Florida PALM

Planning, Accounting, and Ledger Management



SEGMENT IV DESIGN WORKSHOP

AUGUST 15, 2024





Agenda

- Review of Changes to Flows and Narratives
- Work In Progress (WIP)
- Leases
- Asset Life Cycle
- Governmental Fund Allocation
- Organization Security
- Interfaces





Design Phase Overview



OTHER FLOW - PRE-PERIOD CLOSE

PRE-PERIOD CLOSE – PREPARING FOR AM MONTH-END CLOSE



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Pre-Period Close

Pre-Period Close Criteria

- Florida PALM will not perform period close (end of month or end of fiscal year) in the Asset Management (AM) module
- Florida PALM will perform period close (end of month and end of fiscal year) in the General Ledger (GL) module
- Users will take steps to prepare AM for period close prior to the process which will be performed in GL
- Pre-Period activities in AM includes completing all transactions initiated in the period
- Incomplete transactions will not be processed in the current period
- Only processed transactions will be recorded in the current period





WORK IN PROGRESS

RECORDING WIP TRANSACTIONS





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Work in Progress WIP Criteria

- Work in Progress (WIP) transactions will originate from Fixed Capital Outlay (FCO) disbursements
- WIP transactions will be processed in Accounts Payable (AP) and integrated into Asset Management (AM)
- All WIP related vouchers will include a Project ID
- All WIP related vouchers should include the NONDWIP Profile ID
- The initial WIP related voucher will create a unique Asset ID
- Florida PALM will process all WIP transactions that appear on the Staging Table with "Next" or a valid Asset ID, and group the transactions according to the Asset ID values
- WIP transactions will be recorded as Non-Depreciable assets in AM
- Groups of WIP transactions will be capitalized under the original Asset IDs at project completion





WORK IN PROGRESS

RECORDING INITIAL WIP VOUCHER





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Work in Progress Initial WIP Voucher (Staged)

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Work in Progress

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Initial WIP Voucher (Staged)

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Work in Progress Initial WIP Voucher (Processed)

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WORK IN PROGRESS

RECORDING SUBSEQUENT WIP VOUCHER





Segment IV Design Workshop

Work in Progress

Subsequent Voucher Criteria & Corrections

- Users should use the original Florida PALM generated Asset ID to record subsequent transactions related to a WIP project
- Florida PALM will group WIP transactions based on Asset ID
- Transactions unintentionally entered without an existing Asset ID will be recorded with a new Florida PALM unique Asset ID
- If the error is detected before the transaction is processed in AM, the user can "delete" the transaction, input an online cost transaction, and reference the originating AP Voucher ID
- If the error is detected after the transaction is processed in AM, the user can "retire" the asset, and input an online cost transaction on the original Asset ID and reference the originating AP Voucher ID





Work in Progress Subsequent WIP Voucher

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Work in Progress Subsequent WIP Voucher

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Work in Progress Subsequent WIP Voucher

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Segment IV Design Workshop

08/15/2024

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WORK IN PROGRESS

CREATE DEPRECIABLE ASSET FROM WIP ASSET





Segment IV Design Workshop

Work in Progress WIP Asset

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Work in Progress WIP Asset Category

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Work in Progress Non-Depreciable Cost

Asset | Depreciation | Period Depreciation

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Work in Progress

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Recategorization of WIP Asset

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Work in Progress

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Work in Progress Non-Depreciable to Depreciable Asset

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Favorites Main Menu Set Up Financials/Supply Chain Product Related Set Management Financials Categories	Favorites 🔻 Main Menu 🔻 > Set Up Financials/Supply Chain 💌 > Product Related 💌 > Asset Management 🖤 >	Financials 🔻 > Categories
Florida PALM	Florida PALM	Advanced Search
Categories	Categories	
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Work in Progress

Depreciable Asset

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vorites 🔻	Main Menu 🔻	> Asset Management	> Deprec	iation 🔻 > Revie	w Depreciation Inf	o 🔻 > Asset 🛛	Depreciation			
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Chart	fields 🚥									
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2024	212.50	4321100000	00013	11800004	000111	43000	4300FCO15356888	000000000000000000000000000000000000000	BL_GN	
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2026	4,530.00	4321100000	00008	11310000	000111	43000	4300FCO15356888	00000000000003	BL_GN	
2026	2,550.00	4321100000	00013	11800004	000111	43000	4300FCO15356888	0000000000000003	BL_GN	
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Vorkshop

08/15/2024

25



RECORDING LEASES





Segment IV Design Workshop



Financial Leases

- Leases will not be converted from FLAIR into the Florida PALM AM module
- There will be no integration or Interfaces of Leases into Florida PALM AM module
- Leases entered in Florida PALM will be based on a threshold established by DFS A&A
- Agencies will use online entry (direct input) to create leases in Florida PALM AM module



Addition of Lease Lease Header Information

Favorites Main Menu Asset Ma	anagement 🔻 > Asset Transactions 💌 >	Leased Assets 🔻 > Create New Lease
Florida PALM	All - Search	Advanced Search 🧕
Maintain Lease		
Eind an Existing Value Add a New Value		
*Business Unit 43000 Q *Lease Number NEXT		
Exempt from Recognition		
Add		





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Segment IV Design Workshop

Lease Header Information

Favorites Main Menu Asset Management Asset Transactions	s 🔻 > Leased Assets 🔻 > Maintain Lease 🧕		
Florida PALM	All V Search	Advanced Search	a Last Search Resu
General Information Einancial Terms Notes and Attachments Supplement Action Choose Action ✓ Go	Unit 43000 Sta	atus Active	
Payables Lease Lease Name Lease 0000000155 Lease Illustration Equipment - Ger	Type Lessor Location neral Q Staples Main Location	Region	
Lease Timetable ? Commencement 10/05/2023 Termination 09/05/2025 Lease Term 1 year 11 months 0 days Remaining Term 1 year 10 months 30 days Lease Signed 10/05/2023 Additional Date details	Lease Administration (2) Lease Administrator Doctor, Donnie Portfolio Manager Doctor, Donnie Lease ID LE876534321	Q	
Lease Payment Allocation (2)			
Asset List Summary Asset Details 1 Asset Details 2 Location and Area Cost	Classification	Personalize Find 🔄 🌉 First	④ 1 of 1 Last
Asset ID Asset Description	Classification		Capitalized Cost
00000000173 Lease - Equipment	Finance		27577.65
			Ø
Lease Created By Doctor, Donnie Created On 10/05/2023 1:01:59PM Last Upd	ated By Doctor, Donnie ated On 10/05/2023 1:02:29PM		



Lease Terms

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	2023 10/05/2023	Miscellaneous Rent	Initial Direct Cost	DIRECT COST		5,000.00	USD	Staples	



Lease Terms

Favorites 🔻	Main Menu 🔻	> Asset Management 🔻	> Asset Transactions 🔻 > Leased Assets 🔻 > Maintain Lease 🧕
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Terms	Group Su Ad	d Miscellaneous Rent d Prepaid Rent	Reference
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Segment IV Design Workshop

08/15/2024

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Lease Payment/Base Rent Details



Florida PALM Planning, Accounting, and Ledger Management

Workshop

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Various Financial Terms

iorida PALM			All 🔻 Search		>>	Advanced Search	🔯 Last Search	Results	
General Information Financial Terms Notes and Attachm	ents Supplemental Data								
ActionChoose Action V Go			Unit 43000 S	tatus Active					
Payables Lease Lease Name 0000000155 Lease Illustration	Lease Type Equipment - General	Lessor Staples	Location Main Location	Reg	ion Q				
inancial Summary 👔									
Accounting Date 10/05/2023 Interest Rate Percent 2.0000									
Borrowing Rate Percent									
Total Lease Payments	23037.64								
Present Value Lease Payments	22577.65								
ROU Asset Cost	2/5/7.65								
Lease Currency USD	1	Rate Type CRRNT Max Op. Ex.							
Current Est Monthly Payment 5,870,97		Amount							
Current Estimated Cost 0.00									
	Ma	ax Lease Rent Escalation							
Exclude Base Year		Amount							
Base Year									
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Recognize Monthly Expense									
Add Lease PaymentsChoose Action	Go								
chedule of Payments 🕜						Personalize Fi	nd 💷 🔣	First 🕢 1-2 of	2 🕑 Last
Payment Group Start Date End Date Financial Term	Rent Type	Miscellaneous Description	Related Asset		Amount Currer	ncy Payee		Schedule	
1 10/05/2023 09/05/2025 Base Rent	Base Rent				1,000.00 USD	Staples		First of Each Month	Ħ



