In accordance with Proviso language for FY 22/23, the Florida PALM Project is providing an update, as provided by agencies[1], on the progress and cost of each system interface and agency application remediation tasks required for deployment of Florida PALM functionality scheduled through December 31, 2022.

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[1] Status reports submitted by agencies at the time of the Florida PALM Proviso report submission.

Agency for Health Care Administration

Agency Sponsor:	*Sonya Smith, Chief of Financial Services*	Submitted by:	*Phyllis Wander, Agency Liaison/Project Manager*
Status Report Period*:*	*January 1 – January 31, 2023*	Submitted on:	*February 10, 2023*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January, AHCA completed the following activities related to system interfaces and agency business system remediation.

- No additional work has been completed as it relates to interfaces and agency business system remediation; however, during the month of January, AHCA completed the following Florida PALM activities.

- Task 154 – Completed and submitted Sponsor Status Report.
- Task 324 Complete FLAIR data elements inventory
    - Reviewed Tuesday Task Talk.
    - Began identifying the data elements and use of them.
- Task 325 Complete Data Security and Access Survey
    - Attended Tuesday Task Talk.
    - Began completing the survey.
- Attended the Florida PALM Monthly Touchpoint Meeting.
- Continued documentation of Bureau of Financial Services processes and catalogue.

    1 FTE is supporting the transition to Florida PALM on a full-time basis.

    12 FTEs supported the transition to Florida PALM on a part-time basis for the month of January.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI001	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
GLI002	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
GLI006	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
GLI018	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
GLI020	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
GLI051	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
GMI005	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
API002	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
API004	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
API006	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
API031	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API124	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
POI001	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
POI002	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
KKI001	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
KKI009	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
ARI007	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
ARI011	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
ARI024	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
GLI079	SunFocus	TBD	TBD	NA	0.00	0.00	This interface connection is needed, but due to limitation of the Technical Workbook, it could not be submitted in January 2022.
GLI080	SunFocus	TBD	TBD	NA	0.00	0.00	This interface connection is needed, but due to limitation of the Technical Workbook, it could not be submitted in January 2022.

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
POI003	SunFocus	TBD	TBD	NA	0.00	0.00	This interface connection is needed, but due to limitation of the Technical Workbook, it could not be submitted in January 2022.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SunFocus	TBD	TBD	TBD	$4081.20	$28,098.53	Agency Staff costs (1 dedicated FTE) were incurred for activities to support Florida PALM for January 2023.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Agriculture and Consumer Services

Agency Sponsor:	*Alan Edwards,* *Deputy Chief of Staff*	**Submitted by:**	*Thomas Poucher,* *Policy and Budget Director*
Status Report Period*:*	*January 1 – January 31, 2022*	**Submitted on:**	*2/07/2023*

1 - STATUS OVERVIEW

A.   Overview of Agency progress during reporting period:

During the month of January, FDACS worked on the following activities related to system interfaces and agency business system remediation:

- Sponsor 154 - Provide Agency Update for Project Status Reporting for December (Completed)
- Sponsor 162 - Provide Agency Update for Project Status Reporting for January (In progress)
- Business Processes 324 – FLAIR Data Elements Inventory and how data is being used (In progress)
- Configuration Security 325 – Complete Data Security and Access Survey (In progress)
- Conversions 116 - Identify Agency Managed Data Subject to Conversion, Plan for Data Management (In progress)

Agency Application Remediation Progress - FDACS continues to remediate in preparation for Florida PALM.

- For the Accounts Payable system, the second remediation is in the Test environment. Test scripting, and the quality assurance process is completed in preparation for UAT. The third remediation item is being analyzed for a proposed solution.
- For the Accounts Receivable system, the first remediation item is being analyzed for the proposed solution.
- For the Division systems, communications outreach began.

There are 10 FTE members of the PALM Change Champion Network on a part-time basis. The FDACS project team is comprised of six staff augmentation resources full-time, and on a part-time basis, there is a PPMO representative and 40 division representatives. The last of the three additional staff augmentation resources have been onboarded.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Configuration task #107, Share, Review, and Submit Configuration Workbooks	Multiple	2/7/22	TBD				Awaiting workbook availability. Share, review, and submit Configuration Workbook, confirming configuration values for the Financials Wave.
Interfaces Conversions task #115, Update and Confirm Florida PALM Inventory Workbook	Multiple	TBD	TBD				Continuing to refine FDACS' PALM Remediation Team (PRT) Interface and Inventory system (PII) identifying COA. Update and Confirm Florida PALM Inventory Workbook - FL PALM will be providing the revised task start date.
Conversions task #116, Identify Agency Managed Data Subject to Conversion and Create a Plan for Data Management Activities	Multiple	TBD	TBD				Submit a plan of the activities for agency managed data that will be converted and identify what data should be cleansed prior to the Financials Wave. FL PALM will be providing the revised task start date. For the Data Cleanup, planning and analysis activities started on 1/12/23.

Interface Modification for Florida PALM	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Analysis of the Technical Inventory Workbook interfaces identified in TECH121/102. PALM Task on hold. FL PALM will be providing the revised task start date.							
API004 – Outbound Payment Extract File	AIMS	TBD	TBD				AIMS/Disbursements/CATS
AMI008 -Inbound Asset Physical Inventory Load	SATS	TBD	TBD				Strategic Assets Tracking System (SATS)
API020 – Outbound Supplier Data	AIMS	TBD	TBD				AIMS/Disbursements (3 interfaces)
API024 – Outbound Voucher Status	AIMS	TBD	TBD				AIMS/Disbursements (3 interfaces)
API031 – Outbound Voucher Accounting Detail	AIMS	TBD	TBD				AIMS/Disbursements (3 interfaces)
ARI002 – Outbound Customer Data	REV	TBD	TBD				Revenue Receipts Accounting system (REV)
ARI007 – Inbound Deposit Data	REV	TBD	TBD				Revenue Receipts Accounting system
ARI009 – Inbound Customer Data	REV	TBD	TBD				Revenue Receipts Accounting system
ARI011 – Inbound AR Data	REV	TBD	TBD				Revenue Receipts Accounting system
ARI020 – Outbound returned Items Data	REV	TBD	TBD				Revenue Receipts Accounting system
ARI024 – Outbound AR and Deposit Data	REV	TBD	TBD				Revenue Receipts Accounting system

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Interface Modification for Florida PALM	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI001 – Outbound ChartField Values	Multiple	TBD	TBD				All with financial component (9 interfaces)
GLI017 – Outbound Combo Code Extract	Multiple	TBD	TBD				All with financial component (9 interfaces)
PCI001 – Outbound Project Information Extract	AIMS	TBD	TBD				AIMS
PCI004 – Outbound CFDA Extract	AIMS	TBD	TBD				AIMS
PCI005 – Outbound CSFA Extract	AIMS	TBD	TBD				AIMS
POI001 – Outbound Encumbrance Extract	AIMS	TBD	TBD				AIMS
POI002 – Inbound Encumbrance Load	AIMS	TBD	TBD				AIMS

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Comments
Reporting, Business Processes (Financials) task #117, Provide List of Agency Reports Using Agency Business Systems	TBD	TBD				FL PALM will be providing the revised task start date.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Comments
Business Processes (Payroll) task #118, Review and Confirm Understanding of the Payroll Wave Business Process Models	TBD	TBD				FL PALM will be providing the revised task start date.
Business Processes (Payroll) task #119, Identify Any Obstacles Prohibiting the Adoption Payroll Functionality	TBD	TBD				FL PALM will be providing the revised task start date.
Workforce Transition, Sponsor task #110, Review Florida PALM functionality and Agency team structure to determine workforce transformation needs.	TBD	TBD				FL PALM will be providing the revised task start date.
Workforce Transition, Sponsor task #111. Review Florida PALM timeline, functionality, and Agency processes to determine internal communication needs.	TBD	TBD				FL PALM will be providing the revised task start date.

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Comments
Sponsor (Financial, Payroll) task #123, Confirm any actions or requests identified in the Agency Workforce Transformation Plan have been submitted to the appropriate entity.	TBD	TBD				FL PALM will be providing the revised task start date.
Deliverable 1.6 Readiness Steps outlined by Florida PALM - Priority for all tasks identified by Florida PALM.						
Sponsor tasks #126, 130, 136, 141, 146, 152, 154, 162, 169, 173, 180, 189, 198 - Provide Agency Update for Project Status Reporting	Monthly	10th of month	10th of month	$720	$5,594	Ongoing completions by the 10th of the month
Sponsor (CMS) tasks #127, 131, 137 Collect and Provide a report on outstanding Solution Center Incidents and Florida PALM workarounds	Monthly	September, 2022	September, 2022			Completed
Business Processes task #323 Complete and submit the Projects and Grants Survey to inform the Project about how you currently manage project and grants.	10/24/22	11/04/22	11/04/22			Completed

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Comments
Business Processes task #324 Complete FLAIR Data Elements Inventory and document how they are being used.	12/9/22	3/31/23			$284	In progress
Configurations, Security #325 Complete Data Security and Access Survey.	1/23/23	2/3/23				In progress. Survey to inform the FL PALM on how the agency currently manages data security and end user access.
Business Processes, Interfaces #326 Update Current State Agency Business System Inventory and Documentation.	3/13/23	10/27/23				Related task #102. Review and update the list of current Agency Business Systems. Review and confirm documentation of current state technical design for each system. (No further instructions available from Florida PALM for task.)
Business Processes, Conversion, Reporting, Security #327 Complete Reports Inventory.	4/3/23	7/28/23				Complete and submit the Reports Inventory documenting all agency reports that contain FLAIR data. (No further instructions available from Florida PALM for task.)
Business Processes #328 Document Current Agency Business Processes.	7/31/23	12/15/23				Document and submit current agency fiscal and payroll processes, including the people and any agency business systems engaged in the processes.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Comments
Deliverables – 1.1-1.5 and 1.7 Readiness Remediation (4 systems) and Readiness Assessments (2 areas) for Iteration 1, FY 22-23						
1.1 Accounts Payable (AIMS/CATS) - Readiness Remediation	7/1/22	6/30/23		$47,640	$197,000	Prepare for Florida PALM by implementing business process changes and remediating the application as identified by the SMEs while assessing the readiness for Florida PALM.
1.2 Accounts Receivable (REV) – Readiness Remediation	8/1/22	6/30/23		$38,788	$142,649	Prepare for Florida PALM by remediating the application as identified by the SMEs while assessing the readiness for Florida PALM.
1.3 Finance and Accounting (F&A) software systems – Readiness Assessment	9/1/22	10/31/22	10/31/22		$30,362	Completed the readiness assessment and documented the analysis for the Financial Information System (FIS) and Financial Management System (FMS).
1.4 Finance and Accounting (F&A) software systems – Readiness Remediation	11/1/22	2/28/23	N/A	$0	$0	Resources were reassigned to other workstreams pending additional information from Florida PALM's Information Warehouse study.
1.5 Select Division software systems – Readiness Assessment	11/14/22	3/28/23		$5,708	$20,705	Outreach and analysis began for completing a readiness assessment and document findings on a select (limited) set of Division software systems, determined by DIO and OATS.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date _(completed)_	Cost for the Month	Cumulative Cost – FYTD	Comments
1.7 Select Division software systems – Readiness Remediation	3/29/23	6/30/23				Remediate a select set of Division software to prepare for Florida PALM by implementing business process changes and functions within the applications.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
		None that are open.

Department of Business and Professional Regulation

Agency Sponsor:		Submitted by:	*Sally Huggins, Bureau Chief, Finance & Accounting*
Status Report Period:	*January 1 – January 31, 2023*	Submitted on:	*2/10/23*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of January, DBPR completed the following activities related to system interfaces and agency business system remediation: Participated in Florida PALM Executive Steering Committee   Participated in Florida PALM Advisory Council   Continued work with KPMG hired to assist with transition to Florida PALM   0 FTEs are supporting the transition to Florida PALM on a full-time basis.   9 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI003	PALM Data Warehouse						Once FL PALM begins conducting Interface workshops, we hope more information will be provided to help us establish a timeline for creating/remediating any current/future business systems.
API002	PALM Transaction Builder; Versa Regulation						See above comment
API004, API020, API024	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment
API025	PALM Data Warehouse						See above comment
API028	PALM Transaction Builder						See above comment
API031	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API109	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment
API122, API124, API125	PALM Data Warehouse						See above comment
ARI007	Versa Regulation; PALM Transaction Builder						See above comment
ARI012, AR020	PALM Data Warehouse						See above comment
ARI023	PALM Transaction Builder						See above comment
GLI001, GLI002	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment
GLI006	PALM Transaction Builder						See above comment
GLI017	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment
GLI018	PALM Data Warehouse						See above comment

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI020	PALM Transaction Builder						See above comment
GLI031, GLI051	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment
KKI001	PALM Transaction Builder						See above comment
KKI009	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment
KKI016, KKI017	PALM Data Warehouse						See above comment
POI001	PALM Data Warehouse						See above comment
POI002, POI003	PALM Transaction Builder						See above comment

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
PCUPLOAD thru ENTIRE Connection Software						The Spreadsheet upload tools provided would require much more manual input and care to ensure the multiple record types requirements are met, and that the keys or sequences stay correct. This unknown complexity seems to defeat the efficiencies that existed with FLAIR, making it inevitable that some sort of in house automation be created to assist the users. The PALM Transaction Builder would be to replace this process.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Screen Scraper program						While this exact process of ROBOTIC input into PALM, is not feasible for go live, some method to ensure same time notification of valid input is needed in order for us to operate efficiently. The Spread Sheet uploads and the Web Service interfaces have promise, but we are unsure of exactly what happens to the input. Some is rejected entirely, some create items that must be corrected, and we are not sure if there are other scenarios. The PALM Transaction Builder would be to replace this process.
Access Control Management						This can be done online in FLAIR today, and could be done online in PALM, if you are a SAM in PALM. The PALM Data Warehouse would be to replace this process.
SAMAS Database (SQL)						The PALM Data Warehouse would be to replace this process.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR@BPR						There will most likely be places the information needed can also be found in PALM, without much trouble or even faster. Past experiences with data / reporting needs from large complex systems would indicate that some type of user / Agency centric data reporting and delivery tools will be necessary for efficient day to day operations. The PALM Data Warehouse and PALM Transaction Builder would be to replace this process.
Payroll Web App						If the Agency will be responsible for recording the payroll at the Organizational, Grant, Project, or OCA level, we will need some way to create those entries. The PALM Transaction Builder would be to replace this process.

