Florida PALM

Planning, Accounting, and Ledger Management

BLAISE INGOGLIA
CHIEF FINANCIAL OFFICER
STATE OF FLORIDA

Advisory Council Meeting

August 19, 2026

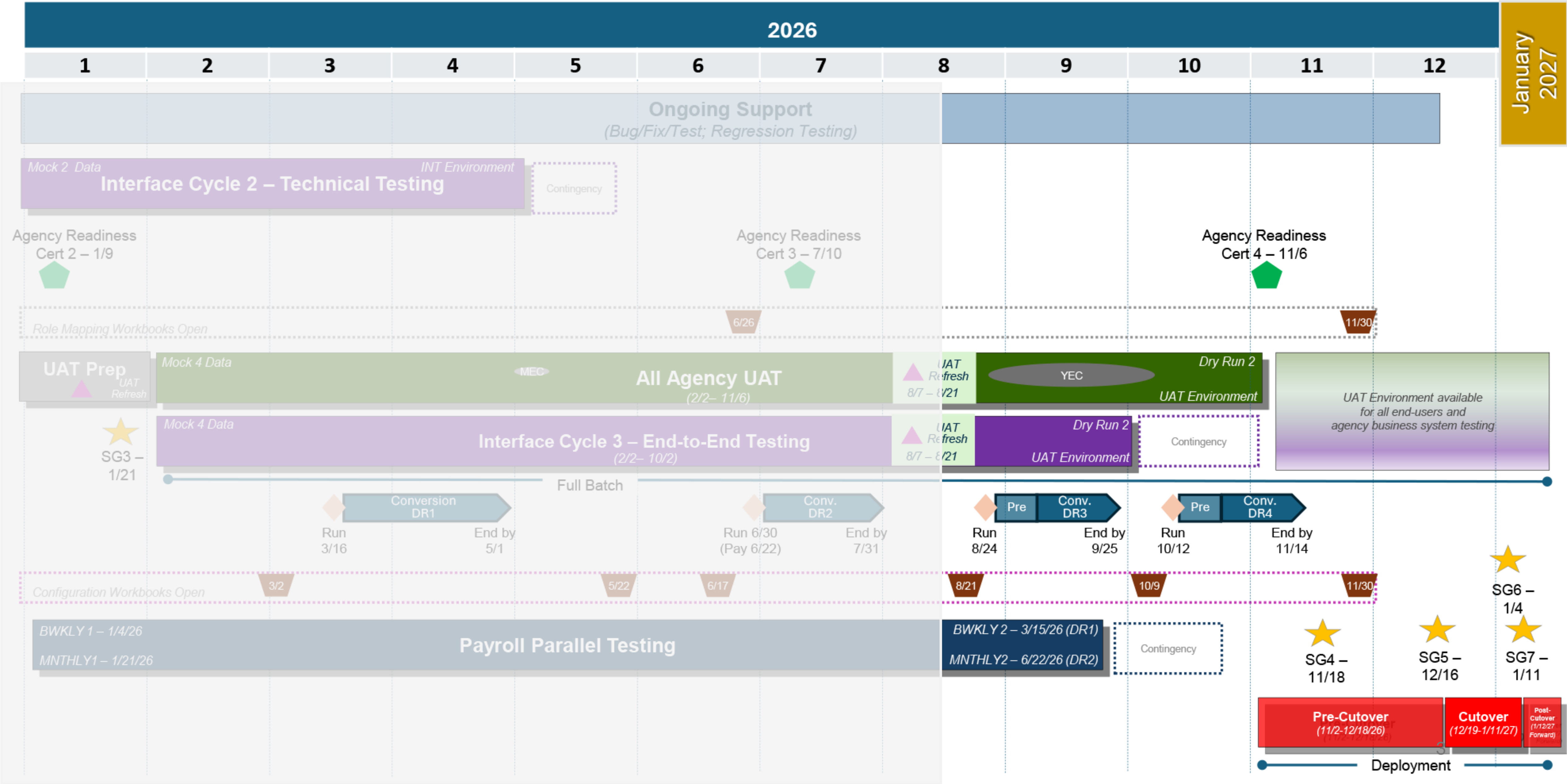
Blaise Ingoglia
Chief Financial Officer
State of Florida

