

PUM Image 35 to 47 and  
PeopleSoft PeopleTools 8.60  
Change Highlights  
*effective January 29, 2024*

## Table of Contents

Introduction .....	4
Overview .....	4
Document Scope .....	4
Homepage and Banner Updates .....	5
1. New color scheme .....	5
2. Classic Homepage will no longer be available .....	6
3. Banner section includes only the branding, user, and environment information .....	7
4. Quick-access buttons are a part of the header .....	8
5. The header has a global section that appears everywhere in PeopleSoft .....	8
6. The Action Menu is split into Global and Contextual Action Menus .....	10
Navigation Updates .....	13
1. Breadcrumbs are not shown on the header .....	13
2. Back button has been added to the header .....	15
3. Sorting of the NavBar .....	16
Global Search Updates .....	17
1. Global Search Bar appears in standard form and muted form .....	17
2. Global Search behavior within a WorkCenter or application page .....	19
Search Page Updates .....	20
1. Search pages use buttons instead of tabs .....	20
2. Keyword Search is not available on search pages .....	22
3. Choose from recent searches functionality .....	22
4. Choose from saved searches functionality .....	25
5. Image when no search has been submitted .....	29
Process Monitor Updates .....	30
1. "All" option is a part of the Last / Date Range field .....	30
2. New button added to be able to pick Process Instance Range .....	32
3. Run Control ID .....	34
Cash Management Updates .....	35
1. Allow to submit Bank Reconciliation process for all bank accounts .....	35
2. Allow to submit Bank Addenda Parsing for all bank accounts .....	36
3. Semi-Manual Reconciliation page .....	37
General Ledger Updates .....	39
1. Navigation .....	39
2. Enhanced General Ledger to retain approval history for Denied Journals .....	41

3.	Enhanced the GL Fluid WorkCenter .....	42
4.	Period Close Visualization .....	43
5.	Period Close Visualization “My Preferences” update .....	44
6.	Journal Source Security .....	45

## Introduction

### Overview

Florida PALM applied a PeopleSoft maintenance upgrade to bring the system to a more recent PeopleSoft Update Manager (PUM) Image and PeopleTools version. PUM Images are PeopleSoft environment instances that are released by Oracle on a published schedule to introduce a set of new features as well as fixes on known issues. Each PUM issued Image released by Oracle is identified by an image number. The current PUM Image Florida PALM is using is Image 35 and the upgrade will increase this to Image 47. PeopleTools is the background set of applications and tools that support PeopleSoft and is identified by a version number. For Florida PALM, the current PeopleTools version is 8.59 and the upgrade will increase this to 8.60.07. The upgrade will be available in production on January 29, 2024. This document will provide a summary of changes and compare what the system looked like before and after the upgrade.

### Document Scope

This document will provide an overview of the changes in the system, including:

- Homepage and Banner Updates
- Navigation Updates
- Global Search Updates
- Search Page Updates
- Process Monitor Updates
- Cash Management Updates
- General Ledger Changes

## Homepage and Banner Updates

### 1. New color scheme

The new Redwood color scheme is implemented throughout the system. The new color scheme can be seen in the sign-in screen, the banner, icons, backgrounds, and user interface elements, such as page tabs, grid tabs, check boxes, slider buttons, toggle buttons, etc.

