

# FloridaPALM

Planning, Accounting, and Ledger Management



# ADVISORY COUNCIL MEETING

JUNE 17, 2026



# Agenda

- ▶ Legislative Updates
- ▶ Agency Cutover Planning
- ▶ Upcoming Critical Deadlines
- ▶ UAT Refresh Activities and Impacts
- ▶ Other or “Walk On” Topics



# AGENCY CUTOVER PLANNING



# Agency Cutover Planning

- ▶ New Cutover and Deployment section in the KC
- ▶ Deployment Planning article published
  - Deployment Timeline
  - DRAFT Deployment Activities Timetable



Cutover and Deployment

The screenshot shows the Knowledge Center interface for the article 'Deployment Planning'. The page includes a navigation breadcrumb 'Documentation > Cutover and Deployment', a title 'Deployment Planning' with a share icon, and a 'FOLLOW' button. The main content area contains a paragraph stating that Florida PALM Financials, Payroll, and Data Warehouse will go-live on January 12, 2027, and a section titled 'Deployment Activities for the Project' with a bulleted list of tasks. A right-hand sidebar titled 'IN THIS ARTICLE' lists related content items.

**KNOWLEDGE CENTER** Florida PALM Glossary

Documentation > Cutover and Deployment

**Deployment Planning** @

FOLLOW

Florida PALM Financials, Payroll, and Data Warehouse will go-live on January 12, 2027. The complex nature of the deployment of Florida PALM requires a highly coordinated effort between the Project, agencies and enterprise partners.

**Deployment Activities for the Project**

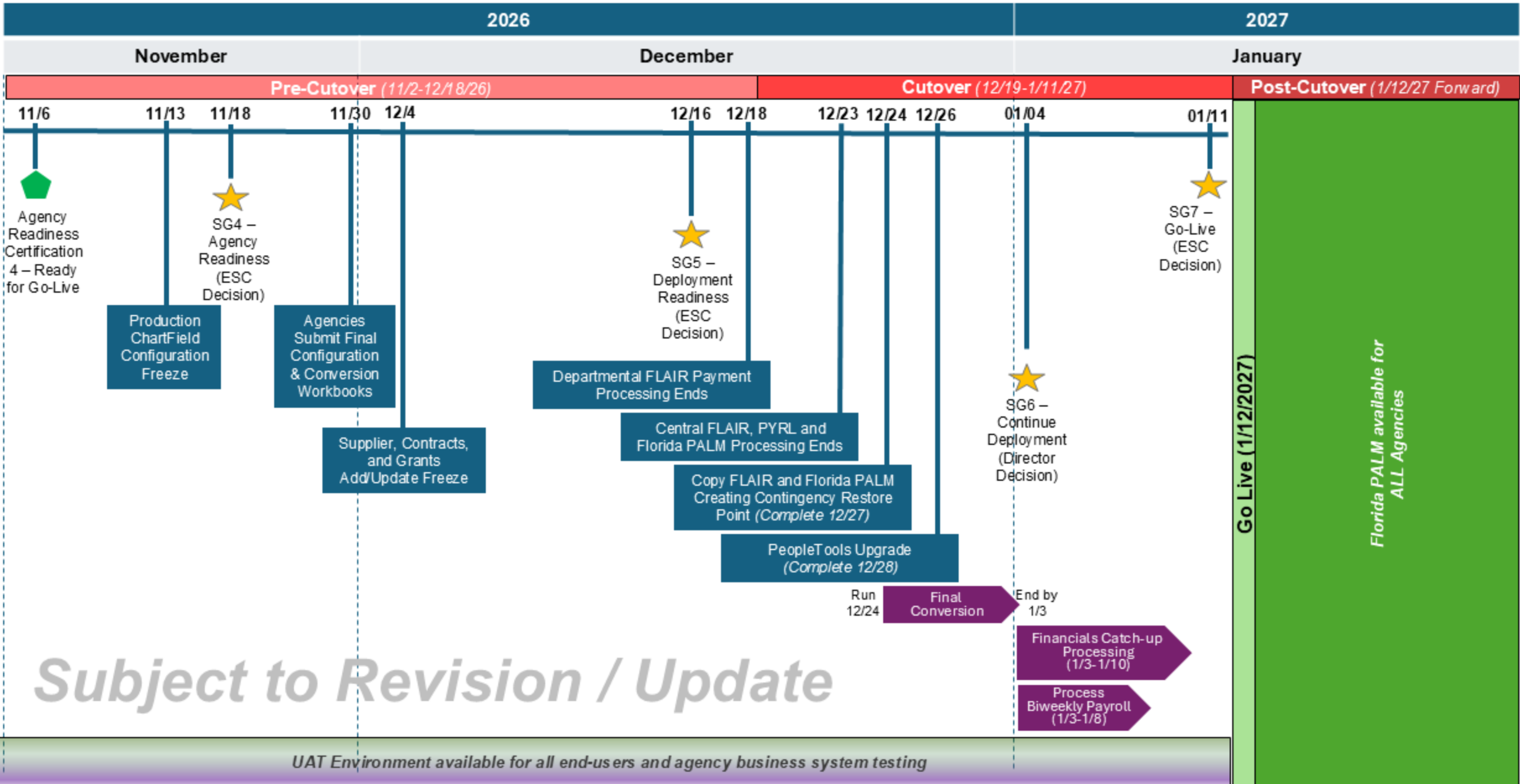
- Collecting necessary data from agencies, including:
  - Configurations;
  - Conversion mappings; and
  - End user role mapping.
- Working with enterprise partners to prepare for cutover, including:
  - Agencies ensuring legacy data is cleansed and ready for conversion;
  - Instituting a freeze or downtime for creating new codes and processing transactions; and
  - Taking a copy of the data necessary for conversions and to create a contingency restore point.

