

FloridaP^{ALM}

Planning, Accounting, and Ledger Management



ADVISORY COUNCIL MEETING

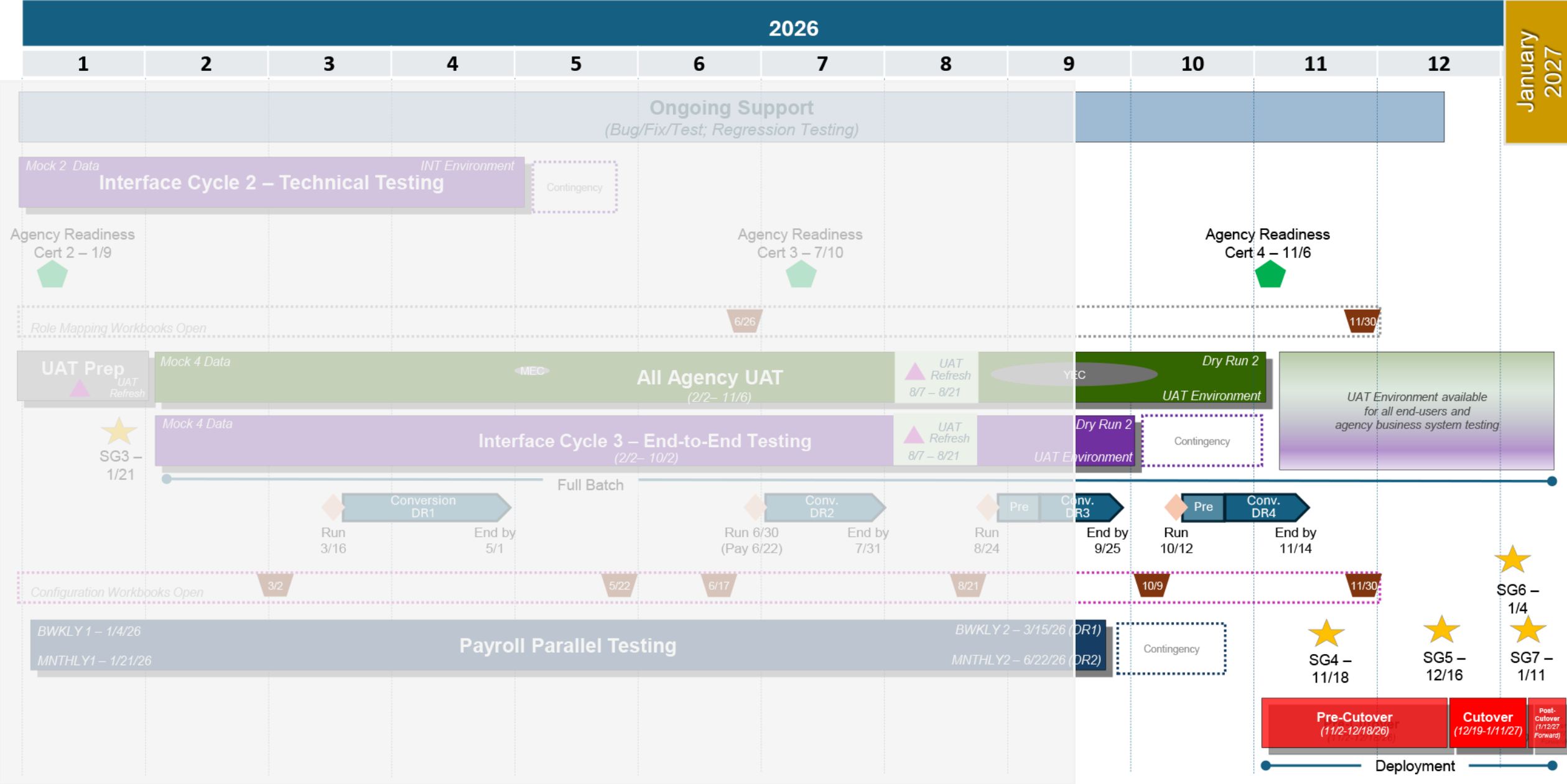
AUGUST 16, 2026



FloridaPALM
Planning, Accounting, and Ledger Management

Testing Timeline

As of July 21, 2026



CUTOVER



Cutover

- ▶ Review / discussion of recent updates to the Deployment Planning page on the KC
 - Member submitted questions:
 - For the 12/22 paper warrant cancellation, when will the payroll cancellation records be available?
 - How are agencies expected to clear negatives when the last day to generate vouchers is 12/17? Would a manual voucher be required?