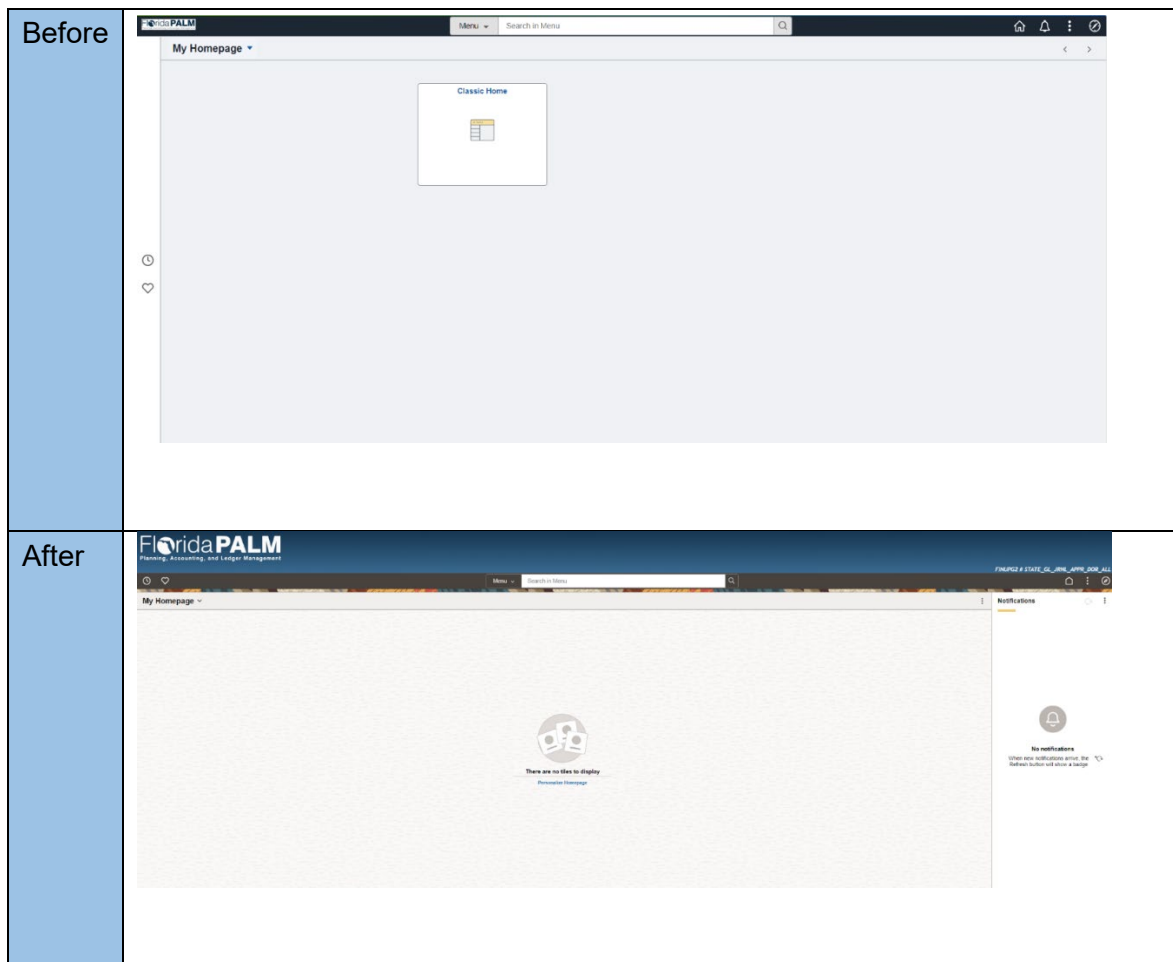


Figure 1: Redwood color scheme

## 2. Classic Homepage will no longer be available

The tile for Classic Home will no longer be available on the Homepage. This means users will have to now use functionalities such as the NavBar and Global Search to locate pages within PeopleSoft.

