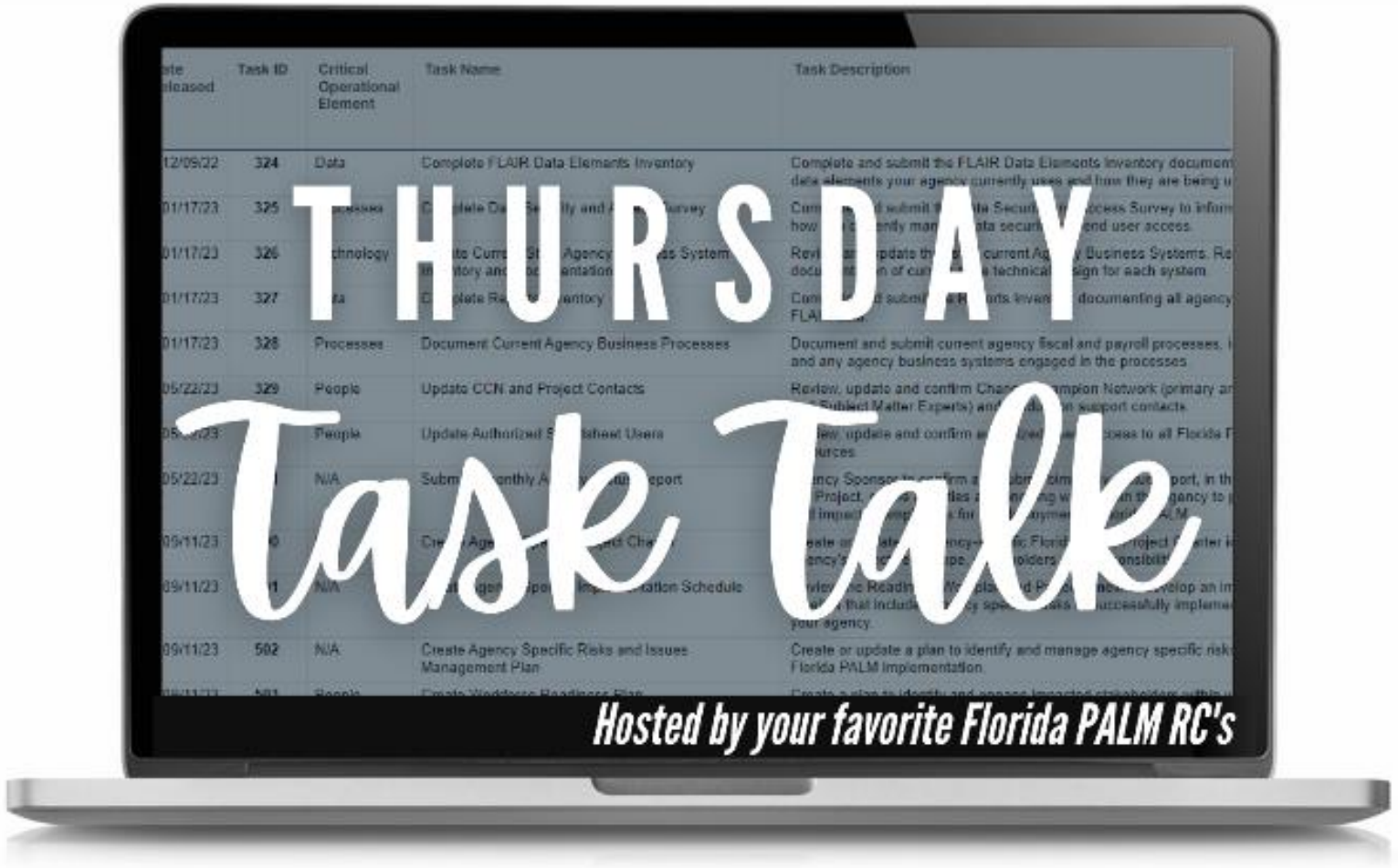
Florida PALM

Planning, Accounting, and Ledger Management

CHIEF FINANCIAL OFFICER
STATE OF FLORIDA



APRIL 10, 2025

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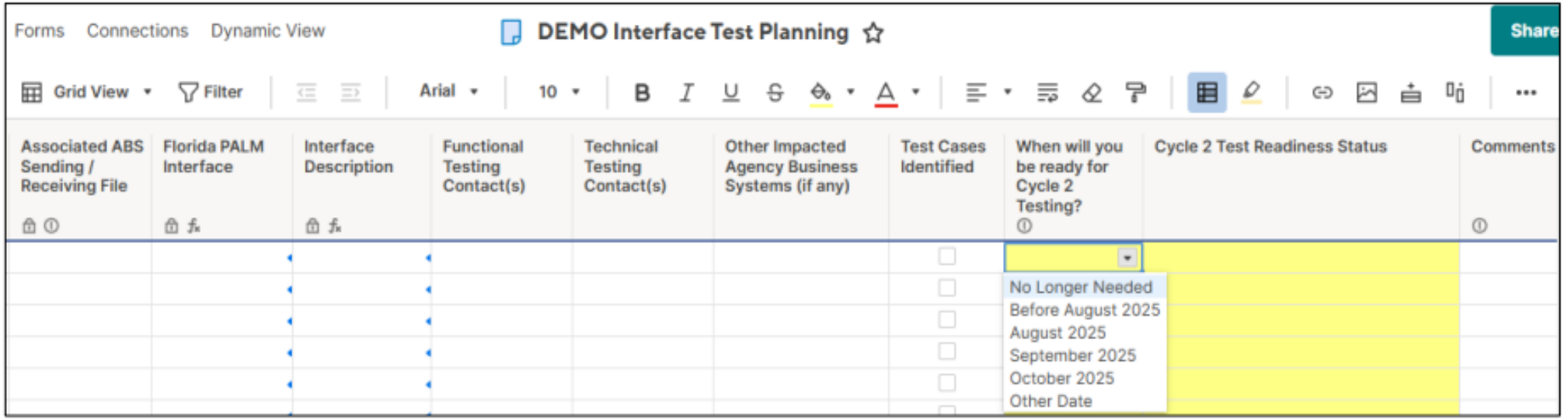
Agenda

- Task Spotlight:
  - 576 Addendum – Complete System Test & Remediation to Prepare for Cycle 2
  - 560 – Change Analysis
  - Upcoming Risk & Issue Log Updates
- Reminders

576 - Addendum – Complete Internal Agency Business System Test and Remediation to Prepare for Cycle 2 - Technical Interface Testing

Due 4/11/2025 (7/25/2025)

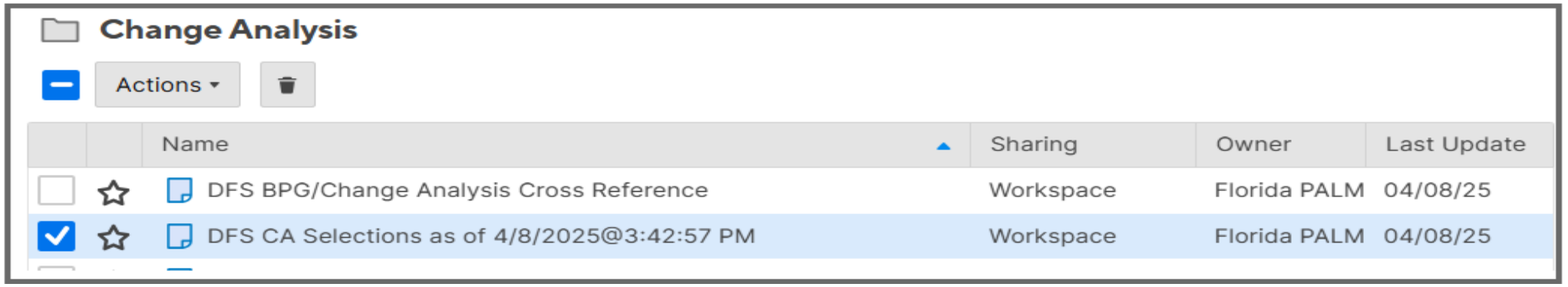


- Previous Anticipated Readiness Date column has been removed. A new column titled “When Will You Be Ready for Cycle 2 Testing?” has been added.
- Provide and maintain status in Cycle 2 Test Readiness Status

560 – Submit Change Analysis Tool

DUE 5/2/2025

- CAT Report added as a resource to identify any missing or needed Activities in your Change Analysis Tool worksheets



Topic Name	Do You or Will You Perform this Activity?	ErrorMsg
Initiating, Approving, and Executing Asset Transfer Requests		Activity not selected from Activity dropdown
Processing Journals		Activity not selected from Activity dropdown
Managing Direct Journal Deposits		Missing: Do You or Will You Perform this Activity?
Processing Bank Cash Transfer		Activity not selected from Activity dropdown
Managing Bank Accounts		Missing: Do You or Will You Perform this Activity?
Processing Carry/Certified Forward Payables and Voucher		Activity not selected from Activity dropdown
Creating, Loading, and Managing Paysheets		Missing: Do You or Will You Perform this Activity?

