AGENCY: Department of Financial Services | **April 2020**

**PROJECT:** Florida Planning, Accounting, and Ledger Management (PALM)

PROJECT DESCRIPTION

The Florida PALM project is replacing the Florida Accounting Information Resource Subsystem (FLAIR) and the Cash Management Subsystem (CMS) with a core Enterprise Resource Planning (ERP) solution. The project has completed the Pre-Design, Development and Implementation (Pre-DDI) phase which consisted of four tracks: Business Process Standardization (BPS), Project Management Office (PMO) including procurements, Organizational Change Management (OCM) including Workforce Transition (WFT), and System and Data Strategy (SDS). The project has executed a contract with a Software and Systems Integrator (SSI) as of July 20, 2018. The team has transitioned to the DDI phase of the project.

Total Estimated Project Cost
$288,696,832

SCHEDULE DATA

COST DATA | FY 2019-20

Start Date	Appropriated Budget [3]	Planned Project Budget [4]	Planned Expenditures to Date [5]	Actual Expenditures to Date [6]
May 19, 2014	$31,628,809	$29,825,881	$20,867,263	$20,552,841

Planned Finish Date [1]
June 30, 2027

Forecasted Finish Date [2]
August 26, 2026

Schedule / Cost Data Notes

[1] The Planned Finish Date may update as the Project schedule progressively elaborates.

[2] The Forecasted Finish Date will update as the Project schedule progressively elaborates.

[3] Appropriated funds for FY 19-20 are $31,608,870.

[4] As of the end of this period, $23,861,040 of the appropriated funds have been released.

[5] Planned expenditures to Date reflect planned expenditures incurred to date per the FY Spend Plan.

[6] Actual Expenditures to Date reflect expenditures incurred to date per the FY Spend Plan.

OVERALL PROJECT STATUS SCORE & TREND — 98%

	Jan-20	Feb-20	Mar-20	Apr-20
Score	0.99	0.99	0.99	0.98
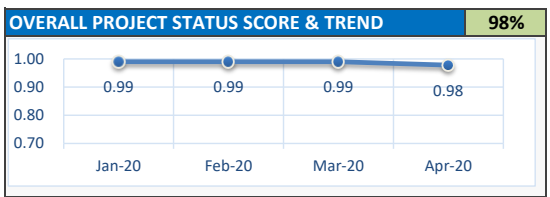
KPI SCORING LEGEND

0 - 71.99%	High Risk	May require escalation
72 - 85.99%	Medium Risk	Needs attention
86 - 100%	Low Risk	Monitor and maintain; continuous process improvement

NOTES REGARDING OVERALL PROJECT STATUS

The Florida PALM Project is re-aligning their project timeline to better support the needs of the State of Florida. These changes will be evaluated as they are integrated into the project. The project is monitoring risks that agencies will not be fully ready for go-live. The changes to the Florida PALM project schedule are not expected to delay the completion date of the project. Contract review is underway to ensure alignment with changes.

SCOPE MANAGEMENT — 100%	SCHEDULE MANAGEMENT — 85%	COST MANAGEMENT — 100%	RISKS & ISSUES MGMT — 100%	PROJECT MGMT PRACTICES — 100%
Scope Management presents low risk. The following change requests were approved in April: PCR-47- is not reported to impact cost, removes tasks from the schedule which are redundant, as they are covered in other areas. This does not reduce project scope. PCR-48 -is not reported to impact cost of the impact or to affect the overall project timeline, but shifts dates to accommodate the re-alignment. This change does not impact scope.	Schedule Management presents medium risk. The project provided an updated schedule for the CMS phase as the original submitted project schedule had critical path issues due to the re-imagining of the full project schedule. DST and Florida PALM are working together to improve schedule quality. There are a number of tasks with positive finish variance up to 26 days. The Florida PALM project is in the process of re-aligning the project timeline to better allow agencies and the state of Florida to make necessary changes to individual systems and to align with LBR schedules.	Cost Management presents low risk. The project is $1,680,133 over budget (141%) for the April 2020 reporting period. The variance between planned and incurred costs for the Fiscal Year to Date is $314,421 under budget (2%).	Risk & Issue Management presents low risk. There were twenty-nine (29) active risks during the April 2020 reporting period, none of which were listed as High Probability / High Impact. No risks were closed during the period. There were two (2) issues active issues and none closed in the April reporting period.	Project Management Practices present low risk. The project appears to be utilizing sound project management processes.

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SCOPE MANAGEMENT	100%	SCHEDULE MANAGEMENT	85%	COST MANAGEMENT	100%	RISKS & ISSUES MANAGEMENT	100%	PM PRACTICES	100%
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