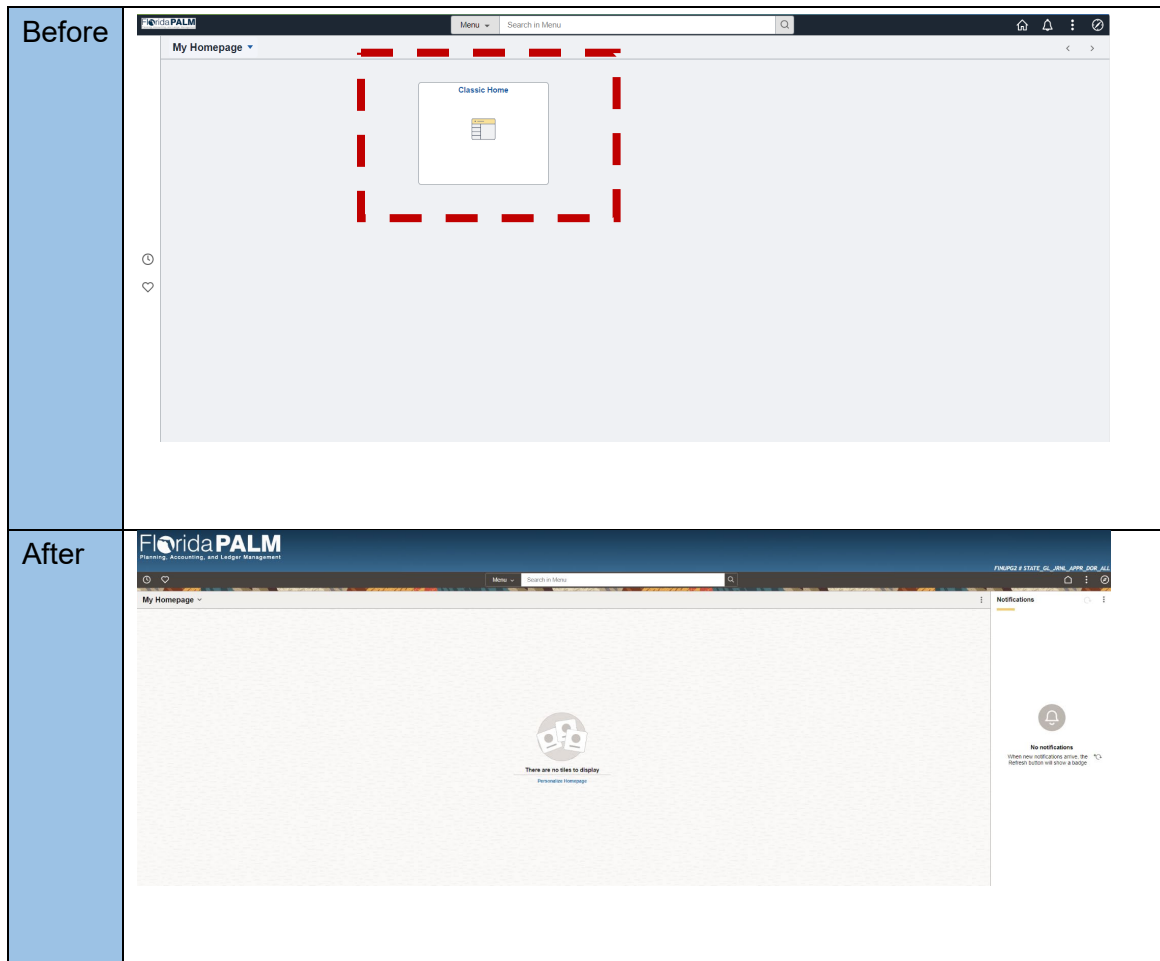


Figure 2: Classic Home tile removal

### 3. Banner section includes only the branding, user, and environment information

The topmost section of the header (banner section) is now separated from the quick-access buttons, Global Search Bar, Action Menu, and NavBar. It also now includes a new feature, which is the display of the name of the current environment and the current user.

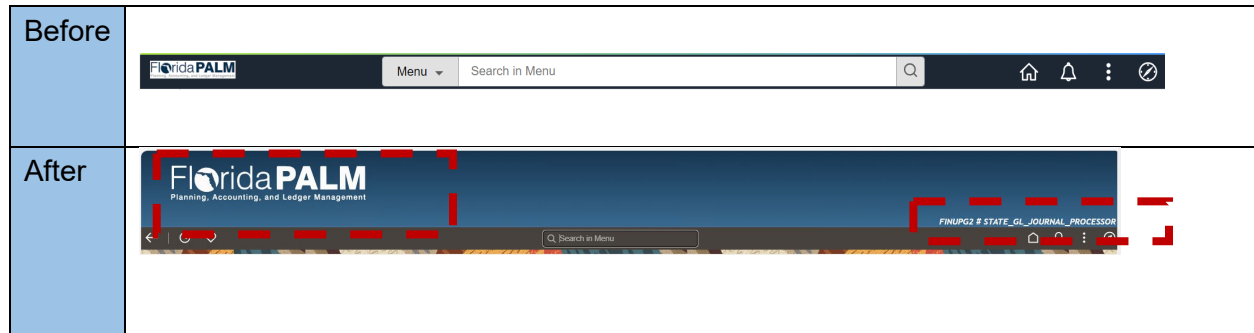


Figure 3: The banner section of the header

#### 4. Quick-access buttons are a part of the header

The quick-access buttons, which include the recently visited and favorites buttons, are now located on the left part of the header.