 - How are agencies expected to clear negatives by 12/22, when the last supplemental and on-demand won't be available in RDS until late afternoon on 12/22?
 - Carry over question from August: What are your agency's plans for financial processing alternatives, especially for the entitlement / grant programs? (For example, child support, SNAP, Medicaid/Kid Care, WIC, LIHEAP, Reemployment Assistance)

TESTING



Testing

- ▶ Year End Testing
 - Carry Forward Obligation Deadlines
- ▶ New GLC001 Reconciliation Files
- ▶ Pulse Check #2
 - Dashboard published
 - Areas of greatest concern
- ▶ Testing Approach for Remainder of UAT

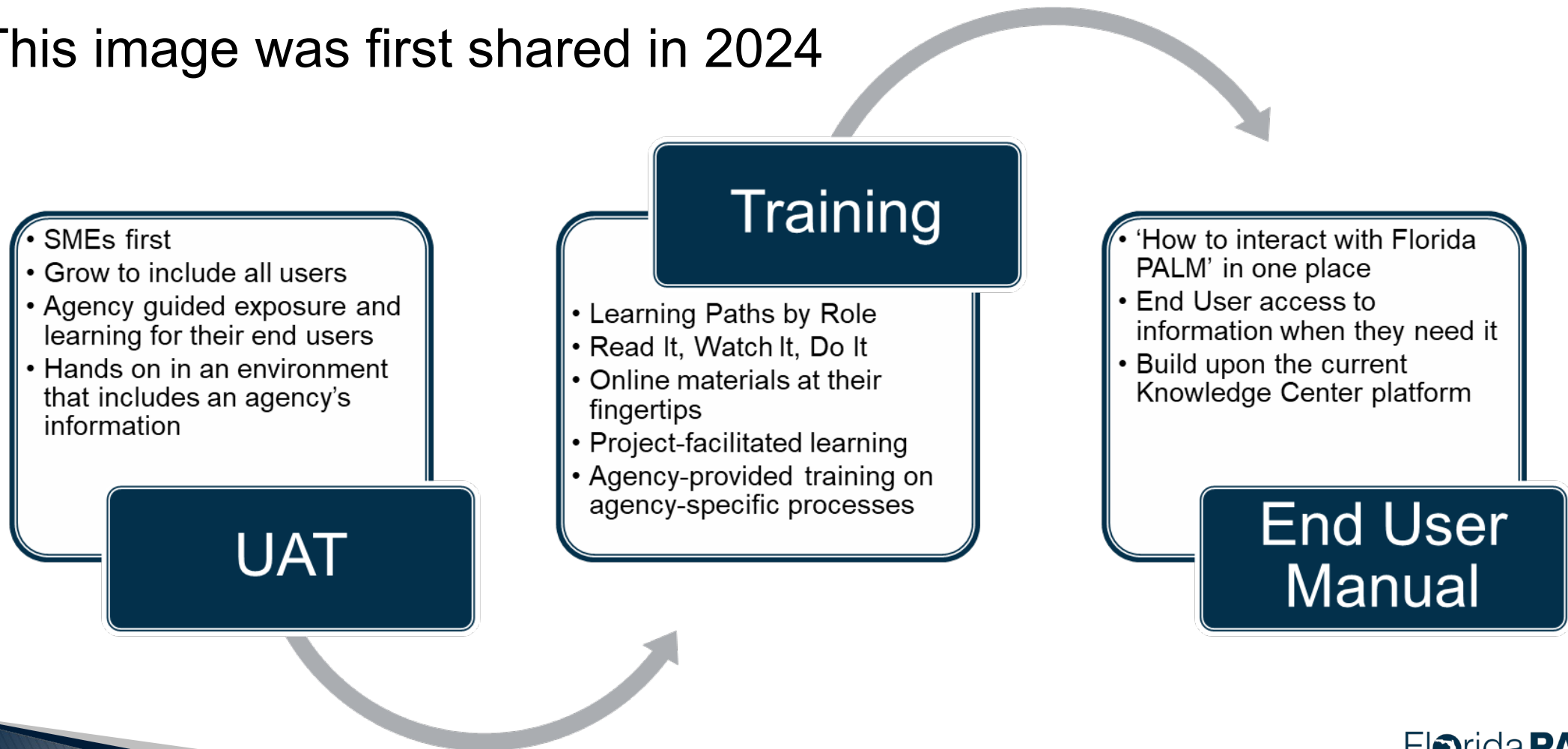
- ▶ Member Question: What are agency plans for IU attachments?