Florida PALM
Planning, Accounting, and Ledger Management

Testing Timeline

As of July 21, 2026

Florida PALM
Planning, Accounting, and Ledger Management



After UAT Refresh

Jimmy Cox, Angie Robertson

After UAT Refresh

- Agency Access
- Year End Testing
- Asset Inventory Virtual Workshop
- Ongoing:
  - Focus on Cert 4
  - Dry Runs / Data Cleansing

After UAT Refresh

Agency Access

- SAMs will get in on Friday
  - Existing user accesses can be updated
  - New users may not be added until the environment comes back up
- Agency End Users will be in on Monday morning
- Approved SOD conflicts will be “resolved” by A&A
- The environment:
  - June, July, and August will be open
  - Will include two open budget periods: FY 25/26 and FY 26/27

After UAT Refresh

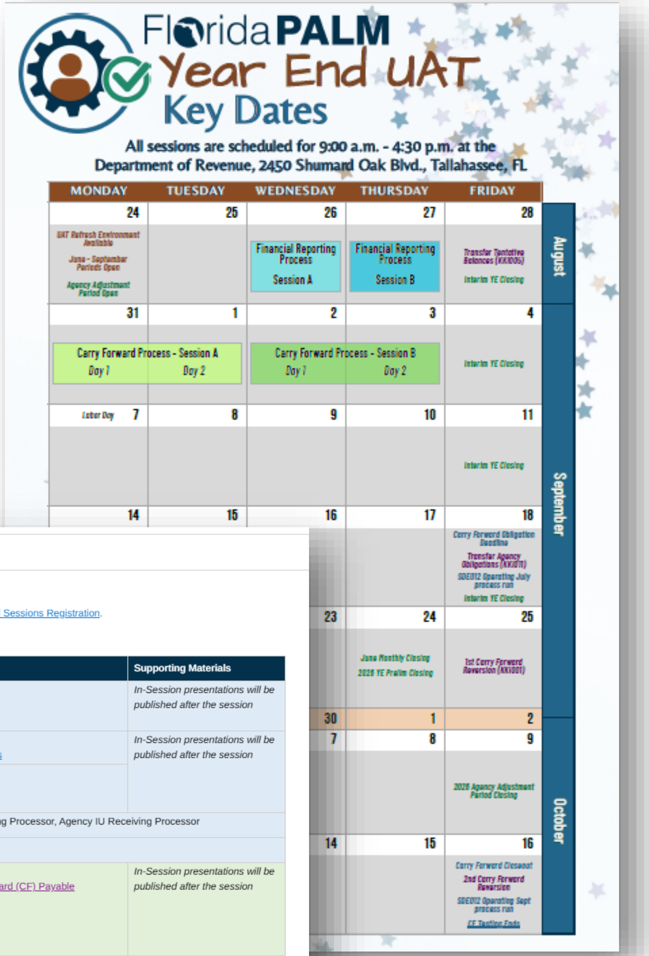
Agency Access - Member Questions

- What is the recommended approach for agencies to establish their starting point after the refresh?
  - Should agencies treat the refreshed environment as a production-like environment, with no unnecessary or “garbage” transactions?
  - Should agencies initially mimic actual **July FY 25/26 CF and FY 26/27** transactions and operational activity?
- Will the Project provide specific scenarios or transaction dates that agencies should replicate?
- Will enterprise functions resume normal routines following the refresh?

After UAT

Year End Testing

- Financial Reporting Sessions
  - August 26 & August 27
- Carry Forward Session
  - August 31 – September 1 & September 2 -3
- Applicable Process Steps and Roles have been added to the KC
- Presentation materials and videos will be available on the KC after the sessions



Year-End Testing

Agencies may send up to 4 participants to either Session A or B. The four agency participants must attend the same session, together.

Registration is closed. If you need to change your registration, contact Florida PALM. You can view the names of those registered here: Year End Sessions Registration.

All sessions are scheduled for 9:00 a.m. - 4:30 p.m.