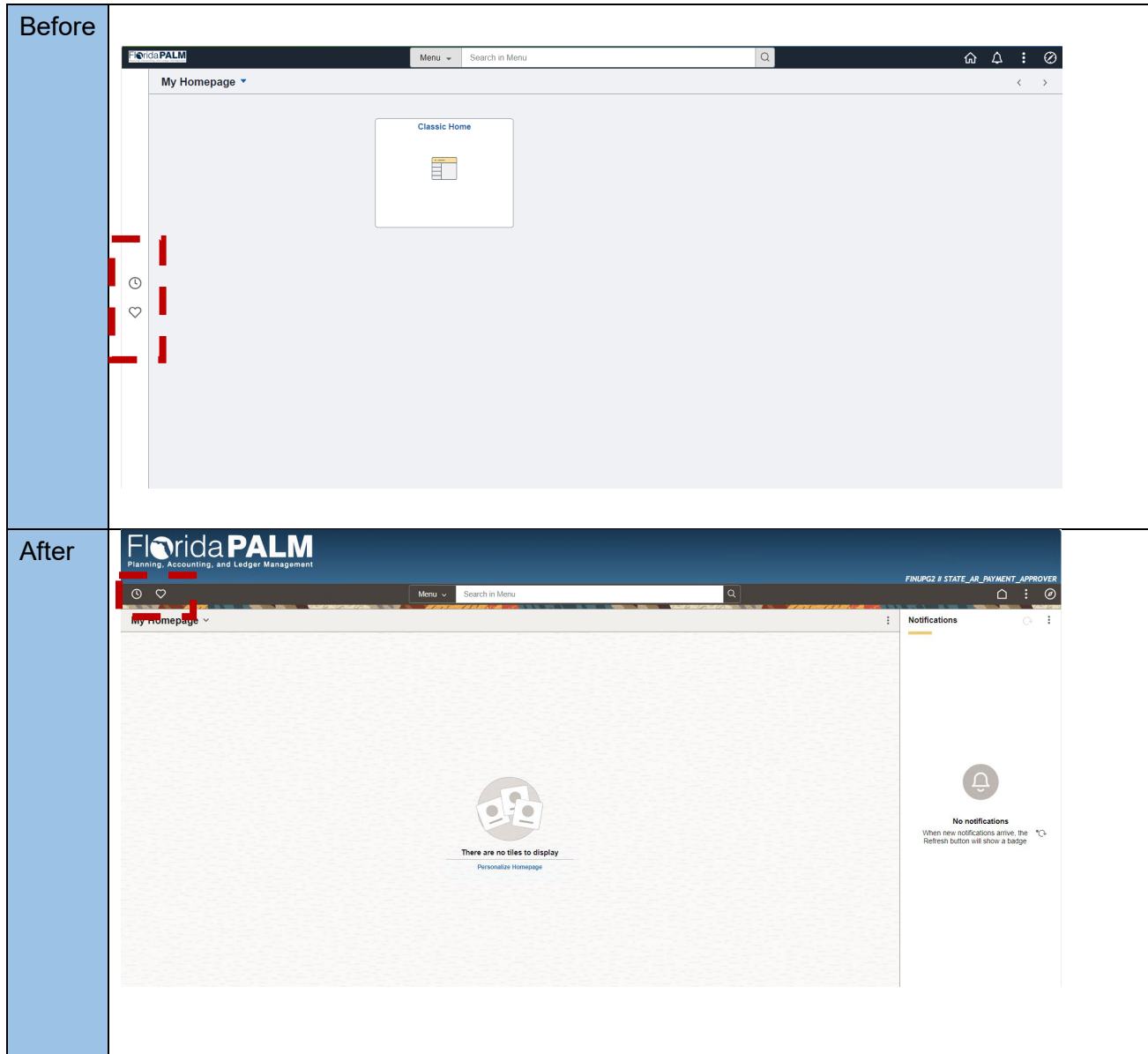


Figure 4: The quick-access buttons

#### 5. The header has a global section that appears everywhere in PeopleSoft

The header now has a global section that has a consistent look and appears everywhere in PeopleSoft. This global section contains the quick-access buttons, Global Search Bar, Home button, Notification, Global Action Menu, and NavBar. It looks the same regardless of if the user is currently at Homepage, or inside an application page.



