In accordance with Proviso language for FY 20/21, the Florida PALM Project is providing an update, as provided by agencies[1], on the progress and cost of each system interface and agency application remediation tasks required for deployment of Florida PALM functionality scheduled through December 31, 2022.

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[1] Status reports submitted by agencies at the time of the Florida PALM Proviso report submission.

Agency for Health Care Administration

Agency Sponsor:	*Brian Meyer, Ads for Medical Operations*		Submitted by:	*Justin Griffin, Financial Services*
Status Report Period:	*January 1 – January 31, 2021*		**Submitted on:**	*Date: February 10, 2021*

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of **January** 2021, AHCA completed the following activities related to system interfaces and agency business system remediation:

- SPON41 – Provide Agency Update for Project Status Reporting – Confirmed Agency Status Report was received on 1/8/2021.
- RDNS231 – Provide Update on Agency Readiness Activities – AHCA Liaisons, CCN members and SME members participated in Monthly Touchpoint meeting on 1/13/2021.
- SPON42 – Share Readiness Activities Progress with Agency Sponsor – Project activities, accomplishments and challenges shared with Agency Sponsor. Task marked as complete on 1/13/2021.
- COMM35 – Provide Quarterly Communication Approach – Our bulletin boards are updated with PALM information, news, and updates. Plan to receive more help with communication from AHCA Multimedia. Task marked as complete on 1/13/2021.
- RDNS232 – Participate in Leading Change Workshops – AHCA CCN/SME members were represented in the workshop on 1/13/2021 & 1/21/2021. Task marked as complete on 1/22/2021.
- RPTG09 – Review the Quarterly Reporting Update and Reporting Assessment – Both Agency Liaisons reviewed the reports and marked task as completed. Task marked as complete on 1/13/2021.
- TRNG33- Create Training Plan for Florida PALM End User Training – A draft CMS Wave training plan was sent out to the AHCA team and is now being finalized for submission by 2/12/2021.
- RDNS233 – Update End User Role Mapping Worksheet – Worksheet was updated in reflection of roles and responsibilities for AHCA team members and submitted to PALM on 2/1/2021.
- RDNS244 – Complete Feedback Questionnaire – Completed and submitted questionnaire on 1/28/2021.
- FUNC38 – Share, Review, and Update Configuration Workbooks – After review of the configuration workbooks, it was decided that no changes were needed. Task marked completed as of 2/8/2021.
- RDNS234 – Update Agency Process and Procedure Materials after Leading Change Workshops – After both workshops, there were not any immediate updates needed for the agency process and procedure materials. Planned competition by 2/26/2021.

- RDNS235 – Create Inventory of Agency Central Flair Documentation and Identify Updates – Folder created for implementation of FLAIR Documentation submission. Planned competition by 2/15/2021.
- RDNS236 – Conduct Change Discussions – Have had discussions regarding the two workshops and what changes to expect. Planned competition by 2/26/2021.
- RDNS237 – Identify Tier 0 Support Model for CMS Wave – Agency Liaison has provided a plan to the CCN/SME group to review and act to have this task completed by the 3/5/2021 due date.
- SPON43 – Provide Agency Update for Project Status Reporting – Confirmed Agency Status Report was received on 2/9/2021.

Agency activities are on schedule for on-time completion.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
SUNFOCUS/Bureau of Financial Services Enterprise System (BFSES)	August 2020	October 2023	N/A	$871.30	0.00	Single interface to multiple tables in FLAIR. Includes functionality for AJT (automated journal transfers), ATF (admin trust fund), Medicaid, CAM (comprehensive accounts management), FIS recon, and Budget Spend Plan. In addition, SunFocus will supply additional PALM data for modules that are currently in Enterprise that will be converted prior to PALM completion.
Financial Accounting Business System (FABS)	August 2020	October 2023	N/A	$871.30	0.00	Interfaces with Departmental FLAIR. Financial Function - Accounts Payable / Voucher Processing, Accounts Receivable / Receipting

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
SUNFOCUS/Bureau of Financial Services Enterprise System (BFSES)	N/A	N/A	N/A	0.00	0.00	
Financial Accounting Business System (FABS)	N/A	N/A	N/A	0.00	0.00	

Agency for Persons with Disabilities

Agency Sponsor:	David Dobbs, Chief of Staff		Submitted by:	Rose Salinas, Deputy Director Budget, Planning, & Administration
Status Report Period:	January 1-31, 2021		Submitted on:	02/01/2021

1 - STATUS OVERVIEW

A.   Overview of Agency progress during reporting period:

During the month of January, APD completed the following activities related to system interfaces and agency business system remediation:

- **SPON41 - Provide Agency Update for Project Status Reporting**
- **COMM35 - Provide Quarterly Communication Approach**
- **RDNS232 - Participate in Leading Change Workshops**
- **RPTG09 - Review the Quarterly Reporting Update and Reporting Assessment**
- **RDNS231 - Provide Update on Agency Readiness Activities**
- **RDNS233 - Update End User Role Mapping Worksheet**
- **RDNS244 - Complete Feedback Questionnaire**
- **SPON42 - Share Readiness Activities Progress with Agency Sponsor**
- **Agency Activity - Completed slide for CCN Town Hall meeting**
- **Continued work on upcoming PALM assignments**

APD has 8 staff that work some portion of their time on PALM activities.
Agency activities are on schedule for timely completion.

2 **– AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
The following interfaces will also be utilized by the agency, but are not tied to a specific business system: API004 API010 GLI001 GLI035 GLI016	TBD	TBD		TBD		**During the month of January, APD continued review of impacts of the PALM interfaces needed by the agency.**

3 **– AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Financial Accounting System (FAS) and APD Financial Recon System – These business systems utilize the following interfaces: API031 API109 GLI002 GLI030 GLI033 GLI051 KKI009	TBD	TBD		TBD		**During the month of January, APD continued review of impacts of the PALM interfaces to agency business systems.**

Department of Children and Families

Agency Sponsor:	Tony Lloyd, Assistant Secretary for Administration		Submitted by:	Matthew Christovich, DCF PALM Project Manager
Status Report Period:	January, 1 – January 30, 2020		Submitted on:	12/9/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, DCF completed the following activities related to system interfaces and agency business system remediation:
- DCF completed interface testing Cycle 1 and 2 in our Information Delivery System (IDS).
- DCF has no agency business systems identified for remediation during CMS or Central Wave.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Journal Spreadsheet Upload	TBD	TBD	TBD	$0	$0	File layouts received from PALM. Currently in planning stages.
Outbound COA Crosswalk Extract	4/30/2020	10/31/2020	11/13/2020	$0	$0	Testing completed 11/13/2020.
Inbound Voucher Load	TBD	TBD	TBD	$0	$0	Interface layouts under review. Currently in planning stages.
Inbound Payment Cancellation	TBD	TBD	TBD	$0	$0	Interface layouts under review.
Outbound Account Description File	TBD	TBD	TBD	$0	$0	Interface layouts under review..
Outbound Master Balance	TBD	TBD	TBD	$0	$0	Interface layouts under review.
Outbound Transaction History	TBD	TBD	TBD	$0	$0	Interface layouts under review.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Currently DCF has not identified any applications for remediation related to CMS or Central Wave(s)						

Department of Citrus

Agency Sponsor:	*Christine Marion, Deputy Executive Director*	**Submitted by:**	*Christine Marion*
Status Report Period:	*January 1 - January 31, 2021*	**Submitted on:**	*02/10/2021*

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:
During the month of January, Citrus completed the following activities related to system interfaces and agency business system remediation: • Citrus does not have any system interfaces for this phase. This month, the team worked on the quarterly communication approach. We participated in the Leading Change Workshops, updated End User Role Mapping Worksheet and completed the Feedback Questionnaire.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
None identified	<insert>	<insert>	<insert>	<insert>	<insert>	<insert>

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
None identified	<insert>	<insert>	<insert>	<insert>	<insert>	<insert>

Department of Agriculture and Consumer Services

Agency Sponsor:	Matthew Van Name, Assistant Commissioner	Submitted by:	Thomas Poucher, Policy and Budget Director
Status Report Period:	January 1 – January 31, 2020	Submitted on:	2/09/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, DACS completed numerous MRW tasks and activities including:

FUNC37   Identify and Prepare User Acceptance Testing Participants
RDNS231   Provide Update on Agency Readiness Activities
RDNS232   Participated in Palm Leading Change Workshop - 1/13/2021
RDNS233   Provided Updated End User Role Mapping Worksheet
RDNS244   Completed Feedback Questionnaire
RPTG09   Review the Quarterly Reporting Update and Reporting Assessment
SPON41   Provide Agency Update for Project Status Reporting
SPON42   Share Readiness Activities Progress with Agency Sponsor
TECH84   Continue to Share and Review Updated Interface Layouts
TECH94   Cycle 2 – Technical Interface Testing – API020 testing
TECH96   Participate in IAM Production Readiness Configuration – Connectivity successfully tested

- There are 8 members of the Palm Change Champion Network, additionally 2 PPMO representatives and 40 division representatives comprise the FDACS project team.
- API070 was removed from our interface inventory due to no business system requiring the data. FDACS will use the crosswalk value report GLR121 to review data.
- The team continues to review updates on Smartsheet as interface layouts are updated by PALM.