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Automated Deposit and Deposit correction transaction Input. (TR30s)						The Spread Sheet uploads and the Web Service interfaces have promise, but we are unsure of exactly what happens to the input. Some is rejected entirely, some create items that must be corrected, and we are not sure if there are other scenarios. This method uses the Entire Connection mainframe emulator to submit the transactions directly into FLAIR by programmatically inputting field values on the screen. (Screen Scraper program). The Data source middleware software extract from our Versa Regulation Licensing system. The PALM Transaction Builder would be to replace this process.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
TR21_22 Approp Release Recon Transaction						This tool is used to generate the Departmental posting of Appropriation, Approved Budget, and Release to keep it in balance with LAS/PBS -> State Accounts. Tables are maintained to all it to create Org level transactions to the specific 29 digit account used by Central accounting. The PALM Transaction Builder would be to replace this process, if needed.
Year End Helper application						Creates Transactions from Excel input or direct query of in-house subsidiary files. Transactions are then input through the Screen Scaper methodology. The PALM Data Warehouse and PALM Transaction Builder would be to replace this process.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Versa Regulation Licensing System						This system does not directly interface with FLAIR today but does hold some accounting values used for processing Deposits and Refunds. These values are recorded here and through middleware programs are extracted for input into FLAIR. The Codes held currently are the Org EO Object Code and some sort of vendor number. The PALM Transaction Builder and PALM Data Warehouse would be what utilizes information from this system to create transactions.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
5/26/22	INC29196729	Speed Type drop down not working consistently when moving between business units. This has been accepted as an Oracle delivered bug. As of 11/15/22 it appears this incident was closed but I do not find any communication that indicates what was done to resolve the incident (it appears this incident number was attached to another incident that occurred, and was resolved, over October-November 2022.)

Department of Elder Affairs

Agency Sponsor:	*Laura Anderson, Chief Financial Officer*	Submitted by:	*Ciera Cason, Accounting Supervisor*
Status Report Period*:*	*January 1 – January 31, 2023*	Submitted on:	*02/09/2023*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of January, DOEA completed the following activities related to system interfaces and agency business system remediation: 0 FTEs are supporting the transition to Florida PALM on a full-time basis. 3 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
ADULT CARE FOOD PROGRAM						Unsure of retiring system
Automated Contract Management System						Unsure of retiring system
FLAIR Transaction and Master Files (FTP Files)						Decision will be made based on the payroll process in FL Palm
Paradox (payroll and queries)						Decision will be made based on the payroll process in FL Palm
FLAIR Batch Upload (Payroll/Allocated Costs)						Decision will be made based on the payroll process in FL Palm

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Division of Emergency Management

Agency Sponsor:	Mark Mahoney, Finance Administrator	Submitted by:	Karen Peyton, OMCII
Status Report Period:	January 1 – January 31, 2023	Submitted on:	02/06/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January, FDEM completed the following activities related to system interfaces and agency business system remediation:

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
4 FTEs are supporting the transition to Florida PALM on a part-time basis

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API004 Outbound Payment Extract	Central Ingest	03/2021	Central ingest point for FDEM has been completed	08/2021			Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff *Central ingest point refers to the FDEM central ingest for its applications and not Central Wave

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API122 Outbound Payment Extract Web Service	Central Ingest	03/2021	Central ingest point for FDEM has been completed .	08/2021			Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff *Central ingest point refers to the FDEM central ingest for its applications and not Central Wave
API123 Outbound Voucher Accounting Detail Web Service	Central Ingest	03/2021	Central ingest point for FDEM has been completed				Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff *Central ingest point refers to the FDEM central ingest for its applications and not Central Wave

3 **– AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Financial Dashboard	03/2021	Central ingest point for FDEM has been completed.	08/2021			Application connects to FDEM central ingest point for Florida PALM Offerings
GMS	03/2021	Central ingest point for FDEM has been completed.	08/2021			Application connects to FDEM central ingest point for Florida PALM Offerings
Axiom Voucher System	03/2021	Central ingest point for FDEM has been completed.	08/2021			"
FOCUS	03/2021	Central ingest point for FDEM has been completed. 03/2021	08/2021			"

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Environmental Protection

Agency Sponsor:	Darinda McLaughlin, Deputy Chief of Staff of Operations		Submitted by:	Lydia Griffin, Chief, Bureau of Finance & Accounting
Status Report Period:	January 1 – January 31, 2023		Submitted on:	2/9/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month, DEP worked on or completed the following activities related to system interfaces and agency business system remediation:

PALM requested deliverables:
- RW 154 - Provide Agency Update for Present Status Reporting – COMPLETED
- RW 324 - Complete FLAIR Data Elements Inventory | Due: March 31, 2023 – IN PROCESS
- RW 325 - Complete Data Security and Access Survey | Due: February 3, 2023 – IN PROCESS
- RW 326 - Update Current State Agency Business System Inventory and Documentation | Due: October 31, 2023 – IN PROCESS
- RW 327 - Complete Reports Inventory | Due: July 31, 2023 – Not Started
- RW 328 – Document Current Agency Business Processes| Due: December 22, 2023 - Not Started

Designated member to PALM Advisory Council and Executive Steering Committee
- Attend meetings
- Florida PALM Contact Amendment 8 Requirements review and feedback sessions | February 1 – February 17, 2023

The FDEP Operational Work Plan requires interface preparation work for the agency:
- DEP is continuing to review, qualify, and quantify Business System changes for Tier 1, 2, and 3 to use PALM interfaces. Those tasks are identified in Section 2/3. IN PROCESS

The FDEP Operational Work Plan requires business system remediation preparation work for the agency:
- DEP is continuing to review, qualify, and quantify Business System changes for Tier 1, 2, and 3 for remediation and conversion. Those tasks are identified in Section 2/3. IN PROCESS

Overview of Agency progress during reporting period:
Zero FTEs are supporting the transition to Florida PALM on a full-time basis. Fifteen FTEs are supporting the transition to Florida PALM on a part-time basis. Four contractors are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS AND 3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Application Remediation	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Florida PALM Readiness Work Plan Tasks						
RW 121 - Update and Confirm Florida PALM Inventory Workbook	4/4/2022				$1,030	FDEP believes this work is still relevant to our agency's success. FDEP will continue to perform Chart of Account (CoA) impact analysis to their people, processes, systems, interfaces, and reports.
RW 324 – Complete FLAIR Data Elements Inventory	12/9/2022	3/31/2023		$1,000	$1,000	In progress
RW 325 – Complete Data Security and Access Survey	1/23/2023	2/3/2023		$1,000	$1,000	In progress
RW 326 - Update Current State Agency Business System Inventory and Documentation	3/15/2023	10/31/2023				
RW 327 - Complete Reports Inventory	4/10/2023	7/31/2023				

Agency Application Remediation	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
RW 328 – Document Current Agency Business Processes	8/1/2023	12/22/2023				

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Florida Department of Environmental Protection Tasks per deliverables identified in FY22/23 Operational Work Plan.						
FDEP-001: Provide ongoing Project Coordination & Agency Liaison Activities for: interface coordination, documentation creation, and agency communication for interfaces and remediation.	7/1/2020	6/30/2024		$1,708	$22,042	Contracted Project Management support for list of RW tasks listed in the section 1 – status overview. This activity creates the following deliverables from the FY22/23 Operational Work Plan: • PALM1: Agency Monthly Project Status Reporting to Florida PALM • PALM2: Agency Quarterly FY22-23 PALM REMEDIATION Status Report
FDEP-002: PALM Chart of Account (CoA) Impact Analysis Report	7/1/2022	6/30/2023		$20,000	$221,410	Systems being evaluated are: FIN-Convert, FIN-Tax, FIN-PRA, FIN-CRAReconciler, FIN-Maintenance, FIN-Reports/Hub, FIN-ARCollections, FIN-FITS, CRA.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Florida Department of Environmental Protection Tasks per deliverables identified in FY22/23 Operational Work Plan.						
FDEP-005: FDEP Tier 3 Impact Analysis Update and Review with Divisions	2/1/2023	6/30/2023		$14,544	$51,246	These Tier 3 systems are being evaluated: 1. Contract Management Support System 2. Enterprise Self Service Authorization 3. Legal Case Tracking 4. State Revolving Fund Application 5. Storage Tank Contamination Monitoring
FDEP prepared material for Personalized Agency Work Session	9/1/2022	12/31/2022			$7,373	This material was presented to Florida PALM Project Teams on November 8th through 9th, 2022.
FDEP support to PALM Advisory Council and Executive Steering Committee	7/1/2022	NA				

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
NONE		

5 – DEP FLORIDA PALM INTERFACE LIST

DEP Florida PALM Interfaces	Florida PALM Interface Name	PALM Inbound /Outbound
AMI002	Inbound Asset Transfer and Disposal Request	PALM Inbound
AMI003	Outbound Asset Extract	PALM Outbound
AMI004	Outbound Asset Physical Inventory Extract	PALM Outbound
AMI006	Inbound Asset Additions, Adjustments and Physical Updates	PALM Inbound
AMI008	Inbound Asset Physical Inventory Load	PALM Inbound
API001	Inbound Interface for Treasury Offset Program	PALM Inbound
API002	Inbound Voucher Load	PALM Inbound
API002	Inbound Voucher Load	PALM Inbound
API004	Outbound Payment Extract	PALM Outbound
API006	Inbound Payment Cancellation	PALM Inbound
API010	Outbound Payment Remittance Advice Data	PALM Outbound
API020	Outbound Supplier Data	PALM Outbound
API021	Outbound Authorized Bank Titles	PALM Outbound
API024	Outbound Voucher Status	PALM Outbound
API025	Outbound Outstanding Warrant Data	PALM Outbound
API027	Inbound Voucher Delete Web Service	PALM Inbound
API028	Inbound Voucher Web Service	PALM Inbound
API031	Outbound Voucher Accounting Detail	PALM Outbound
API109	Outbound Supplier Crosswalk	PALM Outbound
API122	Outbound Payment Extract Web Service	PALM Outbound

DEP Florida PALM Interfaces	Florida PALM Interface Name	PALM Inbound /Outbound
API123	Outbound Voucher Accounting Detail Web Service	PALM Outbound
API124	Inbound SpeedChart	PALM Inbound
API125	Outbound SpeedChart	PALM Outbound
ARI001	Outbound Interface for Treasury Offset Program Database	PALM Outbound
ARI002	Outbound Customer Data	PALM Outbound
ARI007	Inbound Deposit Data	PALM Inbound
ARI007	Inbound Deposit Data	PALM Inbound
ARI009	Inbound Customer Data	PALM Inbound
ARI011	Inbound AR Data	PALM Inbound
ARI012	Outbound ACH NOC Deposit Data	PALM Outbound
ARI020	Outbound Returned Items Data	PALM Outbound
ARI023	Inbound Deposit Data - OCR Template	PALM Inbound
ARI024	Outbound AR and Deposit Data	PALM Outbound
BII001	Inbound Billing Data	PALM Inbound
CMI004	Outbound Bank Deposit Transactions	PALM Outbound
CMI004	Outbound Bank Deposit Transactions	PALM Outbound
CMI004	Outbound Bank Deposit Transactions	PALM Outbound
CMI004	Outbound Bank Deposit Transactions	PALM Outbound
CMI007	Inbound External Bank Cash Forecast Data	PALM Inbound
CMI011	Inbound Excel to CI for CMIA COA	PALM Inbound
CMI013	Outbound BAI Bank Statements	PALM Outbound
GLI001	Outbound ChartField Values	PALM Outbound

DEP Florida PALM Interfaces	Florida PALM Interface Name	PALM Inbound /Outbound
GLI002	Outbound Actuals Extract	PALM Outbound
GLI006	Inbound Journal Entry	PALM Inbound
GLI006	Inbound Journal Entry	PALM Inbound
GLI010	Outbound Interest Apportionment	PALM Outbound
GLI012	Inbound Combo Edit Checking Web Service	PALM Inbound
GLI017	Outbound Combo Code Extract	PALM Outbound
GLI018	Outbound SpeedType	PALM Outbound
GLI020	Inbound SpeedType	PALM Inbound
GLI031	Outbound Tree Extract	PALM Outbound
GLI051	Outbound Detail GL Journal	PALM Outbound
GLI059	Inbound External Fund Forecast Data	PALM Inbound
GLI060	Inbound External Forecast Parameter Data	PALM Inbound
GMI001	Inbound Grant Data	PALM Inbound
GMI003	Outbound Recipient Type Extract	PALM Outbound
GMI004	Outbound Grant Receipt Details	PALM Outbound
GMI005	Outbound Grant Information Extract	PALM Outbound
KKI001	Inbound Budget Journal	PALM Inbound
KKI008	Inbound Budget Pre-checking Web Service	PALM Inbound
KKI009	Outbound Budget Extract	PALM Outbound
KKI016	Outbound Budget and Cash Balance Data	PALM Outbound
KKI017	Outbound Trust Fund Disbursements - Appropriations Ledger	PALM Outbound
PCI001	Outbound Project Information Extract	PALM Outbound

02/13/2023

DEP Florida PALM Interfaces	Florida PALM Interface Name	PALM Inbound /Outbound
PCI004	Outbound CFDA Extract	PALM Outbound
PCI005	Outbound CSFA Extract	PALM Outbound
PCI006	Inbound Project Details	PALM Inbound
POI001	Outbound Encumbrance Extract	PALM Outbound
POI002	Inbound Encumbrance Load	PALM Inbound
POI003	Inbound Encumbrance Web Service	PALM Inbound

6 – DEP SYSTEM REMEDIATION LIST

*The business systems listed is not an exhaustive list and are subject to change.

#	DEP System Remediation List
1	Administer Loans (SRF)
2	Board of Trustees Land Acquisition System (BTLDS)
3	Cash Receiving Application (CRA)
4	DEPPay
5	Document Imaging/Management System/Workflow (OCULUS)
6	ERIC (Environmental Restoration Integrated Cleanup)
7	FIN-Budget Projections
8	FIN-Convert
9	FIN-CRA Recon
10	FIN-GMS
11	FIN-PRA
12	FIN-Project Review
13	FIN-RateRpt
14	FIN-Tax

#	DEP System Remediation List
15	FIN-YES
16	FIN-Reports
17	FIN-Hub
18	FIN-Maintenance
19	Legal Case Tracking System (LCT)
20	Oculus Validations (OVALMain)
21	Payroll Expense Allocation System (PEAS)
22	SATS (Strategic Asset Tracking System)
23	Storage Tanks Contamination and Monitoring System (STCM)
24	Submerged Upland Payment Revenue System (SUPRS)
25	Electronic Forms and Flows (ELFF)
26	Water Assurance Compliance Systems (WACS)
27	Potable Water System (PWS)
28	Florida Integrated Environmental System Today - Data Maintenance (FDM)
29	Asbestos (ASB)
30	Oil and hazardous material incident tracking (OEROHMIT)
31	PAY_USER (DepPay)
32	ESSA
33	Wastewater Facilities and Related Sites (WAFR)
34	Permitting Application (PA)
35	Air Resource Management System (ARMS)
36	DEP People Service API
37	Qlik
38	CMSS

Department of Financial Services

Agency Sponsor:	*Scott Fennell, Deputy Chief Financial Officer*		Submitted by:	*Tanya McCarty*
Status Report Period:	*January 1 – January 31st, 2023*		Submitted on:	*2/10/2023*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January, DFS completed/continued the following activities related to system interfaces, Agency Business System (ABS) remediation, and FLAIR Transition preparation:
 	
Agency Business System (ABS) Remediation
   o **RW Task ID 162** – Completed updates for Project Status Reporting.
   o **RW Task ID 324** – Continued work on developing the FLAIR data elements inventory.
   o **RW Task ID 325** – Completed the data security and access survey.
 	