Add Asset Information

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Choose Action Add Equipment Add Equipment Add Equipment Add Property Classify Assets Select Equipment	Currency USD Transaction Code Q Specialized Asset: Transfer of Ownership: ROU Asset Cost 0.00	Serial ID Quantity 1.0000 Fair Value	
Select Property Update UOM	OK Cancel	Fair Value at End Date	
rse Created By	Last Updated By		



Segment IV Design Workshop

Jimmy Patronis

Chart of Account Values



Florida PALM

Update Classification Criteria

Favorites Main Menu Hease Administration Payables Leases	Create New Lease									
Florida PALM		All 👻 Search	_	» Advan	ced Search					
General Information Einancial Terms Notes and Attachments Supplemental Data										
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Lease Signed 09/01/2023 II Additional Date details		Related Leas	es							
Asset Information ②										
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Summary Asset Details 1 Asset Details 2 Location and Area Cost	Classification									
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NEXT Lease - Finance No	No Yes	s No	Yes	No	- Actions	-				
					Classify Asset					


Activate Lease

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Before Lease Activation

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Activate Lease

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After Lease Activation

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Activate Lease

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Results of Lease Activation

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ASSET LIFE CYCLE

ASSET ACQUISITION TO DISPOSAL





Segment IV Design Workshop

Asset Lifecycle







ASSET LIFE CYCLE

ASSET ACQUISITION





Segment IV Design Workshop

Voucher Created from PO

Jimmy Patronis

Prida PAL M	All 👻 Search	Advanced Search	Last Search Results	
mmary <u>R</u> elated Documents Invoice Inform	Payments Voucher Attributes Error Summary			
Business Unit 43000 Voucher ID 0000636 Voucher Style Regular Voucher Invoice Date 12/18/2023 Invoice Received 12/18/2023 AESG VEN557 Supplier ID 000000089 ShortName AESG VEN55-001 Location MAIN *Address 1	Invoice No WIPTEST01 Accounting Date 12/18/2023 *Pay Terms 00 Basis Date Type Inv Date Tax Exempt	Invoice Total Line Total 40,000.00 *Currency USD Miscellaneous 💴 Freight 💴 Sales Tax 💴 Entered VAT 💴 Use Tax 0.00 VAT NonInv 0.00 Total 40,000.00 Difference 0.00	Sales/Use Tax Summary VAT Summary Non Merchandise Summary Session Defaults Comments(0) Attachments (0) Template List View Audit Logs Advanced Supplier Search Approval History Supplier Hierarchy Custom Fields	
Save Save Copy From Source Document	Action	Run Calculate Print	Supplier 360	
Invoice Lines 👔		Find View	All First 🕢 1 of 1 🕟 Last	
Line 1 Copy Down *Distribute by Quantity Item Quantity 1.0000 UOM EA Unit Price 40,000.00000 Line Amount 40,000.00	SpeedChart Control Ship To 37000_DEP Description Building Improvement Work Packing Slip	Purchase Order 43000 000000166 1 1 Associate Receiver(s) Force Price	One Asset Sales/Use Tax Invoice Line VAT UPN Calculate	
Distribution Lines		Personalize Find View All 🛃 🌉	First 🕢 1 of 1 🕟 Last	
GL Chart Exchange Rate Statistics A	ssets			
Copy Down Line PO Percent Percent	Merchandise Amt Quantity Asset Busin	ess Unit Profile ID Asset ID		
	40,000.00 1.0000 4300		• F	lorida P /
Save			Pla	nning, Accounting, and Ledge
Return to Search			Add 🔊 Update/Display	o 08/15

45

Voucher Processed

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-avorites 🔻

Main Menu 🔻

46

Load to AM Interface Records

Favorites	▼ Main Menu ▼ >	Asset Management 🔻 >	> Send/Receive Information ▼ > Retrieve Info from AP/PO	
FIG	rida PAL	.M	All - Search	
Retrie	eve Info from AP/PO Run (Control ID TEST	Report Manager Process Monitor	Run
	*Request ID 1 *Process Frequency A Process Option F	1 Iways Process Process Voucher	Interface Asset Information	
Selec	tion Criteria		Personalize Find 🖾 🌉 First 🕢 1-2 of 2 🕟 Last	
AF	P Unit	Voucher ID		
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Load to AM Interface Records

Review Interface Data

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O rida PALM		_	All - Search		>> Advan	ced Search 🧕	Last Search Results	
Review								
Interface ID Physical Inventory ID	10002196		Interface Line Number Transaction	1				
terface Transaction Information (?)						Find	View All First 🕢 1 of 1	🕞 Last
Trans Load Type Load Type Description	FAD Financial & Physical Add		Load Status Pend	ing 🗸			Auto Approval Status	
Asset Information								
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Tag Number Serial ID Profile ID Detailed Description	BLDSTRUC40	L	Component of Asset]0	2			2
Tag Number Serial ID Profile ID Detailed Description	BLDSTRUC40 C	L	Component of Asset		2			<u>1</u>
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Tag Number Serial ID Profile ID Detailed Description 2 Cost Information Acquisition Date Transaction Date	BLDSTRUC40 C Building Improvement Work 229 characters remaining 12/18/2023 [13/18/2023]	j n	In Service Date 12/18	/2023	2	Load Status	Pending	
Tag Number Serial ID Profile ID Detailed Description 2 Cost Information Acquisition Date Transaction Date Book	BLDSTRUC40 C Building Improvement Work 229 characters remaining 12/18/2023 [12/18/2023]	9	In Service Date 12/18 Accounting Date 12/18	/2023	B B D Q	Load Status stem Source	Pending	
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Florida PALM Planning, Accounting, and Ledger Management

Load to AM Interface Records

Review Interface Data

 Distribution 									Person	alize Find	<u>ی</u> ا ک	First 🕢 1 of 1 🤅	Last
Chartfields Cost	Acquisition De	tails Document	Details 🔝										
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	Employe	e ID	C	2		Custodian							
Asset Location													
	Loca	tion 37000_DEP	c	2		Area ID		Q					
Manufacturer Info	rmation												
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	M	odel		Q	Prod	uct Version				- I			
🖫 Save 🔯 Return to	Search +	Previous in List	↓ Next in List	Notify									





Interfaces AMI006 and AMI007

- AMI006 Inbound Asset Additions, Adjustments and Physical Updates used to interface data from Agency Business Systems (ABS) to Florida PALM AM module
- AMI007 Inbound Asset Spreadsheet Upload used to perform system to system (via Excel) asset additions to Florida PALM AM module





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Load From Interface to AM Core Records

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Vontes -	Main Menu 🔻	> Asset Man	agement 🔻 > Se	end/Receive Information 🔻 > Inte	erface Transactions 🔻 🚿	Load into AM 🧕
IOri	ida PA	LM			All 🔻 Sea	rch
oad into	AM					
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08/15/2024

Florida PALM

Asset Created

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eral Information Operation/Ma	aintenance Asset Acquisition Detail	Location/Com	ments/Attributes <u>M</u> anufacture/License/Custodia	an Asset Property
Unit 43000 Asset I	D 000000000223 Building Improver	ment Work	Tag In Service	
et Information				All 👻 Sear
Description Build	ding Improvement Work			
CAP #	Q	Category	Definition Category Definition 2	
	Taggable Asset	Category		
Asset Class CAF	PITAL	Car	SetID STATE Category ID 00	0068 Code 95121800
Asset Type Pro	perty 🗸	Header		
Asset Subtype	Q	ι	*Market Code UN/SPSC V	Effective Date 01/01/1901
*Asset Status In S	Service 🗸		"Description BUILDINGS/BUILDING IMPROVEM	
Acquisition Date 12/1	18/2023	a 🗌	Primary Buyer	a a a a a a a a a a a a a a a a a a a
Placement Date 12/1	18/2023		*Currency USD	
Collateral Asset	~		742000 Dollar	
*Acquisition Code Pur	chased 🗸		Account	
FERC Code	Q	L 🛛	Asset Profile ID BLDSTRUC40	
Financing Code	Q	(L L	Asset Fighter Description Bu	ilding Improvements
Fair Value	0.000		Appraisal Date	
Replacement Cost			Last Update	81
Index Name	Q	L		
SubIndex Name			Q	
Parent/Child Nor	ne 🗸	_	Parent ID	۹. 👼
Profile ID BLD	OSTRUC40	L	Region Code	Q
Threshold ID	Q			
	Composite Asset		Composite Asset ID	Q
Page	Set R and D Info			
	Attachments (0)			
Value Details	Audit Logo			
	Audit Logs			

