

Florida **PALM**

Planning, Accounting, and Ledger Management



EXECUTIVE STEERING COMMITTEE

DEPARTMENT OF FINANCIAL SERVICES

MARCH 27, 2023



PROJECT RISKS/ISSUES AND BUDGET

TOMMY WERNER



Florida PALM Project Update

Budget – Fiscal Year 22-23

FY 2022-2023 Spend Plan Summary As of February 28, 2023

Category	Projected FYTD	Incurred FYTD	Released FYTD	Release Remaining
FLAIR System Replacement	\$16,737,026	\$16,737,026	\$20,100,103	\$3,363,077
CMS Remediation and Stabilization	\$1,000,000	\$1,000,000	\$1,000,000	\$0
Production Support	\$5,530,850	\$5,530,850	\$6,131,839	\$600,989
Oracle Software and Maintenance	\$1,113,203	\$1,113,203	\$1,114,424	\$1,221
Operational Project Administration	\$56,138	\$56,138	\$135,620	\$79,482
Staff Augmentation	\$652,510	\$652,510	\$1,076,300	\$423,790
Information Warehouse Assessment	\$487,096	\$487,096	\$500,000	\$12,904
Facilities and Maintenance	\$634,975	\$634,975	\$714,420	\$79,445
Revert/Appropriate from FY 21-22	\$7,262,254	\$7,262,254	\$8,392,500	\$1,130,246
Implementation Services	\$0	\$0	\$1,035,000	\$1,035,000
Contingency	\$0	\$0	\$0	\$0
Settlement Agreement	\$5,991,399	\$5,991,399	\$5,991,399	\$0
Salaries & Benefits	\$3,877,451	\$3,877,451	\$6,525,356	\$2,647,905
HR Transfer and Risk Management Insurance	\$19,269	\$19,269	\$23,377	\$4,108
Total:	\$26,625,145	\$26,625,145	\$32,640,235	\$6,015,090



Florida PALM Project Update

Risks and Issues 22-23

- ▶ Since the last ESC meeting, no Risks or Issues have been opened or closed
- ▶ Issue 27 – Schedule delays prevented a fully committed Project schedule
- ▶ There are no open Risks with a score of 15 or greater



INDEPENDENT VALIDATION AND VERIFICATION (IV&V)

CONTENT PROVIDED BY
PUBLIC CONSULTING GROUP



IV&V Update

Amendment 8 Attachments Reviewed in 2023

The Florida PALM IV&V Team received the following Amendment 8 Attachments for review on these dates:

Attachments	Description	IV&V Received Dates
5.1	Business Requirements	03/06/23
5.2	Customizations	03/06/23
8	Deliverable Acceptance Criteria	03/13/23
2	Payment Schedule	03/14/23



IV&V Update

Amendment 8 Attachments Reviewed in 2023

- ▶ IV&V received and reviewed the Amendment 8 Business Requirements, Customizations, Deliverable Acceptance Criteria, and Payment Schedule Attachments.
- ▶ IV&V discussed questions and feedback on the documents with Florida PALM Project Team representatives on 3/22/23 and 3/23/23.
- ▶ Additionally, IV&V discussed responses to the Florida PALM Project Team comments on the first IV&V review of the Statement of Work and Definitions.
- ▶ Initial review of all Amendment 8 Attachments is now complete, although further review may be conducted upon Florida PALM Project Team request.



IV&V Update

Florida PALM Project Agency Status Reports

- ▶ IV&V reviewed the Agency Status Reports to improve them as a tool of Agency communication with the Florida Legislature and ESC and discussed the context of their implementation and usage with the Florida PALM Project Team.
- ▶ IV&V reviewed industry best practices and leveraged our experience in what has worked in similar projects in other states.
- ▶ IV&V shared final results and recommendations with the Florida PALM Project Team in the 3/17/23 IV&V Weekly Status Report.



IV&V Update

Open Findings

- ▶ IV&V currently has no Open Findings.



