

FloridaPALM

Planning, Accounting, and Ledger Management



Task Release Date	Task ID	Critical Operational Element	Task Name	Task Description
12/09/22	324	Data	Complete FLAIR Data Elements Inventory	Complete and submit the FLAIR Data Elements Inventory documenting data elements your agency currently uses and how they are being u
01/17/23	325	Processes	Complete Data Security and Access Survey	Complete and submit the Data Security and Access Survey to inform how you currently manage data security and user access.
01/17/23	326	Technology	Update Current Agency Business Systems	Review and update the current Agency Business Systems. Re document each of current systems technical design for each system.
01/17/23	327	Data	Complete Reports Inventory	Complete and submit the Reports Inventory documenting all agency FLAIR reports.
01/17/23	328	Processes	Document Current Agency Business Processes	Document and submit current agency fiscal and payroll processes, and any agency business systems engaged in the processes.
05/22/23	329	People	Update CCN and Project Contacts	Review, update and confirm Change Champion Network (primary and Subject Matter Experts) and other support contacts.
05/22/23		People	Update Authorized Sheet Users	Review, update and confirm authorized users access to all Florida T resources.
05/22/23		N/A	Submit Monthly Agency Report	Agency Sponsor to confirm a monthly report, in the Project, to provide a status report on the agency to the Project Sponsor for the Agency's P&L.
09/11/23	400		Create Agency Specific Risk and Issues Management Plan	Create or update a plan to identify and manage agency specific risk Florida PALM implementation.
09/11/23	401	N/A	Create Agency Specific Risk and Issues Management Plan	Create or update a plan to identify and manage agency specific risk Florida PALM implementation.
09/11/23	502	N/A	Create Agency Specific Risk and Issues Management Plan	Create or update a plan to identify and manage agency specific risk Florida PALM implementation.
09/11/23	503	People	Create Agency Specific Risk and Issues Management Plan	Create or update a plan to identify and manage agency specific risk Florida PALM implementation.

THURSDAY Task Talk

Hosted by your favorite Florida PALM RC's

MARCH 21, 2024



Agenda

- ▶ Configuration Worksheet Updates



Asset Management – Location Definition

- ▶ Previous Location Code information removed; manually add Location Codes
- ▶ Address 3 is now an optional field
- ▶ New column: Location Detail (Dept. FLAIR Location Codes)
 - Lists all FLAIR Location Codes; manually add if needed



General Ledger - Organization

- ▶ New Column: Agency Provided Organization ID
 - Updates to the Florida PALM Values: Organization ID OR adding a new Florida PALM Organization ID Value
- ▶ Configure Value has new drop-down option: New
 - Select New if altering or adding a new Organization ID value in Florida PALM



General Ledger – Local Funds

- ▶ Three new drop-down choices
 - CRA, Component Units, Other – Not Otherwise Classified
- ▶ If selecting ‘Other – Not Otherwise Classified add classification in the comment column



CONTACT INFORMATION

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