Updated reporting shown in section 2, focusing on specific interfaces FDACS has requested from PALM.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
API020 - Outbound Supplier Data	10/1/20			$288	$384	Updated interface file layouts received. Cycle 2 testing: 11/10/20, 01/13/21, 1/21/21
API109 - Outbound Supplier Crosswalk						
CMI004 – Outbound Bank Deposit Transactions (CMS)	10/1/20				$144	Interface file layouts received. Cycle 2 testing: 11/10/20.
GLI001 - Outbound ChartField Values						
GLI002 - Outbound Actuals Extract						
GLI006 - Inbound Journal Entry (Inbound)						
GLI016 – Outbound COA Crosswalk Extract (CMS)	10/20/20				$258	Interface file layouts received. Cycle 2 testing: 11/10/20, 12/7/20
GLI017 - Outbound Combo Code Extract						
GLI030 - Outbound Account Descriptions						
GLI031 - Outbound Tree Extract						
GLI033 - Outbound Master Balance						
GLI035 - Outbound Transaction History						

02/15/2021

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI051 - Outbound Detail GL Journal						
KKI009 - Outbound Budget Extract						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Initial research and listing of effected agency applications.	10/26/2020					
Request for Division directors to select representatives from their own divisions to meet with Agency's Change Champion team.	11/1/2020	11/13/2020	11/13/2020	0.0	$336	Completed. Each division director assigned 2 or more people to assist in the Palm migration.
Agency Change Champion team to create and send a survey for the division representatives to provide information regarding their applications.	12/2/2020	12/10/2020	12/2/2020	0.0	$480	Completed. Survey created and sent. Data compiled for review during division meetings.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Division breakout sessions with Agency Change Champion team.	12/1/2020	2/26/2021		$3,840	$4,800	Analysis of current business systems and remediation discussions. AES – 12/8/2020 Food Safety – 12/10/2020 Consumer Services – 1/5/2021 Aquaculture – 1/12/2021 AgLaw – 1/14/2021 Office of Energy – 1/19/2021 Animal Industry – 1/21/2021 Licensing – 1/25/2021 Forestry – 1/27/2021 AgWater – 1/29/2021
Revenue (REV)	10/1/2020			0.0	$288	Widen the deposit number field to accommodate the new defined width. Updated database. Retrieve the "returned items" file, code will need to be added to intake the new file.
Disbursements						
Inventory						
Purchasing/Contracts (AIMS)						
Budgeting						
Financial Management						

Department of Business and Professional Regulation

Agency Sponsor:	*Thomas Philpot, Chief of Staff*	**Submitted by:**	*Lynn Smith, Planning and Budgeting Administrator*
Status Report Period:	*January 1 – January 31, 2021*	**Submitted on:**	*02/10/2021*

1 - STATUS OVERVIEW

A.   Overview of Agency progress during reporting period:

During the month of January, the DBPR completed the following activities related to system interfaces and agency business system remediation:

- The project team met three times internally during the month of January.
- The project team continues to discuss and work through assigned MRW tasks.
- The project team is current on all assigned tasks.
- ➢ During the month of January, 8 FTE were actively involved in the Florida PALM project.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR @ BPR and Back End Database.	Nov 2020	June 2021	TBD	0	0	FLAIR Year End / Financial Statements Budget submissions were still priorities during this time. Layouts are still being reviewed for changes and implementation need and priority. Questions are still being resolved internally. Not enough information or data examples to start work confidently. COA Crosswalk data will have to be implemented into this program for the CMS wave. This Layout has been change from a single record type to a multiple record types on the same file. Object Code example does not match COA presentation. GL+Object = Palm Account
PALM @ BPR Database	TBD	TBD	TBD	0	0	Division of Technology notified of intent, still meeting internally.
PALM @ BPR Front End	TBD	TBD	TBD	0	0	Division of Technology notified of intent, still meeting internally
DBPR To PALM MFT Approach.	Sept 2020	Dec 2020		0	0	PALM has provided UAT security credential. But no access point. Workshops are scheduled. DBPR has submitted questions and request for a meeting.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Trust Fund Disinvestment Process	TBD	TBD	TBD	0	0	Done with in PALM; Training / demonstrations required to understand new process.
SCR30 Deposit posting	TBD	May 2023	TBD	0	0	Not enough information or data to start. Have to be able to batch deposits into PALM from the VR data created nightly. We know data within this process will have to be changed for PALM but we do not know if additional data fields will be needed or available. How we can or cannot efficiently use PALM speed types, What other data will need to be derived for required PALM input. This process is currently done as automated direct input into Departmental FLAIR and not a batch process. Each entry is accepted or rejected immediately. The next row is then submitted until the process is finished. Rows with problems are researched and resubmitted no corrective action is required in FLAIR for rows that were not accepted for any reason.

02/15/2021

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Debit Memo Processing	TBD	TBD	TBD	0	0	Not enough information to know true changes to this process and what wave will mandate process changes. Do not know if current Debit Memo application will have to be modified to accommodate PALM changes and at what wave.
Voucher Handling	TBD	TBD	TBD	0	0	Not enough information to know true changes to this process and what wave will mandate process changes. We do know that the method of voucher numbering is changing and that we may not be able to group transactions as currently done to allow accountants to prepare supporting information that matches the voucher.

02/15/2021

Department of Emergency Management

Agency Sponsor:	John Bussey, Chief of Staff	Submitted by:	Karen Peyton, OMCII
Status Report Period:	January 1 – January 31, 2020	Submitted on:	02/10/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:
During the month of January, DEM completed the following activities related to system interfaces and agency business system remediation: • *January*

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Payroll	NA	NA	NA	NA	NA	NA
Focus	NA	NA	NA	NA	NA	NA
Mit.org	NA	NA	NA	NA	NA	NA

Department of Environmental Protection

Agency Sponsor:	Darinda McLaughlin		Submitted by:	Lydia Griffin
Status Report Period:	January 1 – January 31, 2021		Submitted on:	02/09/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month, DEP worked on or completed the following activities related to system interfaces and agency business system remediation:
 	
These Florida PALM Master Readiness Workplan tasks required <u>interface preparation work</u> for the agency:
   1. TECH93: Complete Cycle 2 – Interface Connectivity Testing for ARI012 and ARI020, COMPLETED
   2. TECH84: Central Wave, Share and Review Updated Interface Layouts, in process
   3. TECH95: Central Wave, Complete Interface Design, Build, and Unit Test Activities, in process
 	
These Florida PALM Master Readiness Workplan tasks required <u>business system remediation preparation work</u> for the agency:
   1. RDNS211: Complete Change Impact Tool (CMS Wave), COMPLETED
   2. TECH89: Share and Review the DFS Data Management Approach to Understand Data Cleansing Activities, COMPLETED
 	
Note: DEP's approach to assessing impacts to their business systems involves any potential changes to reports, interfaces, conversions, and business processes.
 	
These DEP staff are dedicated to supporting the project. Darinda McLaughlin, Lydia Griffin, Angie Booker, Maria Laycock, Jeff Porter, Dawn Pigott, Stuart Myers, Steve Waters, John Fortier, Melissa Warner, Brady Schmidt, Dan Zimmerman, Phil Harman

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Departmental FLAIR interface inventory analysis.	8/1/2020	12//312020	12/31/2020			DEP IT team effort for cross walk analysis.
Central Wave interface inventory analysis (MRW TECH84)	1/1/2021	8/1/2021				
Monthly interface coordination, documentation creation, and agency communication for all wave interfaces	7/1/2020	6/30/2021		2,060.00	16,068.00	Contracted Project Management support for list of MRW tasks listed in the section 1 – status overview.
Development and testing of CMS Wave interfaces. (MRW TECH93) Interface list required by agency: 1. Receive "DebitMemo" and "Daily ClientLine" file from Bank of America 2. RPTrans = PALM CMI004-Outbound Bank Deposit Transactions 3. PALM ARI012 Outbound ACH NOC Deposit Data 4. PALM ARI020 Outbound Returned Items Data	8/1/2020	6/30/2021				DEP technology team completed work associated with TECH93. DEP technology team started work associated with TECH84, TECH95, and TECH96.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Development and testing of Central Wave interfaces. (MRW TECH95). Interface list required by agency: 1. C3700AD1_YYYYMMDD.txt (Auxiliary Account Description) = PALM GLI030 Outbound Account Descriptions 2. C3700MB1_YYYYMMDD.txt (Central Balance) = PALM GLI033 Outbound Master Balance 3. C3700TR1_YYYYMMDD.txt (Central Transactions) = PALM GLI035 Outbound Transaction History 4. C3700TR1J_YYYYMMDD.txt (Central Transactions Dual Year) = GLI033: Outbound Master Balance 5. C3700MB1J_YYYYMMDD.txt (Central Balance Dual Year) = GLI035: Outbound Transaction History	8/1/2020	6/30/2022				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
DEP business systems for CMS Wave: FIN-Convert, FIN-Reports, FIN-PRA, and FIN-CRA	7/1/2020	6/30/2021			7,622.00	Contracted Project Management support for list of CMS MRW tasks listed in the section 1 – status overview.
DEP business systems for Central FLAIR Wave: FIN-Convert, FIN-FITS, FIN-Reports, FIN-Budget Projections, FIN-Project Review, FIN-Recon, FIN-ABTS, FIN-YES	7/1/2020	6/30/2022		3,605.00	9,064.00	Contracted Project Management support for list of CENTRA: MRW tasks listed in the section 1 – status overview.
DEP business systems for CMS Wave: FIN-Convert, FIN-Reports, FIN-PRA, and FIN-CRA	7/1/2020	6/30/2021				
DEP business systems for Central FLAIR Wave: FIN-Convert, FIN-FITS, FIN-Reports, FIN-Budget Projections, FIN-Project Review, FIN-Recon, FIN-ABTS, FIN-YES	7/1/2020	6/30/2022				

Department of Financial Services

Agency Sponsor:	Scott Fennell, Deputy Chief Financial Officer	Submitted by:	Jennifer Reeves
Status Report Period:	January 1 – January 31, 2020	Submitted on:	2021-02-10

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

Up-to the month of January DFS completed the following activities related to system interfaces and agency business system remediation:

- Created and shared an overview of the Change Impact Tool for impacted divisions
- CAP development is 100% complete
- CDs development is 100% complete
- SPIA development is 100% complete
- Origami development is 100% complete
- Completed Project Schedule development for CMS System Transition for CMS Wave
- Established Project Reporting Process for CMS System Transition for CMS Wave
- All agency business systems completed Cycle 1 interface testing with Florida PALM
- All agency business systems are ready for Cycle 2 interface testing with Florida PALM
- Continuing iFLAIR – FL PALM Cycle 2 Testing for CMS Wave
- Continuing to research and respond to FL PALM Central Wave inquiries
- Initiated discussions for Cycle 3 and UATCMS testing approach
- Began analysis of cut over procedures for CMS Go-Live
- Performed analysis on approaches for Central Wave data cleansing and Mock 1 conversion
- Initiated Batch Schedule synchronization for CMS Wave between FLAIR and FL PALM
- Continued development of the FLAIR Runbook procedures

There are 94 FTEs supporting the transition to Florida PALM on a part-time basis.

