

Florida PALM

Planning, Accounting, and Ledger Management



THURSDAY Task Talk

Hosted by the Florida PALM Readiness Team

JANUARY 8, 2026



Agenda

- ▶ Task Reminders
- ▶ Task Spotlight: 606 – Readiness Certification #2
- ▶ UAT Support Services
- ▶ Questions



Reminders

Current Tasks Due Dates:

Friday, January 9

- ✓ 574 – Prepare Documentation for User Acceptance Testing
- ✓ 592 – Agency IdP SMEs Add End Users to Agency's Identify Provider
- ✓ 688 – Update UAT Plan
- ✓ 606 – Update Agency Readiness Certification #2

Wednesday, January 14

- ✓ 671 – Submit Bimonthly Agency Readiness Status Report

Friday, January 30

- ✓ 669 – Submit Monthly Progress Report

Upcoming Task Releases:

Monday, January 12

- ❑ 670 – Share Florida PALM Updates
- ❑ 597 – Complete Data Cleansing Based on Mock Conversion 4



Task 606 – Readiness Certification #2

Due 1/9/2026

- Confirm Status of Agency Readiness Certification Criteria
- Provide Mitigation Plans for any Criteria not met
- Agency Sponsor Submits the Readiness Certification Dashboard
- Dashboards will be published to the Florida PALM website and shared with Stakeholders and the ESC for Stage Gate 3 vote in January

DEMO Readiness Certification #2

Critical Operational Element	Criteria ID	Criteria	%	Criteria Met	Confiden...	Comments
People	N/A	Overall Readiness				
Processes						
Technology						
Data						
People	1.0	Overall People Readiness				
People	1.1	Agency testers have been identified and prepared for the first portion of All Agency UAT.				
People	1.2	Identified testers have been assigned end user roles based on job functions.				
People	1.3	UAT Roles and Responsibilities have been updated in agency-specific UAT Plan.				
Processes	2.0	Overall Processes Readiness				
Processes	2.1	UAT user stories have been created for all Project-recommended standard scenarios.				
Processes	2.2	Agency UAT Plan has been updated to align to the Project's revised UAT Approach.				
Technology	3.0	Overall Technology Readiness				
Technology	3.1	Technical interface testing has been successfully completed.				
Technology	3.1a	Status of Inbound Interface Cycle 2 Technical Testing				
Technology	3.1b	Status of Outbound Interface Cycle 2 Technical Testing				



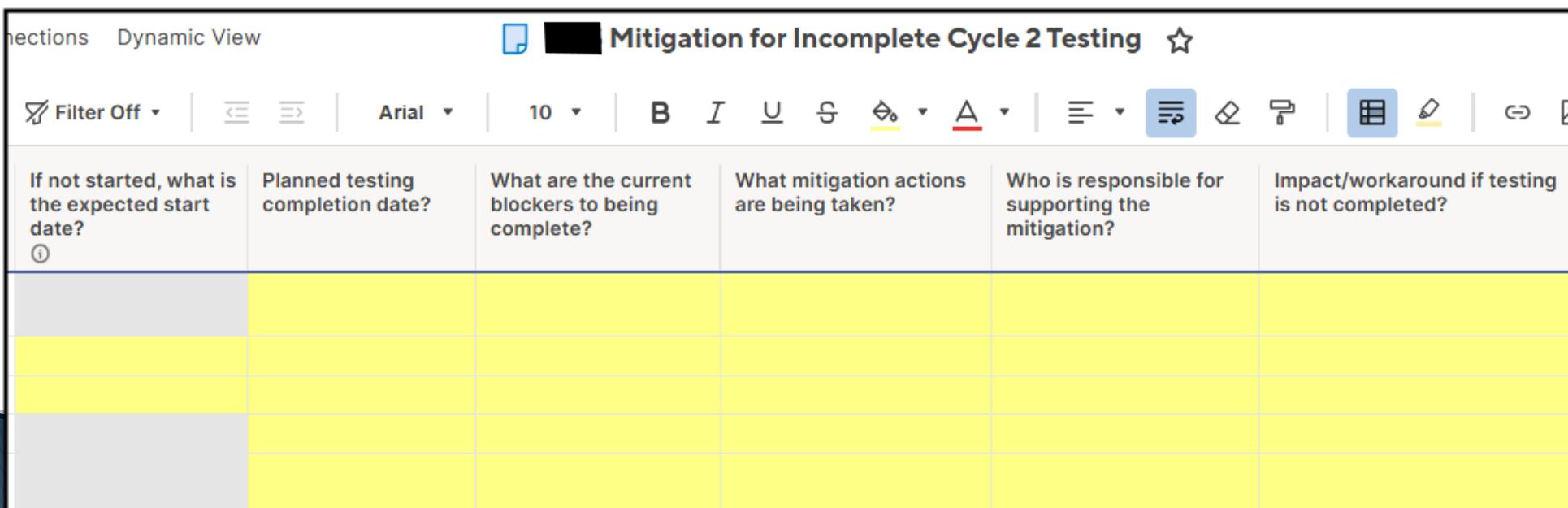
Task 606 – Readiness Certification #2

Due 1/9/2026

Criteria 3.1 - Technical Interface Testing

- ▶ 3.1a Inbound and 3.1b Outbound Interface status (%) locked and auto-populated with status results from Cycle 2 Testing sheet
- ▶ Mitigation for Incomplete Cycle 2 Testing sheet
- ▶ Updated regularly to reflect status changes – completed interfaces removed automatically when status is Complete

Mitigation Plans required for Criteria not met



If not started, what is the expected start date?	Planned testing completion date?	What are the current blockers to being complete?	What mitigation actions are being taken?	Who is responsible for supporting the mitigation?	Impact/workaround if testing is not completed?

UAT Support – POC Request

Due 1/9/26

UAT Support for Agencies – Canopy One Solutions

- To support engagement - Identify 3 agency points of contact
 - They do not need to be the “Expert”; should be able to connect with appropriate resources within your agency
 - Column added to CCN & Testing Support contact sheets to indicate agency representatives
 - Complete by Friday
- Canopy One will provide more information at Advisory Council on January 21st

Change Champion Network ☆

Retirement Departure	Access to Secure File Share Portal	POC for Canopy One	Comments
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

Testing Support ☆

	POC for Canopy One	Current as of January 2026
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a.premkumar	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i.Barkiewicz	<input type="checkbox"/>	<input checked="" type="checkbox"/>





Questions?

CONTACT US

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PROJECT WEBSITE

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KNOWLEDGE CENTER

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