**IN THIS ARTICLE**

- Preparing for Deployment - Dry Runs
- Deployment - Pre-Cutover
- Deployment - Cutover
- Deployment - Post Cutover
- Deployment Activities Timetable - DRAFT

# Deployment Timeline

As of June 16, 2026

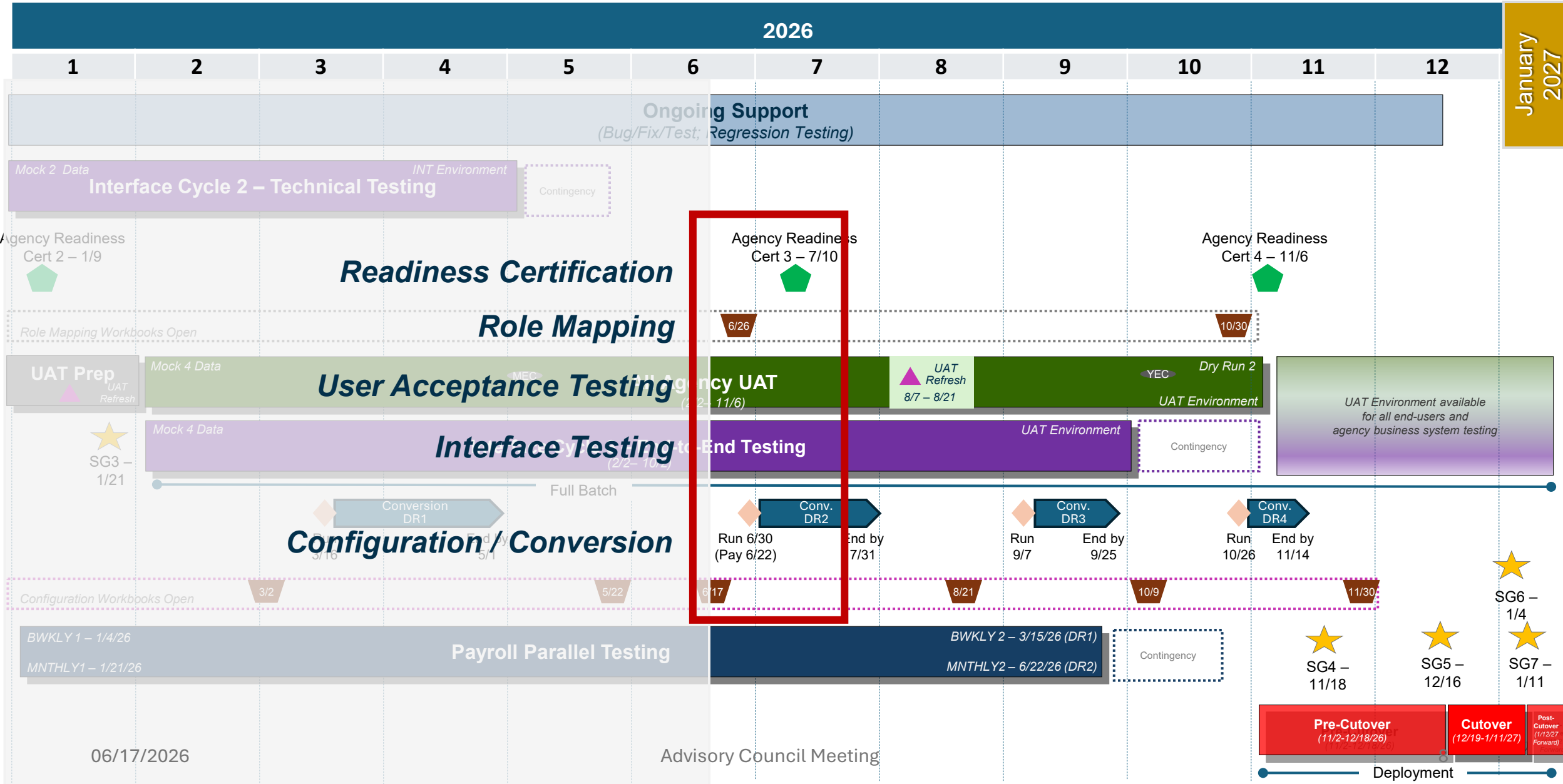


# UPCOMING CRITICAL DEADLINES



# Testing Timeline

As of June 10, 2026



# June and July Critical Activities

Topic	Agency Activity During June and July	Challenges / Areas for Increased Sponsor Support
User Acceptance Testing	<ul style="list-style-type: none"> <li>Continue testing business processes (e.g., execute user stories) and identifying areas for change</li> <li>Continue testing business processes in enterprise partner systems</li> <li>Continue updating documentation as testing progresses</li> <li>Continue documenting testing results and updating future testing scenarios based on results</li> </ul>	<ul style="list-style-type: none"> <li>Increasing the volume of agency testing (e.g., users and scenarios)</li> <li>Juggling operational responsibilities</li> <li>Resolving tickets (e.g., implementing fixes, providing clarification)</li> <li>Preparing for end-to-end testing after refresh</li> </ul>
