Florida PALM

Planning, Accounting, and Ledger Management

BLAISE INGOGLIA
CHIEF FINANCIAL OFFICER
STATE OF FLORIDA

DECEMBER 4, 2025

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Agenda

- UAT Readiness – Cross Agency UAT Collaboration
- Task Review
  - 668 – Submit Monthly Progress Report – Testing
  - 573B – End User Role Mapping
- Readiness Certification Criteria
- Task Reminders

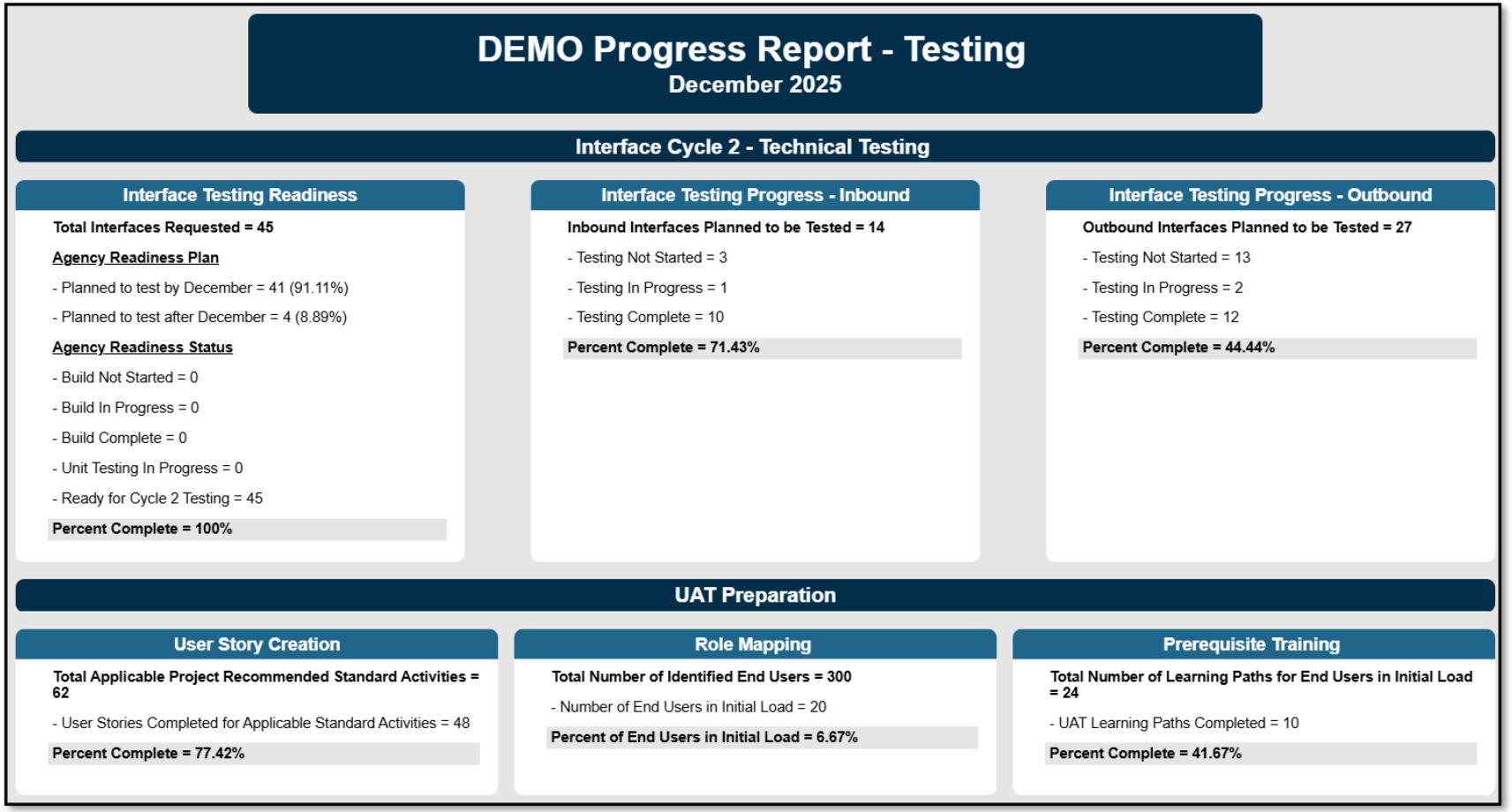
Cross Agency UAT Collaboration – Amy Topol (DFS)

- 18 Agencies participating, but we always have room for more.
- Agencies are sharing their User Stories, Test Scenarios, and Test Scripts with each other.
- We've created a merged list of User Stories and Scenarios that agencies can reference.
- Currently working on subgroups to create test scripts from the process steps that are available.
- During UAT, the group will work together to solve common problems and share best practices.