Financials Wave
   o Completed reassessment of the ABS Application Inventory list.
   o Continued ABS scope assessment and assumptions documentation with information obtained from analysis of Financials Wave ABS applications, survey responses, and meetings with DFS business and technical subject matter experts.
   o Updated several Financials Wave Functional Designs based on system updates or additional information discovered.
   o Conducted last Personalized Agency Workshop (PAW) session with the Florida PALM Project and the Division of Treasury.
 	
Payroll Wave
   o Continued Agency Business Systems inventory assessment, including analysis of Payroll Wave ABS applications.
   o Started development of Functional Design Documents for Payroll Wave applications.

> **FLAIR Transition**
> - o Continued disposition meetings with Florida PALM related to the Inventory of Functions, Sub-Functions, and FLAIR Transition Assumptions.
>
> **93** FTEs supported the transition to Florida PALM on a part-time basis in January.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
Financials Wave							
AMI003 - Outbound Asset Extract	OIT Budget Tool, Barcode Inventory	07/01/21	TBD		$0.00	$1,240.60	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
AMI004 - Outbound Asset Physical Inventory Extract	Barcode Inventory	07/01/21	TBD		$0.00	$1,122.50	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
AMI008 - Inbound Asset Physical Updates	Barcode Inventory	07/01/21	TBD		$0.00	$1,122.50	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API002 - Inbound Voucher Load	PTDP, UPMIS, WaPR, CODA, Origami	07/01/21	TBD		$34.91	$3,685.00	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API004 - Outbound Payment Extract	SPIA, UPMIS, OIT Budget Tool, CODA, Vendor History Website, Origami, FACTS,	07/01/21	TBD		$34.91	$3,760.71	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.

	OpenGov, Transparency Website, OFR-Fiscal Dashboard						
API006 - Inbound Payment Cancellation	UPMIS, Origami	07/01/21	TBD		$34.91	$977.25	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API010 - Outbound Payment Remittance Advice Data	UPMIS	07/01/21	TBD		$34.91	$341.55	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API015 - Inbound Supplier Load	PTDP, WaPR, Origami	07/01/21	TBD		$0.00	$2,030.87	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API016 - Inbound W-9 System Updates	W-9	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API019 - Outbound W-9 System Data	W-9	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API020 - Outbound Supplier Data	SPIA, PTDP, UPMIS, WaPR, Origami, FACTS, PC-Works	07/01/21	TBD		$34.91	$4,040.26	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API023 - Outbound Stale Payments File to Unclaimed Property	UPMIS	07/01/21	TBD		$34.91	$341.55	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.

API024 - Outbound Voucher Status	UPMIS, OFR-Fiscal Dashboard	07/01/21	TBD		$34.91	$341.55	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API031 - Outbound Voucher Accounting Detail	UPMIS, OFR-Fiscal Dashboard	07/01/21	TBD		$34.91	$341.55	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API122 - Outbound Payment Extract Web Service	SPIA, Origami, UPMIS	07/01/21	TBD		$34.91	$1,312.08	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API123 - Outbound Voucher Accounting Detail Web Service	UPMIS	07/01/21	TBD		$34.91	$341.55	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
ARI002- Outbound Customer Data	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
ARI007 – Inbound Deposit Data	CODA	07/01/21	TBD		$0.00	$1,312.59	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
ARI009 - Inbound Customer Data	Origami	07/01/21	TBD		$0.00	$635.70	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
ARI011 - Inbound AR Data	Origami	07/01/21	TBD		$0.00	$635.70	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.

ARI024 – Outbound AR and Deposit	OIT Budget Tool, OpenGov, Transparency Website	07/01/21	TBD		$0.00	$435.77	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
BII001 – Inbound Billing Data	Origami	07/01/21	TBD		$0.00	$635.70	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
CMI004 - Outbound Bank Deposit Transactions	CODA, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$1,312.59	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GLI001 - Outbound ChartField Values	CODA, Lease Tracking, Origami, PIRQ, PC-Works, Allotments, OpenGov, FACTS	07/01/21	TBD		$0.00	$8,116.68	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GLI002 – Outbound Actuals Extract	OIT Budget Tool, Recon, FACTS, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$1,187.97	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GLI003 – Inbound Contract ChartField	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GLI014 – Outbound Financial Balances Transparency Site	Transparency Website, Recon, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$667.10	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GLI015- Outbound Cash Transaction and Balance Data	Transparency Website, Recon, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$667.10	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.

GLI017 – Outbound Combo Code Extract	OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GLI051- Outbound Detail GL Journal	Recon, OFR-Fiscal Dashboard		TBD		$0.00	$667.10	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GLI057 – Outbound Trust Fund Revenue and Cash Balance Information	OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GMI002 - Inbound FACTS Grant Data	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GMI003 - Outbound Recipient Type Extract	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GMI004 - Outbound Grant Receipt Details	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GMI005 - Outbound Grant Information Extract	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GMI006 - Outbound Grant Information Extract to FACTS	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.

KKI009 – Outbound Budget Extract	Allotments, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$257.70	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
KKI016 – Outbound Budget and Cash Balance Data	Allotments, Recon, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$924.80	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
KKI017 – Outbound Trust Fund Disbursements – Appropriation Ledger	Allotments	07/01/21	TBD		$0.00	$257.70	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
PCI001 – Outbound Project Information Extract	OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
POI001 – Outbound Encumbrance Extract	OIT Budget Tool, UPMIS, Allotments, OFR-Fiscal Dashboard	07/01/21	TBD		$34.91	$717.35	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SPIA	07/01/21	TBD		$0.00	$1,004.50	Reviewing interface layouts and business processes for Financials Wave.
UPMIS	07/01/21	TBD		$384.00	$3,757.00	Reviewing, updating, and confirming interface layouts and business processes.
PTDP	07/01/21	TBD		$0.00	$2,065.50	Reviewing, updating, and confirming interface layouts and business processes.
FLAIR – FL PALM Transition	07/01/21	TBD		$44,656.25	$351,693.75	Continued collaboration sessions with Florida PALM for review of Functions, Sub-Functions, and FLAIR Transition assumptions, finalized FY 22-23 Operational Work Plan.
ABS – FL PALM Remediation	07/01/21	TBD		$65,529.00	$512,209.00	Finalized FY 22-23 Operational Work Plan, worked on ABS scope assessment and assumptions, and ABS interface remediation.
EIC	07/01/21	TBD		$0.00	$2,004.50	Reviewing, updating, and confirming interface layouts and business processes.
W9 System	07/01/21	TBD		$0.00	$1,649.50	Reviewing, updating, and confirming interface layouts and business processes.
CODA	07/01/21	TBD		$0.00	$6,562.96	Reviewing, updating, and confirming interface layouts and business processes.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR@DFS	07/01/21	TBD		$0.00	$492.00	Reviewing, updating, and confirming interface layouts and business processes.
Budget Allotments	07/01/21	TBD		$0.00	$1,288.50	Reviewing, updating, and confirming interface layouts and business processes.
OpenGov	07/01/21	TBD		$0.00	$953.00	Reviewing, updating, and confirming interface layouts and business processes.
OIT Budget Tool	07/01/21	TBD		$0.00	$590.50	Reviewing, updating, and confirming interface layouts and business processes.
WaPR - SDTF	07/01/21	TBD		$0.00	$2,120.00	Reviewing, updating, and confirming interface layouts and business processes.
Barcode Inventory System	07/01/21	TBD		$0.00	$3,367.50	Reviewing, updating, and confirming interface layouts and business processes.
Lease Tracking System	07/01/21	TBD		$0.00	$2,991.00	Reviewing, updating, and confirming interface layouts and business processes.
FACTS	07/01/21	TBD		$0.00	$4,430.46	Reviewing, updating, and confirming interface layouts and business processes.
Origami	07/01/21	TBD		$0.00	$6,357.00	Reviewing, updating, and confirming interface layouts and business processes.
OMNI	07/01/21	TBD		$0.00	$4,383.00	Reviewing, updating, and confirming interface layouts and business processes.

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
PIRQ	07/01/21	TBD		$0.00	$1,269.00	Reviewing, updating, and confirming interface layouts and business processes.
Transparency Website	07/01/21	TBD		$0.00	$0.00	Reviewing, updating, and confirming interface layouts and business processes.
Vendor History Website	07/01/21	TBD		$0.00	$297.50	Reviewing, updating, and confirming interface layouts and business processes.
P-Card Works	07/01/21	TBD		$0.00	$1,860.50	Reviewing, updating, and confirming interface layouts and business processes.
Reconciliation (Recon)	07/01/21	TBD		$0.00	$3,335.50	Reviewing, updating, and confirming interface layouts and business processes.
Payroll Load to FLAIR	07/01/21	TBD		$0.00	$2,459.00	Reviewing, updating, and confirming interface layouts and business processes.
Vendor Payee/Payments Website	07/01/21	TBD		$0.00	$297.50	Identifying interface layouts and business processes.
OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$0.00	Reviewing, updating, and confirming interface layouts and business processes.

* Costs listed in section three (3) include the costs listed in section two (2) and does not include project costs indirectly attributable to interface or remediation work (i.e., general project knowledge transfer).

4 – FLORIDA PALM PRODUCTION SUPPORT

Incident Submission Date	Incident Number	Summary of Incident
The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
10/10/2022	INC32072181	Modify code to generate an error file only when errors exist
12/13/2022	INC33308028	I-All-Update the process run status to "Warning" when there are data errors
12/14/2022	INC33321809	Long term fix for Agencies can't log into Florida PALM
1/4/2023	INC33615217	Update logic for CMI017

Department of Juvenile Justice

Agency Sponsor:	Heather DiGiacomo, Chief of Staff Dodie Garye, Director of Administrative Services	Submitted by:	Amanda Gaddis, Consultant & Project Manager
Status Report Period:	January 1 – January 31, 2023	Submitted on:	2/7/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January, the Department of Juvenile Justice completed the following activities related to system interfaces and agency business system remediation:

- Completed Task 154 (Provide Agency Update for Project Status Reporting) on January 10th, 2023.
- Continued working on Task 324 (Complete FLAIR Data Elements Inventory).
- Attended the Change Champion Network Town Hall on January 19, 2023.
- Began working on Task 325 (Complete Data Security Access Survey).
- Attended the Tuesday Task Talk discussing Task 325 (Complete Data Security Access Survey) on January 24, 2023.
- Attended the Executive Steering Committee meeting held on January 25th, 2023 discussing updates to the Florida PALM Project at large.
- Discussed need for updated Legislative Budget Request Amendment with leadership for continued Florida PALM funding after receiving news of updated/finalized Project Timeline (also sent to the Legislature).
- Attended Monthly Florida PALM Readiness Checkpoint with Readiness Coordinator Vincent Cicco; discussed Florida PALM Project updates, current tasks, new employees, and upcoming meetings.
- Held internal meetings within the Agency to discuss current tasks (324 & 325) and to ensure lines of communication remain open.

DJJ has 1 Consultant supporting the transition to PALM on a full-time basis.
DJJ has 8 FTEs supporting the transition to PALM on an as-needed basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI003 - Inbound Contract ChartField API004 - Outbound Payment Extract File GMI002 – GMI0006	Contract Tracking System (CTS)	3/1/2023	6/31/2024	N/A	N/A	N/A	Currently on hold per guidance from the Florida State Legislature directing agencies to focus on CMS Wave remediation efforts before continuing with Financials/Payroll Waves. Updated Start/Finish dates to 3/1/2023 – 6/31/2024.
API024 - Outbound Voucher Status API031 - Outbound Voucher Accounting Detail API123 - Outbound Voucher Accounting Detail Web Service	Axiom Pro	3/1/2023	6/31/2024	N/A	N/A	N/A	Currently on hold per guidance from the Florida State Legislature directing agencies to focus on CMS Wave remediation efforts before continuing with Financials/Payroll Waves. Updated Start/Finish dates to 3/1/2023 – 6/31/2024.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Axiom Pro	3/1/2023	6/31/2024	N/A	N/A	N/A	Currently on hold per guidance from the Florida State Legislature directing agencies to focus on CMS Wave remediation efforts before continuing with Financials/Payroll Waves. Updated Start/Finish dates to 3/1/2023 – 6/31/2024.
FLAIR@DJJ	3/1/2023	6/31/2024	N/A	N/A	N/A	Currently on hold per guidance from the Florida State Legislature directing agencies to focus on CMS Wave remediation efforts before continuing with Financials/Payroll Waves. Updated Start/Finish dates to 3/1/2023 – 6/31/2024.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Legal Affairs

Agency Sponsor:	*Richard Martin, Chief of Staff*	**Submitted by:**	*Sabrina Donovan, Director of Administration*
Status Report Period:	*January 1 – 31, 2023*	**Submitted on:**	*02/06/2023*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of January 2023: • Tuesday Task Talk 01/24/2023 regarding Task 325 • Readiness Coordinator touchpoint meeting 01/05/2023 I have removed the information previously reported in Section 2 – Agency System Interface Progress based on information provided during my meeting with the Readiness Coordinator. Information provided indicated that modules and interfaces would be reviewed as part of the project reset and information gained from agency support sessions. 0 FTEs are supporting the transition to Florida PALM on a full-time basis. 6 FTEs are supporting the transition to Florida PALM on a part-time basis. **We have an issue with conversion of agency FLAIR projects to Florida PALM OC2. We use the FLAIR project field to track revenue and expenditures for our legal cases and billing client agencies. This is a critical issue for our agency.**

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A		N/A	N/A	N/A	N/A	N/A	N/A

3 **– AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Access/SQL	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
eGrants	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
SQL Reporting	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
SQL Reporting, Reconciliation	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
SQL Reporting, VANext	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
Microsoft Dynamics Contract Reporting	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
Microsoft Dynamics Procurement	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
Microsoft Dynamics Expense Reimbursement	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
VANext	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces

02/13/2023

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SATS-FLAIR (Stategic Systems & Technology Corp)	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Military Affairs

Agency Sponsor:	COL Adam Curry		Submitted by:	Sylvia Sepulveda, Agency Liaison
Status Report Period:	Jan 1 – 31, 2023		Submitted on:	02/10/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of January, DMA completed the following activities related to system interfaces and agency business system remediation: • Completed all surveys due. • All PALM working sessions attended. • Updated DMA's CCN team with Sylvia Sepulveda leaving. One FTE is supporting the transition to Florida PALM on a full-time basis. Four FTE's are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A		N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Management Services

Agency Sponsor:	*Katie Parrish, Deputy Secretary of Management Services, DMS*		Submitted by:	*Evelyn Harrison, Project Manager, Office of the Secretary, DMS PALM Liaison*
Status Report Period:	*January 1- January 31, 2023*		**Submitted on:**	*February 11, 2023*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January, the Department of Management Services (DMS) completed the following activities related to system interfaces and agency business system remediation:

DMS
- FMS Chief continues to analyze current staff duties and adjust where appropriate to ensure a smooth transition for PALM and for compliance activities.
- FMS staff continue to provide internal training for DMS staff related to PALM processes and tasks.
- DMS Agency Liaison continues to provide updates to the Readiness Workplan Tasks via the DMS PALM Teams Channel and Smartsheet task reminders.
- DMS Agency Liaison coordinates internal monthly CCN liaison touch points, attends Pulse Checks with PALM Readiness Coordinators, participates in PALM Town Hall meetings and other events, and obtains updates from DMS Advisory Council representative. Information from these activities is provided to the DMS CCN and Agency Sponsor.
- Task 325 – Complete Data Access and Security Survey: DMS CCN liaisons completed individual Data Security and Access Surveys with their SMEs. All the info was compiled and submitted as one survey via the PALM Smartsheet on Feb 3.
- Task 324 – Complete FLAIR Data Elements Inventory: Work Sessions being conducted internally with DMS CCN liaisons.
- A DMS Revenue Object Codes project is in progress and scheduled for completion in March 2023. A subcommittee has been formed as part of this effort to assist agencies with their data management and cleanup process.
- Enterprise meetings with PALM to discuss processes and next steps TBD in early 2023.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
7 FTEs are supporting the transition to Florida PALM on a part-time basis.