Interface Testing	<ul style="list-style-type: none"> <li>Continue testing agency business systems (ABS)</li> <li>Continue remediating ABS, including documentation</li> </ul>	<ul style="list-style-type: none"> <li>Expanding the transaction volumes to support Cycle 3</li> <li>Preparing for end-to-end testing after refresh</li> </ul>
Configuration / Conversion	<ul style="list-style-type: none"> <li>Complete updates to Configuration / Conversion Mapping Workbooks by 6/17</li> <li>Cleanse data based on DR1 results in anticipation of DR2 data pull</li> </ul>	<ul style="list-style-type: none"> <li>Completing data cleansing / resolving errors and maintaining configuration workbooks</li> </ul>
Role Mapping	<ul style="list-style-type: none"> <li>Submit error-free Role Mapping workbooks by 6/26 (used for UAT Refresh)</li> </ul>	<ul style="list-style-type: none"> <li>Confirming all users are identified</li> <li>Maintaining role mapping, including addition of new users and changes in role assignments</li> <li>Resolving and maintaining SOD conflicts</li> </ul>
Readiness Certification <i>(Due 7/10)</i>	<ul style="list-style-type: none"> <li>Consider readiness criteria and provide assessment of overall readiness to continue UAT after refresh</li> </ul>	<ul style="list-style-type: none"> <li>Completing all the tasks</li> <li>Determining mitigation for items not completed</li> </ul>



