendment 8 review will be held on December 12 and 13. The next regular ESC meeting is scheduled for December 14. The meeting adjourned at 3:25 p.m.