People First:

- Discussions are pending at the start of Payroll Wave activities. Human Capital Management (HCM) files are to be determined at this time. That is where the heavy lift will be for the People First PALM integrations.
- Internal planning meetings continue. Focus is the design impact on the People First system and continued analysis of applicable Florida PALM interface files.
- People First submitted an LBR request for FY 23/24 for the Financials and Payroll Waves.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
6 FTEs are supporting the transition to Florida PALM on a part-time basis.

Statewide Travel Management System (STMS):
- Internal planning meetings continue, focusing on the design impact on the STMS system and analysis of applicable Florida PALM interface files.
- STMS submitted an LBR request for FY 22/23 for the Financials Wave.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
4 FTEs are supporting the transition to Florida PALM on a part-time basis.

RETIREMENT:

During the month of December, DMS Division of Retirement (Retirement) completed the following activities related to system interfaces and agency business system remediation:

0 FTE are supporting the transition to Florida PALM on a full-time basis.
6 FTE are supporting the transition to Florida PALM on a part-time basis.

Below attached is a document with Retirement's questions to the PALM team:

Questions.docx

Financials Wave
- Retirement attended the following PALM meetings during the month of January:
  - 1/17 – Readiness Touchpoint, where Vince Cicco, reviewed the following:
    - Updates on the project team's work on requirements review and validation, Amendment 8, Datawarehouse, and the Annual Reporting Assessment were provided.

- - - Upcoming meetings and encouraged department to collaborate internally on Executive Steering Committee (ESC) topics.
    - Reminder of Task 324 – FLAIR data inventory exercise going on now through March.
    - Data Management Approach (see CCN section below)
    - Inquired about FRS confidential vendor question. FRS responded that DFS wasn't aware of confidential vendor information. However, upon further review, 121.031(5) Florida Statute requires retiree information to be confidential and excluded from public records. This has been updated in the smartsheet by Agency Liaison.
  - 1/18 – Advisory Council
    - Reviewed readiness workbook tasks and pipeline: 1) FLAIR Data Elements – Due in March, 2) Agency System Inventory Documentation – Due in October, and 3) Agency Business Process Documentation – Due in December
      - Reviewed what is "in-scope" for Financials Wave: 1) Replace Central and Departmental FLAIR functionality, 2) Replace FLAIR Payroll Functionality, 3) Replace FLAIR IW and Reporting functionality,
        4) Integrate with FFMIS systems (PF, MFMP, LAS/PBS), 5) Deploy a bridge solution for Projects and Grants, 6) Integrations, batch jobs and limited web-service APIs (i.e., budget)
      - Reviewed what is "out of scope" for Financials Wave – majority of non-FLAIR related functionality: 1) Web-service APIs, 2) Grants and Contracts Modules, 3) FACTS replacement, 4) Billing, 5) Offsets, 6) Lease Management, 7) Document Management System
  - 1/19 – Change Champion Network (CCN) Townhall
    - Project Updates – IW Assessment, PAWS Working Sessions Complete – Advisory Council inputs and decisions will be used to confirm requirements, Requirements Review
    - Agency Current State Analysis – DOAH and DOR provided updates on how they were completing Task 324
    - Data Management – Critical to transition to PALM. PALM team will be setting up 8 data groups (Receivables, Allotments, Assets, Contracts, Customer Records, Grants, Open Encumbrances, Projects) to understand how data is used and identify opportunities for standardization.
  - 1/25 – Executive Steering Committee
    - Project Updates were provided on: 1) Budget – on track, 2) Risks/Issues – none noted, 3) Readiness Updates (as described above), and 4) Independent Verification and Validation – final report due 3/1.
    - Amendment 8 discussion topics discussed:
      - Statement of Work (delivered to 2/10 and due 2/27) – Attachment 1
      - Payment Schedule (delivered 3/6 and due 3/27) – Attachment 2
      - Requirements Finalization – Attachment 5.1
      - Documenting Customizations and Extensions – Attachment 5.2

- Definitions – Attachment 6
- Deliverable Acceptance Criteria – Attachment 8
  - PALM is refocusing effort on replacing FLAIR and not rebuilding FLAIR. The new approach will implement Financials, Payroll and a Datawarehouse all at once.
  - PALM indicated that the new system would go-live January 2026.
- Monthly meetings with the PALM Team related to FRS systems interfaces are on hold pending completion of CMS Wave issues.
- Outstanding Item #1 (Treating the FRS payroll like a payroll rather than like vendor payments) – The PALM Team may be able to accommodate our request to use the payroll module (HCM) to process the retired payroll payments instead of using the accounts payable module. They are optimistic that this solution could work for the FRS, and they will continue researching the details.

MFMP:
- MFMP is aware of the timeline changes and anticipates regular engagement from PALM to pickup again in April to begin design discussions and work through the real-time and batch interfacing needed for disbursements, encumbrances, and vendor records.
- MFMP attended the Florida PALM Advisory Council Meeting on Jan. 18, 2023, to present lessons learned from the Next Gen MFMP implementation.
- MFMP have been in attendance virtually for each of the Florida PALM Amendment 8 Requirements Review sessions and has provided feedback and asked questions as needed.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
4 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI002 - Inbound Asset Transfer and Disposal Request	Strategic Asset Tracking System	6/1/2022	TBD	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
AMI004 - Outbound Asset Physical Inventory Extract	Strategic Asset Tracking System	6/1/2022	TBD	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
AMI006 - Inbound Asset Additions, Adjustments and Physical Updates	Strategic Asset Tracking System	6/1/2022	TBD	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
AMI008 - Inbound Asset Physical Inventory Load	Strategic Asset Tracking System	6/1/2022	TBD	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
API021 - Outbound Authorized Bank Titles	Oracle Accounts Receivable	9/1/2022	9/1/2023	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
ARI007 - Inbound Deposit Data	Oracle Accounts Receivable	9/1/2022	9/1/2023	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
ARI020 - Outbound Returned Items Data	Oracle Accounts Receivable	9/1/2022	9/1/2023	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.

02/13/2023

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
ARI024 - Outbound AR and Deposit Data	Oracle Accounts Receivable	9/1/2022	9/1/2023	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
GLI001 - Outbound ChartField Values	BARS	2/1/2023	4/1/2023	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
GLI002 - Outbound Actuals Extract	BARS	2/1/2023	4/1/2023	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
GLI017 - Outbound Combo Code Extract	BARS	2/1/2023	4/1/2023	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
GLI018 - Outbound SpeedType	BARS	2/1/2023	4/1/2023	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
GLI051 - Outbound Detail GL Journal	BARS	2/1/2023	4/1/2023	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
GLI030 - Outbound Account Description File		TBD	TBD	TBD	N/A	N/A	MFMP: Anticipate design discussions to begin again in April 2023.
API004 - Outbound Payment Extract		TBD	TBD	TBD	N/A	N/A	MFMP: Anticipate design discussions to begin again in April 2023.
API024 - Outbound Voucher Status		TBD	TBD	TBD	N/A	N/A	MFMP: Anticipate design discussions to begin again in April 2023.

02/13/2023

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API002 –Inbound Voucher Load		09/03/20	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API004 – Outbound Payment Extract		09/03/20	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API006 –Inbound Payment Cancellation		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API010 – Outbound Payment Remittance Advice Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API015 –Inbound Supplier Load		TBD	TBD	TBD	N/A	N/A	Retirement: PALM Team has determined that this interface will not be needed until a later wave.
API020 – Outbound Supplier Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API021 – Outbound Authorized Bank Titles		09/03/20	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API024 – Outbound Voucher Status		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API025 – Outbound Outstanding Warrant Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.

02/13/2023

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API031 – Outbound Voucher Accounting Detail		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API038 – Outbound FRS Retiree Information		TBD	TBD	TBD	N/A	N/A	Retirement: PALM Team has determined that this interface will not be need until a later wave.
API122 – Outbound Payment Extract Web Service		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
ARI007 – Inbound Deposit Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
ARI012 – Outbound ACH NOC Deposit Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
ARI020 – Outbound Returned Items Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
GLI001 - Outbound Chart Field Values		11/1/21	TBD			$196.01	PF: Only GLI001 and API021 will be used by People First as part of the Financials Wave. All other files will be part of the HCM implementation, and the file layouts are TBD.

02/13/2023

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API021 – Outbound Authorized Bank Titles		11/1/21	TBD				PF: Only GLI001 and API021 will be used by People First as part of the Financials Wave. All other files will be part of the HCM implementation, and the file layouts are TBD.
API028/API002 Inbound Voucher (BOTH)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
API123/API024 Outbound Voucher Detail (BOTH)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
API122/API004 Outbound Payment Extract (BOTH)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
API027 Inbound Voucher Delete (WS)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
KKI008 Inbound Budget Precheck (WS)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
GLI012 Inbound Combo Edit (WS)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
API020 Outbound Vendor Data (FILE)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
API031 Outbound Voucher Accounting Detail		12/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
DMS	N/A	N/A	N/A	$0	$0	N/A
People First	09/04/20	TBD	TBD	$395.44	56,213.16	PF: Only GLI001 and API021 will be used by People First as part of the Financials Wave. All other files will be part of the HCM implementation, and the file layouts are TBD.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
STMS	09/08/20	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
FRS	09/03/20	TBD	N/A	$0	$8,698.50	CMS Wave impact is limited to making minor modifications to one existing FLAIR transaction interface file. Unanticipated CMS Wave remediation is reflected in cumulative cost noted here. Financials Wave impact is limited to interfaces described in Section 2, above.
MFMP						MFMP will be required to update our FLAIR integration to meet PALM requirements. Separate enhancement hours are set aside for PALM integration efforts.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
None	None	None

Division of Administrative Hearings

Agency Sponsor:	Megan Silver, Executive Director & Administrative Law Judge		Submitted by:	Patricia Kenyon, Operations Manager
Status Report Period:	January 1 – January 31, 2023		Submitted on:	02/02/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January, DOAH completed the following activities related to system interfaces and agency business system remediation:

N/A, DOAH does not have any interfaces for the Financials Wave.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A		N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Education

Agency Sponsor:	Suzanne Pridgeon, Deputy Commissioner, Finance and Operations	Submitted by:	Sasa Stefanovic, Deputy Comptroller
Status Report Period:	01/01/2023 – 01/31/2023	Submitted on:	2/13/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of January, Florida Department of Education working on the following activities related to system interfaces and agency business system remediation: • Identified the interfaces and working on field level mapping 0 FTEs are supporting the transition to Florida PALM on a full-time basis. 12 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
	Application Extender	TBD	TBD	TBD			- Identified the interfaces
	Client Rehabilitation Informational System (AWARE)	7/1/22	12/31/22	TBD			- Identified the interfaces - Completed field level mapping
	Deposit F023	8/01/22	8/31/22	TBD			- Identified the interfaces

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
	EFT Mailer (F12)	TBD	TBD	TBD			- Identified the interfaces
	FLDOE Florida Grants System (FLAGS)	1/2/2023	2/28/23	TBD			- Identified the interfaces
	Indirect Cost F039	9/15/22	10/14/22	TBD			- Identified the interfaces
	PARS/PARSVR/PARSDBS (F004)	11/1/22	11/30/22	TBD			- Identified the interfaces
	Payroll	10/15/22	12/31/22	TBD			- Identified the interfaces
	Prorated F038	8/15/22	9/14/22	TBD			- Identified the interfaces - Completed field level mapping
	Rehabilitation Information Management System.Net (RIMS)	3/15/22	05/31/22	TBD			- Identified the interfaces - Completed field level mapping
	SAMAS – Main Database	TBD	TBD	TBD			Creating new structures – * waiting on PALM's response on unique keys sent on 02/15/22

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Process/Comments
SAMAS database & other DTI business systems to retain after PALM goes live with Financial wave: Analysis underway	TBD	N/A	N/A	$4,557.11	$37,539.92	
Rehabilitation Information Management System.Net (RIMS): Analysis underway	TBD	N/A	N/A	$0.00	$1,460.16	
Client Rehabilitation Informational System (AWARE) and OEL activities: Analysis underway	TBD	N/A	N/A	$2,182.08	$7,773.66	

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Health

Agency Sponsor:	Robert Herron, Division Director - Administration	Submitted by:	Terri Mulkey, Chief – Finance and Accounting
Status Report Period:	January 1 – January 31, 2023	Submitted on:	01/30/23

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, Florida Department of Health (Department) completed the following activities related to system interfaces and agency business system remediation:

- Team (DOH PALM Integration) studied and reviewed Payroll application and started gathering As-Is Requirements for Payroll application. Payroll application requires remediation to be ready for PALM's upcoming changes.
- Team completed user interface training in TRAIN on key applications i.e., CONMAN, FIRS, and FIS.
- Selected 2 web application programmers to on-board them in February 2023.
- Assessed hardware and software needs for DOH PALM Internal team, received quotes for hardware and software and acquired hardware for developers.
- Planning and coordinating activities to complete Task 324 and 325, due March 31 and February 3 respectively.
- Team has created documentation for FLAIR As-Is and FLAIR high level mapping to PALM.
- The CCN Team at the Department meets weekly to discuss activities related to Florida PALM activities, Agency Business System remediation and planning for the upcoming fiscal year.