Date	Subject Matter	Topic	Activity	Supporting Materials
August 26 Session A	Financial Reporting Process	Opening and Closing Periods	Performing Month and Year-End Analysis Creating Adjustment Period Journals Managing Year-End Close Period	*In-Session presentations will be published after the session*
August 27 Session B		Managing Enterprise Year-End Closing Procedures	Creating Year-End/Financial Reporting Journals Using the Inbound Spreadsheet Upload for Year-End Journals	*In-Session presentations will be published after the session*
		Processing IU Transactions	Creating and Updating Transactions in the IU Module Receiving and Updating Transactions in the IU Module Approving or Denying Transactions in the IU Module	
Financial Reporting Roles		GL Reconciliation Processor, Agency GL Financial Statement Journal Processor, Agency IU Sending Processor, Agency IU Receiving Processor		
Year-End Account Values - *Coming Soon*				
August 31 - September 1 Session A	Carry Forward Process	Processing Carry/Certified Forward Payables	Reviewing Open Encumbrances Adding/Updating an Encumbered/Unencumbered Carry Forward (CF) Payable (Receipts) Monitoring Carry Forward Payables Managing Budget Exceptions - *Coming Soon* Entering a Voucher Manually	*In-Session presentations will be published after the session*
September 2 - 3 Session B		IU Carry Forward Process	Managing the IU Carry Forward Process - *Coming Soon*	*In-Session presentations will be published after the session*
		Maintain Fiscal Year-End Updates	Identify Payroll Carry Forward Expenditures and Create Payables - *Coming Soon*	
Carry Forward Roles		Carry Forward Payables Processor, Carry Forward Payable Viewer, Agency Encumbrance Processor, Carry Forward Spreadsheet Upload Processor, Agency AP Processor, Agency AP Approver, Agency IU Encumbrance Processor, Agency IU Sending Processor, Agency IU Receiving Processor, Agency GL Financial Statement Processor, Agency Payroll Accounting Reporter		
Location				
DOR - 2450 Shumard Oak Blvd., Tallahassee, FL 32311 Building 2, Room 1250				

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After UAT

Asset Inventory Virtual Workshop

- A Survey was sent to each agency recently to find out what inventory method they were selecting. From the survey and some subsequent conversation, we discovered:
  - All but a few agencies have not fully tested any option, with some not having selected a method
  - There is confusion about the need for interface selections with any option
  - Required roles have not been selected during role mapping
- We are planning a virtual workshop for September to walk agencies through the three different methods: Classic, Mobile, and Manual
- There will be one session devoted to walking through Classic and a separate for Mobile and Manual, since those are so similar
- The actual date(s) are still TBD

After UAT
Ongoing

- Cert #4 Pulse Checks
  - Turning the focus on wrapping UAT successfully
  - Sponsor Touch Point scheduled for 8/20 to talk through
- Dry Run 3 / Data Cleansing
  - Workbook Close for DR 3 – 8/21 – If there are any errors, you will see them in your DR3 results
  - FLAIR snapshot will be 8/24
  - DR 3 results will NOT be loaded to an environment

PROVISO VALIDATION

JIMMY COX, LA'VONDRIA NORTON,
ANGIE ROBERTSON

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Proviso Validation

GLC001

- **What?**
  - GLC001 Ledger Conversion converts agency records from the FLAIR Master Balance File into Florida PALM to establish agency detailed balances.
    - At a minimum, detailed agency balances are recorded using the following required Florida PALM ChartFields: Organization, Account, Fund, Budget Entity, Category, and State Program.
    - The conversion considers General Ledger Codes (GLCs) 1xxxx through 7xxxx. The conversion ***does not*** consider balances related to GLCs 8xxxxand 9xxxx.

- **When?**
  - The GLC001 Dry Run 2 conversion data represent each agency's FLAIR Master Balances as of June 30, 2026.

