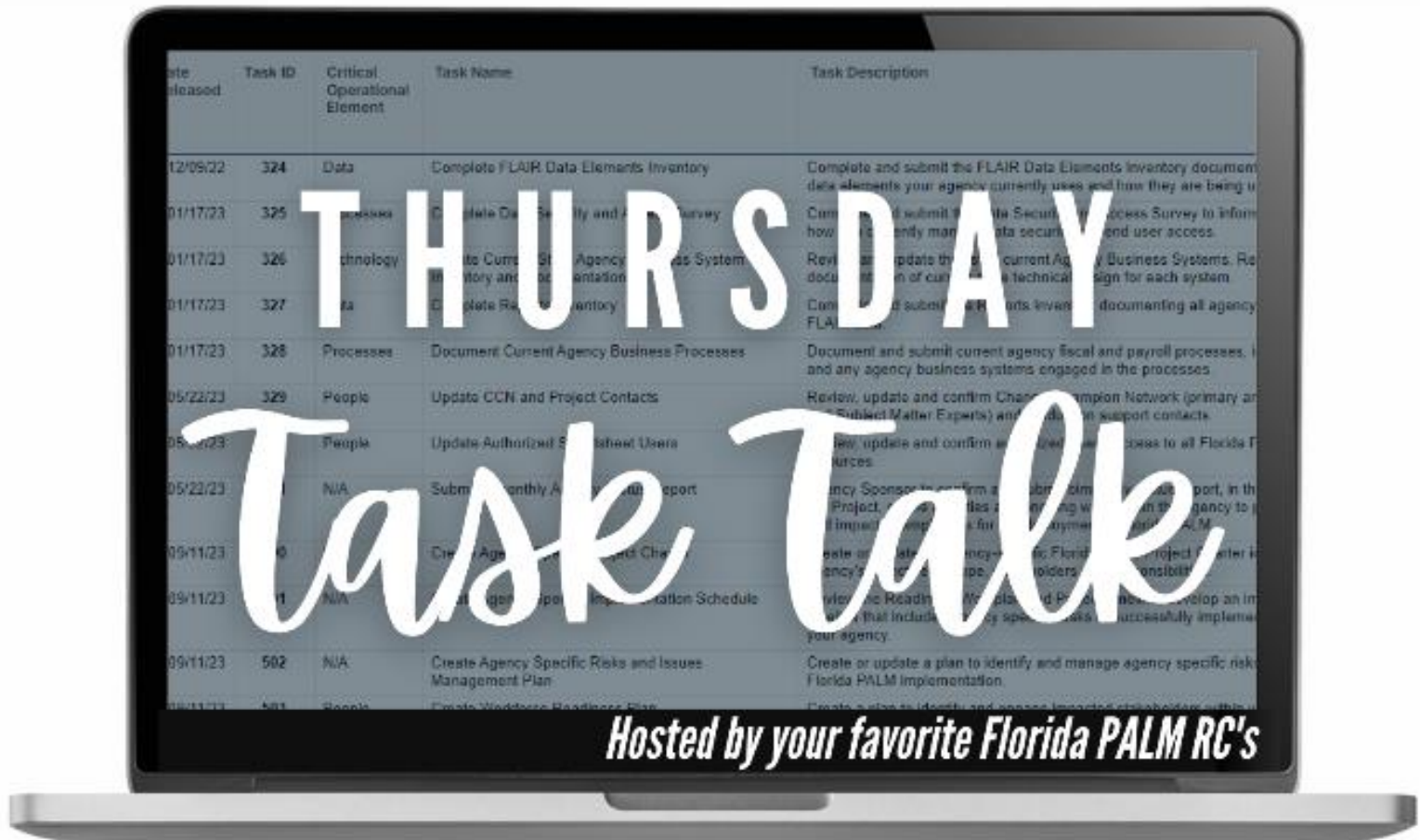


# FloridaPALM

Planning, Accounting, and Ledger Management





JANUARY 9, 2025



# Agenda

- RW Updates
- Task Spotlight
  - 576 – Complete Internal Agency Business System Test and Remediation to Prepare for Cycle 2 - Technical Interface Testing
  - 658-C – Submit Data Field Mapping (Grant ID)
- Reminders
- Questions