03 Consultant is supporting the transition to Florida PALM on a full-time basis.
12 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
AMI002	TBD	TBD	TBD	NA	NA	
AMI003	TBD	TBD	TBD	NA	NA	
AMI004	TBD	TBD	TBD	NA	NA	
AMI006	TBD	TBD	TBD	NA	NA	
AMI008	TBD	TBD	TBD	NA	NA	
API001	TBD	TBD	TBD	NA	NA	
API002	TBD	TBD	TBD	NA	NA	
API004	TBD	TBD	TBD	NA	NA	
API006	TBD	TBD	TBD	NA	NA	
API010	TBD	TBD	TBD	NA	NA	
API020	TBD	TBD	TBD	NA	NA	
API021	TBD	TBD	TBD	NA	NA	
API024	TBD	TBD	TBD	NA	NA	
API025	TBD	TBD	TBD	NA	NA	
API027	TBD	TBD	TBD	NA	NA	
API028	TBD	TBD	TBD	NA	NA	
API031	TBD	TBD	TBD	NA	NA	
API109	TBD	TBD	TBD	NA	NA	
API122	TBD	TBD	TBD	NA	NA	

02/13/2023

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
API123	TBD	TBD	TBD	NA	NA	
API124	TBD	TBD	TBD	NA	NA	
API125	TBD	TBD	TBD	NA	NA	
ARI001	TBD	TBD	TBD	NA	NA	
ARI002	TBD	TBD	TBD	NA	NA	
ARI007	TBD	TBD	TBD	NA	NA	
ARI009	TBD	TBD	TBD	NA	NA	
ARI011	TBD	TBD	TBD	NA	NA	
ARI012	TBD	TBD	TBD	NA	NA	
ARI020	TBD	TBD	TBD	NA	NA	
ARI023	TBD	TBD	TBD	NA	NA	
ARI024	TBD	TBD	TBD	NA	NA	
BII001	TBD	TBD	TBD	NA	NA	
CMI004	TBD	TBD	TBD	NA	NA	
CMI007	TBD	TBD	TBD	NA	NA	
CMI011	TBD	TBD	TBD	NA	NA	
CMI013	TBD	TBD	TBD	NA	NA	
GLI001	TBD	TBD	TBD	NA	NA	
GLI002	TBD	TBD	TBD	NA	NA	
GLI006	TBD	TBD	TBD	NA	NA	
GLI010	TBD	TBD	TBD	NA	NA	
GLI012	TBD	TBD	TBD	NA	NA	

02/13/2023

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
GLI017	TBD	TBD	TBD	NA	NA	
GLI018	TBD	TBD	TBD	NA	NA	
GLI020	TBD	TBD	TBD	NA	NA	
GLI031	TBD	TBD	TBD	NA	NA	
GLI051	TBD	TBD	TBD	NA	NA	
GLI059	TBD	TBD	TBD	NA	NA	
GLI060	TBD	TBD	TBD	NA	NA	
GMI001	TBD	TBD	TBD	NA	NA	
GMI003	TBD	TBD	TBD	NA	NA	
GMI004	TBD	TBD	TBD	NA	NA	
GMI005	TBD	TBD	TBD	NA	NA	
KKI001	TBD	TBD	TBD	NA	NA	
KKI008	TBD	TBD	TBD	NA	NA	
KKI009	TBD	TBD	TBD	NA	NA	
KKI016	TBD	TBD	TBD	NA	NA	
KKI017	TBD	TBD	TBD	NA	NA	
PCI001	TBD	TBD	TBD	NA	NA	
PCI004	TBD	TBD	TBD	NA	NA	
PCI005	TBD	TBD	TBD	NA	NA	
PCI006	TBD	TBD	TBD	NA	NA	
POI001	TBD	TBD	TBD	NA	NA	
POI002	TBD	TBD	TBD	NA	NA	

02/13/2023

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
POI003	TBD	TBD	TBD	NA	NA	

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Asset Management System (AMS)	TBD	TBD	TBD	NA	NA	
Axiom Pro	TBD	TBD	TBD	NA	NA	
BIMS	TBD	TBD	TBD	NA	NA	
Budget Spending Plan (BSP)	TBD	TBD	TBD	NA	NA	
Cash Receipts System	TBD	TBD	TBD	NA	NA	
Cell Phone Bill Verification System (CPBVS)	TBD	TBD	TBD	NA	NA	
CFDA Analysis System	TBD	TBD	TBD	NA	NA	
Child and Nutrition Payment Systems (MIPS)	TBD	TBD	TBD	NA	NA	
CMS Client Payment System (FIPBUS)	TBD	TBD	TBD	NA	NA	
Collocated Journal Transfer System (CJT)	TBD	TBD	TBD	NA	NA	
Commline Inventory System	TBD	TBD	TBD	NA	NA	
Contract Management System (CONMAN)	TBD	TBD	TBD	NA	NA	
CORTNE	TBD	TBD	TBD	NA	NA	

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Cost Allocation Plan System	TBD	TBD	TBD	NA	NA	
Data Quality Control Communication Lines/Devices File	TBD	TBD	TBD	NA	NA	
Division of Disability Determination (DDD) Accounting Transaction Systems	TBD	TBD	TBD	NA	NA	
DOH File Mover – Report for Route #1335 – FIS FACTS DFS Contract Inbound Data	TBD	TBD	TBD	NA	NA	
Employee Vendor Add/Update for Payroll Processing	TBD	TBD	TBD	NA	NA	
Environmental Health Database System (EHD)	TBD	TBD	TBD	NA	NA	
Environmental Health Online Processing System	TBD	TBD	TBD	NA	NA	
Financial and Information Reporting System (FIRS)	TBD	TBD	TBD	NA	NA	
Financial Information System – Titles and Expansions	TBD	TBD	TBD	NA	NA	
Financial Information System (FIS)	TBD	TBD	TBD	NA	NA	
Grant Reconciliation Systems	TBD	TBD	TBD	NA	NA	
Health Management System (HMS)	TBD	TBD	TBD	NA	NA	
MQA Allocation Program/Cash Balance Report	TBD	TBD	TBD	NA	NA	

02/13/2023

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
MQA Internet Services Activity Control and Reporting System	TBD	TBD	TBD	NA	NA	
MQA Licensing – License Ease (COMPAS)	TBD	TBD	TBD	NA	NA	
Debit Memo System	TBD	TBD	TBD	NA	NA	
ODD Cash Management System (MicroPact – formerly LEVY)	TBD	TBD	TBD	NA	NA	
Payroll System	TBD	TBD	TBD	NA	NA	
Rate System	TBD	TBD	TBD	NA	NA	
Reconciliation System (RECON)	TBD	TBD	TBD	NA	NA	
Reconciliation Application (RECONCILE)	TBD	TBD	TBD	NA	NA	
Rehabilitation Information Management System (RIMS)	TBD	TBD	TBD	NA	NA	
Schedule C	TBD	TBD	TBD	NA	NA	
SPURS DataMart – Statewide Vendor File Download	TBD	TBD	TBD	NA	NA	
Trust Fund Cash Analysis	TBD	TBD	TBD	NA	NA	
Time IT!	TBD	TBD	TBD	NA	NA	
Year End Dual Year Certified Forward Payroll Reallocation System	TBD	TBD	TBD	NA	NA	

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Department of Lottery

Agency Sponsor:	Becky Ajhar, CFO Reggie Dixon, Chief of Staff	Submitted by:	Chris Rorison, Project Manager
Status Report Period:	January 1-31, 2023	Submitted on:	02/07/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of January, the Lottery participated in the following activities: • Participated in one Change Champion Network Town Hall • Continue towards completing TASK 324 • Completed TASK 325 No FTEs are actively supporting the transition to Florida PALM on a full-time or part-time basis, for the Financial Wave; outside of attending PALM meetings, workshops, or assisting in assigned tasks with PM team where appropriate.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
B10 file	GL	Tbd	tbd		0	0	

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Identify remediation needs for Strategic Assets Tracking System	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for ARS	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for Aurora / CGS	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for MICS	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for Vendor Payments Database	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for General Ledger Database	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for Payroll Reporting	Tbd	tbd		0	0	Next steps not scheduled yet

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
(none)		

Department of Revenue

Agency Sponsor:	Clark Rogers, Chief of Staff	Submitted by:	Shannon Segers, Director of Financial Management
Status Report Period:	January 1 – January 31, 2023	Submitted on:	2/9/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of January, DOR worked on the following activities: • RW 154– Provide Agency Update for Project Status Reporting—related to system interfaces and agency business system remediation • RW 324 – Complete FLAIR Data Elements Inventory – related to business processes, conversions, reporting and security • RW 325 – Complete Data Security and Access Survey – related to business processes, reporting, and security   0 FTEs are supporting the transition to Florida PALM on a full-time basis. 85 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
CMS Wave Remediation Activities	SUNTAX	7/20/21	9/17/21		$0.00	$0.00	
AMC001 Fixed Assets	Cherwell/ SharePoint	1/10/22	TBD				
AMI003 Outbound Asset Extract	FICAS	1/10/22	TBD				
AMI004 Outbound Asset Physical Inventory Extract	FICAS	1/10/22	TBD				
API002 Inbound Voucher Load	SUNTAX RADS RSDS CAMS	1/18/21	TBD		$987.00	$11,891.00	

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API004 Outbound Payment Extract File	SUNTAX FICAS CAMS	1/10/22	TBD		$1,974.00	$11,609.00	
API006 Inbound Payment Cancellation	SUNTAX	1/10/22	TBD				
API010 Outbound Payment Remittance Advice Data	SUNTAX	1/10/22	TBD				
API020 Outbound Supplier Data	SUNTAX	1/10/22	TBD				
API024 Outbound Voucher Status	SUNTAX	1/10/22	TBD				
API025 Outbound Outstanding Warrant Data	SUNTAX	1/10/22	TBD				
API026 Inbound DOR Supplier Levy Flag	SUNTAX	1/18/21	TBD				
API031 Outbound Voucher Accounting Detail	SUNTAX FICAS CAMS	1/10/22	TBD		$0.00	$0.00	

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API124 Inbound SpeedChart	SUNTAX	1/10/22	TBD				
API125 Outbound SpeedChart	SUNTAX	1/10/22	TBD				
ARI002 Outbound Customer Data	SUNTAX	1/10/22	TBD				
ARI007 Inbound Deposit Data	SUNTAX CAMS	1/10/22	TBD		$1,269.00	$11,186.00	
ARI012 Outbound ACH NOC Deposit Data	SUNTAX	1/10/22	TBD				
ARI020 Outbound Returned Items Data	SUNTAX	1/10/22	TBD				
ARI024 Outbound AR and Deposit Data	CAMS	1/10/22	TBD		$0.00	$0.00	
BII001 Inbound Billing Data	SUNTAX	1/10/22	6/30/23	3/23/22			Removed from DOR Technical Workbook
CMI004 Outbound Bank Deposit Transactions	SUNTAX	1/10/22	6/30/23	2/24/22	$0.00	$0.00	DOR implemented in CMS Wave.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
CMI013 Outbound BAI Bank Statements	SUNTAX	1/10/22	TBD				
GLI001 Outbound ChartField Values	FICAS SUNTAX	1/10/22	TBD				
GLI002 Outbound Actuals Extract	FICAS SUNTAX	1/10/22	TBD				
GLI006 Inbound Journal Entry	SUNTAX CAMS	1/10/22	TBD		$1,645.00	$10,904.00	
GLI017 Outbound Combo Code Extract	SUNTAX	1/10/22	TBD				
GLI018 Outbound SpeedType	SUNTAX	1/10/22	TBD				
GLI020 Inbound SpeedType	SUNTAX	1/10/22	TBD				
GLI031 Outbound Tree Extract	SUNTAX	1/10/22	TBD				
GLI051 Outbound Detail GL Journal	SUNTAX FICAS	1/10/22	TBD				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
KKI009 Outbound Budget Extract	FICAS	1/10/22	TBD				
POC001 Open Encumbrances	FICAS	1/10/22	TBD				
POI001 Outbound Encumbrance Extract	FICAS	1/10/22	TBD				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
RABIT (Revenue Accounting and Budget Information Tool) System Remediation	10/2/20	TBD		$0.00	$0.00	ABS Remediation is in the Design phase.
Financial Information Cost Allocation System (FICAS) System Remediation	10/2/20	TBD		$0.00	$13,865.00	ABS Remediation is in the Design phase.
SUNTAX (System for Unified Taxation) System Remediation	10/2/20	TBD		$1,175.00	$11,773.50	ABS Remediation is in the Design phase.
Revenue Accounting Distribution System (RADS) System Remediation	10/2/20	TBD				ABS Remediation is in the Design phase.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
Revenue Sharing Distribution System (RSDS) System Remediation	10/2/20	TBD				ABS Remediation is in the Design phase.
Child Support Automated Management System (CAMS) System Remediation	10/2/20	TBD		$987.00	$7,608.00	ABS Remediation is in the Design phase.
Contract Accountability Tracking System (CATS)	1/10/22	TBD				ABS Remediation is in the Design phase.
Revenue Asset Management Tracking System/ SATS (RAMS)	1/10/22	TBD				ABS Remediation is in the Design phase.
Salary Overpayment Database	1/10/22	TBD				ABS Remediation is in the Design phase.
Cherwell/SharePoint	3/24/22	TBD				ABS Remediation is in the Design phase.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
NA		

Department of State

Agency Sponsor:	Jennifer Kennedy, Assistant Secretary/Chief of Staff	Submitted by:	Antonio Murphy-Director of Administration
Status Report Period:	January 1 – January 31, 2023	Submitted on:	02/10/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of January DOS completed the following activities related to system interfaces and agency business system remediation: NA -The agency has no interfaces that will be used with PALM 4 FTEs are supporting the transition to Florida PALM on a full-time basis. 0 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

02/13/2023

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Executive Office of the Governor

Agency Sponsor:	Hanson, Dawn; Director of Administration		Submitted by:	Sasso, Kelley; Director of Finance and Accounting
Status Report Period:	January 1, 2023 – January 31, 2023		Submitted on:	2/9/2023

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:
During the month of January, EOG (excluding DEM and LAS/PBS) completed the following activities related to system interfaces and agency business system remediation: • n/a – EOG (excluding DEM and LAS/PBS) does not have any system interfaces or business systems that require remediation at this time. During the month of January, LAS/PBS completed the following activities related to system interfaces and agency business system remediation: • No Activities with PALM.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Progress/Comments
KKI001 (ALTR) – Inbound Budget Journal • Budget Load • Adjustments to Budget • Carry Forward – June (OP) • Carry Forward – Sept (FCO) • February Reversions (FCO)	LAS/PBS	Interface review: 02/20 – 10/20 Build: 11/20 Internal Testing: 03/21	~~Internal Testing: 06/21~~	Interface Review: 10/14/2020 Build: 03/21	Collapsed KKI003, KKI006, KKI007 into KKI001. Internal Testing – On hold
KKI002 – Inbound Appropriation Budget Ledger Reconciliation • Daily Reconciliation FLAIR/LAS/PBS		Review: 04/16/20 Build: 11/20 Internal Testing: 03/21	~~Internal Testing: 06/21~~	Review:10/2020 Build: 03/21	Build complete Internal Testing – On hold

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Progress/Comments
KKI005 – Outbound Tentative Reversion Balances • Sept 30 Reversions (OP) KKI005 – Outbound Tentative Reversion Balances		Review: 08/15/20 – 10/20 Build: 02/21 Internal Testing: 04/21	~~Internal Testing: 06/21~~	Review:10/28/2020 Build: 04/21	Build complete Internal Testing – On hold
GLI001 - Outbound Chartfield Values		Review: 08/15/2020		Review: 10/21/2020	Reviewed Interface Waiting on PALM for ChartFields.
GLI004 – Inbound Budgetary Code Values		Reviewed: 08/15/2020 Build: 02/21 Internal Testing: 04/21	~~Internal Testing: 06/21~~	Reviewed: 10/28/2020 Build: 04/21	Reviewed Interface. Build complete. Internal Testing – On hold .
~~GLI007 – Outbound Trial Balance~~ • ~~PDF Report~~		~~08/15/2020~~	~~10/31/2020~~	~~10/09/2020~~ .	~~PALM should be able to replace this functionality~~