2 **– AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
SPIA - GLI037 Inbound Investment Activity Interface	07/06/20	03/31/2021		$1,128.50	$5.539.25	Completed Cycle 1 Testing
SPIA - GLI010 Outbound Interest Apportionment Interface	04/20/20	03/31/2021		$1,013.25	$3,125.50	Completed Cycle 1 Testing
CDs – CMI005 Inbound External Connections	08/10/20	03/31/2021		$1,016.75	$3,982.75	Completed Cycle 1 Testing
Origami - CMI013 Outbound BAI Bank Statement Interface	10/01/20	03/31/2021			$5,500.00	Completed Cycle 2 Testing
CAP - GLI010 Outbound Interest Apportionment Interface	08/10/20	03/31/2021		$806.75	$2,558.50	Completed Cycle 1 Testing
CAP - GLI011 Journal Spreadsheet Upload	12/17/20	03/31/2021				Completed interface modification development
PTDP – API002 Inbound Voucher Load	02/08/21	06/11/2021		$5,715.00	$7,153.50	Reviewing interface layouts and business processes
UPMIS – API002 Inbound Voucher Load	11/23/20	TBD		$6,018.00	$12,394.50	Reviewing interface layouts and business processes
UPMIS - API004 Outbound Payment Extract	1/4/2021	TBD				Reviewing interface layouts and business processes
iFLAIR Central - GLI065 Inbound FLAIR Journal Interface	11/01/20	02/05/21		$870.75	$1,836.00	On Schedule Cycle 2 testing completed 12/11/20
iFLAIR Central - API107 Inbound Central FLAIR Issued Warrants and Cancellations	11/01/20	02/05/21		$1,950.75	$2,848.50	On Schedule Cycle 2 testing completed

02/15/2021

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
iFLAIR Central - GLI068 Outbound Treasury Balances	11/01/20	02/05/21		$1,950.75	$2,949.75	On Schedule Testing delayed per FL PALM Cycle 2 Testing Completed.
iFLAIR Central - API108 Outbound Central FLAIR Reconciled Payments	11/01/20	02/05/21		$2,045.25	$2,943.00	On Schedule Testing delayed per FL PALM Cycle 2 Testing continuing
iFLAIR Central - GLI066 Disinvestment and Apportionment Journal Interface	11/01/20	02/05/21		$3,570.75	$4,536.00	On Schedule Cycle 2 Testing Completed
iFLAIR Central - ARI027 Deposits, TR Receipts, ADJ, and Returns Data	11/01/20	02/05/21		$3,300.75	$4,266.00	On Schedule Testing delayed by FL PALM Testing to start back up Feb 22 - 26
iFLAIR Central - GLI067 Outbound Treasury Investment Balances - Provides GR and Trust Fund beginning balance and summary transactional data to Central FLAIR annually to assist in producing budget and trust fund annual reporting.	11/01/20	02/05/21		$2,625.75	$3,489.75	Per FL PALM this interface has been moved from CMS Wave to Central Wave.
iFLAIR Departmental - ARI014 Verified Deposit Data	11/01/20	02/05/21		$2,619.00	$3,483.00	On Schedule Analysis Completed Testing delayed by FL PALM Testing to start back up Feb 22 - 26
iFLAIR Departmental - CMI009 Outbound Bank Deposit Data	11/01/20	02/05/21		$965.25	$1,761.75	On Schedule Testing delayed by FL PALM Testing to start back up Feb 22 - 26

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
iFLAIR IW - GLI046 Outbound Daily Investment Information - IW	11/01/20	02/05/21		$1,167.75	$2,099.25	On Schedule Analysis Completed Design Completed Cycle 2 Testing Completed
iFLAIR IW - GLI047 Outbound Monthly Investment & Interest - IW	11/01/20	02/05/21		$938.25	$1,869.75	On Schedule Cycle 2 Testing Completed

3 – AGENCY APPLICATION REMEDIATION PROGRESS*

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
CDs	08/10/20	07/01/21		$1,016.75	$3,982.75	Participating in Cycle 2 Testing
SPIA	04/20/20	07/01/21		$2,241.75	$8,664.75	Participating in Cycle 2 Testing
CAP	08/10/20	07/01/21		$806.75	$2,794.75	Participating in Cycle 2 Testing
Origami	10/01/20	07/01/21			$5,500.00	Participating in Cycle 2 Testing
UPMIS	11/23/20	TBD		$6,385.50	$12,762.00	Reviewing interface layouts and business processes
PTDP	11/23/20	TBD		$5,715.00	$7,153.50	Reviewing interface layouts and business processes

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
iFLAIR	11/01/20	06/30/21		$72,160.75	$190,682.50	CMS Wave: Continued participation in CMS Wave Cycle 2 testing, construction of the operational Run Book, and began analysis of synchronization of batch schedules. Central Wave: Continued review and analysis of interfaces, began discussions of data cleansing efforts, and performed research on implications of Central functions remaining in FLAIR.

*Costs listed in section three (3) include the costs listed in section two (2) and do not include project costs not directly attributable to interface or remediation work (i.e. general project knowledge transfer).

Department of Juvenile Justice

Agency Sponsor:	*Josie Tamayo, Chief of Staff*	**Submitted by:**	*Olu B. Oyewole, Interim Chief Information Officer*
Status Report Period*:*	*January 1 - January 31, 2021*	**Submitted on:**	*02/08/2021*

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, Department of Juvenile Justice completed the following activities related to system interfaces and agency business system remediation:
- Three staff are working on activities related to system interfaces and agency business system remediation
- Attended PALM CCN townhall on February 3rd
- Completed the Tech95 central wave Project Plan

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI033 - Outbound Master Balance						
GLI035 - Outbound Transaction History						
GLI016 - Outbound COA Crosswalk Extract						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR@DJJ Application						

Department of Legal Affairs

Agency Sponsor:	Richard Martin, Chief of Staff	Submitted by:	Sabrina Donovan
Status Report Period:	January 1-31, 2021	Submitted on:	02/12/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, DLA completed the following activities related to system interfaces and agency business system remediation:

- We do not have any impacted business systems at this time.
- We completed MRW tasks due during the month.
- December Touchpoint with Readiness Coordinator held on January 4, 2021.
- DLA has seven staff assigned part-time to the Florida PALM project.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
Inbound Voucher Load	04/01/2021	06/30/2021	<insert>	0.00	0.00	File needed for SQL Reporting
Outbound Payment Remittance Advice Data	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/VANext
Inbound Supplier Load	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Supplier Data	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/VANext
Outbound Stale Payments File to Unclaimed Property	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Outstanding Warrant Data	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Voucher Accounting Detail	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Supplier Crosswalk	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
Outbound ChartField Values	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Actuals Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Inbound Budgetary Code Values	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Inbound Journal Entry	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Trial Balance	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound COA Crosswalk Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Combo Code Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Account Descriptions	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Tree Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Master Balance	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Transaction History	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Detail GL Journal	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/Reconciliation
Inbound Budget Journal	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Budget Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting

02/15/2021

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Inbound Voucher Load	04/01/2021	06/30/2021	<insert>	0.00	0.00	File needed for SQL Reporting
Outbound Payment Remittance Advice Data	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/VANext
Inbound Supplier Load	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Supplier Data	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/VANext
Outbound Stale Payments File to Unclaimed Property	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Outstanding Warrant Data	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Voucher Accounting Detail	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Supplier Crosswalk	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound ChartField Values	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Actuals Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Inbound Budgetary Code Values	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Inbound Journal Entry	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Trial Balance	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound COA Crosswalk Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Combo Code Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Account Descriptions	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Tree Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Master Balance	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Transaction History	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Detail GL Journal	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/Reconciliation
Inbound Budget Journal	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Budget Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting

Department of Military Affairs

Agency Sponsor:	Colonel Tad Warfel, State Quartermaster DMA	Submitted by:	Sylvia A. Sepulveda, Project Manager
Status Report Period:	January 1 – 31, 2021	Submitted on:	02/09/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January 2021, DMA (Department of Military Affairs) completed the following activities related to agency application remediation tasks, and agency business system remediation:

- Currently 5 DMA Staff working on PALM deliverables when assigned by Tallahassee PALM Team
- All PALM checklist items for January maintained a Green status for DMA.
- RDNS236 – Conducted Change Discussions
- RDNS237 - Identified Tier 0 Support for CMS Wave
- TRNG33 – Created Training Plan For End User Training taking place in April 2021
- FUNC38 – Share, Review & Update Configuration Workbooks
- Completed & Submitted Crosswalk Value Report
- SPON44 – Share readiness activities with Agency Sponsor, COL Warfel.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

Department of Management Services

Agency Sponsor:	Tami Fillyaw	Submitted by:	Carlene Smith
Status Report Period:	Jan 1 – Jan 31, 2021	Submitted on:	2-9-2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, the Department of Management Services (DMS) completed the following activities related to system interfaces and agency business system remediation:

DMS
- Number of FTEs supporting transition to Florida PALM (full-time or part-time basis): 14 FTE

People First/STMS:
- Number of FTEs supporting transition to Florida PALM (full-time or part-time basis): 10 (6-Employees, 4 Staff Aug)
- During the monthly meeting the People First, STMS and FL PALM teams continued discussions on the Central Wave interfaces (GLI016, GLI030, API004, API020, API024, API056 and API057).
- Continued technical review of central file layouts for central wave (no impact with CMS Wave to either system).

FRS:
- Number of FTEs supporting transition to Florida PALM (full-time or part-time basis): 10 (7-FTE, 3 Staff Aug)
- Reviewed meeting notes and Central Wave interface files to prepare for monthly meeting with PALM Interface Team on January 27. Submitted questions to the PALM Team concerning the EFT process (establishing and maintaining direct deposit for retirees).
- Updated internal documentation (mapping spreadsheet) related to CMS Wave and Central Wave impacts.
- Researched how to modify IRIS to handle EFT deposits collected and deposited by Department of Revenue (DOR). This change takes effect with the CMS Wave (July 2021). Requested a meeting with the DOR technical team to discuss specifics.
- Met with PALM Interface Team on January 27. PALM has decided to keep the existing EFT/direct deposit process until a later Wave (Payroll Wave or Departmental Wave). FRS will continue to use existing interfaces for direct deposit functions until that time.

