

1 - STATUS OVERVIEW WITH KEY HIGHLIGHTS

A. Overview of reporting activities for the current period:

During the first quarter of the fiscal year 2020-21, the Florida PALM Team completed the following activities:

- The Project published a [Reporting Approach](#) to describe Florida PALM reporting functionality, reporting activities, and Proviso reports. The Reporting Approach also describes how end users will continue to access data from the Information Warehouse (IW) at the CMS Wave. The Reporting Approach was discussed with the Auditor General. Future meetings will be scheduled with additional stakeholders, including the Office of Economic & Demographic Research.
- The Project published a [CMS Reports Catalog](#) which identifies 59 reports available to end users for the CMS Wave. The Catalog includes a description of each report and identifies the key data elements. The design, build, and test activities have started for these reports and are planned for completion by December 2020.
- All agencies were asked to review the CMS Reports Catalog and provide feedback through completion of a survey (requested via Master Readiness Workplan task RPTG03). The survey included questions about agency reporting processes, use of legacy reporting tools and sources, reporting roles, and specific reporting needs. Survey responses were received from all agencies and will be used to confirm reporting needs for CMS Wave.
- The Project established the CMS Wave Reporting Workgroup, which includes representatives from 12 agencies. The participating agencies include: AHCA, DACS, DBPR, DCF, DEO, DEP, DOH, DOR, DOS, DOT, FDLE, and LEG. The Florida PALM Team conducted a kickoff meeting on September 2, 2020. The kickoff meeting described the timeline and activities for the Workgroup and provided an overview of Florida PALM reporting functionality. Demonstrations for performing an [inquiry](#) and [query](#) in Florida PALM were shared with participants. Additional workgroup meetings are planned for October 14, 2020, November 12, 2020, and December 10, 2020. Topics include the CMS Wave Reports Catalog and review of survey results.

2 - PROGRESS

Reports Status	
Wave	CMS
Total Number of Reports	59
Total Custom Reports	33
Report Design Progress	
Designed	10 completed
Report Development Progress	
Built and Unit Tested	10 in progress
Report Implementation Progress	
CMS Wave Go-Live	July 2021