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Progress/Comments
Interface GLI009 – Outbound Unreserved Balances File –					continued to research and prepare crosswalk, file layout, requirement – waiting for PALM review of layout.
~~GLI016 – Outbound COA Crosswalk Extract~~		~~08/15/2020~~	~~10/31/2020~~	~~10/28/2020~~	~~Not needed.~~
~~GLI017 – Outbound Code Extract~~		~~08/15/2020~~	~~10/31/2020~~	~~10/28/2020~~	~~Not needed.~~
~~GLI030 – Outbound ChartField Values Data~~		~~08/15/2020~~	~~10/31/2020~~		~~Received 09/02/2020. *not identified as an LAS/PBS interface.~~
GLI031 – Outbound Tree Extract		Reviewed: 08/15/2020		Reviewed: 10/14/2020	New for LAS/PBS NEED the Tree Extract to identify changes within LAS/PBS
GLI071 – Outbound Disbursement Load ▪ Disbursement Load		Reviewed: 08/15/2020 Build: 11/20 Internal Testing: 03/21	~~Internal Testing: 06/21~~	Reviewed: 10/28/2020 Build: 03/21	Interface reviewed. Build complete. Internal Testing – On hold
API004 – Outbound Payment Extract					– this file is currently sent to LAS/PBS **Financial Wave**

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Progress/Comments
GLI015 – Outbound Cash Transaction and Balance Data					– this file is currently retrieved by LAS/PBS **Financial Wave**
GLI057 – Outbound Trust Fund Revenue and Cash Balance Information					– this file is currently retrieved by LAS/PBS **Financial Wave**
KKI015 – Outbound Schedule of Allotment Balances					– this file is currently sent to LAS/PBS **Financial Wave**
~~GLI081 - Inbound Budget Entity to State Program Combination Edit);~~		~~TBD - New~~		~~Determined it will not be needed. 3/1/2022~~	~~responded to question about program component as a key ChartField; PALM posted new interface GLI081 (Budget Entity to State Program Combo Edit) – no file layout attached in smartsheet~~
KKI016 – Outbound Budget and Cash Balance Data					– this file is currently retrieved by LAS/PBS **Financial Wave**
KKI017 – Outbound Trust fund Disbursements					- Appropriation Ledger – this file is currently sent to LAS/PBS **Financial Wave**

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Financial Wave - LAS/PBS	01/2020	06/01/24				On hold
YS#15189 (Web PALMORG file): New file for PALM	11/21					On hold - Pending information from PALM
New - YS#15177 (PALM ChartFields Interface): create new PALM title interface for Account (GL/Object), Revenue Category, and DFS Organization	11/21	02/22				On hold - Need information from PALM
YS#15088 CFDx – description change	08/2021	09/21	09/21			Complete
YS#15072 ALDx description label change	02/21	12/22				On Hold
YS#15066 FBUR – Add Business Unit to backup	08/21	09/21	09/21			Complete
YS#15065 FBRR – Add Business Unit to backup	08/21	09/21	09/21			Complete
YS#15038 (Web RCTX - PALM): display new PALM fields to the page on Code Detail panel	11/21	02/22				On hold

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
YS#15037 (RCTX - PALM): display new PALM fields to the screen on view/edit	11/21	02/22				On hold
YS#15036 (XRCF - PALM): add new PALM fields to file to be used/displayed in RCT transactions	11/21	02/22				On hold
YS#15010 Changes to ECTR report mainframe and web	11/20	12/31/20	10/26/21			Complete
YS#15009 ECTR – Add Budget Entity Type	11/20	12/21	10/21			Complete
YS#15005 Changes to ECTX mainframe and web data entry transactions	11/20	12/31/20	08/09/21			Complete
YS#15003 and YS#15004 File changes to EOG Code table	11/20	11/2020	08/08/21			Complete
YS#14997 YS#14998 - Changes to BETX mainframe and web data entry transactions	11/20	12/31/20	08/09/21			Complete
YS#14996 File changes to Budget Entity File –	11/20	11/2020	08/08/21			Complete
YS#14852 ALPR – use MFT as transfer mechanixm	12/19	06/20	04/20			On Hold due to Palm rollout schedule. Need to test MFT transfer.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
YS#14818 APPR -	09/19		N/A			Cancel – PALM has determined that this interface is not longer needed.
YS#14817 USSFFMS nightly interface	09/19	06/21				On Hold due to Palm rollout schedule changed
YS#14816 CFLR – Tentatives and Op Rev	09/19	06/21				On Hold due to Palm rollout schedule changed
YS#14815 ALBR–	09/19	06/21				On Hold due to Palm rollout schedule changed
YS#14814 ALTR –	09/19	06/21				On Hold due to Palm rollout schedule changed

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
		Neither EOG or LAS/PBS have any incident reports with PALM.

Florida Commission on Offender Review, Florida Department of Corrections

Agency Sponsor:	Mark Tallent/Gina Giacomo		Submitted by:	Erica Starling, Agency Liaison
Status Report Period:	January 1 – January 31, 2023		Submitted on:	02/06/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of **January**, FDC/FCOR completed the following activities related to system interfaces and agency business system remediation:

- FDC/FCOR completed all required MRW tasks due in **January** as requested.
- FDC/FCOR continues to work on CMS tasks and remediation while Financials Wave is paused.

- 0 FTEs are supporting the transition to Florida PALM on a full-time basis.
- 24 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI003	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
AMI004	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
API004	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

02/13/2023

API020	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
API024	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
API031	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

API125	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
ARI002	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
ARI012	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

02/13/2023

ARI024	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GLI001	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GLI002	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

GLI017	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GLI018	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GLI031	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

GLI051	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GMI005	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
KKI009	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

PCI001	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
POI001	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Barcoding scanning equipment	TBD	TBD		N/A	N/A	It is our understanding that the vendor, Strategic Systems and Technology, is modernizing their system to work with Florida PALM; we are reaching out to the vendor to discuss and will update this as appropriate

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
BARS Replacement	Paused	TBD		N/A	N/A	Our experience with the Query Writer tool thus far does not indicate that it will be sufficient to meet the needs of our processing staff for ad hoc data access for several reasons including: unintuitive user interface, confusing non-standard terminology, the necessity of Query Writers to have a good understanding of database querying, the lack of a SQL-writing interface, the absence of any fully automatable data access/export features (ODBC). As the need for ad hoc data access has been vital to the work of our processing accountants and analysts and given the absence of any suitable replacement for the ODBC access to Information Warehouse currently provided by FLAIR/way, our Agency does not feel our needs can be adequately met by the data access features offered by PALM. To ensure our Agency and staff are adequately equipped to complete their duties in PALM we have identified the need for an internally maintained data warehouse that provides a more intuitive and clearer query interface for our processing accountants as well as more robust data access features than provided by the Query Writer tool
CDC Payroll	TBD	TBD		N/A	N/A	Awaiting information on Payroll Wave to determine if this is necessary. Whether or not it will be retained cannot be determined at this stage.
Budget Payroll Reconciliation Process (using SAS)	TBD	TBD		N/A	N/A	Awaiting information on Payroll Wave to determine if this is necessary. Whether or not it will be retained cannot be determined at this stage.

4 – FLORIDA PALM PRODUCTION SUPPORT

Incident Number	Incident Number	Summary of Incident
The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
N/A	N/A	N/A

Florida Department of Law Enforcement

Agency Sponsor:	Charlotte Fraser Research and Planning Administrator	Submitted by:	Terri Speed Financial Administrator
Status Report Period:	January 1 – January 31, 2023	Submitted on:	2/10/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January, FDLE completed the following activities related to system interfaces and agency business system remediation:

Functional:
FDLE participated in the PALM Advisory Council meeting, Change Champion Network Town Hall, Production Support Round Table, and one Tuesday Task Talk.

Project Management:
- The project team has developed project documentation, including Project Charter, Project Management Plan, Risk Assessment Model, and Project Schedule for the overall implementation, and a sub-project schedule for each application affected by the PALM project. The project team is now monitoring and controlling the agency-specific project deliverables.

Resources:
- 1 FTE is supporting the transition to Florida PALM on a full-time basis.
- 12 FTEs are supporting the transition to Florida PALM on a part-time basis.
- 1 Contractor is supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
BII001 – Inbound billing data	Civil Workflow Control System (CWCS)	1/4/2021	6/30/2023		$200	$600	CWCS is an FDLE system to serve qualified agencies with fingerprint-based criminal background checks on applicants for employment and licensing. Currently, CWCS uses RAMS for invoice generation and CCService for credit card payments. When RAMS is retired, then CWCS needs to communicate with PALM directly for invoice generation. CWCS will also need to maintain all of its customer data in PALM. Different transaction types ex: Credit Memo (CM), Debit Memo (DM), invoice type, and receipts type specifically to identify CWCS transactions will need to be maintained in PALM directly. CWCS file format will need to be updated for integrating with PALM. **Progress:** Specification for the current file format has been developed. AS-IS business process modeling for invoice generation is in progress. The file format will need to be updated when PALM releases the specification. We analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing CWCS with

							PALM. We have procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed the provisioning of the development server and the creation of the CWCS database. FDLE completed integrating CWCS batch jobs on the DEV process server consumed by RAMS. We are waiting for further information regarding interface field definitions to proceed.
BII001 – Inbound billing data	FALCON	1/4/2021	6/30/2023		$200	$600	Using FALCON, an FDLE system, users perform tasks related to the management of applicant-type fingerprints retained by FDLE when organizations submit criminal history background check requests. Similar to CWCS, FALCON uses RAMS for invoice generation and processing payments related to these invoices. When RAMS is retired, then FALCON needs to communicate with PALM directly for invoice generation. FALCON will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, and receipts type specifically to identify FALCON transactions need to be maintained in PALM directly. FALCON file format will need to be updated for integrating with PALM.

							Progress: The AS-IS business process modeling for invoice generation is in progress. The file format will need to be updated when PALM releases the specification. We analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing FALCON with PALM. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed the provisioning of the development server and the creation of the FALCON database/schemas. FDLE completed integrating FALCON batch jobs on the DEV process server consumed by RAMS. We are waiting for further information regarding interface field definitions to proceed.
BII001 – Inbound billing data	Firearm Eligibility System (FES)	1/5/2021	6/30/2023		$100	$100	The Firearm Eligibility System (FES) is a web-based application for Federal Firearm Licensees (FFL) to submit firearm background check transactions. Currently, FES uses RAMS for invoice generation and EPay for credit card payments. When RAMS is retired, then FES needs to communicate with PALM directly for invoice generation and also for processing credit card payments related to these invoices. FES will also need to maintain all of

							its customer data in PALM. Different transaction types ex: CM, DM, invoice type, and receipts type specifically to identify FES transactions need to be maintained in PALM directly. The FES file format will need to be updated for integration with PALM. **Progress:** The AS-IS business process modeling for invoice generation is in progress. Specification for the file format has been developed. We have analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing FES with PALM. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed integrating FES batch jobs on the DEV process server consumed by RAMS. We are waiting for further information regarding interface field definitions to proceed.
ARI007 – Inbound deposit data (possibly)	Electronic Payment (ePay)	1/4/2021	6/30/2023		$925	$1,850	EPay is an FDLE enterprise web-based application capable of accepting credit card payments for any internal system and is currently being used for invoice payments from gun dealers. EPay interacts with RAMS for invoice lookups and credit card payments. When RAMS is retired, then ePay will need to communicate with PALM for receipt

							generation and invoice applications. The FES file format will need to be updated for integration with PALM. **Progress:** AS-IS business process modeling is in progress. The outbound file format to RAMS has been developed. The file format will need to be updated when PALM releases the specification. We have analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing with ePay with PALM. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. Currently, FDLE is integrating ePay batch jobs on the DEV process server and database schemas to generate the batch files consumed by RAMS. We are waiting for further information to determine if this interface will suit our needs.
AMI004 – Outbound Asset Physical Inventory Extract AMI008 – Inbound Asset	SATS (Strategic Asset Tracking System)	1/5/2021	6/30/2023		$960	$960	SATS is an application for tracking FDLE's property. The system also provides the capability for reconciling property with FLAIR. The file format for SATS will need to be updated when PALM releases the specification. **Progress:** AS-IS business process modeling is in progress. A meeting with the SAT's vendor was

Physical Inventory Load							completed to brief us on the upcoming changes to the system. Also, we reviewed the catalog of conversions for the Financials wave. Once PALM releases the specification, the vendor will start making changes to the system. We are waiting for further information regarding interface field definitions to proceed.
ARC001 – Conversion of active customers in agency business system ARC002 – Conversion of detailed open receivables	Revenue Accounting Management System (RAMS)	1/4/2021	6/30/2023		$950	$5,875	RAMS is an Oracle ERP Financials modules-based Accounts Receivable system. RAMS interacts with multiple internal (CWCS/SHIELD/ FALCON/FES) and external applications (DOR/DFS) to maintain customer information, and manage billing and payments. RAMS distributes invoices by mail as well as the FTP process. RAMS also maintains basic collection data necessary for processing past due payments. **Progress:** RAMS application has multiple standard and custom processes, as well as custom code components. We have analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing FDLE applications with PALM. We have reviewed the catalog of conversions for the financial wave. We have procured hardware/software needed for standing up a parallel track for

						PALM changes. FDLE completed provisioning of the development (DEV) servers and the creation of database/schemas. FDLE completed integrating batch jobs on the DEV process server consumed by RAMS. FDLE participated in the AR/Billing/Cash Management module workshop to analyze the changes needed for batch files to retire RAMS. We updated the technical workbook. We analyzed the latest version of ARC001 and ARC002 interface files and have drafted a set of questions that would need additional input; Both ITS and OFS plan to review the files and interface questions this month. We are waiting for further information regarding interface field definitions to proceed.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Amplifund (Grants Management)	1/5/2021	6/30/2023		$0	$0	Amplifund is an agency-specific cloud-based statewide system used to provide start-to-finish management for most of FDLE's pass-through grants and related sub-awards. It generates NCD files for payments, encumbrances, and encumbrance adjustments which are uploaded to FLAIR using Entire Connection. It also generates a

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date _(completed)_	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						daily ftp file for newly awarded subgrants (contracts) which FACTS imports. **Progress:** We have reviewed the catalog of conversions for the financial wave. ITS and the OFM team met multiple times to discuss the FLAIR-FACTS integration. We are waiting for further information regarding interface field definitions to proceed.
Credit Card Service (CCService)	1/5/2021	6/30/2023		$0	$0	CCService is a web-based interface for collecting payments from CCHInet/SHIELD/CAPS/CWCS and Firearm dealers (FES). CCService communicates with NIC and RAMS for FES invoice payments through credit card payment processors. When RAMS is retired, then CCService will need to communicate with PALM for AR functionalities. The CCService file format will need to be updated for integration with PALM. **Progress:** AS-IS business process modeling is in progress. The file format will need to be updated when PALM releases the specification. We have analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing CCService with PALM. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed the provisioning of the development server and the creation of the CCService database.
FDLE Payment – Interface Gateway	1/5/2021	6/30/2023		$0	$0	When RAMS is retired, FDLE will have to design and implement a new gateway system

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
(Potential Application)						for centralized access to PALM. This will avoid the need to have various applications such as CWCS, FALCON, and CCService directly interface with PALM. **Progress:** Not started; once PALM specification for invoice generation is available, FDLE may initiate this subproject.
Member Assigned Resource Tracking System (MARTS)	1/5/2021	6/30/2023		$0	$0	MARTS is an FDLE web-based application that imports cell phone call detail, sends verifications to members, and pays vendor invoices. **Progress:** AS-IS business process modeling is in progress. The outbound file format to FLAIR has been developed. The file format will need to be updated when PALM releases the specification. Provisioning of servers is in progress.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Florida Department of Transportation

Agency Sponsor:	Lisa Saliba, Assistant Secretary		Submitted by:	Lisa L. Evans, Agency Liaison
Status Report Period:	January 1 – January 31, 2023		Submitted on:	2/7/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January 2023, FDOT completed the following activities related to system interfaces and agency business system remediation for the FDOT PALM System Transition (FPST):

- Continued the review and updates to the FDOT Agency Unique Process Tracker. Four action items assigned during the September 21-22, 2022; Personalized Agency Working Session (PAWS) are still underway.

