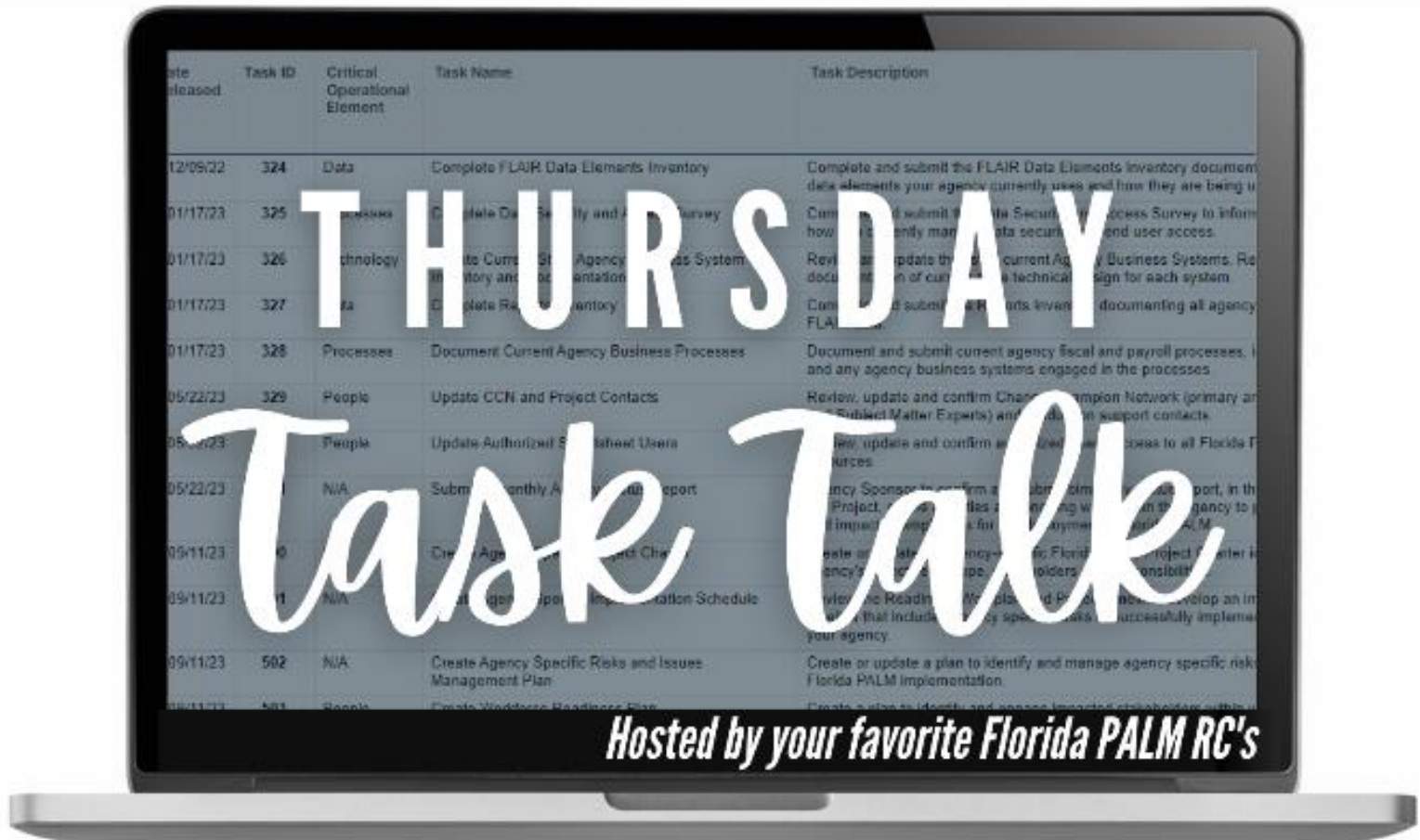


FloridaPALM

Planning, Accounting, and Ledger Management





JANUARY 2, 2025



Agenda

- Task Spotlight
 - 563/570 – Manage Agency-specific Implementation Schedule, Risks, and Issues
 - 569 – Submit Bimonthly Agency Readiness Status Report
- Reminders
- Questions



563/570 – Manage Agency-specific Implementation Schedule, Risks, and Issues

- Confirmation columns were added to the **Risk, Issues, and Assumptions** logs (as of Task 563 in November)
 - A new confirmation column will be added for each reporting period
 - All open Risks, Issues, and Assumptions must be confirmed
 - Confirmation is not required of Risks, Issues, and Assumptions that are closed
- No more reporting for **Agency-Specific Readiness Activities**
 - Log has been moved to the *Archive (Reference Only Materials)* folder
 - Agencies may choose to maintain a log for internal reporting/tracking purposes outside of Smartsheet
 - Agencies should still actively maintain and updated agency-specific internal implementation schedule



569 – Submit Bimonthly Agency Readiness Status Report **Due January 10**

- Updates to **Status Report Dashboard**
 - Removed Current State data from People/Processes/Technology/Data sections
 - Updated Data stats based on Configuration and Conversion options
 - Only confirmed Risks/Issues/Assumptions for the reporting period will show on dashboard
 - Agency-specific Readiness Activities removed



Reminder: Upcoming Due Dates

January 10

- ✓ 558 – Update Agency Business System Documentation
- ✓ 564 – Update Future Florida PALM Users
- ✓ 569 – Submit Bimonthly Agency Readiness Status Report

January 17

- ✓ 567-J – Distribution Code
- ✓ 567-K – Consolidated Revolving Account
- ✓ 567-P – SpeedKey

January 31

- ✓ 536-C – Create Agency Specific User Acceptance Testing Plan
- ✓ 560 – Submit Change Analysis Tool
- ✓ 658-A – Submit Data Field Mapping (Org)
- ✓ 658-B – Submit Data Field Mapping (OCA)
- ✓ 658-C – *Submit Data Field Mapping (Grant ID) – releases 1/6/2025*
- ✓ 582 – *Share Florida PALM Updates – releases 1/21/2025*



Questions?



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