Florida PALM Planning unting, and Ledger Managemen

Asset Created

Jimmy Patronis

vorites 💌 Main Menu 💌 > Asset Management 💌 > Asset Tra	ansactions 🔻 > Owned Assets 🔻 > Basic Add		
lorida PALM	Acquisition Details		Help
General Information Operation/Maintenance Asset Acquisition Details Unit 43000 Asset ID 000000000223 Building Improve Acquisition Details Description Building Improvement Work System Source AP Online Entry Page V	Payables Acquisition AP Unit 43000 Voucher ID 00000636 Vchr Line 1 Distrib Line 1 Supplier ID 000000089 AESG VEN557	PS/Accounts Payable Drilldown Invoice Number WIPTEST01 Invoice Date 12/18/2023	
Incentive ID Quantity 1.0000	Purchasing	Receiving	
Amount 40,000.00 Sales Tax 0.00	PO Unit 43000 Q PO No. 0000000166 Q	BU Recv Q Receipt No Q	
Use Tax 0.00 Freight 0.00	Sched Num 1 Distrib Line 1	Ship Seq	
Misc Charge 0.00 Total Amount \$40,000.00	PS/Purchasing Drilldown	PS/PO Receiving Drilldown	
Save Return to Search	Procurement Group ID	Seg Drimary Unit	
eneral Information Operation/Maintenance Asset Acquisition Detail Locat	Project Cost Acquisition	Jog Finnary one	Ī
	PC Bus Unit Q Project Q Activity Q PC Source Type	PS/Projects Drilldown	
	OK Cancel		t

Online Asset Additions Direct Input

 Florida PALM Basic Add screen is used to perform asset additions in AM including donated assets





Segment IV Design Workshop

Online Asset Creation

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				1								
Seneral Inform	nation Operatio	n/Maintenance	Asset Acquisition	Detail	Location/Comments/A	ttributes	Manufacture/License/	Custodian	Asset Propert	y D		
Unit 430	00 As	set ID NEXT				Tag	In Se	rvice				
Asset Inform	ation											
	Description	Segment IV Desig	n Workshop				Short Desc			2		
	CAP #			Q			Seq #		Q			
		Taggable Ass	et				Tag Number					
	Asset Class	CAPITAL		Q	Capitalized Asset							
	Asset Type	Property		~								
	Asset Subtype			0				Capitalize	d Asset			
1	*Asset Status	In Service		~			1	New Asse	et			
1.0	Acquisition Date	12/28/2023		(H)			C	Available	For Use			
	Placement Date	12/28/2023		(F)			0	In Physica	al Use			
	Collateral Asset			~								
	Acquisition Code	Purchased		~								
	FERC Code			Q								
	Financing Code			Q								
	Fair Value		0.00	USD			Appraisal Date					
F	eplacement Cost			-			Last Update		33			
	Index Name			Q								
	SubIndex Name				Q							
	Parent/Child	None		~			Parent ID		Q 🕎			
	Profile ID	BLDSTRUC40		Q			Region Code		Q			
	Threshold ID			Q					<u> </u>			
		Composite A	sset				Composite Asset ID		Q			
Book Page			Set R and D Info									
			Attachments (0)									
											FI	rida P /

55

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Operation/Maintenance Page

Norida PALM	Assets - Search >>
eneral Information Operation/Maintenance Asset Acquisition Detail Locati	on/Comments/Attributes Manufacture/License/Custodian Asset Property D
sset Structure	Manufacturer Information
Asset Type Property Clustered Asset Asset Subtype Component of C	Serial ID Mfg ID Model Version More Manufacturer Info
sset Resource Information	Maintenance Information
Schedulable Charge Back Default Allow Overbooking Use As Tool	Repairable Repair Status None Parts List Q Offline Criticality Q
ther Information	IT Asset Related information
Hazardous Asset Hazardous Code Info Non-Owned Asset Asset ID	IP Address CPU

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Asset Acquisition Detail

eneral Information	eration/Maintenance Asset	t Acquisition Detail	Location	n/Comments/Attributes	Manufacture/Licen	se/Custodian A	sset Property	D	
Unit 43000	Asset ID 000000000224	Segment IVDesign	Workshop	Tag	In S	ervice			
cquisition Details						Find View All	First 🚯	1 of 1 🛞	Last
Description	Building Improvements							1	+ -
System Source	AM Online Entry Page	~							
Incentive II)								
Quantity	/	1.0000		Base Currence	V USD				
Amoun	t	120,000.00		Current	y USD				
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Use Ta:	(0.00		Cost Typ	oe 🔍 🔍				
Freigh	t	0.00			Interfaces Info				
Misc Charge	3	0.00			Acquisition Detail C	hartfields			
Total Amoun	t	\$120,000.00							
*Capitalize	Already Capitalized	~							

Segment IV Design Workshop

Jimmy Patronis

Asset Acquisition Detail

Iorida	PALN	Λ			Assets	 Search 			Advanced Se
General Information	peration/Mainten	ance Asset Ac	quisition Detail	Location/C	omments/Attributes	Manufactu	re/License/Custodian	Asset Property	D
Unit 43000	Asset ID N	EXT			Tag		In Service		
cquisition Details							Find Viet	w All First 🕚	1 of 1 🕞 Las
Description	n Building Impro	vements							
System Source	e AM Online En	try Page	~						
Incentive II	D		-						
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Amoun	it		120,000.00		Currency	USD			
Sales Ta	×		0.00		Category	BL_IM	2		
Use Ta	×		0.00		Cost Type		2		
Freigh	t		0.00			Interfaces	nfo		
Misc Charge	e		0.00			Acquisition	Detail Chartfields		
Total Amoun	it		\$120,000.00	6					
*Capitaliz	e To be Capitali	zed	~						
 Capitalization Information 	mation								
Profile ID BL	DSTRUC40		Default Book	ACFR			Trans Date 12/	29/2023	
Rate Type CI	RRNT Q	. II.	eft to Capitalize				Acctg Date 12/	29/2023	
C Accum De	epr in Current P	ď	Quantity Amount		1.0000 120,000.00 USD		Trans Code		~
Asset Cost Information	1						Fir	nd First 🕢	l of 1 🕑 Last
Book Name Qua	ntity	Cost			Salvage				+ -
ACFR . 1.00	000		120,000.00	USD 酷		0.00 USE	4		time time
Category Cos	t Type	Accum Depr		77.	YTD Depr				
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Organization	Fund	Budget Entity	Category	State Progra	am PC Business	Unit Pr	oject	Activity	PC Source Type



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Location/Comments/Attributes

arid					Assets - Search		»
i i i i u a							
3eneral Information	Operation/Maintenance	Asset Acquisition Detail	Location/Commen	ts/Attributes Manul	acture/License/Custodian	Asset Property	
Unit 43000	Asset ID 000000	000224 Segment IV Desig	jn Workshop	Tag	In Service		
Location					Find View All	First 🚯 1 of 1 🛞 Las	đ
E	ffective Date 12/28/2023 Location 52F429580 Area ID	C ST SUCIE BU	Effect	tive Sequence		.	<u>-</u>
	Address 1 9800 4TH STR City ST PETERSBU County USA State FL Florid Country USA United S Geo Code	EET JRG da tates		Jurisdiction Sector Postal 33702			
	Document			Latitude			
	Floor # Room#			Longitude			
Authorization							
	Status Not Authorized	~		Date	(ii)		
	Name						
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	Date/Time 12/28/2023 3: User Name	25:29PM		Source		+	
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Physical and	Custom Attributes					h	
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Location/Comments/Attributes

eneral Information	Operation/Maintenance	Asset Acquisition Detail	Location/Co	mments/Attributes	Manufacture/Licens	e/Custodian A	sset Property	Ð	
Unit 43000	Asset ID 0000000	10224 Seament IV Desid	an Workshop	Tag	In Se	rvice			
Location				I STATIC					
Comments									
Physical and C	Custom Attributes					Find View All	First 🕢	1 of 1 🛞 Last	
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En	Color								
	Height			Height	Units				
	Width			Width	Units 📃 🔍				
	Length			Length	Units 📃 🔍				
	Weight			Weight	Units 📃 🔍				
	Capacity			Capacity	Units				
Po	wer Rating			Power Rating	Units Q	100 March 100		_	
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Attribute	Q						٩	•	
Detailed Desc	ription						Q	•	
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Detailed Desc Ong Description Segment II Design	ription Workshop		_				۹	+ -	
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Manufacturer/License/Custodian