- Continued remediation efforts in the following summary work areas for the Financials and Payroll Implementation Waves:

  - Adoption of the Florida PALM Chart of Accounts:
    - Documenting AS-IS state and known TO-BE state based on current Florida PALM information and analysis of ChartFields. Identifying requirements based on documented decisions, with the use of decision logs and internal workshop discussions. As of January 2023, the Department is monitoring 30 decisions related to the implementation of the Florida PALM ChartFields. Computing asset remediation plans are being developed for 10 of the documented decisions.
    - Completed deployment of remediation infrastructure with creation of 100+ database tables in the development environment to function as landing zones for interfacing ChartField data. Created the server environment for Classic ASP sites for future development efforts. Completed physical data structure changes for the State Program, Organization and Operating Level Org ChartFields, and the elimination of the Internal Budget Indicator ChartField. Targeting Fund (a.k.a. Trust Fund) as the next COA field to physically change in the test environment and create the landing zone for the Fund tree structure. Additional efforts are dependent on updates to several interface layouts by the Florida PALM team.
    - Paused the remediation plan for the Department's Transportation Vendor Information (TVI) application and the use of Florida PALM Supplier data attributes. Documented all work session(s) with the FDOT Vendor Subject Matter Experts related to use cases, potential user interface changes, and other areas that use TVI

Overview of Agency progress during reporting period:

heavily. Additional effort is pending design of the Supplier interface by the Florida PALM team and discussions with the Division of Corporations regarding their vendor file.

- Continued the analysis of the Department's use of "hard-coded" values for General Ledger, Object Code, and Other Cost Accumulator for all computing assets. Findings are being documented for review with Subject Matters Experts (SMEs) to determine if specific outbound interfaces should be targeted for processing changes, data validation routines updated, and/or data references replaced with specific Account ChartField values.

- Continued analysis of the current use of Expansion Option and Expansion Set by the Department's computing assets to transition to the Florida PALM Speed Charts and Speed Types functionality. Data cleansing efforts are complete for cleaning up existing values of Expansion Option and Expansion Set where the 16-character State Program was still being used. Reviewing the derivation process for accounting transaction ChartFields to reduce the number of Speed Chart and Speed Types that will be required in the Florida PALM solution.

- Coordinated with the Department of Management Services (DMS) on a purge process for approximately 2.3 million charge objects for the Department's interface to the PeopleFirst system. The new process will result in a 75% reduction of timesheet related charge code combinations. Attempting to use the existing automated interface to change old Charge Objects to a delimited status, with efforts underway with DMS to review the batching results of the charge object modifications.

- Florida PALM Interface Layouts and File Definitions Review:
  - Continued the analysis on the impact of the Chart of Accounts and Standardized Business Process Model adoption on the Department's Contract Funds Management (CFM) system. Focused on the impact on the fund approval process and the creation of interfacing transactions. Continued confirmation of legacy data attribute mapping to the POI001/2/3 Florida PALM interface layouts. Continued remediating business and data objects, as well as the mapping between the two, in preparation for new fields on the POI interfaces.
  - Continued the analysis efforts for the Department's Electronic Estimates Disbursement (EED), Consultant Invoice Tracking (CITS), and Right of Way Management (RWMS) systems.
    - Mapping the data each application receives from FLAIR today and identifying which Florida PALM interfaces will provide the data in the future.
    - Documenting additional data interface needs, and identifying touchpoints, transformations, etc. that will be needed for system functionality.
    - Completed review phase with Department SMEs for EED with the confirmation of overall functions and detail business requirements. Drafting of revised system documentation underway.
    - Analyzing data lineage/workflows between CFM and EED and the interfacing computing assets and supporting data from EED to FLAIR.

Overview of Agency progress during reporting period:

- Reviewed proposed EED replacement strategy with Department leadership and confirmed the resource commitment and the priority of analysis and rewrite efforts.
    - Continued the impact analysis of the OWPB budget checking and budget allotment as-is process for the Fixed Capital Outlay - Work Program budget categories. OWPB has completed the Florida PALM Impact Analysis phase. As of January 2023, the asset technical review process determined that 580 assets are not impacted and 163 assets that require remediation. Of those 163 assets: 41 are now "In Progress" with programming and unit testing, and 9 are marked as remediation "Complete".
    - Continued the Florida PALM Impact Analysis Phase for OOC owned computing assets. As of January 2023, the asset technical review process determined that 202 assets are not impacted and 426 assets that require remediation. Of those 426 assets: 7 are now "In Progress" with programming and unit testing, and 1 is marked as remediation "Complete".
    - Paused the analysis of interface layouts and file definitions for the Asset Management module. Efforts to confirm the mapping of the current FLAIR interfaces to Florida PALM file definitions with Department SMEs and the identification of gaps are pending the beginning of the Asset Management module solution design.
    - Continued the analysis of the Chart of Accounts and Standardized Business Process Model adoption impact on the Department's project cost accounting functionality and supporting computing assets. Continued the mapping of these legacy data attributes to Florida PALM interface layouts and expanded the review of the accounting transaction data attributes to all elements of the current FLAIR transaction layout. Analyzed the Department's FLAIR transactions with the PowerBI dashboard (based on data from the FLAIR outbound TR2 file interface) to provide summary data analytics on the impact of Florida PALM ChartFields and additional transaction references. The current proposal for the use of the Project and related ChartFields is:
        - Project Hierarchy:
            - Project: 55 + Department's current 11-character Financial Project
            - Project Activity: Constant value
            - Project Source: Department's current 3-character External Object
            - Project Category: Legacy SAMAS Batch data attribute
            - Project Subcategory: Pending
        - Other Accumulator 1 (OA1): Legacy Other Cost Accumulator data attribute
        - Other Accumulator 2 (OA2): Legacy Agency Unique and non-FTE Cost Center data attributes

- Continued to manage the scope of the Department's transition to the Florida PALM solution. As of January 2023, the computing asset inventory analysis is shown below:

Overview of Agency progress during reporting period:

Computing Asset Classification	Original Count	New Computing Assets	Total Scope	Inactive Computing Assets	Active Computing Assets	Remediation Not Required	Candidates for Remediation
	1,450	637	2,087	300	1,787	939	848

- Continued the review of the Department's computing assets that are candidates for Florida PALM remediation, and as of January 2023, the status of the assets is shown below:

Computing Asset Impact Counts for PALM Implementation							
Inventory Type	Research Required	Analysis Not Started	Analysis in Progress	Remediation Required	Remediation In Progress	Remediation Complete	Total
Application:	0	72	4	24	4	2	106
Automated Job/Process:	3	19	46	71	24	4	167
Interface:	0	7	27	44	0	0	78
Report:	1	124	158	181	27	6	497
Total:	**4**	**222**	**235**	**320**	**55**	**12**	**848**

As a reminder, we will continue prioritizing the applications with the highest business capability risk and that will create the Department's accounting transactions within the Florida PALM solution.

- The Department was appropriated $2 million for Fiscal Year 2022-23 to continue the transition efforts to the Florida PALM solution. The FPST Fiscal Year 2022-23 3rd quarter budget amendment requesting a release of an additional $585,427 was approved on December 27, 2022. The submission of the FPST budget issue for Fiscal Year 2023-24 is pending additional direction from the Florida PALM Team and the Executive Office of the Governor.

- Addressed the following remediation related Readiness Workplan (RW) tasks:

Overview of Agency progress during reporting period:

- o Task ID 324: (Complete FLAIR Data Elements Inventory): Efforts continue with the analysis of all FLAIR Data Elements used from the legacy FLAIR transaction layout for the Department's cost accounting function. Response for the Federal Bill computing asset is complete and was reviewed in the Readiness Touchpoint on January 25, 2023. Areas of concentration for the March 31, 2023, submission are the Contract Funds Management (CFM), Electronic Estimates Disbursement (EED), Project Cost Management (PCM), and Right of Way Management System (RWMS) computing assets. Task ID 324 is currently underway and is on target to be completed by 3/31/2023.

- The staffing resources supporting the remediation analysis for Florida PALM on a full-time or part-time basis for Fiscal Year 2022-23 are:
  - o Internal FTEs: 3 full-time and 6 part-time.
  - o Contracted management services and staff augmentation: 4 full-time and 14 part-time.

  As additional tasks are assigned, the number of staffing resources supporting FDOT's transition to Florida PALM will be updated accordingly.

- FPST Risks and Issues:
  - o There are 24 logged risks with 8 risks with a status of increasing:

Risk #	Risk Description	Status	Impacted Areas
Risk 02	Major schedule changes in Florida PALM solution would impact our remediation efforts.	Increasing	Schedule; Cost; Quality
Risk 03	Scope changes in Florida PALM solution.	Increasing	Cost; Scope; Quality
Risk 08	Delay or loss of planned funding for the program.	Increasing	Schedule; Cost; Scope; Quality
Risk 11	Timeliness of Florida PALM communications regarding solution functionality design and technical details. Technical workgroups previously scheduled August 2022.	Increasing	Schedule; Cost; Scope; Quality
Risk 15	The new "Account" CoA field will be replacing the GL and Object codes. FDOT needs the specifications for how to cross walk GL and object codes to account in Florida PALM. Delay in this information delays our ability to remediate our systems.	Increasing	Schedule; Cost; Scope; Quality
Risk 17	Vendor specifications are incomplete. FDOT TVI uses TIN and Seq # for vendors; Supplier is the new name for vendor and Traveler is new name for sub vendors. FDOT needs additional specifications on vendor functionality to determine TVI remediation requirements.	Increasing	Schedule; Cost; Scope; Quality
Risk 18	MFMP revisions and impact on TVI is unknown. FDOT needs additional specifications on MFMP changed functionality to determine TVI remediation requirements.	Increasing	Schedule; Cost; Scope; Quality
Risk 24	Impacted asset inventory inconsistencies may cause problems in planning remediation efforts.	Increasing	Schedule; Cost; Scope; Quality

  - o One Issue remains open with a status change of pending.

Overview of Agency progress during reporting period:

Issue #	Issue Description	Status	Impacted Areas
Issue 1	Request to update Mainframe GEN and Access GEN software for Florida PALM remediation has been delayed by Ensono (provider of mainframe as a service) since October 8, 2021. After FDOT staff made numerous attempts to escalate the request, the software was installed. The resolution of the issue is pending a new release of the communication software (Host Integration Server) to be installed and configured.	Pending	Impedes remediation efforts

- Discussion items to review with the Florida PALM Team pending scheduling include:
  - Resolution of outstanding questions from the Module Workgroups, Tips and Tricks Webinars, and Readiness Touchpoint Meetings.
  - Availability of an electronic invoice or outbound interface for use in billing funding partners (such as FHWA) within the Billing module.
  - Review of Federal Highway Administration's federal project and appropriation data structures
  - Release of Chart of Accounts ChartField values for Configuration Workbooks.
  - Review of the Commitment Control Module functionality for the Department specific Fixed Capital Outlay - Work Program Budget Category ChartField values.
  - Review of the GLI003 interface between FACTS and PALM and the Contract ChartField changing from 5 to 10 characters, as well as whether there will be interfaces to replace the existing FACTS functionality for allowing agencies to load contract data and image information.
  - Updates on Supplier interface characteristics based on interactions with MFMP and Division of Corporations contacts and review of sample data values.
  - Release of the Conversion Offering APC001 – Suppliers.