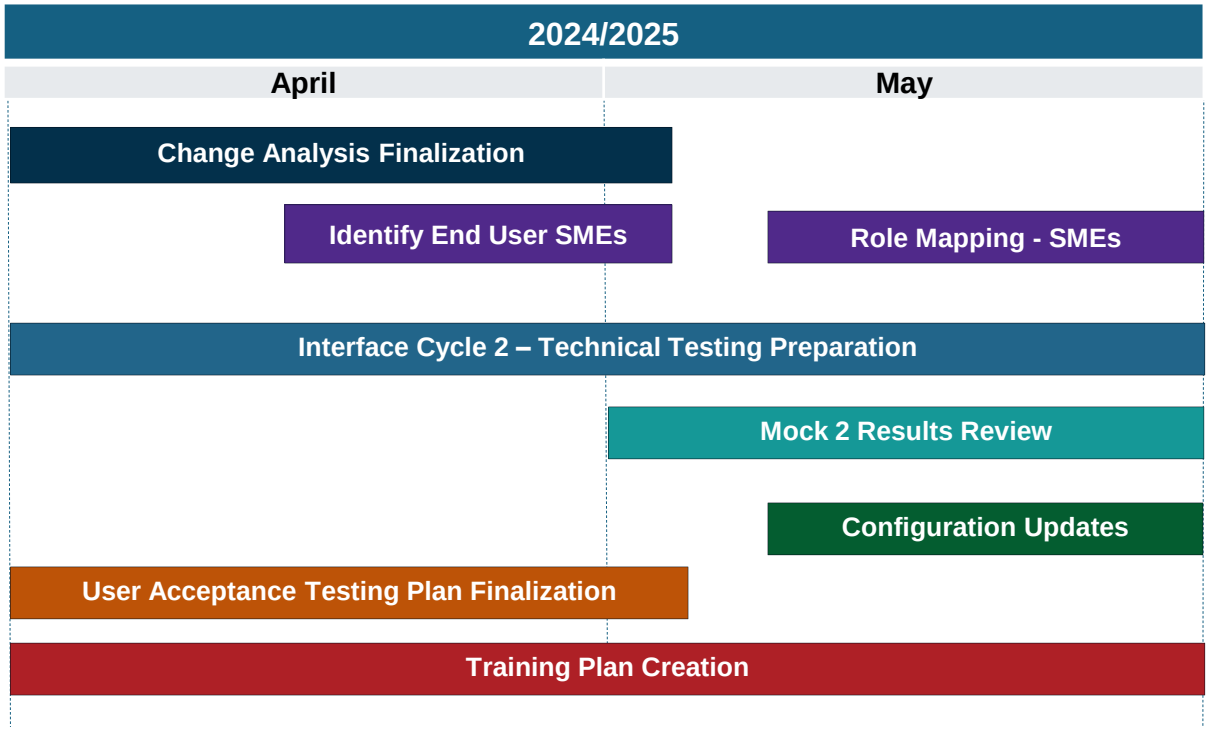
Upcoming: Risk and Issue Log Updates

- Planned enhancements:
  - Eliminating the separate “manage risks and issues” task
  - Expand the available fields of information (e.g., trend, dates)
  - Clarify the purpose for each field
  - Conditional formatting to help identify stale information

- Guidance and new worksheets to be available early next week
  - Current logs will be archived for review
  - Start reviewing to determine which valid risks and issues should be populated in the updated worksheets

Next Couple of Months

Type	April	May
Processes	• Change Analysis	• Change Analysis Finalization
Workforce Readiness	• Identify End User SMEs	• Identify End User SMEs • Role Mapping – SMEs
ABS / Interface	• Interface Cycle 2 – Technical Testing Preparation	• Interface Cycle 2 – Technical Testing Preparation
Conversions		• Mock 2 Results Review
Configuration		• Configuration Updates for Mock 3
UAT	• UAT Plan	• UAT Plan Finalization
Training	• Training Plan Creation *FL[DS] CoLab on Training Plans*	• Training Plan Creation



Questions?

Maple!

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Contact us

FloridaPALM@myfloridacfo.com

Project Website

www.myfloridacfo.com/floridapalm/

Knowledge Center

https//:myfloridacfofloridapalm.us.document360.io

Knowledge Center

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