

FloridaPALM

Planning, Accounting, and Ledger Management



Task Release Date	Task ID	Critical Operational Element	Task Name	Task Description
12/09/22	324	Data	Complete FLAIR Data Elements Inventory	Complete and submit the FLAIR Data Elements Inventory documenting data elements your agency currently uses and how they are being used.
01/17/23	325	Processes	Complete Data Security and Access Survey	Complete and submit the Data Security and Access Survey to inform how you currently manage data security and user access.
01/17/23	326	Technology	Update Current Agency Business Systems	Review and update the current Agency Business Systems. Record the technical design for each system.
01/17/23	327	Data	Complete Reports Inventory	Complete and submit the Reports Inventory documenting all agency FLAIR reports.
01/17/23	328	Processes	Document Current Agency Business Processes	Document and submit current agency fiscal and payroll processes, and any agency business systems engaged in the processes.
05/22/23	329	People	Update CCN and Project Contacts	Review, update and confirm Change Champion Network (primary and Subject Matter Experts) and other support contacts.
05/22/23		People	Update Authorized Sheet Users	Review, update and confirm authorized users to all Florida T resources.
05/22/23		N/A	Submit Monthly Agency Report	Agency Sponsor to confirm a monthly report, in the Project, to the Agency Sponsor regarding the agency's progress and impact on the project.
09/11/23	500		Create Agency Specific Risks and Issues Management Plan	Create or update a plan to identify and manage agency specific risks and issues related to Florida PALM implementation.
09/11/23	501	People	Create Workforce Readiness Plan	Develop an implementation plan that includes agency specific tasks to successfully implement Florida PALM.
09/11/23	502	N/A	Create Agency Specific Risks and Issues Management Plan	Create or update a plan to identify and manage agency specific risks and issues related to Florida PALM implementation.
09/11/23	503	People	Create Workforce Readiness Plan	Develop an implementation plan that includes agency specific tasks to successfully implement Florida PALM.

THURSDAY Task Talk

Hosted by your favorite Florida PALM RC's

JUNE 13, 2024



Agenda

- Reminder: Tasks Due in June
- Task Spotlight
 - Task 519 - Remediate Agency Business Systems based on Segment I
- Knowledge Center Update – Interface & Reports Catalogs
- Questions



Reminder: Tasks Due in June

June 14

- Task 524 - Complete and Submit End User Readiness Survey Analysis
- Task 534 - Update CCN and Project Contacts
(Reminder – Send your RC an email to confirm agency SAM)

June 28

- Task 533 - Manage Agency-specific Implementation Schedule, Risks and Issues
- Task 519 - Remediate Agency Business Systems based on Segment I

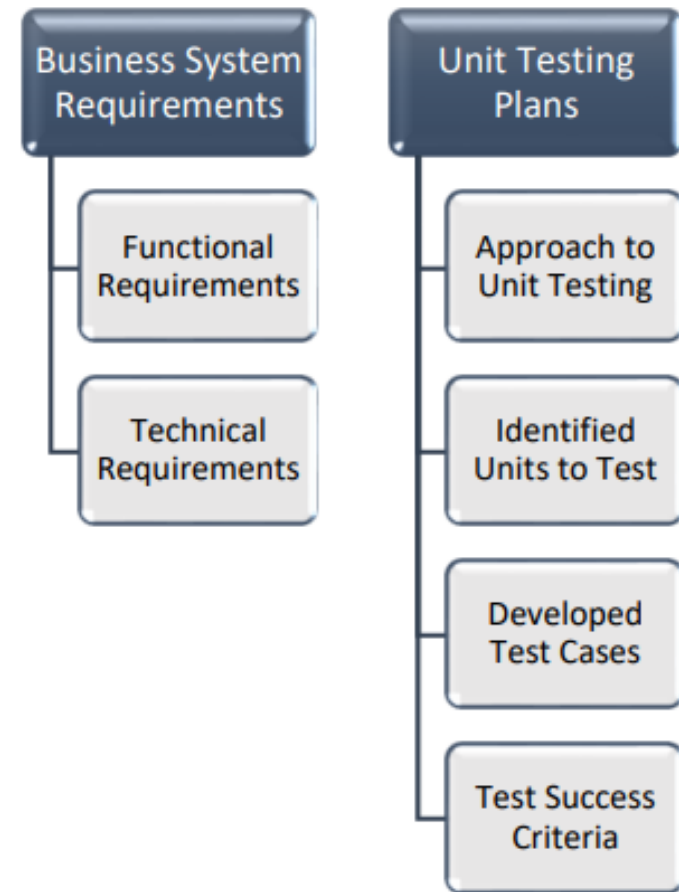


Task Spotlight!

519 - Remediate Agency Business Systems based on Segment I

Task Elements:

1. Review of your agency business system documentation and update of your approach
2. Remediation of your agency business system(s) and unit testing of the changes
3. Documentation of your remediation status

