

AGENCY: Department of Financial Services
PROJECT: Florida Planning, Accounting, and Ledger Management (PALM)

July 2018



PROJECT DESCRIPTION

The PALM project is to replace the Florida Accounting Information Resource Subsystem (FLAIR) and the Cash Management Subsystem (CMS) with a core Enterprise Resource Planning (ERP) solution. The project has completed the Pre-Design, Development and Implementation (Pre-DDI) phase which consisted of four tracks: Business Process Standardization (BPS), Project Management Office (PMO) including procurements, Organizational Change Management (OCM) including Workforce Transition (WFT), and System and Data Strategy (SDS). The project has executed a contract with a Software and Systems Integrator (SSI) as of July 20, 2018. The team is now transitioning from the Pre-DDI activities to DDI and are in the planning process for the DDI phase.

SCHEDULE DATA

Start Date
May 19, 2014

Planned Finish Date ¹
TBD

Forecasted Finish Date ²
TBD

COST DATA | FY 2018-19

Appropriated Budget ³
\$38,510,131

Planned Project Budget ⁴
\$29,627,844

Planned Expenditures to Date ⁵
\$492,098

Actual Expenditures to Date ⁶
\$422,097

Schedule / Cost Data Notes

- ¹ The Planned Finish Date will be determined once the project schedule has been reviewed and approved.
- ² The Forecasted Finish Date will be determined once the project schedule has been reviewed and approved.
- ³ Appropriated funds for FY 18-19 are \$38,510,131.
- ⁴ As of the contract execution on July 20, 2018, the Planned Project Budget for FY 18-19 is \$29,627,844.
- ⁵ Planned expenditures are as of the contract execution of July 20, 2018.
- ⁶ Actual Expenditures to Date reflects expenditures incurred to date.

OVERALL PROJECT STATUS SCORE & TREND **100%**



KPI SCORING LEGEND

0 - 71.99%	High Risk	May require escalation
72 - 85.99%	Medium Risk	Needs attention
86 - 100%	Low Risk	Monitor and maintain; continuous process improvement

NOTES REGARDING OVERALL PROJECT STATUS

The contract for the DDI phase of this project has been executed as of July 20, 2018 and the project team is in the process of completing transition and planning activities.

SCOPE MANAGEMENT **100%**

Scope Management presents low risk.

No new change requests were approved this reporting period.

SCHEDULE MANAGEMENT **N/A**

Schedule Management presents low risk.

The project team is in the process of developing the DDI schedule with the vendor. A draft of the schedule has been made available for review, but is not being scored for this evaluation period.

COST MANAGEMENT **100%**

Cost Management presents low risk.

Expenses incurred for most budget categories were less than planned, the project is \$70,001 (14%) under budget for the reporting period and for Fiscal Year to date due to Support Services and Salaries being less than anticipated.

RISKS & ISSUES MGMT **100%**

Risk & Issue Management presents low risk.

The project team is actively working with the newly contracted vendor to identify, categorize, and evaluate project risks. The project team plans on these risks being presented in the August report.

AST recommends that a risk/ issue is logged for the departure of key project personnel.

PROJECT MGMT PRACTICES **100%**

Project Management Practices present low risk.

The project employs sound project management practices in the areas of scope, change, cost, schedule, and risk and issue management.

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SCOPE MANAGEMENT 100%	SCHEDULE MANAGEMENT N/A	COST MANAGEMENT 100%	RISKS & ISSUES MANAGEMENT 100%	PM PRACTICES 100%
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