Task 668 – Submit Monthly Progress Report – Testing

Due 12/30

- New UAT Prep Section
  - User Story Creation
  - Role Mapping
  - Prerequisite Training
- Submission Form Opens 12/17
  - Complete Role Mapping task first



DEMO Progress Report - Testing
December 2025

Interface Cycle 2 - Technical Testing

Interface Testing Readiness

Total Interfaces Requested = 45

Agency Readiness Plan

- Planned to test by December = 41 (91.11%)
- Planned to test after December = 4 (8.89%)

Agency Readiness Status

- Build Not Started = 0
- Build In Progress = 0
- Build Complete = 0
- Unit Testing In Progress = 0
- Ready for Cycle 2 Testing = 45

Percent Complete = 100%

Interface Testing Progress - Inbound

Inbound Interfaces Planned to be Tested = 14

- Testing Not Started = 3
- Testing In Progress = 1
- Testing Complete = 10

Percent Complete = 71.43%

Interface Testing Progress - Outbound

Outbound Interfaces Planned to be Tested = 27

- Testing Not Started = 13
- Testing In Progress = 2
- Testing Complete = 12

Percent Complete = 44.44%

UAT Preparation

User Story Creation

Total Applicable Project Recommended Standard Activities = 62

- User Stories Completed for Applicable Standard Activities = 48

Percent Complete = 77.42%

Role Mapping

Total Number of Identified End Users = 300

- Number of End Users in Initial Load = 20

Percent of End Users in Initial Load = 6.67%

Prerequisite Training

Total Number of Learning Paths for End Users in Initial Load = 24

- UAT Learning Paths Completed = 10

Percent Complete = 41.67%

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Task 573B – End User Role Mapping

Due 12/19

What's New?