# June and July Critical Agency Activities

## Why does executing well matter?

- ▶ There is a requirement in Proviso to be able to reconcile converted balances in order to be able to complete UAT - the quality of the agency data supports the agency's ability to perform that reconciliation
- ▶ SOD conflicts or incomplete / inaccurate role mapping will result in user roles not getting loaded
- ▶ Agency Readiness Certification supports overall stakeholder understanding of agency progress and confidence with regard to testing business processes and business systems
- ▶ Inadequate testing (people, processes, technology, and data) results in increased risk at Go Live



# UAT REFRESH ACTIVITIES AND IMPACTS



# UAT Refresh Activities and Impacts

## Dry Run 2 (and UAT Refresh)

### ► Refresh Dates:

- Payroll (PYRL, People First) – June 22 (data will be used for monthly parallel testing as well)
- Financials (Central, Departmental, Cash Management) – July 2 (as of close of fiscal year)
  - After 6/30 processing ends, before new year processing begins
  - Agency configurations are based on workbooks that closed on June 17
  - Only FY 25/26 data will be included in refresh
  - FY 26/27 data will be loaded in UAT (not dry run) following the opening a new FY process
- Dry Run 2 preparation and early runs (e.g., suppliers) are happening now
- Dry Run 2 “cutover” activities officially begin on July 2 and run through July 31



# UAT Refresh Activities and Impacts

## UAT Refresh

- ▶ When is it happening?
  - Starts (UAT brought down) – 5 pm EST Aug. 7
  - Ends (UAT brought back up) – 8 am EST Aug. 24
- ▶ What happens to my UAT transactions, queries, reports, etc. created in UAT from Feb. 2 – Aug. 7?
  - The UAT refresh will wipe out all transactions processed in UAT up through Aug. 7 and truly refresh based on Dry Run 2 results
  - Scheduled reports and queries will have to be re-established once UAT is up and running
  - Agency Created Data Warehouse queries identified by agencies as built and confirmed will be retained, all others will be wiped out (more info will be published on the confirmation process in the coming weeks)
- ▶ Can interface testing continue during the UAT refresh? **No**
  - Cycle 3 interface testing will be paused after the nightly processing on Aug. 7 concludes
  - Agency Cycle 2 interface testing will be considered completed at this time. Any agency Cycle 2 interface testing not completed before the refresh will be removed from go-live consideration and testing will cease on those interface files until at least 6-months after go-live
  - Cycle 3 interface testing will resume on Aug. 24
  - New seed files will be provided to agencies at the start of the UAT refresh
  - All Cycle 3 testing after the refresh must use refresh data (Dry Run 2 data point)



# UAT Refresh Activities and Impacts

## UAT Refresh

- ▶ What does it include?
  - Upgraded PeopleTools foundational technical platform (latest version available, released last summer)
  - Dry Run 2 results, including converted data and configurations
  - Budget files (appropriations, releases, reserves) for FY 26/27 on top of Dry Run 2 results to support current year testing
  - New year budgetary COA values (funds, budget entities, categories) and transactional funds created in FLAIR before the refresh
  - Initial MFMP/AOD encumbrances for FY 26/27, created by June 30 in AOD, will be loaded as part of the refresh and available for agency transacting
  - Agency role mapping submitted by agencies through June 26 and conflicts resolved, or exceptions approved
- ▶ How will it be used?
  - To support year-end testing (e.g., carry-forward process) for FY 25/26 and opening of a new fiscal year for FY 26/27
  - To confirm/reconcile to FLAIR general ledger balances, that are in balance in Departmental FLAIR, as of June 30, 2026 (taken on July 2, 2026, after June 30 business has concluded)
  - To support final end-user testing and end-to-end agency business process testing