IV&V Update

Florida PALM Comprehensive Assessment

- ▶ The final version of the Comprehensive Assessment was submitted to the Florida PALM Distribution List on 3/7/23 and included a recommended timeline for implementation of IV&V recommendations as well as comments and feedback from DFS.
- ▶ The Comprehensive Assessment Team presented the assessment at a hearing before the House State Administration & Technology Appropriations Subcommittee along with the Florida PALM Project Team on 3/7/23.



PROJECT UPDATE

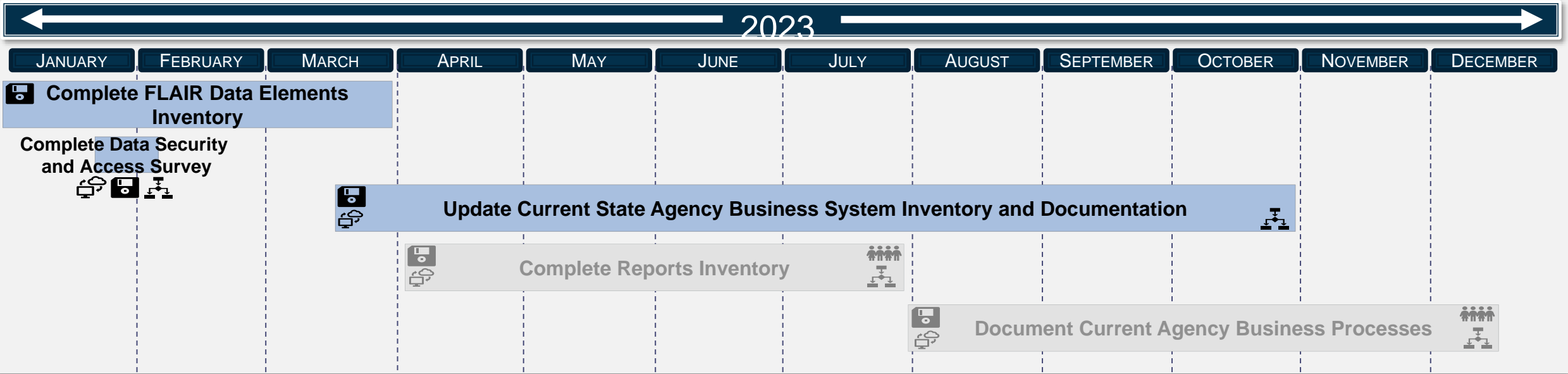
JIMMY COX, NIKKI KLEIN,
DEANA METCALF



Florida PALM Project Update

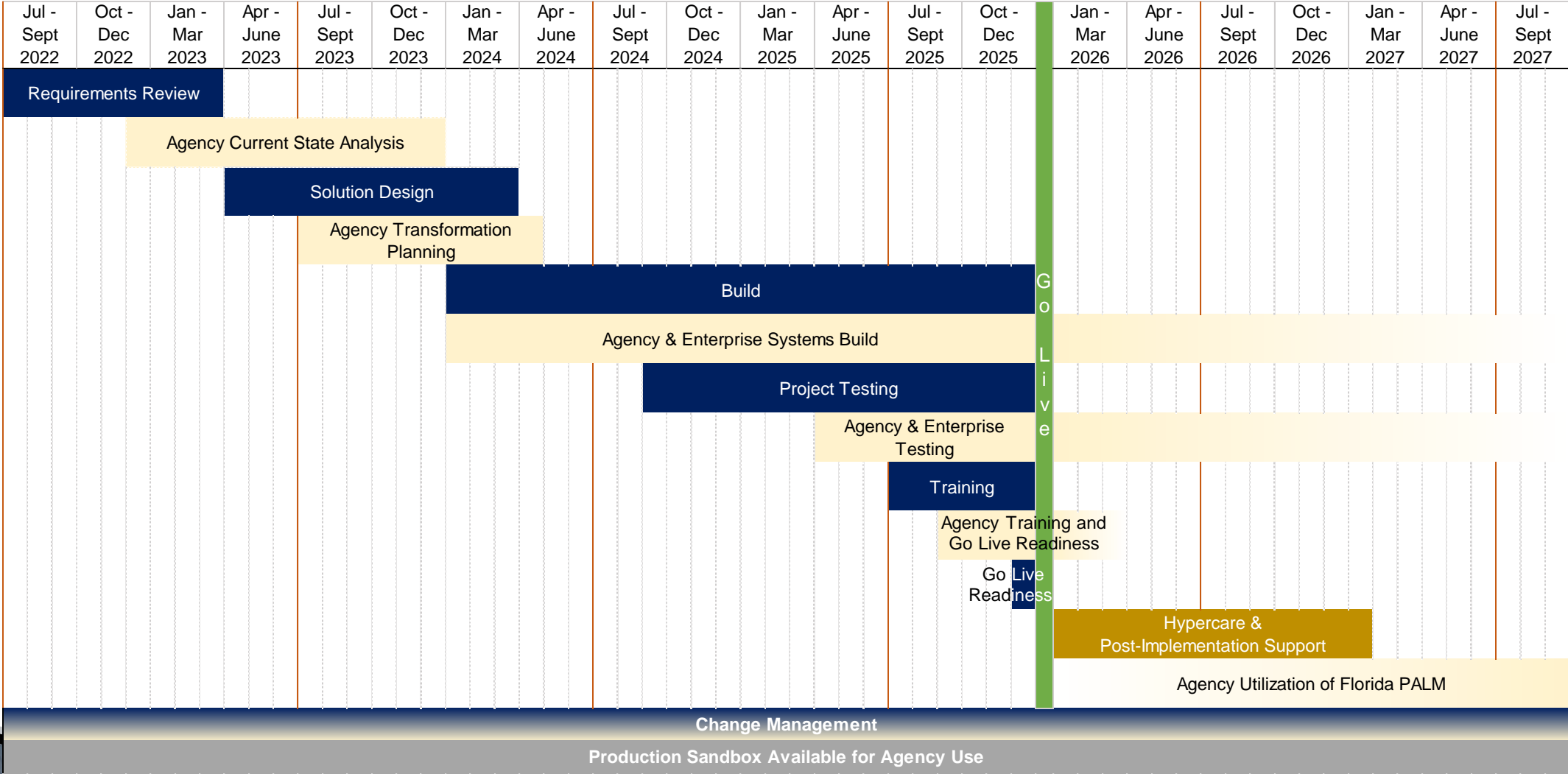
Readiness Activities

- ▶ March 21 Town Hall
- ▶ RW Task to Update Current State Agency Business System Inventory and Documentation



Florida PALM Project Update

Project and Agency Activities



Legend

- Agency Activity
- Project Activity



Florida PALM Project Update

Project Change Requests

- ▶ Project Change Requests
 - PCR97 – GLE011 Zero Dollar Budget Journals
 - PCR98 – GLR150 Balance Summary Register Report



Florida PALM Project Update

- ▶ Legislative Session Updates
- ▶ Amendment 8 Review



SSI Contract Approval

Approach and Ground Rules

- ▶ Start with discussion of changes to previously reviewed attachments
- ▶ Members provide feedback as each document is discussed
- ▶ Move to discussion of remaining attachments, beginning with Project team overview and summary
- ▶ Audience attendees may be asked to leave the meeting for discussion of confidential or proprietary information



SSI Contract Approval

Cadence for the Week

- ▶ Attachments Previously Reviewed
 - Attachment 6 - Definitions
 - Contract Document
 - Attachment 1 – Statement of Work
 - Attachment 10 – Service Level Agreement
- ▶ Remaining Attachments
 - Attachment 5.1 – Business Requirements
 - Attachment 5.2 – Customizations
 - Attachment 8 – Deliverable Acceptance Criteria
 - Attachment 2 – Payment Schedule
- ▶ Vote on Amendment 8 package (Contract and all Attachments)



UPCOMING

JIMMY COX



Florida PALM Project Update

Upcoming Meetings

- ▶ 3/28 – 3/31 Amendment 8 Discussions



CONTACT INFORMATION

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