Irida PALN	Л		Assets	Search		Advanced Sear	
eneral Information Operation/Mainten	Asset Acquisition I	Detail Location/Com	ments/Attributes Manut	acture/License/Custodian	Asset Property	Þ	
Unit 43000 Asset ID 00	0000000224 Segment IV	Design Workshop	Tag	In Service			
 Manufacturer Information 							
Serial ID							
Manufacturer ID				Q			
Manufacturer Name							
Model		Q					
Product Version			Production Date		81		
Plant			Contact				
VIN			SKU				
e I taanaa kafaamataa				Find Mourt	11 Fina (4)	and Black	
License mormation				Find view /	All First 🕚	TOTT @ Last	
Supporting Doc Type	License	~		Address			
Agency ID		Q					
Supplier		Q					
Keg #	12/28/2023	(51)					
Expiration Date	ILLULULU	131					
Renewal Date							
Reg. Name							
Comments							Florida
						2	Planning, Accounting, and Le

LM Managemer

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Manufacturer/License/Custodian

Custodian Information	Find View All	First 🕚 1 of 1 🕭 Last
Effective Date 12/28/2023	Effective Sequence 0 This Asset is Offsite	+ -
Authorization		
Status Not Authorized Name	Date	
Chartfields		
Organization	Q.	
Fund	Q	
Budget Entity	Q	
Category	Q	
State Program	Q	
Project	Q	
Contract	Q	
Other Accumulator 1	Q	
Other Accumulator 2	Q	
		in a constituistant

08/15/2024

Asset Property

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O rida	PAL	M						As	sets 👻 Searc	h			» (Advan		
eneral Information	Operation/Main	ntenance	Asset Acq	uisition Detail	Location/Co	omments/Attri	butes	Manufacture	/License/Custod	ian As	set Property	Asset	Supplemer	ntal Da		
Unit 43000	Asset IE	00000000	0224 Se	gment IV Desigr	Workshop		Tag		In Service	-						
roperty Informa	tion													1		
	Property ID	73														
	*Property Class	Site		~												
Pr	operty Subclass	1		Q												
	*Property Name	Segment IV D	esign Wor	cshop												
	*Description	Segment IV D	esign Wor	kshop												
Hierarchy																
	Parent Property															
	Site ID		73			Building	ID									
	Floor ID					Area	ID									
Attributes																
	*Total Area		2000.000		*Space L	Jnit of Measu	Ire SF	Q Square	Feet							
	Occupancy	Occupied	~		Curr	ent Occupan	су									
	Ownership	Owned	~		Maxim	um Occupan	су		Occupants In	formation						
Description																
	Parcel Number												- 1			
	Lot Number												- I			
12	Block Number								Go To Asset F	roperty						
L	egal Description												<u>[</u> 7]			
															F	
											and an an and a state of the st			_		

Create Asset Online Asset Supplemental Data

Asset Acquisition Detail	Location/Comments/Attributes	Manufacture/Lice	ense/Custodian Ass	et Supplemental Data	
Unit 43000	Asset ID 00000000002	XXXXXX XXXXXXXXX	Tag	In Servic	e
Florida PALM Supplemen	tal Data				
Improvement Date	05/01/2024		Assigned Empl	ID 000000001	Q
Improvement Descr	Segment IV Design Workshop		Assigned Empl Nar	me User,Test	
Delivery Date	03/04/2024		Emp Effective Da	ate 05/20/2024	
Fed Participate	100.0000		Occur/Discovery	Dt 🛄	
State Participate	120.0000		Disposal Doc Nu	um 773910	28
Escrow Balance			Disposition Da	ate	
Agency Code	AGENCY123		Report Individual	D 000000001	Q
			Report Individual Nar	me User,Test	
			Sensitive Ass	set Partially Sensitive	~





ASSET LIFE CYCLE

ASSET TRANSFERS





Segment IV Design Workshop

IntraUnit Asset Transfers

Change of COA Values

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I rida PALM		All - Search		Advanced Search	🧕 Last Search
Main Transaction					
Unit 43000 Asset ID 0000000010	7 OFFICE EQUIPMENT	Tag	In Service		
Main Transaction					
Accounting Date 03/06/2024	Copy Changes to Other Books Copy to Other Books Options Transfer Other Book	s by Amount	~		
Transaction Code	Adjust Other Books Include Conven	s By Amount tion Exclude Convention	* *		
Action Transfer	✓ G0!	А	udit Logs		
Save Control Select Action Addition Adjustment Fixed Price MarkUp InterUnit Transfer Recategorize Revaluation	Next in List	🖉 Update/Di	splay 🦻 Include History		
					Florida P

IntraUnit Asset Transfers

Change of COA Values

All - Search Advanced Search Q La	st Search Res
Main Transaction Cost Information	
Unit 43000 Asset ID 00000000107 OFFICE EQUIPMENT Tag In Service	
Book Find View All First () 1 of 1 () La	st
Book Name ACFR ACFR Reporting Book Base Currency USD Convention Actual Month	
▶ Cost History	
Edit Cost Information	
	-
Quantity Cost Salvage Category Cost Type Unit 1.0000 100,000.00 0.00 EQFRN 43000	
Chartfields Personalize Find View All 🔄 🔜 First 🕢 1 of 1 🕟 Last	
Organization Fund Budget Entity Category State Program Project Contract OA1 Other Accumul	
Adjust Current Row By USD Apply	
omments (0) Attachments (0)	
🖥 Save 🔯 Return to Search 👘 Previous in List 🚛 Next in List 🗈 Notify 💭 Update/Display 🔊 Include History	ŗ
nin Transaction I Cost Information	
	Planning



InterUnit Asset Transfers

Change of Ownership

Florida PALM	4	All 👻 Search		Advanced Search	🧕 Last Search Results
Main Transaction					
Unit 43000 Asset ID 0000000010 Main Transaction	OFFICE EQUIPMENT	Tag	In Service		
Transaction Date03/06/2024Accounting Date03/06/2024Transaction CodeImage: CRRNTRate TypeCRRNT	Copy Changes to Other Books Copy to Other Books Options Transfer Other Books by Adjust Other Books By Include Convention	Amount Amount Exclude Convention	* *		
Action InterUnit Transfer Select Action Addition Adjustment Fixed Price MarkUp InterUnit Transfer Recategorize Revaluation Transfer	GO!	Audit	Logs		





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InterUnit Asset Transfers

Change of Ownership

-lorio	da PAL	.M		All	Search		Advanced	Search 🧕 Last Se
<u>M</u> ain Transactio	on Cost Information	on						
Unit 43000	0 Asset	ID 000000000107 C	FFICE EQUIPMEN	IT	Tag	In Service		
nterUnit Tran	isfer							
Enter New Bu	siness Unit Inform	ation				Find View	All First 🕢	🕽 1 of 1 🛞 Last
Ne	ew Unit 50100	9	New A	sset ID NEXT	InterUnit Transfer Opt	ions	Use Profile	9
Pr	rofile ID 540300	0	Tran	s Code	Cartansfer From/To Boo	ks		
							<u></u>	
						Change Location	All First (4	4 34 (0.1-1)
JOOK						Find View	Ali First 🕼	Tori 🕑 Last
Book N	Name ACFR	ACFR Reporting Book	Ba	se Currency USD	Conventio	n Actual Month		~
Edit Cost Info	Cost		Salvage		Category Cost T	vpe Unit		=
1.0000		100,000.0	0	0.00	EQFRN	Q 50100	Q	
Chartfields					Personalize Find	View All	First 🕢 1	of 1 🛞 Last
Organization	Fund	Budget Entity	Category	State Program	Project	Contract	OA1	Other Accumula
-		0 11800000 0	000133	Q	Q	Q	Q	
ORG000003	Q 00004	Q 11000000 Q						
ORG000003	00004		`					•
ORG0000003	Attachments	(0)						
ORG0000003	Attachments Return to Search	(0)				J Update	e/Display	Include History
ORG000003	Attachments Return to Search Cost Information	(0)				2 Update	e/Display	Include History