MFMP:

- Number of FTEs supporting transition to Florida PALM (full-time or part-time basis): 4 FTE
- The MFMP and PALM team met on January 29. Current interface plans remain the same. MFMP and PALM have agreed that a monthly meeting is the appropriate cadence for now.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI030 - Outbound Account Description File						MFMP: Will not begin building connection until next generation system has begun
API004 - Outbound Payment Extract						MFMP: Will not begin building connection until next generation system has begun
API024 - Outbound Voucher Status						MFMP: Will not begin building connection until next generation system has begun
API002 –Inbound Voucher Load	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.
API004 –Outbound Payment Extract	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.
API006 –Inbound Payment Cancellation	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.
API015 –Inbound Supplier Load	TBD	TBD	TBD	N/A	N/A	FRS: PALM Team has determined that this interface will not be needed until a later Wave (Payroll Wave or Departmental Wave).
API020 – Outbound Supplier Data	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.
API021 –Outbound Authorized Bank Titles	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.
API025 –Outbound Outstanding Warrant Data	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
API038 –Outbound FRS Retiree Information	TBD	TBD	TBD	N/A	N/A	FRS: FRS: PALM Team has determined that this interface will not be needed until a later Wave (Payroll Wave or Departmental Wave).
API109 – Outbound Supplier Crosswalk	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.
GLI030 - Outbound Account Description File Layout	09/04/2020	TBD	TBD	N/A	N/A	PF: Team is currently working with NGA (Service Provider) to fully document and plan the PF design changes.
API021 - Outbound Authorized Bank Titles	09/04/2020	TBD	TBD	N/A	N/A	PF:
GLI030 – Outbound Account Descriptions	09/08/2020	TBD	TBD	N/A	N/A	STMS: Team is continuing to review impacts to STMS for central wave.
API004 – Outbound Payment Extract	09/08/2020	TBD	TBD	N/A	N/A	STMS: Team is continuing to review impacts to STMS for both the central and department waves.
API024 – Outbound Voucher Status	09/08/2020	TBD	TBD	N/A	N/A	STMS: Team is continuing to review impacts to STMS for both the central and department waves.
API020 – Outbound Supplier Data (will be used in Dept.)	09/08/2020	TBD	TBD	N/A	N/A	STMS: Team is continuing to review impacts to STMS for both the central and department waves.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
DMS	N/A	N/A	N/A	$0	$0	N/A
People First	09/04/2020	TBD	TBD	$525.74	$2,564.08	No impact from CMS Wave implementation. Impact for Central Wave is limited to interfaces (see section 2 above)

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
STMS	09/08/2020	TBD	TBD	$307.50	$4,301.25	No impact from CMS Wave implementation. Impact for Central Wave is limited to interfaces (see section 2 above)
FRS	N/A	N/A	N/A	$0	$0	CMS Wave impact is limited to making minor modifications to 1 existing FLAIR transaction interface file. Central Wave impact is limited to interfaces described in Section 2, above.
MFMP						MFMP will be transitioning to its next generation system and will not require remediation.

Division of Administrative Hearings

Agency Sponsor:	*Lisa Mustain, Director of Administration*	Submitted by:	*Giovanni Wolmers, Accounting Services Administrator*
Status Report Period:	*January 1, 2021- January 31, 2021*	Submitted on:	*02/05/2021*

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:
During the month of January, DOAH completed the following activities related to system interfaces and agency business system remediation: • Reviewed FL PALM Catalog of Interface Offering via Smartsheet

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

Department of Education

Agency Sponsor:	Suzanne Pridgeon, Deputy Commissioner, Finance and Operations	**Submitted by:**	Sasa Stefanovic, Deputy Comptroller
Status Report Period:	January 1 - January 31, 2021	**Submitted on:**	02/02/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, Florida Department of Education (FDOE) completed the following activities related to system interfaces and agency business system remediation:

- Business Analysis / Development

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Business Analysis / Development	01/04/2021	01/05/2021	01/05/2021	68.19	68.19	1/4/21 & 1/5/21 - DEV Mgr. PALM Project Meetings & Research
IAM	01/04/2021	01/05/2021	01/05/2021	136.38	136.38	Tech96: Implement Custom Claim (AgencyIdentifier)

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
DBA	01/04/2021	01/05/2021	01/05/2021	68.19	68.19	
PMO	01/04/2021	01/05/2021	01/05/2021	105.00	105.00	Coordination for completeing technical tasks.
Development	01/04/2021	01/05/2021	01/05/2021	37.44	37.44	

Department of Elder Affairs

Agency Sponsor:	*Sonya Smith, Budget Director*	**Submitted by:**	*Ciera Cason, Accounting Supervisor*
Status Report Period:	*January 1 – January 31, 2021*	**Submitted on:**	*02/092021*

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, DOEA completed the following activities related to system interfaces and agency business system remediation:

DOEA does not have any internal business systems requiring the development of interfaces for Florida PALM. DOEA anticipates the native functionality of Florida PALM will meet all internal business needs and render internal manual processes obsolete. If the on-going analyses of internal business needs/processes, compared to the native functionality of Florida PALM, reveal a need for additional funding, DOEA will submit a legislative budget request issue for the applicable fiscal year.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

Department of Health

Agency Sponsor:	Ed McEachron, Division Director - Administration	Submitted by:	Terri Mulkey, Assistant Bureau Chief – Finance and Accounting
Status Report Period:	January 1 – January 31, 2021	Submitted on:	02/03/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:
During the month of January, the Department of Health completed the following activities related to system interfaces and agency business system remediation: • COMM35 Provide Quarterly Communication Approach – Completed January 22, 2021 • RDNS232 Participate in the Leading Change Workshop – Completed January 13, 2021 • RPTG09 Review the Quarterly Reporting Update and Reporting Assessment – Completed January 22, 2021 • RDNS231 Provide Update on Agency Readiness Activities – Completed January 12, 2021 • SPON42 Share Readiness Activities Progress with Agency Sponsor – Completed Continuously • RDNS233 Update End User Role Mapping Worksheet – Completed January 22, 2021 • RDNS244 Complete Feedback Questionnaire – Completed January 22, 2021 The number of FTEs working on the Florida PALM project is 10 at this time; however there is currently not an FTE 100% dedicated to the Florida PALM project. The staff who are working on the project are completing tasks in addition to other administrative duties and responsibilities.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI016	11/2/2020	TBD	TBD	NA	NA	Completed Cycle 1 and Cycle 2 testing for CMS Wave
ARI020	TBD	TBD	TBD	NA	NA	CMS Wave-Testing completed January 29, 2021
API004	TBD	TBD	TBD	NA	NA	Central Wave

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date _(completed)_	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API010	TBD	TBD	TBD	NA	NA	Central Wave
API020	TBD	TBD	TBD	NA	NA	Central Wave
API021	TBD	TBD	TBD	NA	NA	Central Wave
API024	TBD	TBD	TBD	NA	NA	Central Wave
API031	TBD	TBD	TBD	NA	NA	Central Wave
API109	TBD	TBD	TBD	NA	NA	Central Wave
GLI001	TBD	TBD	TBD	NA	NA	Central Wave
GLI002	TBD	TBD	TBD	NA	NA	Central Wave
GLI006	TBD	TBD	TBD	NA	NA	Central Wave
GLI017	TBD	TBD	TBD	NA	NA	Central Wave
GLI030	TBD	TBD	TBD	NA	NA	Central Wave
GLI031	TBD	TBD	TBD	NA	NA	Central Wave
GLI033	TBD	TBD	TBD	NA	NA	Central Wave
GLI035	TBD	TBD	TBD	NA	NA	Central Wave
GLI051	TBD	TBD	TBD	NA	NA	Central Wave
KKI009	TBD	TBD	TBD	NA	NA	Central Wave

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date _(completed)_	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
DOH Financial Information System	TBD	TBD	TBD	NA	NA	
Journal Transfer 3	TBD	TBD	TBD	NA	NA	

Department of Lottery

Agency Sponsor:	Gina Ballard, CFO	Submitted by:	Brittany Perry, Accounting Manager
Status Report Period:	January 1 - January 31, 2021	Submitted on:	02/10/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, The Florida Lottery completed the following activities related to system interfaces and agency business system remediation:
- N/A- the Lottery does not have any system interfaces or system remediation to complete for the CMS or Central wave.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

Department of Revenue

Agency Sponsor:	*Clark Rogers, Chief of Staff*	Submitted by:	*Shannon Segers, Director of Financial Management*
Status Report Period:	*January 1 – January 31, 2021*	Submitted on:	*2/8/21*

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, DOR worked on the following activities related to system interfaces and agency business system remediation:

- FUNC37, Identify and Prepare User Acceptance Testing Participants: DOR submitted our list of testers January 29.
- FUNC38, Share, Review, and Update Configuration Workbooks: DOR is reviewing the configuration workbook with the appropriate team members.
- RDNS232, Participate in Leading Change Workshops: DOR attended the Leading Change Workshop January 13.
- RDNS233, Update End User Role Mapping Worksheet: DOR submitted the revised Role Mapping Worksheet January 29.
- RDNS234, Update Agency Process and Procedure Materials after Leading Change Workshops: DOR is reviewing our internal materials following the Leading Change Workshop.
- RDNS235, Create Inventory of Agency Central FLAIR Documentation and Identify Updates: DOR is gathering a list of internal documentation that will be impacted in the Central Wave of the transition to Florida PALM.
- RDNS236, Conduct Change Discussions: DOR is revising the Change Discussion Toolkit to prepare for Change Discussion with the impacted business processes.
- RDNS237, Identify Tier 0 Support Model for CMS Wave: DOR has begun to identity the Tier 0 Support Members.
- RDNS244, Complete Feedback Questionnaire: DOR submitted the questionnaire January 29.
- RPTG07, Share and Review Updated Reports Catalog: DOR reviewed the updated catalog for the CMS Wave.
- RPTG08, Share and Review Updated Reporting Approach: DOR reviewed the updated reporting approach for the CMS Wave.
- TECH84, Share and Review Updated Interface Layouts: DOR is reviewing the Central Wave interface file layouts with the appropriate technical and business process resources.
- TECH89, Share and Review the DFS Data Management Approach to Understand Data Cleansing Activities: DOR is reviewing the Data Management Approach.
- TECH94, Complete Cycle 2: Technical Interface Testing: DOR continues to test the exchange of information through updated interfaces with Florida PALM. The testing is scheduled to continue through March 2021.

- TECH95, Complete Interface Design, Build, and Unit Test Activities: DOR is discussing the interface changes in the Central Wave with the business analysts and technical resources to prepare for the upcoming Office Hours.
- TRNG33, Create Training Plan for Florida PALM End User training: DOR is creating Training Plans for all team members that will need access to Florida PALM for the CMS Wave. This includes reviewing the courses offered by Florida PALM and updating our approach to revising internal materials.