TRAINING



Training

- ▶ This image was first shared in 2024



Training

Web Based Training

- ▶ Web-Based Trainings (WBT) are in development, with the first to release on October 2
- ▶ Readiness Criteria for 25% completion will be based on the released content through Payroll Management
 - DM, IU release on October 2
 - Payroll releases on October 16
- ▶ WBT will be an interactive, consumable version of the information available in the End User Manual (EUM)

WBT Delivery Timeline		
Planned Completion Date	Business Process Grouping	Approximate % of Total Users*
October 2	Disbursements Management Inter/IntraUnit Management	42%
October 16	Payroll Management	6%
October 30	Account Management and Financial Reporting Budget Management and Cash Control Accounts Receivable Revenue Accounting Contracts Management Grants Management Project Management	27%
November 6	Asset Accounting and Management Managing Month-End Closing	7%
November 30	Banking** Reporting in Florida PALM	11%

*Balance are DW/BI Authors

**Functionality implemented in CMS Wave



Training

End User Manual

- ▶ Content is being released as available
- ▶ Some content is new and others are from published KC materials
- ▶ New content is BPG and Topic articles, which lay on top of existing Process Steps and Complement Your Knowledge articles
- ▶ The role of the EUM is to provide an online, searchable, up-to-date resource or agency end users

▼ Florida PALM End User Manual

- Welcome... ●
- > Florida PALM Fundamentals ●●
- > Reporting Solution - Coming Soon ●
- > Account Management and Financial Reporting Over... ●
- > Asset Accounting and Management - Coming Soon ●
- > Banking - Coming Soon ●
- > Budget Management and Cash Control ●●
- > Contracts Management - Coming Soon ●
- > Disbursements Management - Coming Soon ●
- > Grants Management - Coming Soon ●
- > Inter/IntraUnit Management ●●
- > Payroll Management - Coming Soon ●
- > Projects Management - Coming Soon ●
- > Revenue Accounting - Coming Soon ●
- > System Access and Controls - Coming Soon ●
- > Appendices ●●



Training

In Person Training

- ▶ Intended to supplement WBT, so participants will be required to complete all online WBT before attending
- ▶ Will have a cap per agency
- ▶ Will be recorded and made available for re-listening

Session Topic	Dates
Florida PALM Fundamentals	10/7 & 10/8
Building Reports & Queries	Week of 10/19
Voucher Lifecycle	First three weeks of November
Inter/IntraUnit	
Deposit Processing	
Payroll	First week of December



Training Training Calendar

- ▶ Will include:
 - Calendar Items:
 - WBT planned roll out
 - EUM release dates (after the fact)
 - Meetings:
 - In-person sessions
 - Weekly virtual sessions, including registrations to attend or prior session recordings



Today ◀ ▶ September, 2026							Day	Work Week	Week	Month	Agenda	Timeline
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday						
30	31	01	02	03	04 EUM	05						
06	07	08	09	10	11 EUM	12						
13	14	15	16	17	18	19						
20	21	22	23	24	25	26						
27	28	29	30	01	02 WBT Release	03						
04	05	06 TTWS	07 Fundamentals A	08 Fundamentals B	09	10						

Calendars

- ☐ All events
- ☒ EUM Release
- ☐ Fundamentals
- ☐ Reports & Queries
- ☐ Training Topics
- ☐ WBT Release

NEXT MEETING

IN LIEU OF OCTOBER MEETING – AGENCY SPONSOR SUMMIT 10/21

NEXT IN-PERSON MEETING: NOVEMBER 10, 2026
DEPARTMENT OF REVENUE – BUILDING 2, ROOM 1250



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