# RW Updates – Published 1/3/25

Change History	Date Released	Project Impact	Critical Operational Element	Task ID	Task Name	Task Description	Task Planned Start Date (dates subject to change)	Task Planned End Date (dates subject to change)
	▽							
Updated Planned Start and End Dates	01/03/25	Direct	Data	567-L	Share, Review, and Update Configuration Workbooks	Update Configuration Workbooks to prepare for User Acceptance Testing (PR – Position Funding).	01/27/25	02/21/25
Updated Planned Start and End Dates	01/03/25	Direct	Data	567-M	Share, Review, and Update Configuration Workbooks	Update Configuration Workbooks to prepare for User Acceptance Testing (PR – Default Funding).	01/27/25	02/21/25
Updated Planned Start and End Dates	01/03/25	Direct	Data	567-N	Share, Review, and Update Configuration Workbooks	Update Configuration Workbooks to prepare for User Acceptance Testing (PR – CJIP Funding).	01/27/25	02/21/25
Updated Planned Start and End Dates	01/03/25	Direct	Data	567-O	Share, Review, and Update Configuration Workbooks	Update Configuration Workbooks to prepare for User Acceptance Testing (PR – FFIP Funding).	01/27/25	02/21/25
Updated Planned Start and End Dates to Reflect Task Delay	01/03/25	Direct	Data	571	Complete Data Cleansing Based on Mock Conversion 2	Review Mock Conversion 2 results and perform data cleansing activities to prepare data for Mock Conversion 3.	99/99/99	99/99/99
Updated Task Name, Task Description, and Planned End Date	01/03/25	Indirect	Technology	576	Complete Internal Agency Business System Test and Remediation to prepare for Cycle 2 - Technical Interface Testing	Complete internal build and unit testing activities for agency business systems based on interface selection confirmation. Make updates to related documentation and complete any remediation activities to prepare for Cycle-2 - Technical Interface testing.	01/06/25	03/28/25
Updated Task Planned Start and End Dates	01/03/25	Direct	People	573	Complete and Submit End User Role Mapping Worksheet	Complete and submit the End User Role Mapping Worksheet to assign end users to Florida PALM system roles.	02/03/25	06/06/25
Updated Task Planned Start Date and End Date	01/03/25	Direct	People	573-A	Complete and Submit End User Role Mapping Worksheet for UAT.	Complete and submit the End User Role Mapping Worksheet to assign end users to Florida PALM end user roles to SMEs for UAT.	02/03/25	03/14/25
Remove Task	01/03/25	N/A	Technology	577	Remediate Agency Business Systems and Update Documentation	Complete internal build and unit testing activities for agency business systems based on interface selection confirmation. Make updates to agency business systems and related documentation based on internal unit testing findings.	01/13/25	04/04/25
Updated Task Planned Start Date	01/03/25	Direct	Technology	578	Confirm Identity Provider for Florida PALM	Confirm intended identity provider(s) planned to store or contain the agency's users for Florida PALM.	02/03/25	02/28/25
Updated Task Description and Planned End Date	01/03/25	Direct	People	579	Identify, Prepare, and Confirm Understanding of User Acceptance Testing Participants	Provide list of User Acceptance Testing participants and confirm participants' understanding of agency's change analysis and their role in UAT.	01/13/25	05/30/25
Updated Task ID, Name and Description	01/03/25	Direct	People	579-A	Identify, Prepare, and Confirm Understanding of User Acceptance Testing Participants - SMEs	Provide list of User Acceptance Testing SME participants and confirm participants' understanding of agency's change analysis and their role in UAT.	01/13/25	02/28/25
New Task	01/03/25	Direct	People	579-B	Identify, Prepare, and Confirm Understanding of User Acceptance Testing Participants - End Users	Provide list of User Acceptance Testing End User participants and confirm participants' understanding of agency's change analysis and their role in UAT.	03/17/25	05/30/25
Remove Task	01/03/25	Direct	People	588	Confirm and Prepare Participants for Train the Trainer	Confirm and prepare Train the Trainer participants and register for Train the Trainer sessions.	02/24/25	03/28/25
Remove Task	01/03/25	Direct	People	603	Participate in Train the Trainer	Actively participate in Train the Trainer activities.	05/19/25	08/15/25