There were 73 members on the Department of Revenue project team in January 2021.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
ARI007 Interface Design	05/20/20	~~08/07/20~~ ~~09/09/20~~ ~~10/30/20~~ ~~11/11/20~~ ~~12/9/20~~ ~~1/13/21~~ 02/02/21		$1,010.50	$8,389.50	Bank of America is working with the Treasury to resolve the issues related to the $99,999,999.99 limit on deposits. DOR is finalizing the design based on the response received 1/28/21.
ARI007 Interface Build	10/12/20	2/24/21		$2,914.00	$5,875.00	Development in progress.
ARI007 Interface Test	11/2/20	~~1/5/21~~ 2/26/21				This interface testing will not be complete until DOR can test the CMI013 file.
ARI012 Interface Design	05/20/20	08/07/20	8/10/20	$0.00	$1,292.50	
ARI012 Interface Build	8/11/20	11/6/20	11/4/20	$470.00	$1,974.00	
ARI012 Interface Test	11/2/20	~~12/18/20~~ 2/26/21				This interface testing will not be complete until DOR can test the CMI013 file.
ARI020 Interface Design	05/20/20	08/07/20	8/3/20	$235.00	$799.00	

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
ARI020 Interface Build	8/4/20	11/6/20 1/11/21	1/27/21	$423.00	$6,721.00	Returned Items image file was received in Cycle 2 testing. Our development task remained open until we received the image file.
ARI020 Interface Test	11/2/20	1/15/21 2/26/21				This interface testing will not be complete until DOR can test the CMI013 file.
CMI004 Interface Design	05/20/20	08/07/20 09/09/20	10/1/20	$0.00	$634.50	Reports will be generated in Florida PALM and emailed to DOR.
CMI004 Interface Test	1/4/21	1/8/21 2/26/21				This interface testing will not be complete until DOR can test the CMI013 file.
CMI013 Interface Design	05/20/20	08/07/20 09/09/20	9/22/20	$0.00	$940.00	
CMI013 Interface Build	9/23/20	11/6/20	11/4/20	$540.50	$2,326.50	
CMI013 Interface Test	11/2/20	12/18/20 2/26/21				This interface testing was delayed by Florida PALM.
GLI016 Interface Design	05/20/20	9/9/20	9/18/20	$0.00	$6,016.00	
GLI016 Interface Build	9/19/20	11/6/20	10/28/20	$1,316.00	$9,870.00	
GLI016 Interface Test	11/2/20	12/4/20	12/4/20			
API002 Interface Design	1/18/21	TBD				
API002 Interface Build	TBD	TBD				
API002 Interface Test	TBD	TBD				
API026 Interface Design	1/18/21	2/12/21				
API026 Interface Build	TBD	TBD				
API026 Interface Test	TBD	TBD				

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
API070 Design	1/18/21	1/29/21	1/29/21			The API070 interface file will not be needed. The job that processes the existing interface file will be retired.
GLI033 Interface Design	11/4/20	3/31/21				
GLI033 Interface Build	TBD	TBD				
GLI033 Interface Test	TBD	TBD				
GLI035 Interface Design	11/4/21	3/31/21				
GLI035 Interface Build	TBD	TBD				
GLI035 Interface Test	TBD	TBD				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
SUNTAX (System for Unified Taxation) System Remediation – Design for CMS Wave	05/20/20	~~9/9/2020~~ ~~10/30/2020~~ ~~11/11/2020~~ ~~12/9/2020~~ ~~1/13/2021~~ 2/2/2021		$0.00	$3,266.50	Design changes in progress based on ongoing collaboration with Florida PALM.
SUNTAX (System for Unified Taxation) System Remediation – Build for CMS Wave	8/27/20	TBD		$1,198.50	$6,791.50	End date has been extended to accommodate changes needed to the interface file with Departmental FLAIR that cannot begin until another project moves into production in March 2021.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
SUNTAX (System for Unified Taxation) System Remediation – Test for CMS Wave	10/28/20	TBD				End date has been extended to accommodate changes needed to the interface file with Departmental FLAIR that cannot begin until another project moves into production in March 2021.
RABIT (Revenue Accounting and Budget Information Tool) System Remediation – Design for Central Wave	10/2/20	TBD				Review of the interface file layouts is in progress.
Financial Information Cost Allocation System (FICAS) System Remediation – Design for Central Wave	10/2/20	TBD				Review of the interface file layouts is in progress.
SUNTAX (System for Unified Taxation) System Remediation – Design for Central Wave	10/2/20	TBD				Review of the interface file layouts is in progress.
Revenue Accounting Distribution System (RADS) System Remediation – Design for Central Wave	10/2/20	TBD				Review of the interface file layouts is in progress.

(*) Interface modifications and system remediations costs are being reported only for contractor resources hours spent on these activities.

Department of State

Agency Sponsor:	Jennifer Kennedy, Chief of Staff	Submitted by:	Antonio Murphy, Chief of Planning, Budget & Financial Services
Status Report Period:	January 1 –January 31, 2021	Submitted on:	01/25/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:
• NA -The agency has no interfaces that will be used with PALM

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
NA	<NA>	<NA>	<NA>	<Na>	<Na>	<NA>

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
NA	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>

Executive Office of the Governor

Agency Sponsor:	*Hanson, Dawn; Director of Administration*	Submitted by:	*Sasso, Kelley; Director of Finance and Accounting*
Status Report Period*:*	*Jan 1 – Jan 31, 2021*	Submitted on:	*02/08/2021*

1 - STATUS OVERVIEW

A.   Overview of Agency progress during reporting period:

During the month of January, EOG (excluding DEM and LAS/PBS) completed the following activities related to system interfaces and agency business system remediation:

- n/a – EOG (excluding DEM and LAS/PBS) does not have any system interfaces or business systems that require remediation at this time.

During the month of January, LASPBS has completed the following activities related to system interfaces and agency busipess system remediation:

- LAS/PBS has four FTE working part-time on Florida PALM in January.
  - **TECH95 – Design, Build, Test Interfaces** – LAS/PBS is creating PALM transactions for the following LAS/PBS transactions: ALTR, ALBR, and ALPR.
    - LAS/PBS has created and reviewed new requirements for KKI005 – Tentative and September 30th reversion
    - LAS/PBS has created and reviewed new requirements for GLI004 – Inbound Budgetary Codes
- LAS/PBS participated in one meeting with PALM representatives this month.
  - 01/20/21 - Meeting
    - Discussed LAS/PBS needs to support current programming.
- LAS/PBS participated in one meeting with DFS to support Globalscape (MFT) to PALM data transfer
  - 02/22/21 – Discussed how rules are created in Globalscape for data to transfer to PALM
  - Data has been successfully transferred to Globalscape. Test Data will transfer to PALM beginning in August.
- **Action Item -** LAS/PBS completed a questionnaire for PALM in January. The only outstanding item is identifying ROLES in the House and Senate and how training will be assessed for these statewide users. LAS/PBS will be the technical lead responsible for adding users in PALM for the House, Senate and OPB. These needs will be addressed in February during the **SAM training (RDNS227)** and the **Florida PALM training Approach (TRNG33)**. LAS/PBS will work with the Training Liaison and the CCN coordinator.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
KKI001 – Inbound Budget Journal • Budget Load • Adjustments to Budget • Carry Forward – June (OP) • Carry Forward – Sept (FCO) • February Reversions (FCO)	02/20/2020		10/14/2020			Reviewed Interface. Collapsed KKI003, KKI006, KKI007 into KKI001.
KKI002 – Inbound Apropriation Budget Ledger Reconciliation • Daily Reconciliation FLAIR/LAS/PBS	04/16/2020		10/28/2020			Reviewed Interface.
KKI005 – Outbound Tentative Reversion Balances • Sept 30 Reversions (OP) KKI005 – Outbound Tentative Reversion Balances	08/15/2020	10/31/2020	10/28/2020			Reviewed Interface
GLI001 - Outbound Chartfield Values	08/15/2020	10/31/2020	10/21/2020			Reviewed Interface
GLI004 – Inbound Budgetary Code Values	08/15/2020	10/31/2020	10/28/2020			Interface Reviewed.
~~GLI007 – Outbound Trial Balance~~ • ~~PDF Report~~	~~08/15/2020~~	~~10/31/2020~~	~~10/09/2020~~ .			~~PALM should be able to replace this functionality~~

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI016 – Outbound COA Crosswalk Extract	08/15/2020	10/31/2020	10/28/2020			Not needed.
GLI017 – Outbound Code Extract	08/15/2020	10/31/2020	10/28/2020			Not needed.
GLI030 – Outbound Charfield Values Data	08/15/2020	10/31/2020				Received 09/02/2020. *not identified as an LAS/PBS interface.
GLI031 – Outbound Tree Extract	08/15/2020	10/31/2020	10/14/2020			New for LAS/PBS
GLI071 – Outbound Disbursement Load ▪ Disbursement Load	08/15/2020	10/31/2020	10/28/2020			Interface reiewed.
Transparency Florida						
API004 – Outbound Payment Extract						– this file is currently sent to LAS/PBS
GLI015 – Outbound Cash Transaction and Balance Data						– this file is currently retrieved by LAS/PBS
GLI057 – Outbound Trust Fund Revenue and Cash Balance Information						– this file is currently retrieved by LAS/PBS
KKI015 – Oubound Schedule of Allotment Balances						– this file is currently sent to LAS/PBS

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
KKI016 – Outbound Budget and Cash Balance Data						– this file is currently retrieved by LAS/PBS
KKI017 – Outbound Trust fund Disbursements						- Appropriation Ledger – this file is currently sent to LAS/PBS

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Central Wave - LAS/PBS	01/2020	06/01/22				Changes in process.
Appropriation Ledger Transfer – ALTR (YS#14814)	11/20	06/01/21				Begin Testing in – February
Appropriation Ledger Reconciliation – ALBR (YS#14815)	11/20	06/01/21				Begin Testing in - February
Appropriation Ledger Posting Request – ALPR (YS#14852)	11/20	06/01/21				Begin Testing in - February
Tentatives and Sept 30th Reversion – CFLR (YS#14816)	02/21	06/01/21				In programming.
PALM Nightly Interface – (YS#14817)	02/21	06/01/21				In Programming.
File changes to Budget Entity File – (YS#14996)	11/20	11/2020	11/2020			Complete

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
File changes to EOG Code table – (YS#15003 and YS#15004)	11/20	11/2020	11/2020			Complete
Changes to BETX mainframe and web data entry transactions (YS#14997 YS#14998)	11/20	12/31/20	01/14/21			Complete
Changes to ECTX mainframe and web data entry transactions (YS#1415005 and YS#15010)	11/20	12/31/20	01/14/21			Complete
Changes to ECTR report mainframe and web (YS#15009 and YS#15010)	11/20	12/31/20	01/14/21			Complete

Florida Commission on Offender Review, Florida Department of Corrections

Agency Sponsor:	*Mark Tallent/Gina Giacomo*	**Submitted by:**	*Erica Starling, Agency Liaison*
Status Report Period:	*January 1 – January 31, 2021*	**Submitted on:**	*2/9/2021*

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, FDC/FCOR completed the following activities related to system interfaces and agency business system remediation:

- N/A – FDC/FCOR has no agency business systems that will interface or require remediation for CMS Wave.
- FDC/FCOR completed all required MRW tasks due in January as requested.
- FDC/FCOR has approximately 24 team members working part time on the project.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
API004-Outbound Payment Extract	02/2021	06/2021				

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
API010-Outbound Payment Remittance Advice Data	02/2021	06/2021				
API020-Outbound Supplier Data	02/2021	06/2021				
API021-Outbound Authorized Bank Titles	02/2021	06/2021				
API024-Outbound Voucher Status	02/2021	06/2021				
API031-Outbound Voucher Accounting Detail	02/2021	06/2021				
API070-Outbound DOR Supplier Levy Flag	02/2021	06/2021				
API109-Outbound Supplier Crosswalk	02/2021	06/2021				