The list of Florida PALM interfaces and FDOT Agency Business Systems is shown below in Section 2. The FPST computing asset remediation efforts are included for the four summary work areas for the Financials and Payroll Implementation Waves and are listed below in Sections 3. This effort relates to the Chart of Accounts, transactional, master balance, account description, and crosswalk data highlighted in the Catalog of Interface Offerings. The planned start and actual finish dates will be provided based on the FPST project schedule. Actual costs are only included for those computing assets in Sections 2 and 3 where remediation work has begun. The planned finished dates have been changed to "TBD" and will be modified based on the revised Florida PALM project schedule for the Financials and Payroll Waves. Additional interfaces will be added in Section 2 when remediation work begins.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI006 (inbound)	Property Management Report System	7/1/21	TBD		$1,035.00	$1,035.00	
API002 (inbound)	Right of Way Management System	8/15/22	TBD			$2,632.50	
API024 (outbound)	Electronic Estimate Disbursement	7/1/21	TBD		$135.00	$2,496.48	
API028 (inbound web)	Electronic Estimate Disbursement	8/15/22	TBD			$13,110.66	
API031 (outbound)	Electronic Estimate Disbursement	7/1/21	TBD		$1,736.33	$6,459.84	
API123 (outbound web)	Electronic Estimate Disbursement	8/15/22	TBD			$152.90	
API125 (outbound)	Electronic Estimate Disbursement	7/1/21	TBD		$180.00	$180.00	
GLI002 (outbound)	PPS - Payroll Cost Distribution	7/1/21	TBD			$292.50	
GLI006 (inbound)	Indirect Cost Allocation	8/15/22	TBD			$52.50	
GLI006 (inbound)	PPS - Payroll Cost Distribution	8/15/22	TBD			$52.50	
GLI006 (inbound)	Project Cost Redistribution	8/15/22	TBD			$52.50	

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI006 (inbound)	Toll Redistribution	8/15/22	TBD			$52.50	
GLI006 (inbound)	Mobile Equipment	8/15/22	TBD			$52.50	
GLI006 (inbound)	Project Cost Management	8/15/22	TBD		$45.00	$90.00	
GLI006 (inbound)	Materials and Supplies Inventory	8/15/22	TBD			$52.50	
GLI051 (outbound)	Indirect Cost Allocation	8/15/22	TBD			$52.50	.
GLI051 (outbound)	Materials Supply Inventory	8/15/22	TBD			$52.50	
GLI051 (outbound)	Mobile Equipment	8/15/22	TBD			$52.50	
GLI051 (outbound)	PPS - Payroll Cost Distribution	8/15/22	TBD		$247.50	$300.00	
GLI051 (outbound)	Project Cost Redistribution	8/15/22	TBD			$52.50	
GLI051 (outbound)	Toll Redistribution	8/15/22	TBD			$52.50	
GMI001 (inbound)	Contract Funds Management (CFM) FACTS Batch Interface	8/15/2	TBD			$1,980.00	
GMI005 (outbound)		8/15/22	TBD			$967.50	

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
KKI001 (inbound)	TR20/21 Ad-Hoc Scripting Interface	9/16/21	TBD			$13,871.34	
KKI008 (inbound)		7/1/22	TBD			$2,070.00	
KKI009 (outbound)		7/1/22	TBD			$7,129.33	
PCI001 (outbound)	PCM - Cost Allocation Process (PCMOC002)	8/15/21	TBD			$742.50	
PCI006 (inbound)	Generate Project Account Correlation (DASPJ45P)	8/15/21	TBD			$585.00	
POI003 (inbound web)	Contract Funds Management	8/15/21	TBD			$8,100.00	

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Downstream Financial Planning and Analysis computing assets	7/1/21	6/30/23	8/19/21			406 tasks scheduled for FY2021-22 have been completed.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Financials Wave computing assets decouple and recouple	6/15/21	6/30/22	11/30/21			56 computing assets have been completed. The remaining 15 computing assets will be addressed in FY 2022 – 2023 based on Florida PALM Financials and Payroll Waves design activities.
Florida PALM Chart of Accounts computing asset impact analyses	6/15/21	TBD		$58,945.00	$395,956.98	Business Systems currently in analysis are CFM, EED, PCM, TVI, CITS, PMRS, and RWMS
Florida PALM interface layouts and file definition computing asset impacts	7/1/21	TBD		$79,417.99	$548,636.63	Continued the review and analysis of published interface layouts for the Standard Business Process Models and documenting interface analysis and mapping of legacy data attributes.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
None		

Florida Department of Veterans' Affairs

Agency Sponsor:	Alfred Carter, Chief of Staff	Submitted by:	Linda Rizzo, Director of Administration
Status Report Period:	January 01 – January 31st, 2023	Submitted on:	February 2, 2023

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, the Department of Veterans' Affairs completed the following activities related to system interfaces and agency business system remediation:

- SPON154 - Provided agency update for Project Status Reporting. Completed 01/03/23.
- Meetings & workshops - attended monthly touch point, Change champion network townhall and Tuesday task talk.

Currently nine FTEs are supporting the transition to Florida PALM on a full-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Florida Gaming Commission Control

Agency Sponsor:	Lisa Mustain, Director of Administration	Submitted by:	Ronda Pearson, Bureau Chief of Financial Services
Status Report Period:	January 1 – January 31, 2023	Submitted on:	02/08/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of January, FGCC completed the following activities related to system interfaces and agency business system remediation: • N/A 0 FTEs are supporting the transition to Florida PALM on a full-time basis. 6 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
TBD							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
TBD						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Florida School of the Deaf and Blind

Agency Sponsor:	Tracie C. Snow, President		Submitted by:	John F. Wester, Comptroller
Status Report Period:	January 1 – January 31, 2023		Submitted on:	02/07/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January, FSDB completed the following activities related to system interfaces and agency business system remediation:
 	
      RW 162
      RW 325
 	
0 FTEs are supporting the transition to Florida PALM on a full-time basis.
1 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A							

3 **– AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						None at present

4 **– FLORIDA PALM PRODUCTION SUPPORT**

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		None at present time

Florida Fish and Wildlife Conservation Commission

Agency Sponsor:	Jessica Crawford, Chief of Staff	Submitted by:	Laurie Kershaw, Project Liaison
Status Report Period:	January 1 – January 31, 2023	Submitted on:	02/07/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January, FWC completed the following activities related to system interfaces and agency business system remediation:

- Provided Agency Update for Project Status Reporting
- Attended Florida PALM Advisory team meeting
- Attended Executive Steering Committee meeting
- Continued working on our Org Code Cleanup efforts
- Continued working on our PID Cleanup efforts
- Continued working on our Business Process mapping efforts
- Continued working on completing the FLAIR data elements inventory
- Started working on completing the Data Security and Access Survey
- Started reviewing the revised Florida PALM requirements

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
22 FTEs (including OPS team members) are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
On Hold							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FWC business systems for Florida PALM Implementation: FLINT, RMS and LaserFiche	07/01/2022	TBD		$56,282.19	$401,123.44	

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Florida Highway Safety and Motor Vehicles

Agency Sponsor:	Steve Burch, Bureau Chief	Submitted by:	Mike Alexander, Deputy Bureau Chief
Status Report Period:	January 1 –January 31, 2022	Submitted on:	02/06/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January, HSMV completed the following activities related to system interfaces and agency business system remediation:

- Attended Tuesday Task Talk and Change Champions meeting
- Worked on completing FLAIR Data Elements Inventory

Five FTEs and two contractors are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API002	FAME	01/07/22	06/30/2023		$156	$16,281	Mapping interface fields to current FLAIR process
API010	FAME	01/07/22	06/30/2023			$1,578	Mapping interface fields to current FLAIR process
GLI006	FAME	01/07/22	06/30/2023				Mapping interface fields to current FLAIR process

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI051	FAME	01/07/22	06/30/2023				Mapping interface fields to current FLAIR process
AMI002	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
AMI003	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
AMI004	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
AMI006	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
AMI008	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
CMI013	FRVIS	10/12/2020	08/31/2021	08/31/2021	$1,820	$33,982	Completed, continued maintenance

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME	10/12/2020	06/30/2023			$17,859	Mapping interface fields
Service NOW	09/01/2021	06/30/2023				Will use API to transfer data
FRVIS	10/12/2020	08/31/2021	08/31/2021	$1,820	$33,982	Completed, continued maintenance

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
NA	NA	NA

Justice Administrative Commission

Agency Sponsor:	Alton L. "Rip" Colvin, Jr., Executive Director	Submitted by:	Susie Kalous, Professional Accountant II
Status Report Period:	January 1 - 31, 2023	Submitted on:	February 1, 2023

1 - STATUS OVERVIEW

A.   Overview of Agency progress during reporting period:

During the month of **January,** JAC completed the following activities related to system interfaces and agency business remediation:

- Task 107 Configuration Workbook – on hold
- Task 324 FLAIR Data Elements Inventory – in process
- Task 325 FLAIR Data Sucurity & Access Survey – in process

With the implementation of the Financial Wave delayed, JAC is anxious to test the segregated access controls when available so the offices are assured their information will not be available to other offices.

15 Full-Time FTEs are supporting the transition to Florida PALM on a part-time basis.
 0 OPS FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
API002 – Inbound Voucher Load	7/1/2021	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS.
API024 – Outbound Voucher Status	02/1/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API031 – Oubound Voucher Accounting Detail	02/1/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API010 – Outbound Payment Remittance Advice Data	02/1/2021	TBD	n/a	n/a	n/a	Flat File for BOMS. Planning to contact CIP to review & implement Interface.
API020 – Outbound Supplier Data	02/01/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API028 – Inbound Voucher Web Service	TBD	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API041 – Voucher Spreadsheet Upload	TBD	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API109 – Outbound Supplier Crosswalk	02/01/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API123 – Outbound Voucher Accounting Detail Web Service	(added 12/3/2021)	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
API124 – Inbound Speedchart	TBD	TBD	n/a	n/a	n/a	Flat File, Web Service for BOMS and CAATS. Reviewing Design & Interface Guidelines.
API125 – Outbound SpeedChart	TBD	TBD	n/a	n/a	n/a	Reviewing Design & Interface Guidelines.
GLI001 – Outbound Chart Field Values	02/01/2021	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.
GLI016 – Outbound Chart of Accounts (COA) Crosswalk Extract Layout	02/05/2021	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
CAATS (Court Appointed Attorney Tracking System)	3/1/2021	TBD	n/a	n/a	n/a	n/a
My JAC (JAC Online Billing System)	3/1/2021	TBD	n/a	n/a	n/a	Not a direct interface, does have remediation work.
BOMS (Business Office Management System)	TBD	TBD	n/a	TBD	TBD	n/a
Mail Tracker	TBD	TBD	n/a	n/a	n/a	n/a
TR30 Upload Program	TBD	TBD	n/a	n/a	n/a	n/a

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Due Process Reporting Tool	TBD	TBD	n/a	n/a	n/a	n/a
Payroll Upload	TBD	TBD	n/a	n/a	n/a	n/a
Laserfiche	TBD	TBD	n/a	n/a	n/a	n/a

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
n/a		

Legislature

Agency Sponsor:	Lisa Swindle Finance & Accounting Director	,	Submitted by:	Mike Mentillo Program Manager
Status Report Period:	January 1 – January 31, 2023		Submitted on:	02/10/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January, the Legislature completed the following activities related to system interfaces and agency business system remediation:

- Task 162   Provide Agency Update for Project Status Reporting

   The PALM project has begun again! A new Project Timeline has been published with an implementation date of 01/01/2026. PALM tasks 324 – released 12/9/2022, Due March 2023, is in progress, and Task 325 Due 2/3/2023, also Task 326 and TASK 327 were added on January 17, 2023. I have posted the new Project Timeline and Florida PALM Fundamentals in the F & A Office to get people back to thinking about PALM.

 0   - FTEs are supporting the transition to Florida PALM on a full-time basis.
17   - FTEs are supporting the transition to Florida PALM on a part-time basis & 2 Vendors (4 People)

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Travel System Interfaces: GLI006 PLI002 API002 GLI001 GLI006 POI002	Travel System Image API	TBD Lisa Swindle Ayopo Sawyerr-Ward	Mock Conversions TBD Interface testing TBD		$0	$0	Met with Vendor, discussed PALM, provided some information about the project (COA, timelines) requested timeline and cost estimate for system mitigation
Inventory System (LIM) Interfaces: AMI002 AMI003 AMI004 AMI006 AMI008	Property Management System(LIM)	10/6/2021 Laura Brown Robert DelMonego Danny Cobb	Mock Conversions TBD Interface testing TBD		$0	$0	Both Tech support and program personnel attended workshops or reviewed workshop materials. Sent interface information to both.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
HR / Payroll System Interfaces with DFS to provide payroll information Legislative employees and receives information which is then uploaded to record Legislative payroll.	HR/Payroll System (Personality) (Highline)	TBD Edric Sanchez	Mock Conversions TBD Interface testing TBD		$0	$0	Met with new Human Resources Director and discussed PALM. Provided COA and timeline information as a place to start looking at necessary changes. Waiting for more information from PALM concerning Payroll Module and interfaces.
Economic & Demographic Research Committee (EDR) Will interact with PALM independently for units needs not provided by OLS	? EDR	N/A Wayne Money	Mock Conversions TBD Interface testing TBD				Unit needs access to Statewide information for State's Revenue Estimates with sufficient detail (Revenue object codes which are currently not on the COA).
LAS/PBS Will interact with PALM independently for units needs not provided by OLS	LAS/PBS	N/A ?	Mock Conversions TBD Interface testing TBD				Unit needs access to Statewide information – COA Changes, other information or access needs

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
OAG Will interact with PALM independently for units needs not provided by OLS	? OAG	N/A Jennifer Blanca Tracy Matthew	Mock Conversions TBD Interface testing TBD				Unit needs access to Statewide information. Sufficient understanding of PALM to facilitate Auditing of the State
OPPAGA Will interact with PALM independently for units needs not provided by OLS	? OPPAGA	N/A PK Jameson	Mock Conversions TBD Interface testing TBD				Unit needs access to Statewide information. Sufficient understanding of PALM to facilitate mission

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Travel System	TBD Lisa Swindle Image API Ayopo Sawyerr-Ward	Mock Conversions TBD Interface testing TBD		$0	$0	Met with vendor to discuss PALM. Provided information (COA, timelines). Requested estimated timeline and costs to mitigate system Plan to Contact vendor to discuss necessary changes (Image API). We expect they are already aware of PALM.
Property inventory and fixed asset management system (LIM)	10/6/2021 Robert DelMonego Danny Cobb (LIM)	Mock Conversions TBD Interface testing TBD		$0	$0	Both Tech support and program personnel attended workshops or reviewed workshop materials. Sent interface information to both..
HR / Payroll System	TBD Edric Sanchez Personality Highline	Mock Conversions TBD Interface testing TBD		$0	$0	Waiting for more information from PALM

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Intra District Office Reporting Application – Senate Imports downloaded RDS reports and provides an email distribution to District Offices Uses Blue Zone printer	TBD Judy Buckner Robert DelMonego Danny Cobb OLITS	Mock Conversions TBD		$0	$0	Internal application which will require changes due to report and COA changes. (OLITS)
Voucher Print / Barcoding Data File Transfers: Voucher Print File	TBD Christie Wade EFORMS	Mock Conversions TBD		$0	$0	. Application may need to be updated for the changes in COA (EFORMS).
Property Bar Code Scanning System Data File Transfers to and From Scanner changes for new codes)	10/6/2021 Robert DelMonego Danny Cobb (LIM)	Mock Conversions TBD Interface testing TBD		$0	$0	. Application may need to be updated for the changes in COA (EFORMS).
Postage System Changes to Org Codes	TBD Christie Wade Laura brown	Mock Conversions TBD		$0	$0	Run report and load data into postage system

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Public Service Commission

Agency Sponsor:	Apryl Lynn, Deputy Executive Director - Administrative ame, Title	Submitted by:	Raquel Revells, Accountant III
Status Report Period:	January 1 – January 31, 2023	Submitted on:	01/31/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January, the Public Service Commission completed the following activities related to system interfaces and agency business system remediation:

- The PSC continues to participate in tasks associated with the Readiness Workplan.
- The PSC participates in monthly Touchpoint meetings.
- There are no system interfaces or system remediation activities associated to the PSC.

Four FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

State Courts System

Agency Sponsor:	*Allison Sackett, State Courts Administrator*		Submitted by:	*Jackie Knight, Chief of Finance & Accounting*
Status Report Period:	*January 1 – January 31, 2023*		Submitted on:	*02/09/2023*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of January, the SCS completed activities outlined in the Readiness Workplan (RW). We have agency business systems that we are considering for FL PALM interface for the Financial & Payroll waves.

- Payroll Download
- SCS Contract System
- Invoice Management System
- Transaction History
- Strategic Asset tracking System (SATS)

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
10 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
TBD	All systems outlined above						Staff at the SCS is currently discussing interface transition processes for business systems mentioned above

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						No Plans to remediate any applications at this time

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A