# 576 – Complete Internal ABS Test and Remediation to Prepare for Cycle 2 - Technical Interface Testing **Due March 28**



- Maintain Interface Testing Readiness Status in the updated <Agency> Interface Test Planning worksheet
  - Statuses provided will be used for real-time reporting to the ESC and other stakeholders

# 658-C – Submit Data Field Mapping (Grant ID)

**Due January 31**

- Active grants in FLAIR will be converted to Florida PALM using the Grants Conversion (GMC001)
  - FLAIR Grant ID = Florida PALM Grant ID (for active grants that will be converted to Florida PALM)
- Some current Master Balance Files in FLAIR have a Grant ID that are either
  - **Inactive** – indicating the grant is not active in FLAIR, therefore not applicable for the Grants Conversion (GMC001), or
  - **Not Found** – indicating the grant is not active in FLAIR and is not found in the FLAIR Title File
- Agencies may choose to provide a mapping of the Inactive or Not Found Grant IDs if that level of detail is needed on the converted GL Balance records
- If Agencies choose to provide a mapping, they must provide a mapping to a valid Florida PALM value:
  - OA1
  - OA2
  - Contract ID
  - Project ID
  - Grant ID
- The <Agency> Field Mapping – Grant ID worksheet is populated with Grant IDs identified as **Inactive** or **Not Found** as of November 30, 2024



# Reminder: Upcoming Due Dates

## January 10

- ✓ 558 – Update Agency Business System Documentation
- ✓ 564 – Update Future Florida PALM Users
- ✓ 569 – Submit Bimonthly Agency Readiness Status Report

## January 17

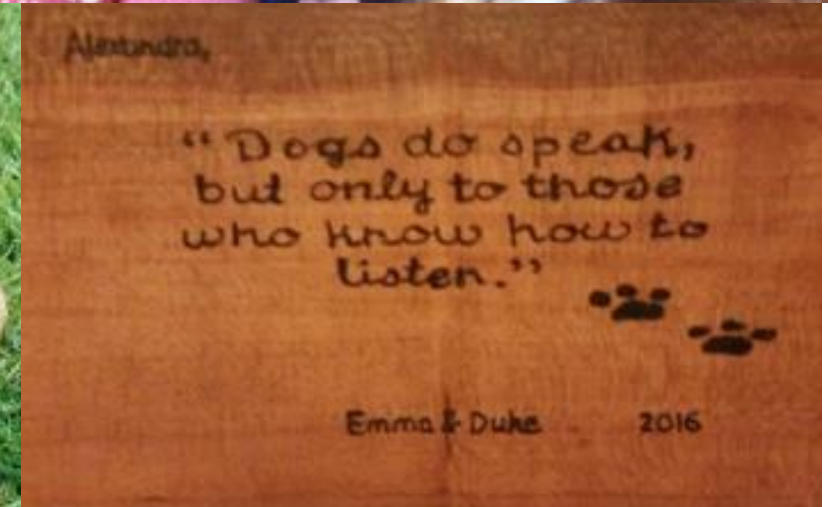
- ✓ 567-J – Distribution Code
- ✓ 567-K – Consolidated Revolving Account
- ✓ 567-P – SpeedKey

## January 31

- ✓ 536-C – Create Agency Specific User Acceptance Testing Plan
- ✓ 560 – Submit Change Analysis Tool
- ✓ 658-A – Submit Data Field Mapping (Org)
- ✓ 658-B – Submit Data Field Mapping (OCA)
- ✓ 658-C – Submit Data Field Mapping (Grant ID)
- ✓ 582 – *Share Florida PALM Updates – releases 1/21/2025*



# Questions?



*Emma and Duke Weimorts*

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