02/15/2021

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI001-Outbound ChartField Values	02/2021	06/2021				
GLI002-Outbound Actuals Extract	02/2021	06/2021				
GLI016-Outbound COA Crosswalk Extract	02/2021	06/2021				
GLI017-Outbound Combo Code Extract	02/2021	06/2021				
GLI030-Outbound Account Descriptions	02/2021	06/2021				
GLI031-Outbound Tree Extract	02/2021	06/2021				
GLI033-Outbound Master Balance	02/2021	06/2021				
GLI035-Outbound Transaction History	02/2021	06/2021				
GLI051-Outbound Detail GL Journal	02/2021	06/2021				
KKI009-Outbound Budget Extract	02/2021	06/2021				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
BARS	2021	2021		0		
CDC Payroll	2022	2022		0		
Property Bar Coding/Scanning	2023	2023		0		

Florida Department of Law Enforcement

Agency Sponsor:	Charlotte Fraser Research and Planning Administrator		Submitted by:	Terri Speed Financial Administrator
Status Report Period:	January 1 – 31, 2021		Submitted on:	2/09/2021

1 - STATUS OVERVIEW

A.   Overview of Agency progress during reporting period:

During the month of January, FDLE completed all assigned PALM tasks. We also participated in Leading Change Workshops and office hours as well as FDLE/ Florida PALM Readiness Touchpoint meetings. In addition to our internal weekly PALM status meeting, we also met to discuss account code configuration, user role mapping for the CMS wave, and how duties will be assigned and tracked within the agency.

FDLE applications integration with PALM is considered as a project; this month FDLE onboarded ITS Project Manager and a Business Analyst. FDLE have been analyzing the systems impacted by PALM project and had started documenting application changes needed.

- FTEs
    - Full-time: 2
    - Part-time: 10
- Contractors
    - Part-time: 5

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Revenue Accounting Management System (RAMS)	1/4/2021	6/30/2024		$1,042	$1,042	RAMS is an Oracle ERP Financials modules-based Accounts Receivable system. Currently we are in the process of documenting "AS-IS" business processes. RAMS interacts with multiple internal (CWCS/SHIELD/ FALCON/FES) and external applications (DOR/DFS) to maintain customer information, manage billing and payments. RAMS distributes invoices by mail as well as FTP process. RAMS also maintains basic collections data necessary for processing past due payments. When PALM provides more information, we will be able to determine if we will transition to PALM and retire RAMS or retain and reconfigure the system. Of main interest is the capability to still be able to accept credit cards and electronic payments and interface these payments with PALM if we transition.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Civil Workflow Control System (CWCS)	1/4/2021	6/30/2024		$700	$700	CWCS is an FDLE system to serve qualified agencies with finger-print based criminal background checks on applicants for employment and licensing. Currently, CWCS uses RAMS for invoice generation and CCService for credit card payments. If RAMS is retired, then CWCS needs to communicate with PALM directly for invoice generation as well as for processing payments related to these invoices. CWCS will also need to maintain all of its customer data in PALM. Different transaction types ex: Credit Memo (CM), Debit Memo (DM), invoice type, receipts type specifically to identify CWCS transactions will need to be maintained in PALM directly. CWCS file format will need to be updated irrespective of if we transition RAMS into PALM or not. **Progress:** Specification for the current file format has been developed. AS-IS business process modeling for invoice generation is in progress.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FALCON	1/4/2021	6/30/2024		$600	$600	Using FALCON, an FDLE system, users perform tasks related to the management of applicant type fingerprints retained by FDLE when organizations submit criminal history background check requests. Similar to CWCS, FALCON uses RAMS for invoice generation and for processing payments related to these invoices. If RAMS is retired, then FALCON needs to communicate with PALM directly for invoice generation. FALCON will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, receipts type specifically to identify FALCON transactions need to be maintained in PALM directly. FALCON file format will need to be updated whether we transition RAMS into PALM or not. **Progress:** The AS-IS business process modeling for invoice generation is in progress.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SHIELD	1/4/2021	6/30/2024		$800	$800	SHIELD provides the public with batched access to Florida criminal history information. SHIELD allows customers to submit a batch of criminal history requests. Currently SHIELD uses RAMS for invoice generation and also for processing payments related to these invoices. SHIELD also sends daily payments files which are imported as Miscellaneous receipts in RAMS. These have to be interfaced directly to RAMS. If RAMS is retired, then SHIELD needs to communicate with PALM directly for invoice generation. SHIELD will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, receipts type specifically to identify SHIELD transactions need to be maintained in PALM directly. The SHIELD file format will need to be updated whether we transition RAMS into PALM or not. **Progress:** AS-IS business process modeling for invoice generation is in progress. Specification for the file format has been developed.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Electronic Payment (ePay)	1/4/2021	6/30/2024		$900	$900	EPay is an FDLE enterprise web-based application capable of accepting credit card payments for any internal system and is currently being used for invoice payments from gun dealers. EPay interacts with RAMS for invoice lookups and credit card payments. If RAMS is retired, then ePay will need to communicate with PALM for receipt generation and invoice applications. The FES file format will need to be updated whether we transition RAMS into PALM or not. **Progress:** AS-IS business process modeling is in progress. The outbound file format to RAMS has been developed. The file format will need to be updated when PALM releases the specification.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SCORES Reconciliation Program	10/1/2020	6/30/2022		$2,551	$2,551	SCORES system is a FoxPro program used to reconcile Central to Departmental FLAIR. **Progress:** FDLE reached out to other agencies to explore how they are doing reconciliation today and how they will reconcile after Central FLAIR goes live. We developed the "AS-IS" process model. PALM has confirmed they will provide legacy-like data to mirror what we are currently receiving via Information Warehouse for Central FLAIR data. Therefore, we should be able to retain the application and require only minor formatting changes. In the event that we are unable to do so, we could possibly explore the reconciliation system built by DEP (Fin RECON).
Subgrant Information Management Online (SIMON) /Amplifund (Grants Management)	1/5/2021	4/1/2024		$1,238	$1,238	SIMON is an agency specific statewide system used to provide start-to-finish management for most FDLE's pass-through grants and related sub-awards. FDLE is planning to sunset SIMON and move to the cloud-based solution called Amplifund. SIMON imports FLAIR encumbrances, payments, and statewide vendors. It also generates NCD files which are uploaded to to FLAIR using Entire Connection. **Progress:** The project team has developed "AS-IS" process models. Since Sep 2020, SIMON has been reconfigured to pull files from Web FOCUS instead of MRE.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Open Reports	1/5/2021	4/1/2024		$717	$717	Open Reports is a query tool used by FDLE for accessing tables within our RAMS system. It is used for reporting and analytical purposes. If RAMS is retired, then this system will no longer be needed as the need queries can be rewritten within PALM. If RAMS is retained, the queries will have to be rewritten to work with the newly reconfigured system. **Progress:** The project team is waiting on management decision to determine if we will be retiring or retaining RAMS to know if any programming is required.
Firearm Eligibility System (FES)	1/5/2021	6/30/2024		$900	$900	The Firearm Eligibility System (FES) is a web-based application for Federal Firearm Licensees (FFL) to submit firearm background check transactions. Currently FES uses RAMS for invoice generation and EPay for credit card payments. If RAMS is retired, then FES needs to communicate with PALM directly for invoice generation and also for processing credit card payments related to these invoices. FES will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, receipts type specifically to identify FES transactions need to be maintained in PALM directly. The FES file format will need to be updated whether we transition RAMS into PALM or not. **Progress:** The AS-IS business process modeling for invoice generation is in progress. Specification for the file format has been developed.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Credit Card Service (CCService)	1/5/2021	6/30/2024		$800	$800	CCService is a web-based interface for collecting payments from CCHInet/SHIELD/CAPS/CWCS and Firearm dealers (FES). CCService communicates with CyberSource and RAMS for FES invoice payments through credit card payments processors. If RAMS is retired, then CCService will need to communicate with PALM for AR functionalities. The CCService format will need to be updated. **Progress:** AS-IS business process modeling is in progress.
FDLE Payment – Interface Gateway (Potential Application)	1/5/2021	6/30/2024		$0	$0	If RAMS is retired, then FDLE will have to design and implement a new gateway system for centralized access to PALM avoiding the need to have various application such as CWCS, FALCON, CCService to directly interface with PALM. **Progress:** Not started; once PALM specification for invoice generation is available, FDLE may initiate this subproject.
SATS (Strategic Asset Tracking System)	1/5/2021	6/30/2024		$1,000	$1,000	SATS is an application for tracking FDLE's property. The system also provides the capability for reconciling the property with the FLAIR. The file format for SATS will need to be updated when PALM releases the specification. **Progress:** AS-IS business process modeling is in progress. A meeting with SATS vendor is scheduled during the 1st week of February 2021 to brief the upcoming changes to the system.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Member Assigned Resource Tracking System (MARTS)	1/5/2021	6/30/2024		$770	$770	MARTS is an FDLE web-based application which imports cell phone call detail, sends verifications to members, and pays vendor invoices. **Progress:** AS-IS business process modeling is in progress. The outbound file format to FLAIR has been developed. The file format will need to be updated when PALM releases the specification.
Active Directory (AD)	1/1/2021	6/30/2021		0.00	0.00	AD is an application for user account access and credentials used to sign into multiple applications (including PALM). **Progress:** FDLE completed access testing on both test and production systems.

Florida Department of Transportation

Agency Sponsor:	Robin M. Naitove, Comptroller		Submitted by:	Lisa L. Evans, Agency Liaison
Status Report Period:	January 1 – January 31, 2021		Submitted on:	2/5/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January 2021, FDOT completed the following activities related to system interfaces and agency business system remediation:

- FDOT remains on target for the CMS Wave implementation scheduled for July 2021, with no interface or internal computing asset impact.

- Reconfirmed the crosswalk of existing interfaces to the Catalog of Interface Offerings for the Florida PALM Central Wave. The count of 5 main interfaces (4 incoming and 1 outgoing) that will drive FDOT's remediation efforts remains the same.

- Remediation efforts have continued for the Florida PALM Central Wave with updates to the Office of Work Program and Budget (OWPB) extract program of State Agency Vendors (CRRAGCVN) used by the Financial Project Overview and the Project Cost Overview on-line reports. The changes to this computing asset allowed OWPB to eliminate the direct dependency on the account description interface file from FLAIR and reference the data store on the mainframe. This change allows ease of maintenance in the future and is consistent with the Department's strategy of data standardization and reducing dependencies on mainframe and external interfacing files.