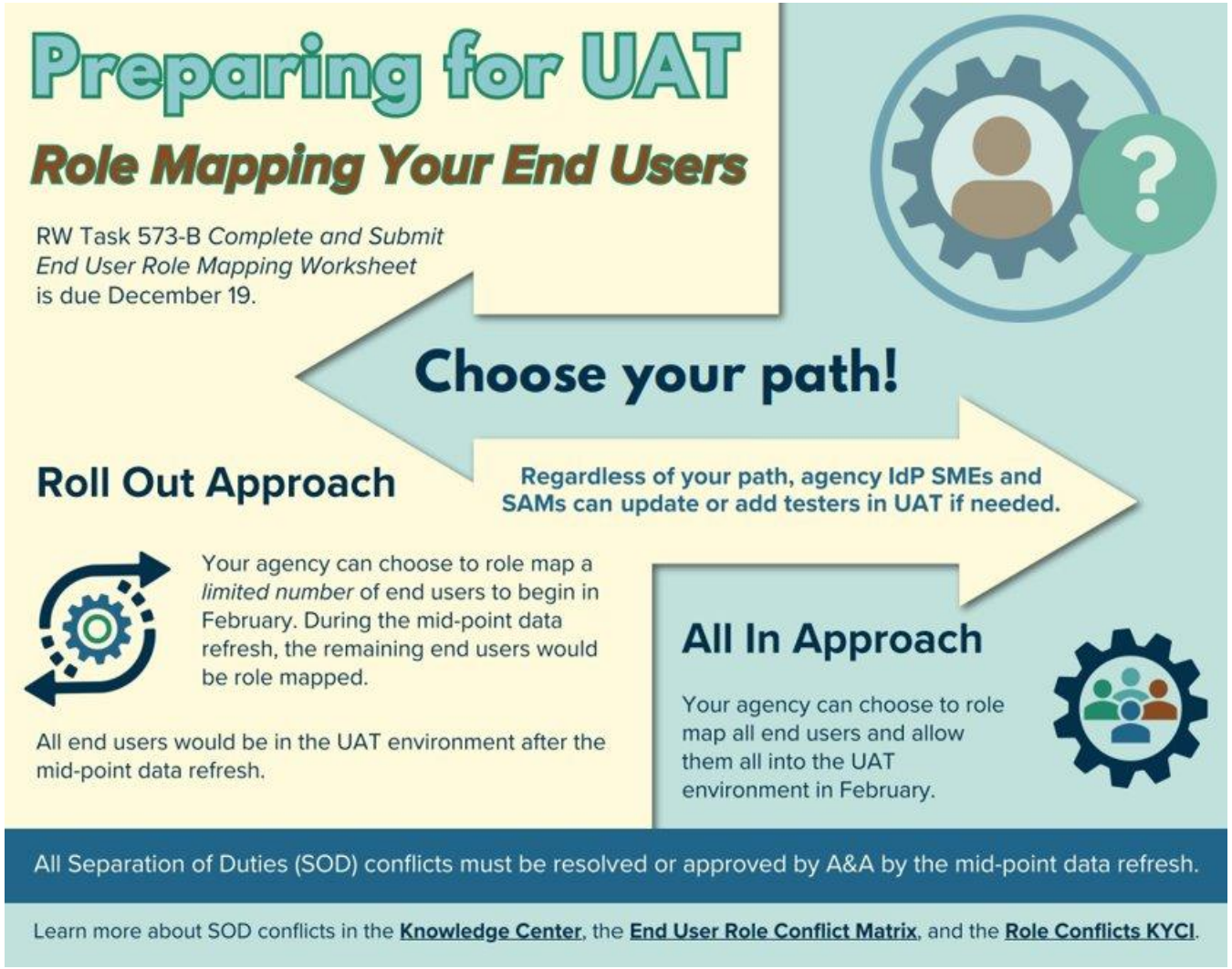
- Initial UAT Load column
- Sensitive Data Access Confirmation column
- Enhanced error messaging

Considerations

- SOD conflicts will be permitted in initial UAT period
- SAM's will be able to add and remove users and roles
- Second load of end users will occur at Data Refresh

Resources

- Role Assignment Overview
- End User Role Listing (in Smartsheet)
- End User Conflict Matrix (in Smartsheet)



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Readiness Certification Criteria

Update 2 – Begin All Agency UAT

People

- Agency testers have been identified and prepared for the first portion of all agency UAT.
- Identified testers have been assigned end user roles based on job functions.
- UAT Roles and Responsibilities have been updated in agency-specific UAT Plan.

Processes

- UAT user stories have been created for all Project-recommended standard scenarios.
- Agency UAT Plan has been updated to align the Project's revised UAT Approach.

Technology

- Technical interface testing has been successfully completed.
- Agency business system documentation has been updated based on technical interface testing results.
- Agency business system testing environments are ready for end-to-end integration testing.
- Test scenarios for end-to-end integration testing have been developed.
- Agency end users identified for the first portion of UAT have been added to the agency's IdP for the Florida PALM UAT environment.

Data

- Agency specific test data has been identified and documented, including source documents required for UAT scenarios.
- Changes to agency specific configurations have been documented and provided to the Project, if applicable.
- Agency data is cleansed based on Mock Conversion 3.
- Agency has provided updated data mapping to support Mock Conversion 4.

Reminders

Current Tasks Due Dates:

Friday, December 19

- ✓ 573B – Complete and Submit End User Role Mapping Worksheet

Tuesday, December 30

- ✓ 668 – Submit Monthly Progress Report – Testing

Friday, January 9

- ✓ 574 – Prepare Documentation for User Acceptance Testing

Tasks Not Yet Released:

Friday, January 9

- ✓ 592 – Agency IdP SMEs Add End Users to Agency's Identify Provider – **Release December 8**
- ✓ 606 – Update Agency Readiness Certification #2 – **Release December 15**
- ✓ 688 – Update UAT Plan – **Release December 8**

Sponsor Summit December 10th

Questions?

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