Florida PALM

InterUnit Asset Transfers

Change of Ownership

Main Transaction Cost Information Unit 43000 Asset ID 00000000107 OFFICE EQUIPM InterUnit Transfer	All • Search MENT Tag In S	Advanced Search G Last Search R	tesults
Enter New Business Unit Information New Unit 50100 Q Profile ID 540300 Q Tr	w Asset ID NEXT InterUnit Transfer Options rans Code Code Transfer From/To Books	Find View All First (1) 1 of 1 (1) Last	
Book Book Name ACFR ACFR Reporting Book	Unit 43000 Asset ID 00000000107	OFFICE EQUIPMENT Tag	Help
Quantity Cost Salvage 1.0000 100,000.00 Chartfields Organization Fund Budget Entity Category ORG0000003 00004 11800000 000133	Asset Acquisition Info Asset Attributes Info Asset Comments Asset Lease Info Asset Insurance Info Asset Component History OK Cancel	 Asset Maintenance Info Asset Warranty Info Asset Non Capitalized Cost Asset License/Register Info Asset Inspection Info Asset Attribute Groups Info 	
Comments (0) Attachments (0)		Update/Display Include History	FI





ASSET LIFE CYCLE

MASS ASSET TRANSFERS





Segment IV Design Workshop

Mass Custodian Transfers

Change of Management Personnel

Florida PALM	All 👻 Search		» ,	Advanced Search	
Run Mass Transactions					
Run Mass Transactions					
Run Control ID PALM_IU Report Manage	r Process Monitor Ru	n			
*Transaction T_PHY-Physical Asset Changes Q	Rur	n in Preview Moo	le 🧘		
▶ Notes					
Preview (2)					
Transaction Date 10/21/2021	5	Auto Approval	Status		
Increment to Next Interface ID Interface ID	rface ID 1	Look Up Val	ue		×
Mass Transaction	Find				Help 🔺
T_PHY-Physical Asset Changes		Search by:	Employee ID 🗸 begins	s with	
Selection Criteria		Look Up	Cancel Advanced	1 Lookup	
42000		Course Door	lt-		
Business Unit		Search Resu	ITS		
		Only the first 30	0 results can be displaye	ed.	
Asset Identification		ew 100	F	irst 🕢 1-300 of 300 🕟 Last	
Empl ID [=	Q	Employee ID 0000000001	Name Kapur Frank	Last Name KAPUR	
User Entered Values		0000000002	Gunter, Joanne	GUNTER	
		000000003	Silva,Karen	SILVA	
Business Unit Set equal to V 43000	Q	000000004	Stevenson,Laura	STEVENSON	
Location Code Set equal to	Q	000000005	Reyes,Mark	REYES	
		000000006	Jenkins,Nora	JENKINS	
Empl ID Set equal to	Q	000000007	Neri,Orlando	NERI	
		800000008	vvatts,Priscila	WALLS	
Clear		0000000009	Androotti Rita	REINOLDS	
		000001254		DOCTOR	
		10353098	Steigerwalt Daniel	STEIGERWALT	
🔚 Save 🔯 Return to Search 🖹 Notify		10727644	Rai Rita	RAL	
		10743038	Khawaia Arsalan	KHAWAJA	
		10020/08	Ghornade Shivrai	GHORPADE	



Mass Custodian Transfers

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Change of Management Personnel

Norida PALM	Assets V Search	Advanced Sear
		7
eneral Information Operation/Maintenance Asset Acquisition Detail	Location/Comments/Attributes Manufacture/License/Custodian	Asset Supplemental Data
Unit 43000 Asset ID 00000000015 Billing Integration	Tag Disposed	
Manufacturer Information		
Serial ID		
Manufacturer ID	Q	
Manufacturer Name		
Model	Q	
Product Version	Production Date	31
Plant	Contact	
VIN	SKU	
License Information		
Custodian Information	Find Vi	iew All 🛛 First 🕢 1 of 1 🕟 Last
Effective Date 04/12/2022	Effective Sequence 0	+ -
Custodian Reyes,Mark	This Asset is Offsite	
Empl ID 000000005		
Authorization		-
Status Not Authonzed	Date 1	
Charaffelda	¬	
Organization	0	
Fund		
Funa	Q	
Budget Entity		
Category	Q	
State Program	Q	
Project	٩	
Contract	٩	
Other Accumulator 1		
Other Accumulator 2		
Other Accumulator 2	, and the second	
📲 Save 🛛 🔯 Return to Search 👌 👘 Previous in List 🛛 🚛 Next in Li	ist 📃 Add 🗾 Update/Display 🗾 Incl	lude History 🕑 Correct History



Mass Asset Transfer .

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Enterprise Executed Transfers	
-------------------------------	--

Run Mass Transactions					
Run Mass Transactions					
Run Control ID TESTMTM		Report Manager Process Monitor	Run		
*Transaction UUT - Inter-Unit Tran	nsfer Q		□ Run in Preview Mode		
> Notes					
Transaction Date 08/05/2024	Interface ID	Accounting Date 08/05/2024	Auto Approval Status		
🖬 Increment to Next	Open Trans	Open Trans ID			
Mass Transaction		QI	I< < 1 of 1 ♥ > > I View All		
IUT - Inter-Unit Transfer					
Selection Criteria					
From Business Unit =	~	Q			
Asset Identification =	~	Q			
Organization =	~	Q			
User Entered Values					
To Business Unit Se	et equal to	Q		Flari	
Convention Se	et equal to	Q		Planning, Accou	inting, and Ledger Management
Rate Type Se	et equal to	Q		h Workshop	08/15/2024
Mass Asset Transfer

Enterprise Executed Transfers

Run Mass Trans	sactions				
Run Mass Tran	sactions				
	Run Control ID TESTM	TM Repo	rt Manager Process Monitor Run		
	*Transaction TRF - Full As	sset Transfer Q	🗆 Run in F	Preview Mode	
TRF - Full Asset Transfer					
Selection Criteria			User Entered Values		
Business Ur	it = 🗸	Q	Business Unit	Set equal to	Q
Asset Identification	en = 🗸	Q	Convention	Set equal to	Q
Asset Book Nan	ie = •	Q	Fund Code To	Set equal to	Q
Fur	e	٩	Department To	Set equal to	Q
Organizatio	en 😑 🗸	٩	Grant	Set equal to	Q
Gra	nt 😑 🗸	Q	Class Field To	Set equal to	Q
OA	1 = 🗸	Q	Budget Reference To	Set equal to	Q
Budget Enti	ty = 🗸	Q	Product To	Set equal to	Q
Catego	ry = •	Q	Project ID To	Set equal to	Q
Proje	ct 😑 🗸	Q			 Elarida DAL N
					Planning, Accounting, and Ledger Manager