- We have continued our review of the Department's computing assets potentially impacted by Florida PALM and the count by Wave remains the same. Please see below for the counts by Wave:

	CMS Wave	Central Wave	Payroll Wave	Departmental Wave
Computing Assets by Wave	0	22	8	1245

As a reminder, any computing asset impacted in an early Wave will be reviewed in the later Wave(s) to determine additional

impact.

- The Department is continuing the maintenance of the project schedule for the remediation activities for the Central Wave. The initial remediation changes are scheduled to be completed in July 2021. Note: the following testing activities are included in the FDOT Florida PALM remediation schedule as well to validate the remediated computing assets.
    - Cycle 1 - Interface Connectivity Testing (August 2021 – September 2021)
    - Cycle 2 - Technical Interface Testing (October 2021 – December 2021)
    - Cycle 3 – Functional Interface Testing (November 2021 – January 2022)

- Addressed the following remediation related Master Readiness Workplan (MRW) tasks:

    - TECH89 (Share and Review the DFS Data Management Approach to Understand Data Cleansing Activities): The Data Management Approach and the Conversion Approach document links were forwarded to Department's Change Champion Network on 10/15/2020. The documents are continually referenced as the FDOT Florida PALM Transition Team maintains the project schedule for the remediation efforts and addresses required modifications to the computing assets.

    - TECH95 (Complete Interface Design, Build, and Unit Test Activities): The remediation of the computing assets directly impacted by the Central Wave implementation is scheduled for January 2021 through July 2021. The schedule also identifies the dependency of the Florida PALM "Cycle 1" Central Wave interface testing targeted to begin in August 2021. The team has completed the initial changes for the Outbound COA Crosswalk and extract program of State Agency Vendors and are pending confirmation during Cycle 1 testing. Task TECH95 is currently underway and is on target to be completed by 7/30/2021.

- Reconfirmed the staffing resources planned to support the transition to Florida PALM on a full-time or part-time basis for the identification of the remediation scope for impacted interfaces and internal computing asset inventory:
    - Internal FTEs: 0 full-time and 8 part-time.
    - Contracted staff augmentation: 0 full-time and 21 part-time.

    The remediation tasks to address the new Florida PALM interface for the 29-digit crosswalk (GLI016 Outbound COA Crosswalk) and the modification of the extract program of State Agency Vendors are pending confirmation during Cycle 1 testing. No additional remediation tasks to modify interfaces or computing assets for the Central Wave have been assigned. As additional tasks are assigned, the number of staffing resources supporting FDOT's transition to Florida PALM will be updated accordingly.

- The computing assets listed below in Sections 2 and 3 relate to the Chart of Accounts, transaction, and budget data highlighted in the Catalog of Interface Offerings. Planned start dates and planned finish dates for those computing assets directly impacted by the replacement of current Central FLAIR interfaces with Florida PALM Wave Specific – Legacy Like interfaces are included as well as actual costs for those computing assets where remediation work has begun. In addition, assessments have begun on specific Departmental Wave computing assets, including the Accounts Receivable Invoicing (ARI) computing asset added below in Section 3.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOC.FTP.C5500TR1.DAILY.PRIORYR(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by Wave Specific – Legacy Like Interface GLI035 (Outbound Transaction History). End State Solution replacement is GLI051.
OOC.FTP.C5500TR1.MONTHLY(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by Wave Specific – Legacy Like Interface GLI035 (Outbound Transaction History). End State Solution replacement is GLI051.
OOC.FTP.C5500TR1.DAILY(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI035 (Outbound Transaction History). End State Solution replacement is GLI051.

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOC.FTP.C5500MB1.YEARLY(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI033 (Outbound Master Balance). End State Solution replacements are GLI002 and KKI009.
OOC.FTP.C5500MB1.MONTHLY(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI033 (Outbound Master Balance). End State Solution replacements are GLI002 and KKI009.
OOC.FTP.C5500MB1.DAILY(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI033 (Outbound Master Balance). End State Solution replacements are GLI002 and KKI009.
OOC.FTP.C5500AD1.DAILY(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI030 (Outbound Account Descriptions). End State Solution replacement is GLI001.
D.UTP.C550000.CARRYFWD	4/1/2021	7/31/2021				Central Wave: outbound to Florida PALM. Being replaced by KKI012 (Inbound Budget Journal Spreadsheet Upload)
GLI016 Outbound COA Crosswalk	1/4/2021	7/31/2021				CMS and Central Wave: inbound to FDOT. The COA Crosswalk is required to translate existing FDOT data values to Florida PALM COA values for the Carry Forward Application and additional remediation efforts.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR Information Warehouse (IW) – tables: ALLPYMT; ALLTRN; ATOPYMT; CASHTRN; CMPTBALS; DISBTRN; INVTRN; PCRDDTL; PROPHIST; PYRLEMPR; PYRLSDTL; TRNHIST; VENDTRN						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Comptroller Cash Reconciliation System (CCR)	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the GLI030 and GLI035 interfaces
Carry Forward Application	4/1/2021	7/31/2021				Central Wave: Primary impact due to the interfaces with GLI033 and KKI012.
Contract Funds Management (CFM)	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the GLI030 interface
WebFOCUS Cash Programs	N/A	N/A	N/A	N/A	N/A	Central Wave: Computing asset has been decommissioned.
TR1 and TR2 Table Load (TR1 File)	4/1/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI035.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
TR1 and TR2 Table Load (TR2 File)						Departmental Wave
MB1 Table Load	4/1/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI033.
AD1 Table Load	4/1/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI030.
Comptroller Automation Platform (CAP): Verify Request FLAIR Combinations (FLAIRify)	5/1/2021	7/31/2021				Central Wave
Comptroller Automation Platform (CAP): Expansion Options Lookup	5/1/2021	7/31/2021				Central Wave
Prompt Payment Process	4/1/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI035.
Check FTP Date	4/1/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI033.
DASPJ45P	4/1/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI030.
CRRAGCVN (Agency Vendor Names Extract)	1/4/2021	7/31/2021		$304.27	$304.27	Central Wave: Primary impact due to the interface with GLI030. Modification tasks began in December 2020.
Local Funded Agreement (LFA) System	5/1/2021	7/31/2021				Central Wave
Receipts Processing System	5/1/2021	7/31/2021				Central Wave
REPORTCASTER - Certified Forward Monitoring Spreadsheets	5/1/2021	7/31/2021				Central Wave

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Comptroller Automation Platform (CAP): Warrant Cancellation Script	5/1/2021	7/31/2021				Central Wave
Comptroller Automation Platform (CAP): PCARD Voucher Summary Report	5/1/2021	7/31/2021				Central Wave
ReportCaster - Comptroller (Central) Master Balances Spreadsheet	5/1/2021	7/31/2021				Central Wave
ReportCaster - Comptroller (Central) Transaction Detail	5/1/2021	7/31/2021				Central Wave
Property Management Reporting System	5/1/2021	7/31/2021				Central Wave
ReportCaster - FLAIR vs. State Comptroller Cash Balances	5/1/2021	7/31/2021				Central Wave
Transportation Vendor Inquiry (TVI)						
Work Program Automation Platform (WAP)						
Personnel Payroll System (PPS)						
FLAIR Information Delivery Option (FIDO)						

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SAMAS Tables Processing (STP)	1/4/2021	7/13/2021		$150.01	$150.01	Primary impact for the Central Wave due to the interface with GLI016 (Outbound COA Crosswalk). A data table has been created within the SAMAS Tables Processing application, using Microsoft Azure, for the crosswalk data values. Modification tasks began in December 2020.
Voucher Aging Districts Report						Source: FLAIR IW – Tables: ALLPYMT and TRNHIST
Accounts Receivable Invoicing (ARI)						Departmental Wave: required to accommodate the use of Other Cost Accumulator based on new required Revenue Object codes.
Cash Rev Report						Source: FLAIR IW – Tables: ALLTRN, ATOPYMT, and CMPTBALS
Cash Trans Report						Source: FLAIR IW – Table: CASHTRN
Warrant Cancellation Process						Source: FLAIR IW – Tables: ALLTRN and DISBTRN
JT Reports						Source: FLAIR IW – Tables: ALLTRN and INVTRN
Transfers In From Other Agencies Report						Source: FLAIR IW – Table: VENDTRN
Maintain_OOCTB1000_reportparametervalues Process						Source: FLAIR IW – Table: PROPHIST

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Deleted Vouchers Report						Source: FLAIR IW – Tables: ALLTRN and TRNHIST
Misc Deductions And Warrant Distribution Report						Source: FLAIR IW – Table: PYRLSDTL
Payroll Biweekly Creation Process						Source: FLAIR IW – Tables: PYRLSDTL and PYRLEMPR
PCard Transactions Process						Source: FLAIR IW – Table: PCRDDTL
Over Under Report						Source: FLAIR IW – Table: PYRLSDTL
Payroll Detail Table Update Process						Source: FLAIR IW – Tables: PYRLSDTL and PYRLEMPR
PCRDDTL_information_warehouse Report						Source: FLAIR IW – Table: PCRDDTL
Over Under Report Email Process						Source: FLAIR IW – Table: PYRLSDTL
Payroll On Demand Monthly Creation Process						Source: FLAIR IW – Tables: PYRLSDTL and PYRLEMPR
Payroll OPWB Creation Report						Source: FLAIR IW – Tables: PYRLSDTL and PYRLEMPR
Payroll Supplemental Creation Process						Source: FLAIR IW – Tables: PYRLSDTL and PYRLEMPR
Payroll Supplemental Excel CAPTESTING Process						Source: FLAIR IW – Tables: PYRLSDTL and PYRLEMPR
Yearend Biweekly Payables B26 TR80 Process						Source: FLAIR IW – Table: PYRLSDTL

Florida Department of Veterans' Affairs

Agency Sponsor:	*Alfred Carter, Chief of Staff*		Submitted by:	*Linda Rizzo, Director of Administration*
Status Report Period:	*January 1 – January 31, 2021*		**Submitted on:**	*February 10, 2021*

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, Department of Veterans' Affairs completed the following activities related to system interfaces and agency business system remediation:

- Include number of full dedicated employees even those who are not dedicated full time Florida Palm (not OPS or Contractual) Currently eight FDVA staff are dedicated to this project.
- Agency activity slide "one liner" call to action statement completed 1/21/21.
- RPTG09 - Shared and reviewed updated reporting approach including reporting roles. Sent reporting Approach pdf to fiscal supervisors. Completed 1/22/21.
- SPON41 - Provided approach of sharing status of readiness activities (including enterprise partner engagement) with Agency Sponsor, recognizing accomplishments and identifying impediments to the Readiness Coordinator. Completed 1/6/21.
- SPON42 – Share Readiness Activities Progress with Agency Sponsor. Completed 1/21/21
- RDNS231- Provided an update on your agency's readiness through the Readiness Touchpoint Meeting, including interface testing status for select agencies, Leading Change Workshops and status of agency support structure. Completed with Palm Readiness team 1/21/21.
- RDNS232- Participated in Leading Change Workshops and status of agency support structure. Completed 1/13/21.
- RDNS233 - Update End User Role Mapping Worksheet. Completed 1/26/21.
- COMM35- Provide Quarterly Communication Approach. Completed 1/21/21.
- RDNS244 Complete Feedback Questionnaire. Completed 1/25/21.