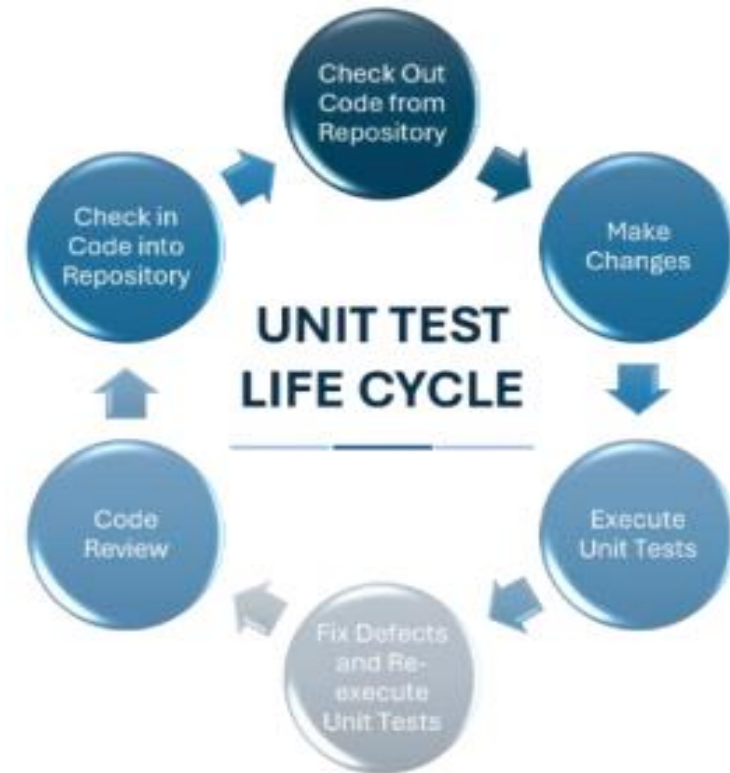


Task Spotlight!

519 - Remediate Agency Business Systems based on Segment I

For agency business systems that require interfaces with cross-segment dependencies, remediation must still be completed utilizing the known information gained from the interface layouts, related business process models and Segment Design Workshops.

Internal build and unit test remediation efforts are typically completed at the code level. This alleviates the need to wait for future segment dependencies, allowing agencies to focus remediation efforts on individual units/components within their business systems as information is released



Task Spotlight!

519 - Remediate Agency Business Systems based on Segment I

Task Completion Rubric

The ABS Remediation Status based on Segment I column must indicate “Remediation Not Needed” for each Agency Business System, where “Documentation Update Not Needed” is indicated in the ABS Documentation Status Based on Segment I column.

For all other Agency Business Systems, the ABS Remediation Status based on Segment I column must have a status of “Remediation Complete”.

The task tracker has been marked as 100% complete for this Task.



Task Spotlight!

519 - Remediate Agency Business Systems based on Segment I

Interface Selection(s)	ABS Documentation Status based on Segment I 🔒 ⓘ	ABS Remediation Status based on Segment I ⓘ	ABS Documentation Status based on Segment II ⓘ	ABS Remediation Status based on Segment II 🔒 ⓘ
Fund Voucher Load	Documentation Update Complete	<input type="text"/>		
Fund Voucher and Payment Extract	Documentation Update Not Needed	Remediation Not Needed Remediation Not Started Remediation In Progress - 25% Remediation In Progress - 50% Remediation In Progress - 75% Remediation Complete		



Knowledge Center Updates – Catalogs



Interface Catalog

Interface Catalog – The Interface Catalog is now located in the [Florida PALM Knowledge Center](#).

Conversions Catalog

Conversions Catalog

Conversions Catalog
Change Log

A Conversions Catalog is being provided to identify the conversions that will be available for the Florida PALM transition. The catalog will serve as a reference of available conversions for business systems to convert data into Florida PALM for tracking and recording purposes. These conversion offerings may evolve as agencies provide feedback to the Project Team. NOTE: *This catalog includes a limited amount of detail for conversions planned for Financials and Payroll Waves. In addition to adding more conversions, layouts and sample data will be added to planned conversions in the coming months.*

Reports Catalog

Reports Catalog – The Reports Catalog is now located in the [Florida PALM Knowledge Center](#).

Public Queries

Public Queries are a list of production queries available to agencies.



Knowledge Center Updates – Catalogs



Feedback

Florida I



Search

Filter

> Getting Started

> Business Processes

> Reports Catalog

Updated

▼ Interface Catalog

Updated

▼ Inbound Interfaces

Interface Catalog

Updated on 10 Jun 2024 • 10 Minutes to read



Interfaces refer to data exchanges between Florida PALM and external business systems. Florida PALM will interface with Agency Business Systems, enterprise partners (e.g., MFMP, People First) and third parties (e.g., banks). Agencies are responsible for gaining an understanding of planned Florida PALM functionality, making decisions about how the agency will provide or consume Florida PALM information, and preparing agency business systems for interfacing with Florida PALM. As the interface designs are completed, the Project will provide a list of new or updated interfaces.



Knowledge Center Updates – Catalogs

Stay updated on the latest content in the Knowledge Center by utilizing the advanced search feature to filter content by date (week, month, year, or specific date) and by tags and categories.

1. Access Advanced Search: Navigate to the Advanced search bar on the Homepage.
2. Use Date Filters:
 - *By Week, Month, Year*: Specify the timeframe to filter results according to recent updates.
 - *Specific Date*: If you're looking for updates on a particular day, enter the date to refine your search.
3. Use Tags and Categories:
 - *Tags*: These help categorize content based on specific topics or keywords. Use relevant tags to narrow down your search.
 - *Categories*: Filter results based on predefined categories to find information within specific domains.

For more guidance, [click here](#) to see a video demonstration on how to use the advanced search feature and filter content when searching for encumbrances!

Version History

Date	Revision Description
12/21/2023	Original Version
05/31/2024	Layout to include an update to the database field name used for user defined attributes to VALUE_ATTR



Questions?



CONTACT INFORMATION

FLORIDAPALM@MYFLORIDACFO.COM

MYFLORIDACFO.COM/FLORIDAPALM