Proviso Validation

GLC001

Receive FLAIR Master Balance records

At a designated time, FLAIR provides Florida PALM data to be used in conversion

Translate FLAIR data elements into Florida PALM COA

FLAIR data is mapped to the correct Florida PALM ChartField values based on the Florida PALM COA crosswalk, agency mappings, and the Statewide COA Workbook

Create, load and post Florida PALM GL Journals

The transformed balances are used to create Florida PALM conversion journals

Validate FLAIR Conversion Source

Transformed Florida PALM data is compared to the FLAIR Trial Balance to confirm that eligible source balances are complete, accurate, and in balance by fund

Reconcile Florida PALM Balances to FLAIR Master Balances

Compares the journals created and posted in Florida PALM to the Transformed FLAIR balances

Proviso Validation

Forms Connections Dynamic View

DEMO UAT Proviso Requirements Questionnaire

Grid Filter Arial 10

Requirements	Applicability	Questions	Status	List of Individual(s) Responsible	Comments
1. State Agencies are able to produce a General Ledger Trial Balance Report in Florida PALM that reconciles to the converted balance from Florida Accounting Information System (FLAIR) for each fund within the State Agency, that was in balance in Departmental FLAIR at the point of the conversion snapshot.	All Agencies	What is the status of your agency identifying the individual(s) responsible for completing this item?			
2. State Agencies are able to produce Schedule of Allotment Balance Reports that properly reflect their Agencies' budgetary allotments with the associated encumbrances, expenditures, and remaining balance.	All Agencies	What is the status of your agency identifying the individual(s) responsible for completing this item?			
3. State Agencies are able to verify all active and valid contracts and grants properly recorded in FLAIR can be converted to Florida PALM and the associated encumbrances will be properly established.	All Agencies with contracts or grants being converted	What is the status of your agency identifying the individual(s) responsible for completing this item?			
4. State Agencies can verify all their active asset management records recorded in FLAIR can be converted with the proper asset and depreciation values established in Florida PALM and Users are able to run property inventory reports that include attractive assets.	All Agencies with assets being converted	What is the status of your agency identifying the individual(s) responsible for completing this item?			
5. State Agencies are able to run their operational reports from Florida PALM.	All Agencies	What is the status of identifying your agency's operational reports that are produced from Florida PALM?			
5. State Agencies are able to run their operational reports from Florida PALM.	All Agencies	What is the status of your agency identifying the individual(s) responsible for completing this item?			
6. State agencies are able to verify their agency applications have been remediated to integrate with Florida PALM and are functioning as anticipated.	All Agencies with interfaces	What is the status of your agency identifying the individual(s) responsible for completing this item?			

Cutover Timing and Planning

Jimmy Cox, Angie Robertson

Cutover Timing and Planning

Forms Connections Dynamic View

DEMO Deployment Plan Questionnaire

Reporting Period	Created By	Deployment Plan Progress	Cutover Checklist Progress	Roles and Responsibilities Progress	Have you identified your Deployment Coordinator?	Downtime Fin Processing Alternatives Progress	Overall Confidence in Completing Plan Timely	Overall Confidence in Completing Plan Sufficiently	Comments
August 2026	tatiana.eubanks@myflc								
July 2026	floridapalm@myfloridac								

- Deployment Plan and Cutover Checklist are due September 11
- How is planning coming?
- What are blockers?
- What are your agency's plans for financial processing alternatives, especially for the entitlement / grant programs?
  - For example, child support, SNAP, Medicaid/Kid Care, WIC, LIHEAP, Reemployment Assistance

Blaise Ingoglia Chief Financial Officer State of Florida

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Cutover Timing and Planning
Member Questions

- Deposit Handling – How can agencies plan for the cutover of deposit / cash-handling activities?
  - Will TRS be processing bank files from 12/21/26 – 12/23/26?
  - Can agencies receive a copy of the unreconciled deposits report as of 12/23/26 and access to the bank files from 12/24/26 – 1/11/27
- Dry Run – Will agencies have an opportunity to practice a formal dry run?
  - If so, will the dry run include actual execution in a demo environment, or will some activities be conducted as a tabletop exercise?
  - If no, what can agencies do to practice cutover activities?
- Payment Impacts – Interim processes or payment impacts resulting from new agency COA and Supplier information due on January 14, 2027, and FACTS resuming on 14, 2027

NEXT MEETING

SEPTEMBER 16, 2026

DEPARTMENT OF ENVIRONMENTAL PROTECTION,

DOUGLAS CONFERENCE ROOM

Contact us

FloridaPALM@myfloridacfo.com

Project Website

www.myfloridacfo.com/floridapalm/

Knowledge Center

https//:myfloridacfofloridapalm.us.document360.io

Knowledge Center

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