ASSET LIFE CYCLE

DISPOSAL/RETIREMENT





Segment IV Design Workshop

Asset Disposal Retire Asset Record

	daPA	LM		All 🔻 S	earch	Adva	nced Search 🛛 💆 Last Se	earch Results
sposal \	<u>Norksheet</u>							
Asset Sea	arch Criteria							
	U	nit 43000 🔍	I	Book ACFR	Q	Parent ID	Q	
	Catego	Q	Prof	ile ID	Q	FERC Code	Q	
	From Asset	ID	To Ass	et ID		Group ID	٩	
	Tag Numb	per	Ser	ial ID		Asset Status	3	*
Location Area ID Include Non Capitalized Assets						8		
+	-rom In-Service Da		To In-Service	Date	81	Chartfield Search Criteri	a	
		Disposal Code	Retir	e Date	Accounting Date	Adjust Refire Quantity By	Adjust Retire Amo	unt By
arch Resi	Submit for Disp	posal Optional Accounting	O3/0	5/2024	03/06/2024	Personalize	Find 🔁 🔜 First	Set All
arch Resusset Inform	Submit for Disp ults (2) nation Retirement Asset ID	ent Information Optional Accounting Description	O3/01 Information Capitalized Asset	5/2024 🛐 nments and Atta Parent ID	03/06/2024 33 achments (TTT) Asset Type	Personalize Tag Number	Find 🖉 📑 First	Set All
arch Resusset Inform	Submit for Disp ults ② Asset ID 00000000024	ent Information Optional Accounting Description Transfer Test	O3/01 Information Con Con Capitalized Asset	5/2024 🛐	03/06/2024 B achments Erre Asset Type	Personalize 1 Tag Number	Find 🖉 🙀 First Category BDIMP	Set All Set All Set all Setial ID
arch Ress sset Inform Dispose	Submit for Disp ults @ hation Retirement Asset ID 00000000024 00000000026	ent Information Optional Accounting Description Transfer Test Dispose before depreciation2	O3/01 Information Con Capitalized Asset	5/2024 🛐	03/06/2024 B Asset Type Equipment Equipment	Personalize 1 Tag Number	Find 2 R First Category BDIMP EQFRN	Serial ID
sset Inform Dispose	Submit for Disp ults ? nation Retirement Asset ID 00000000024 000000000026 00000000026 000000000029 00000000029	Description Transfer Test Dispose before depreciation2 PROP - FURNITURE/EQUIPMENT - G	O3/01 Information Con Capitalized Asset	5/2024 🛐	03/06/2024 achments Asset Type Equipment Equipment	Personalize 1	Find 2 R First Category BDIMP EQFRN EQFRN	Serial ID
arch Resusset Inform Dispose	Submit for Displation Nation Retirement Asset ID 00000000024 000000000026 00000000029 0000000000029 00000000030	Description Description Transfer Test Dispose before depreciation2 PROP - FURNITURE/EQUIPMENT - G PROP - FURNITURE/EQUIPMENT - G	O3/01 Information Con Capitalized Asset	5/2024 🛐	03/06/2024 achments Equipment Equipment Equipment Equipment	Personalize 1	Find 2 First Category BDIMP EQFRN EQFRN	Serial ID
arch Resi sset Inform Dispose	Submit for Disp ults @ nation Retirement Asset ID 00000000024 000000000026 00000000029 000000000000000000000000000000000000	Description Description Transfer Test Dispose before depreciation2 PROP - FURNITURE/EQUIPMENT - G PROP - FURNITURE/EQUIPMENT - G Computer Table	O3/01 Information Con Capitalized Asset	5/2024 🛐	03/06/2024 03/06/2024 Asset Type Asset Type Equipment Equipment Equipment Equipment Equipment	Personalize 1	Find 2 First Category BDIMP EQFRN EQFRN EQFRN EQFRN	Serial ID
arch Resisset Inform Dispose	Submit for Displation Initian Retirement Asset ID 00000000024 000000000026 00000000026 000000000000000000000000000000000000	Description Description Transfer Test Dispose before depreciation2 PROP - FURNITURE/EQUIPMENT - G PROP - FURNITURE/EQUIPMENT - G Computer Table ALLOCATION TEST	O3/01 Information Con Capitalized Asset	5/2024 🛐	03/06/2024 03/06/2024 Image: State	Personalize 1	Find I I I I I I I I I I I I I I I I I I I	Serial ID



Segment IV Design Workshop

Florida PALM

Accounting, and Ledger Managemen

Planning

Asset Disposal Retire Asset Record

oosal Worksh	eet				
sset Search Crite	ria				
	Unit 43000	Q Book ACFR	Q	Parent ID	
	Category	Q Profile ID	Q	FERC Code	
From	m Asset ID	To Asset ID		Group ID	
Та	ıg Number	Serial ID	Α	Asset Status	
	Location	Area ID	Q	Include Non Capitalized Assets	
From In-Se	rvice Date	Image: To In-Service Date	<u></u>	Chartfield Search Criteria	
cquisition Details	5				
	Retrieve Next 100	Rows 1 - 100 Of 135 New Se	arch	View Ownership Details	
	100			View Ownership Details	
et Action	Di	sposal Code Retire Date	accounting Date Ad	just Retire Quantity By Adjust Retire Amoun	t By
et Action Submi rch Results ?	t for Disposal	sposal Code Retire Date 203/06/2024	ccounting Date Ad, 13/06/2024	just Retire Quantity By Adjust Retire Amoun	t By Se
et Action Submi rch Results	t for Disposal	sposal Code Retire Date 03/06/2024 (F)	accounting Date Ad 03/06/2024	just Retire Quantity By Adjust Retire Amoun	t By Se
et Action Submi rch Results @ et Information Re Dispose	t for Disposal	sposal Code Retire Date 03/06/2024 3	ents	just Retire Quantity By Adjust Retire Amoun Personalize Find 🔄 🔜 First ④ tents Attachments	t By Se 1-100 of 100 🕢 Las
et Action Cubmi C	t for Disposal	sposal Code Retire Date 03/06/2024 3	accounting Date Ad 03/06/2024 m ents comment pmmer	just Retire Quantity By Adjust Retire Amoun Personalize Find Personalize Find Attachments Attachments (0)	t By Se
et Action Cubic Submit Cubic	t for Disposal	sposal Code Retire Date 03/06/2024 3 tional Accounting Information Comments and Attachm Description Transfer Test Dispose before depreciation2	accounting Date Ad 33/06/2024 m ents Comm pmmer pmmer	just Retire Quantity By Adjust Retire Amoun Personalize Find Personalize Find Attachments Attachments (0) Attachments (0)	t By Se 1-100 of 100
et Action Submi rch Results	t for Disposal Di etirement Information Op Asset ID 00000000024 00000000026 0000000029	sposal Code Retire Date o 03/06/2024 (a) tional Accounting Information Comments and Attachm Description Transfer Test Dispose before depreciation2 PROP - FURNITURE/EQUIPMENT - G	Ad 33/06/2024 ents Comm pmmer pmmer pmmer	just Retire Quantity By Adjust Retire Amoun Personalize Find 🔊 📑 First ients Attachments its (0) Attachments (0) its (0) Attachments (0)	t By Se
et Action Submi rch Results ? till Dispose	It for Disposal Di etirement Information Op 000000000024 0 00000000025 0 00000000029 0	sposal Code Retire Date (03/06/2024) tional Accounting Information Description Transfer Test Dispose before depreciation2 PROP - FURNITURE/EQUIPMENT - G PROP - FURNITURE/EQUIPMENT - G	Ad 33/06/2024 in Comment ants Comment parts parts p	just Retire Quantity By Adjust Retire Amoun Personalize Find 2 2 First () nents Attachments nts (0) Attachments (0) nts (0) Attachments (0) nts (0) Attachments (0) nts (0) Attachments (0)	t By Se
et Action	It for Disposal Di etirement Information Op 000000000024 0 00000000029 0 000000000030 0	sposal Code Retire Date (03/06/2024) tional Accounting Information Comments and Attachm Description Transfer Test Dispose before depreciation2 PROP - FURNITURE/EQUIPMENT - G PROP - FURNITURE/EQUIPMENT - G Computer Table	Ad 33/06/2024 is Comment ents comment omment omment omment omment omment omment omment	just Retire Quantity By Adjust Retire Amoun Personalize Find 🔊 🐺 First 🕢 hents Attachments hts (0) Attachments (0) hts (0) Attachments (0)	t By Se



Florida PALM

Planning

ASSET LIFE CYCLE

PHYSICAL INVENTORY





Segment IV Design Workshop

Physical Inventory Classic vs. Mobile

Classic Physical Inventory

Mobile Physical Inventory







08/15/2024

Segment IV Design Workshop

Physical Inventory

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Mobile Inventory Example – Define Inventory Occurrence

Physical Inventory Control	
Add a New Value	
*Physical Inventory ID SEGMENT3]
Add	



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84

⁸⁵ Mobile Inventory Example – Define Inventory Occurrence

Define Inventory Occ	urrence	
Physical Inventory Parar *Business Unit	US001 Q	Book Name Q
*Start Date	01/01/1991	
Last Step	 Initially Created Enable Mobile Inventory Scan Scope ? Capital Assets Non Capital Assets Operating Lease Assets 	Enter Criteria
Comments		[]]





⁸⁶ Physical Inventory Mobile Inventory Example – Define Inventory Occurrence

efine Invento	ory Occurren	ce				
<u>D</u> efinition	Enter Criteria	Transaction D	Defaults			
-	Physical Inver		ENT3 SEGMENT3			
	2	-				
Physical Invento	гу				Q < < 1 of 1 v > >	View All
Scan Scop	e Capital Ass	ets				
Selection Cr	iteria					
	1	Ducine of Unit				
	L	Business Unit	= ~	US001	<u> </u>	
		Asset Class	= ~		Q	
		Asset Type	= ~		×	
		Asset Subtype	= ~		Q	
		Asset Category	= ~		Q	
		Total Cost	= ~			
		Department	= ~		Q	
		Location Code	In List 🗸	US005, US006		Q
		Asset Profile ID	= ~		Q,	