# UAT Refresh Activities and Impacts

## UAT Restart – Agency Considerations

- ▶ Agencies should prepare budgetary allotments for:
  - FY 25-26 Unexpended balances as of end of June 30 business (concludes on July 1)
    - Track with Budget agencies will be required to provide their budget allotments for FY 25-26 to Florida to load as part of the UAT readiness
  - FY 26-27 Appropriations budget:
    - Track with Budget agencies will not be able to transact in the Florida PALM in the new fiscal year until these have been loaded
    - Schedule of Allotment Balance report will not accurately reflect agency records until these are posted
- ▶ Any new agency unique chartfields identified after the workbooks closed on June 17 will need to be created by the agency directly in the UAT environment; these values will not be available until the agency creates
- ▶ Time for testing is extremely limited after the refresh, do not delay:
  - Interface testing to be completed by Oct. 2
  - Agency online testing to be completed by Nov. 6, with the UAT environment being available through go live for agency training and readiness purposes only
  - Final agency certification due Nov. 6
  - Stage Gate 4 - Agency Readiness (an ESC Decision) will occur on Nov. 18
    - Agency Sponsors for agencies that are not ready based on Agency Certification 4 will be asked to provide a plan to the Florida PALM Executive Steering Committee on how they will get ready before go-live and may be asked to present their plan at an ESC meeting



# UAT Refresh Activities and Impacts

## UAT Agency Proviso

- ▶ (1) State Agencies are able to produce a General Ledger Trial Balance Report in Florida PALM that reconciles to the converted balance from Florida Accounting Information System (FLAIR), for each fund within the State Agency, that was in balance in Departmental FLAIR at the point of the conversion snapshot.
- ▶ (2) State Agencies are able to produce Schedule of Allotment Balance Reports that properly reflect their Agencies' budgetary allotments with the associated encumbrances, expenditures, and remaining balance.
- ▶ (3) State Agencies are able to verify all active and valid contracts and grants properly recorded in FLAIR can be converted to Florida PALM and the associated encumbrances will be properly established.
- ▶ (4) State Agencies can verify all their active asset management records recorded in FLAIR can be converted with the proper asset and depreciation values established in Florida PALM and Users are able to run property inventory reports that include attractive assets.
- ▶ (5) State Agencies are able to run their operational reports from Florida PALM.
- ▶ (6) State agencies are able to verify their agency applications have been remediated to integrate with Florida PALM and are functioning as anticipated.



# UAT Refresh Activities and Impacts

## Reconciliation to the Agency's FLAIR GL Balances

- ▶ FLAIR General Ledger Balances will be as of Dry Run 2 snapshot and the details of the snapshot, conversion files, errors, etc. will be provided to agencies
- ▶ Agencies will need to run the Trial Balance report in the UAT environment, after the UAT refresh, and prior to starting new process in UAT to confirm balances are as expected
  - If agencies run after transacting has started, the Trial Balance reports will no longer match expected conversion values (i.e., transactions update the Trial Balance report results) and agencies will have to identify the impact of the new transactions to reconcile to FLAIR (i.e., identify agency created known reconciling differences)
  - Florida PALM will also be running these at the start of UAT to confirm and store copies of the reports



# UAT Refresh Activities and Impacts

## Year End Testing

- ▶ Planned to occur August 31 through October 16
- ▶ Will include Carry Forward and Financial Reporting activities
- ▶ Initially only months of June and July open (dual-year processing)
  - Accounting and Budget dates matter
  - Carry forward payables and encumbrances
  - Financial reporting transactions
- ▶ Other months and adjustment periods opened as testing progresses, including:
  - Planned date for Carry Forward July reversion
  - Planned dates for Financial Statement entries
  - Planned date for Carry Forward September reversion
- ▶ Coordinating with MFMP, STMS, and LAS/PBS for end-to-end Carry Forward testing
- ▶ FY 2026/27 testing can occur in tandem



# NEXT MEETING

JULY 15, 2026

FIRST DISTRICT COURT OF APPEAL



CONTACT US

[FLORIDAPALM@MYFLORIDACFO.COM](mailto:FLORIDAPALM@MYFLORIDACFO.COM)

PROJECT WEBSITE

[WWW.MYFLORIDACFO.COM/FLORIDAPALM/](http://WWW.MYFLORIDACFO.COM/FLORIDAPALM/)

KNOWLEDGE CENTER

[HTTPS//:MYFLORIDACFOFLORIDAPALM.US.DOCUMENT360.IO](https://:MYFLORIDACFOFLORIDAPALM.US.DOCUMENT360.IO)