2 **– AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 **– AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

Florida School of the Deaf and Blind

Agency Sponsor:	*Tracie C. Snow, President*	**Submitted by:**	*John F. Wester, Comptroller*
Status Report Period:	*01/01/21-01/31/21*	**Submitted on:**	*02/11/21*

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, FSDB completed the following activities related to system interfaces and agency business system remediation:
 	
    RDNS224
    RDNS233
    RDNS231
    RDNS234
    RDNS237
    RDNS244
    FUNC38
    RPTG09
    SPON41
    SPON42
    SPON43

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Cash Management System	02/2020	08/2021	TBD	0	0	We use an online process that PALM will replace.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	<insert>	<insert>	<insert>	<insert>	<insert>	None at present

Florida Fish and Wildlife Conservation Commission

Agency Sponsor:	Jennifer Fitzwater, Chief of Staff		Submitted by:	Laurie Kershaw, Agency Liaison
Status Report Period:	January 1 - January 31, 2021		Submitted on:	02/09/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, FWC completed the following activities related to system interfaces and agency business system remediation:

- o participated in the leading change workshops (RDNS232)
- o provided the quarterly communication approach (COMM35)
- o reviewed the quarterly reporting update and reporting assessment (RPTG09)
- o updated end user role mapping worksheet (RDNS233)
- o completed feedback questionnaire (RDNS244)
- o began to share, review and update configuration workbook (FUNC38)
- o began to identify Tier 0 support model for CMS wave (RDNS237)
- o began preparing to conduct change discussions (RDNS236)
- o began to create inventory of agency Central FLAIR documentation and identify update (RDNS235)
- o began to update agency process and procedure materials after leading change workshop (RDNS234)
- o began to create training plan for Florida PALM end user training (TRNG33)
- o shared Readiness Activities Progress with our Agency Sponsor (SPON42)
- o provided our agency update for project status reporting (SPON41)
- o provided the Agency Readiness update (RDNS231)
- o continued working Central Wave Complete Interface Design, Build, and Unit Test Activities (TECH95)
- o continued to Share and Review Updated Interface Layouts Central Wave as received (TECH84)

FWC continues to have approximately 24 team members working on the project on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API004 Outbound Payment Extract	11/09/2020	07/30/2021				
API010 Outbound Payment Remittance Advice Data	11/09/2020	07/30/2021				
API024 Outbound Voucher Status	11/09/2020	07/30/2021				
API031 Outbound Voucher Accounting Detail	11/09/2020	07/30/2021				
GLI001 Outbound ChartField Values	11/09/2020	07/30/2021				
GLI030 Outbound Account Descriptions	11/09/2020	07/30/2021				
GLI033 Outbound Master Balance	11/09/2020	07/30/2021				
GLI035 Outbound Transaction History	11/09/2020	07/30/2021				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FWC business systems for Central FLAIR Wave: FLINT and LaserFiche	11/09/2020	07/30/2021		$5,244.00	$5,244.00	

Florida Highway Safety and Motor Vehicles

Agency Sponsor:	*Steve Burch, Bureau Chief*	Submitted by:	*Mike Alexander, Deputy Chief*
Status Report Period:	*January 1 – 31, 2020*	Submitted on:	*02/04/21*

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of January, HSMV completed the following activities related to system interfaces and agency business system remediation:
- Participated in Leading Change Workshop
- Updated End User Roll Mapping Worksheet
- Completed Florida PALM feedback questionnaire

HSMV has five FTEs and one contractor working part-time on Florida PALM.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME – GLI016	10/12/2020	06/30/2021				Review file layout and shared with appropriate staff.
FAME – GLI030	10/12/2020	06/30/2021				Review file layout and shared with appropriate staff.
FAME – GLI033	10/12/2020	06/30/2021		$13	$156	Completed review of file layout for interface file received from Florida PALM to determine impact to system.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME – GLI035	10/12/2020	06/30/2021		$13	$156	Completed review of file layout for interface file received from Florida PALM to determine impact to system.
FAME – GLI051	10/12/2020	06/30/2021			$156	Completed review of file layout for interface file received from Florida PALM to determine impact to system.
FLAIR@HSMV – GLI016	10/12/2020	06/30/2021				Review file layout and shared with appropriate staff.
FLAIR@HSMV – GLI030	10/12/2020	06/30/2021				Review file layout and shared with appropriate staff.
FLAIR@HSMV – GLI033	10/12/2020	06/30/2021		$13	$156	Completed review of file layout for interface file received from Florida PALM to determine impact to system.
FLAIR@HSMV – GLI035	10/12/2020	06/30/2021		$13	$156	Completed review of file layout for interface file received from Florida PALM to determine impact to system.
FLAIR@HSMV – GLI051	10/12/2020	06/30/2021			$156	Completed review of file layout for interface file received from Florida PALM to determine impact to system.
SCORES – GLI016	10/12/2020	06/30/2021				Review file layout and shared with appropriate staff.
SCORES – GLI030	10/12/2020	06/30/2021				Review file layout and shared with appropriate staff.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SCORES – GLI033	10/12/2020	06/30/2021		$13	$156	Completed review of file layout for interface file received from Florida PALM to determine impact to system.
SCORES – GLI035	10/12/2020	06/30/2021		$13	$156	Completed review of file layout for interface file received from Florida PALM to determine impact to system.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME	10/12/2020	06/30/2021				Reviewing interface files to determine modification needs.
FLAIR@HSMV	10/12/2020	06/30/2021				Reviewing interface files to determine modification needs.
SCORES	10/12/2020	06/30/2021				Reviewing interface files to determine modification needs.

Justice Administrative Commission

Agency Sponsor:	Alton L. "Rip" Colvin, Jr., Executive Director		Submitted by:	Susie Kalous, Professional Accountant II
Status Report Period:	January 1 - 31, 2021		Submitted on:	February 5, 2021

1 - STATUS OVERVIEW

A.   Overview of Agency progress during reporting period:

During the month of ***January***, The Justice Administrative Commission completed the following activities related to system interfaces and agency business system remediation: JAC has completed the Central Wave Connection Inventory and will continue to communicate with the project.

- COMM35, Reviewed Quarterly Communication Approach and plan to share in future newsletters.
- RDNS232, Participated in Leading Change Workshops regarding CMS Wave go-live. Completed 1/13/2021.
- RDNS233, Updated End User Role Mapping Worksheet. Completed 01/29/2021
- RDNS244, Feedback Questionnaire Completed 1/29/2021.
- RPTG09, Reviewed the Quarterly Reporting Update & Reporting Assessment. Completed 1/29/2021.
- TRNG33, Training Liaisons are creating the Training Plan for Florida PALM End Users & is ongoing.
- TECH84, Share and review updated interface layouts. Shared with I.T. & Operations 11/06/2020 & is ongoing.
- TECH89, Share and review the DFS Data Management Approach to Understand Data Cleansing Activities. Shared 10/12/2020 & is ongoing.
- TECH95, Complete Interface Design, Build and Unit Test Activities. Director of IT has taken the lead for this project.

There were **15** members on the Justice Administrative Commission project team in **January 2021**.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
API002 – Inbound Voucher Load	TBD	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS. Not needed for Central Wave, will need for Departmental Wave.
API004 – Outbound Payment Extract	02/1/2021	06/30/2021	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.
API010 – Outbound Payment Remittance Advice Data	02/1/2021	06/30/2021	n/a	n/a	n/a	Flat File for BOMS. Planning to contact CIP to review & implement Interface.
API020 – Outbound Supplier Data	02/01/2021	06/30/2021	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
~~API070 – Outbound DOR Supplier Levy Flag~~ Reports only	~~02/01/2021~~	~~06/30/2021~~ 01/29/2021	~~n/a~~	~~n/a~~	~~n/a~~	~~Flat File for CAATS. Reviewing Design & Interface Guidelines.~~
API109 – Outbound Supplier Crosswalk	02/01/2021	06/30/2021	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
GLI001 – Outbound Chart Field Values	02/01/2021	06/30/2021	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.

02/15/2020

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI016 – Central Layout	02/05/2021	06/30/2021	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
CAATS (Court Appointed Attorney Tracking System)	3/1/2021	6/30/2021	n/a	n/a	n/a	n/a
My JAC (JAC Online Billing System)	3/1/2021	6/30/2021	n/a	n/a	n/a	Not a direct interface, does have remediation work.
BOMS (Business Office Management System)	TBD	TBD	n/a	TBD	TBD	n/a

Office of Legislative Affairs

Agency Sponsor:	Lisa Swindle	Submitted by:	Mike Mentillo, Program Manager
Status Report Period:	January 1 to January 31, 2021	Submitted on:	02/02/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:
During the month of January, OLS did not need to complete any activities related to system interfaces and agency business system remediation for the CMS wave as we have no interfaces, other than the DCM file which will continue in PALM as it is in FLAIR. Also, OLS has not identified any interfaces for the Central wave.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	N/A	N/A	N/A	N/A	N//A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	N/A N/A	N/A N/A	N/A N/A N/AN/AN/A	N/AAN//A N/A	N/N/AA	N/N/AA NN/AJ/A

Public Service Commission

Agency Sponsor:	*Apryl Lynn, Deputy Executive Director - Administrative*	Submitted by:	*Katisha Mobley, Accountant IV*
Status Report Period:	*January 1 - January 31, 2021*	Submitted on:	*02/10/2021*

1 - STATUS OVERVIEW

A.   Overview of Agency progress during reporting period:
During the month of January, PSC completed the following activities related to system interfaces and agency business system remediation: • There are 3 FTEs that are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

State Courts System

Agency Sponsor:	Elisabeth Kiel, State Courts Administrator	Submitted by:	Jackie Knight, Chief of Finance & Accounting
Status Report Period:	January 1 – January 31, 2021	Submitted on:	02/09/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:
During the month of January, the SCS (5 staff members) completed tasks and activities outlined in the MRW. We currently have 10 FTEs that are supporting the transition to FL PALM on an as needed basis. We do not have any system interfaces and agency business system remediation for FL PALM for the CMS and central waves.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						No agency system Interface for CMS & Central

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						