Def



⁸⁷ **Physical Inventory Mobile Inventory Example – Define Inventory Occurrence**

Definition Enter Criteria	Transaction Defaults		
Physical Inv	entory ID SEGMENT3 SEGMENT3		
uto Approval	Transactions Enabled		
Approve	 ☑ Non-Financial Adds ☑ Physical Asset Changes ☑ Asset Updates 	☑ Transfers ☑ Non Capital Transfer ☑ Operating Lease Transfer	☑ Retirements ☑ Non Capital Retirement ☑ Operating Lease Retirement
ansaction Defaults			
*Trans	action Date 03/11/2024	*User ID	DONNIE.DOCTOR
*Acco	ounting Date 03/11/2024	*Interface ID	10000206
Trans	action Code Q	*Open Transaction ID	373
*Transfer	convention AM Q		
atirament Defaults			
*Dispo	al Code Retirement by Sale	Voluntary Conversion Typ	De
*Retirement Co	vention FM Q	Voluntary Conversion Involuntary	Ordinary Retirement Extraordinary
	Calculate Gain/Loss		

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Physical Inventory

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Mobile Example – Generate Scan Scope

	—	_				
Generate Scan Scope	Generate Results	Generate Tran	isactions	Delete Da	ta	
				< Previous	Next 🕨	
nerate Scan Scope - Step	o 1 of 4					
Run Control ID SEGMENT	-3	Report Manager	Process Monitor	Run		
nysical Inventory ID ⑦						
Physical Inventory ID SE	GMENT3 Q SEGMENT3					
Last PI Step Executed 0	Initially Created					
		✓ Previous	Next >			
						_







PI ID	SEGMENT3 Q	
PI Name S	EGMENT3	
Business Unit	JS001	
Scan Location	Q	,
Scan Area ID	Q	
	Done	

Physical Invent	ory		
All Scanned	Remaining	PI Name	SEGMENT3
(3)	(3)	Business Unit	US001
Location		Scan Location	
	Q		
	9 rows	Scan Area ID	
	↑ ↓		
		Duplicate Scan ID Default	No
ITTAG122		0	
Dell Latitude C400	、 、	Scan lag	
Serial ID CDHLF11	/		Fetch
Location US005			
ITTAG130			
Dell Latitude C400	>		
Serial ID F3BC821 Location US005			
ITTAG137			
Dell Latitude C400	>		





Physic	cal Inventor	гу	
	Scanned	Remaining	PI Name SEGMENT3
(9)	(0)	(9)	Business Unit US001
Location		Q	Scan Location
		9 rows	Scan Area ID
			Duplicate Scan ID Default No
ITTAG12 Dell Latitu	2 2 ude C400		Scan Tag ITTAG122
Serial ID Location	CDHLF11 US005		Fetch
ITTAG13 Dell Latitu Serial ID Location	30 ude C400 F3BC821 US005	>	
ITTAG13	37		
Dell Latitu Serial ID	ude C400 D4H4D21 US005	>	





Segment IV Design Workshop





Segment IV Design Workshop

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Physical Inventory	
All Scanned Remaining	PI Name SEGMENT3
(9) (2) (7)	Business Unit US001
Location	Scan Location
4	
	Scan Area ID
9 rows	
+	Duplicate Scan ID Default 📃 No
ITTAG130 Dell Latitude C400	Scan Next Tag
Serial ID F3BC821 >	
Scanned On 03/11/24 6:11:16PM	reich
ITTAG122	Unit US001 Edit
Dell Latitude C400	Asset ID ITZ130
Location US005	Tag ITTAG130
Scanned On 03/11/24 6:04:12PM	Serial ID F3BC821
No Tag Number	Description Dell Latitude C400
Serial ID DP9L521	Asset Status In Service
Location US005	Location Code US005
No Tag Number	Location USA - Florida
Serial ID 3HLD051	Area ID
Location USUU8	Area
No Tag Number	Mfg Name Dell Computer Corporation
Serial ID 4FHLF11	Model Latitude C400
Location USUUS	Department ID
ITTAG137 Dell Latitude C400	Custodian Dantid. (2000
Serial ID D4H4D21	Custorian Department Research and Development
	Custodian Department Research and Development
ITTAG144 Dell Latitued C400	Emplin Killion
Serial ID 5TY2J11 >	IP Alias
	IP Address
Dell Latitude C400	Scan Date 03/11/2024 6:11:16PM





08/15/2024

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	Edit Scan Record		Edit Scan Reco
Unit	US001	Unit	t US001
Asset ID	ITZ130	Asset ID) ITZ130
Retire Asset	No	Retire Asset	t No
Tag	ITTAG130	Tag	ITTAG130
Serial ID	F3BC821 Q	Seciel ID	
Description	Dell Latitude C400	Serial ID	
Location Code	US005 Q	Description	Dell Latitude C400
Area ID		Location Code	US005 Q
Mfg Namo		Area ID	
wig Name		B&G v. b. la vera	
Model	Latitude C400 Q	Mitg Name	
Dept ID	Q	Model	Latitude C400 Q
Custodian Deptid	43000 Q	Dept ID	Q
Custodian	Strasmann,Anne	Custodian Deptid	43000 Q
Empl ID	KU1007 Q		
IP Alias		Custodian	Andreotti,Rita
ID Address		Empl ID	p000000010 Q
IP Address	02/44/2024_6:44:46DM	IP Alias	s
Scanned By		IP Address	
ocanned Dy	Asset Tracking Seaming	Soan Dete	02/11/2024_6-11-16EM
Comments	ITTAG130	Scan Date	
		Scanned By	
		Comments	Asset Tracking Scanning ITTAG130





Physical Inventory		
All Scanned Remaining (9) (2) (7)	Scan Next Tag	
Location		Fetch
	Unit	US001
9 row	s Asset ID	ITZ130
1	Tag	ITTAG130
ITTAG130	Serial ID	F3BC821
Dell Latitude C400	Description	Dell Latitude C400
Serial ID F3BC821 > Location US005	Asset Status	In Service
Scanned On 03/11/24 6:11:16PM	Location Code	US005
ITTAG122	Location	USA - Florida
Dell Latitude C400	Area ID	
Location US005	Area	
Scanned On 03/11/24 6:04:12PM	Mfg Name	Dell Computer Corporation
No Tag Number	Model	Latitude C400
Dell Latitude C400 > Serial ID DP9L521	Department ID	
Location US005	Department	
No Tag Number	Custodian Deptid	43000
Dell Latitude D600	Custodian Department	Research and Development
Location US006	Custodian	Andreotti,Rita
No Tag Number	Empl ID	000000010
Dell Latitude C400	IP Alias	





Segment IV Design Workshop

Physical Inventory		
All Scanned Remaining (9) (4) (5)	PI Name SEGMENT3 Business Unit US001	Select a Physical Inventory
Location Q	Scan Location	Find Asset
6 row	s Scan Area ID	New Asset Notify
No Tag Number Dell Latitude C400 Serial ID DP9L521 Location US005	Duplicate Scan ID Default No Scan Next Tag Fetch	
No Tag Number Dell Latitude D600 Serial ID 3HLD051 Location US006	Unit US001 Asset ID ITZ128 Tag	
No Tag Number Dell Latitude C400 Serial ID 4FHLF11 Location US005	Serial ID DP9L521 Description Dell Latitude C400 Asset Status In Service	
ITTAG144 Dell Latitued C400 Serial ID 5TY2J11 Leastian US005	Location Code US005 Location USA - Florida	





Segment IV Design Workshop

Physical	Inventory	
Search C	riteria	Confirm To PI ID SEGMENT3
Unit	US001 Q	PI Name SEGMENT3
Asset ID	Q	Unit US001 Asset ID ITZ128
Тад	Q	Tag
Serial ID	DP9L521 Q	Serial ID DP9L521
Mfg Name	٩	Description Dell Latitude C400
Model	٩	Asset Status In Service
		Location Code US005
	Search Clear	Location USA - Florida
✓ Search R	esults 1 rov	Area ID
	↓	Area
		Mfg Name Dell Computer Corporation
Dell Latitude	C400	Model Latitude C400
Asset ID ITZ	128 >	Dept ID
Mfg Name De Model Latitud	ell Computer Corporation le C400	Department
		Custodian Deptid 41000
		Custodian Department Engineering
		Custodian Schumacher,Kenneth





Description Dell Latitude C400 Asset Status In Service Location Code US005 Location USA - Florida Area ID Area Mfg Name Dell Computer Corporation Model Latitude C400 Department ID Department Custodian Deptid 41000 Custodian Department Engineering Custodian Schumacher, Kenneth Empl ID KU0042 **IP** Alias IP Address Scan Date 03/11/2024 9:29:37PM Scanned By Emplid DONNIE.DOCTOR Scanned By Scan Type Manual Comments





Physi	cal Inventor	у		
All	Scanned	Remaining	PI Name	SEGMENT3
(9)	(3)	(0)	Business Unit	US001
Location	า	0	Scan Location	
		4		
			Scan Area ID	
		9 rows		
		14	Duplicate Scan ID Default	No
No Tag	Number		0 T	
Dell Latitude D600 Serial ID 3HLD051			Scan lag	
Location	US006	2-56 DM		Fetch
Guan	ined Off 05/11/24 5.42			
No Tag	Number			
Dell Lati Serial ID	4FHLF11	>		
Location	US005	2:05DM		
Coun	1100 011 00/11/24 0.42			
ITTAG1	69			
Serial ID	3M24221	>		
Location	US005 ined On 03/11/24 9:33	3-26PM		
ITTAG1	58			
Deir Lati				





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-			
Generate Scan Scope	Generate Results	Generate Transactions	Delete Data
			✓ Previous Next ▶
erate Results - Step 2 of 4		· · · · · · · · · · · · · · · · · · ·	
Run Control ID SEGMENT3		Report Manager Process Monitor	Run
sical Inventory ID ⑦			
Physical Inventory ID SEGMEN	IT3 Q SEGMENT3		
Last BI Stan Executed 1 Con			
Last FI Step Executed 1 Gene	erate Scall Scope Executed		
arata Baaulta			
Generate Results will allow you to mat	ich that data to the current P	S/AM data to help your reconciliation process.	

08/15/2024

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Physical Inventory Mobile Example – Generate Inventory

v Search Results 9 rows - Physical Inventory ID "SEGMENT3"								
Physical Inventory ID	PI Line Number	Asset Identification	Pl Match Status	Manual Review Required	Result In Error	Multiple Department Error		
SEGMENT3	884	ITZ122	Inventory	Ν	N	N	>	
SEGMENT3	885	ITZ130	Inventory	Ν	N	N	>	
SEGMENT3	886	ITZ137	Inventory	Ν	N	N	>	
SEGMENT3	887	ITZ128	Inventory	Y	N	N	>	
SEGMENT3	888	ITZ144	Inventory	Ν	N	N	>	
SEGMENT3	889	ITZ158	Inventory	N	N	N	>	
SEGMENT3	890	ITZ169	Inventory	N	N	N	>	
SEGMENT3	891	ITZ154	Inventory	Y	N	N	>	
SEGMENT3	802	1771/8	Inventory	V	N	N	>	





Physical Inventory Mobile Example – Generate Inventory Results

Review Matching Results					
Results Details					
Physical Inventory ID	SEGMENT3 SEGMENT3				
Asset Match Results					
Asset ID	ITZ130	Alor	to		
PI Match Status	Inventory ~	Alerts y ✓ ✓ Y ✓ O Manual Review Required			
Scanned By	Scanned By Accelerated Depr All (I,O,U) Discard Initial Depr				
Results Notification	None				
	Over Retire Special Depr Under	escription	Asset Tracking Scanning ITTAG130	ري م	
PI Results Error Msg Description				الح الا	
Department Error Msg					
Description				国 //	



Florida PALM

Physical Inventory Mobile Example – Generate Inventory Results

Review Match	eview Matching Results								
<u>R</u> esults	Details								
	Physical	Inventory ID Asset ID	SEGMENT3 SEGMENT3 ITZ130						
Resulted Data		Tag Number	Scanned Values	[Original Values				
		Serial ID Manufacturer	F3BC821 Dell Computer Corporation		F3BC821				
Mandractorer			Latitude C400	Dell Computer Corporation					
		Area ID			US005				
		Department Custodian	Andreotti,Rita		Strasmann,Anne				
		Empl ID Description	0000000010 Dell Latitude C400		KUI007 Dell Latitude C400				
	Custodia	an Department IP Address	43000		43000				
		IP Alias							

Jimmy Patronis



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Physical Inventory Mobile Example – Generate Transactions

Jimmy Patronis

Generate Scan Scope	Generate Results	Generate Transactions	Delete Data
erate Transactions - Step	o 3 of 4		✓ Previous Next →
Run Control ID SEGMENT3	3	Report Manager Process M	Monitor Run
ical Inventory ID ⑦			
Physical Inventory ID SEC Last PI Step Executed 2	GMENT3 Q SEGMENT3 PI Results Generated		
erate Transactions ⑦			
Generate Transactions will create	e corresponing PI Interface entries t	peing processed by AMIF1000.	



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Physical Inventory Mobile Example – Generate Transactions

Review Transactions														
Find an Ex	isting Value	Ð												New Windo
> Search Crit	eria													
✓ Search Res	sults													
9 rows - Int	erface ID "1000	0206" Busin	ess Unit "US001" +3	more										
														K < [
Interface ID	Interface Line Number	Business Unit	Asset Identification	Voucher ID	Voucher Line Number	PO Number	Receipt Number	Project	System Source	Trans Load Type	Physical Inventory ID	Transaction	Description	Serial ID
10000206	0	US001	ITZ122	(blank)	0	(blank)	(blank)	(blank)	AM Batch	PI History	SEGMENT3	PI7 - Inventory History Insert	(blank)	(blank)
10000206	0	US001	ITZ128	(blank)	0	(blank)	(blank)	(blank)	AM Batch	PI History	SEGMENT3	PI7 - Inventory History Insert	(blank)	(blank)
10000206	0	US001	ITZ130	(blank)	0	(blank)	(blank)	(blank)	AM Batch	PI History	SEGMENT3	PI7 - Inventory History Insert	(blank)	(blank)
10000206	0	US001	ITZ137	(blank)	0	(blank)	(blank)	(blank)	AM Batch	PI History	SEGMENT3	PI7 - Inventory History Insert	(blank)	(blank)
10000206	0	US001	ITZ144	(blank)	0	(blank)	(blank)	(blank)	AM Batch	PI History	SEGMENT3	PI7 - Inventory History Insert	(blank)	(blank)
10000206	0	US001	ITZ148	(blank)	0	(blank)	(blank)	(blank)	AM Batch	PI History	SEGMENT3	PI7 - Inventory History Insert	(blank)	(blank)





GOVERNMENTAL FUND ALLOCATION

PURCHASING FUND TO OWNERSHIP FUND





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Allocation

Criteria

Governmental Fund Cannot own assets

GAAFR Fund	Long Title						
Gove	Governmental Funds						
10	General Fund						
20	Special Revenue Fund						
30	Capital Projects Fund						
40	Debt Service Fund						
72	Permanent Fund						

Must be accounted for in an ownership fund (GF = 80)





Allocation

Criteria

- Governmental Fund cannot own assets
- Governmental Fund must have a corresponding Ownership Fund that records fixed asset purchases associated with a Governmental Fund
- Allocation process is a mechanism used to reclassify Governmental Fund purchase of fixed assets to a related Ownership Fund
- There can be one or multiple Governmental Fund(s) associated with an Ownership Fund
- A Governmental Fund cannot be associated with more than one Ownership Fund
- The Florida PALM allocation process will take place in the General Ledger (GL) module





Accounting for Governmental Fund Assets Create Reclassified Entries in GL

 Develop a GL Allocation to reclassify entries from Governmental Fund to Ownership Fund based on AM accounting entries after they have been journal generated and posted to the GL



ORGANIZATION SECURITY

DATA ACCESS BASED ON ORG





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Organization Security Data Access

- Organization (Org) Security is defined within the Business Unit (BU)
- User ID must be configured to at least one Org
- User ID can be assigned to multiple Orgs
- User can only access data from assigned Org(s)
- User activities within an Org are controlled by Role Security




INTERFACES







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Interfaces AMI010 and AMI003

- AMI010 Inbound Asset Physical Inventory Scanner File
- AMI003 Outbound Asset Extract





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