Before

The image shows two screenshots from the FloridaPALM system. The top screenshot is the 'Classic Home' page, which has a dark blue header with the FloridaPALM logo, a 'Menu' dropdown, and a search bar. Below the header is a 'My Homepage' section with a 'Classic Home' link and a small icon. The bottom screenshot is the 'Create/Update Journal Entries' form. It has a dark blue header with the FloridaPALM logo, a 'Journals' dropdown, and a search bar. The form contains various fields for journal entry creation, including 'Unit', 'Journal ID', 'Date', 'Long Description', 'Ledger Group', 'Fiscal Year', 'Period', 'Reference Number', 'Journal Class', 'Transaction Code', 'SJE Type', 'Currency Defaults', 'Attachments', 'Reversal', 'Entered By', 'Entered On', and 'Last Updated On'. There are also checkboxes for 'Auto Generate Lines', 'Save Journal Incomplete Status', 'Autobalance on 0 Amount Line', 'CTA', and 'Commitment Control'. The form is divided into sections for 'Header', 'Lines', 'Totals', 'Errors', and 'Approval'.

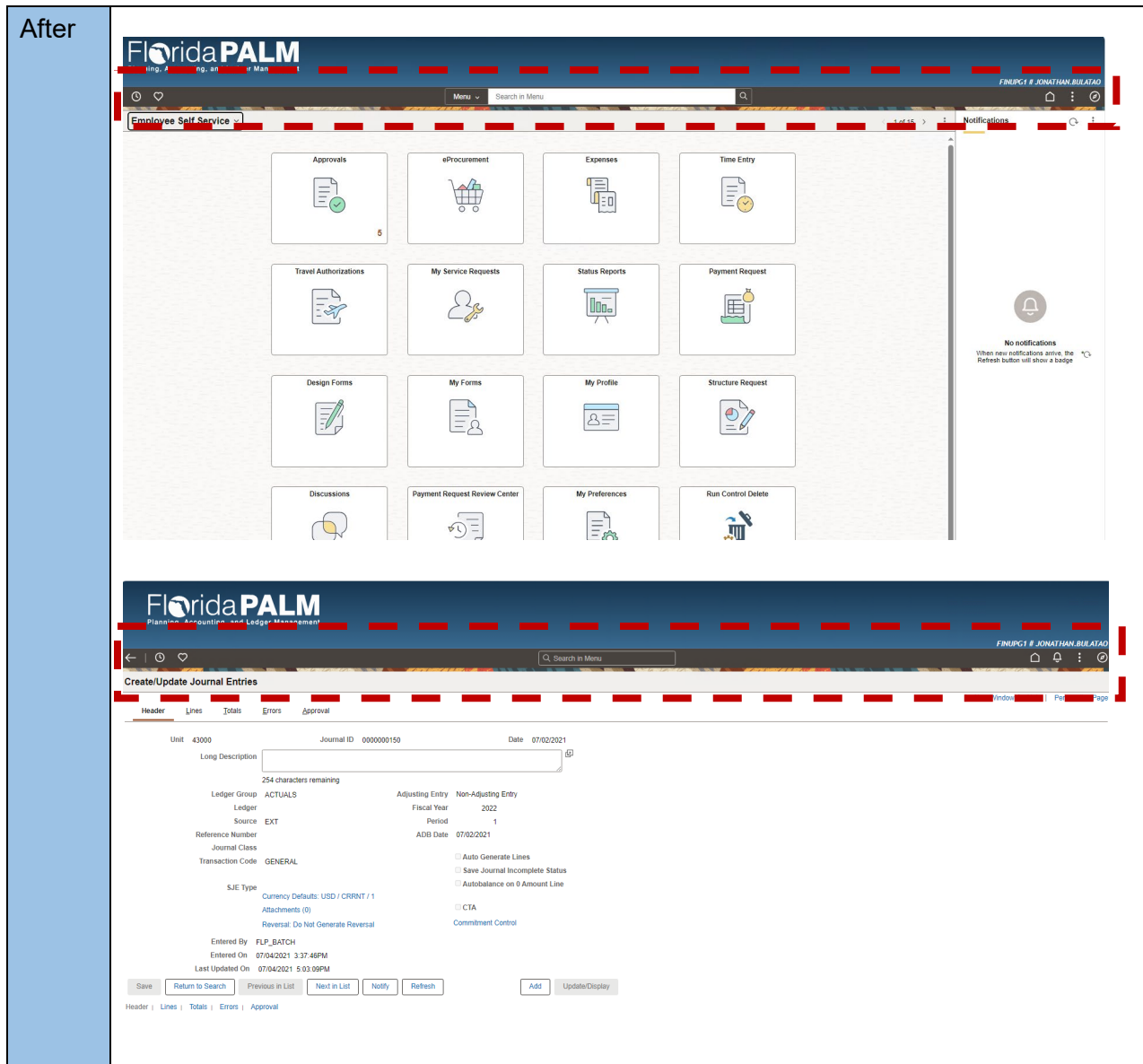
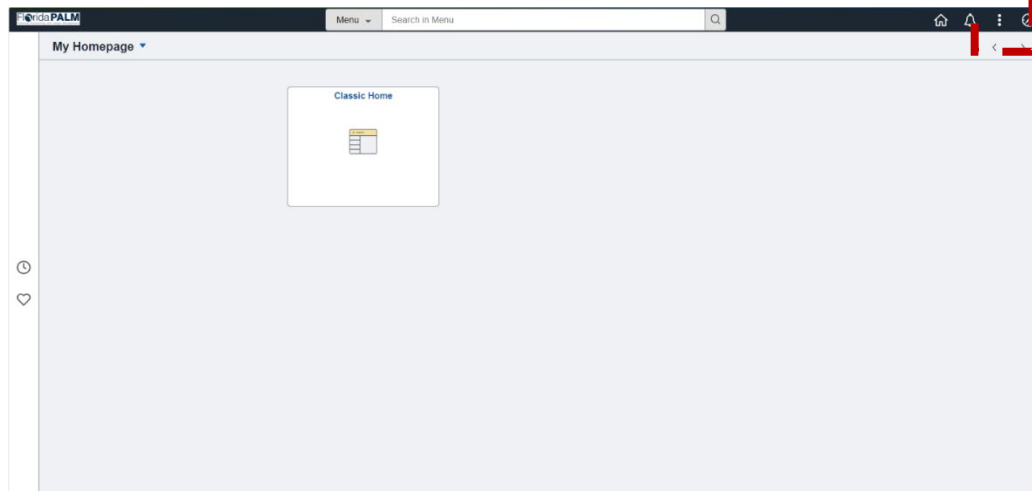


Figure 5: The Global header

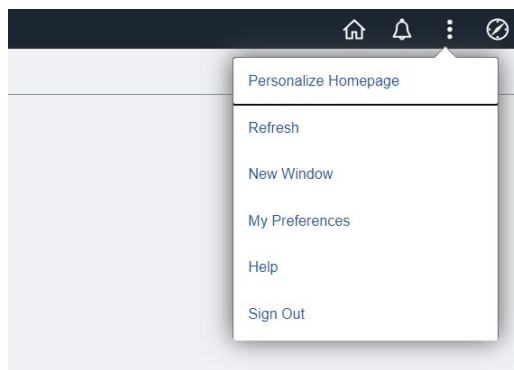
## 6. The Action Menu is split into Global and Contextual Action Menus

The actions a user can perform are located on either the Global Action Menu or a new menu: the Contextual Action Menu. Each are displayed within one of the ellipses icons. The Global Action Menu is part of the header and contains actions that the user can perform everywhere, regardless of the screen currently loaded. Examples of global actions are New Window, Sign Out, and My Preferences. The Contextual Action Menu contains actions that are specific to the current screen being loaded. Example of contextual action are Personalize Homepage and Refresh.

Before



Action Menu



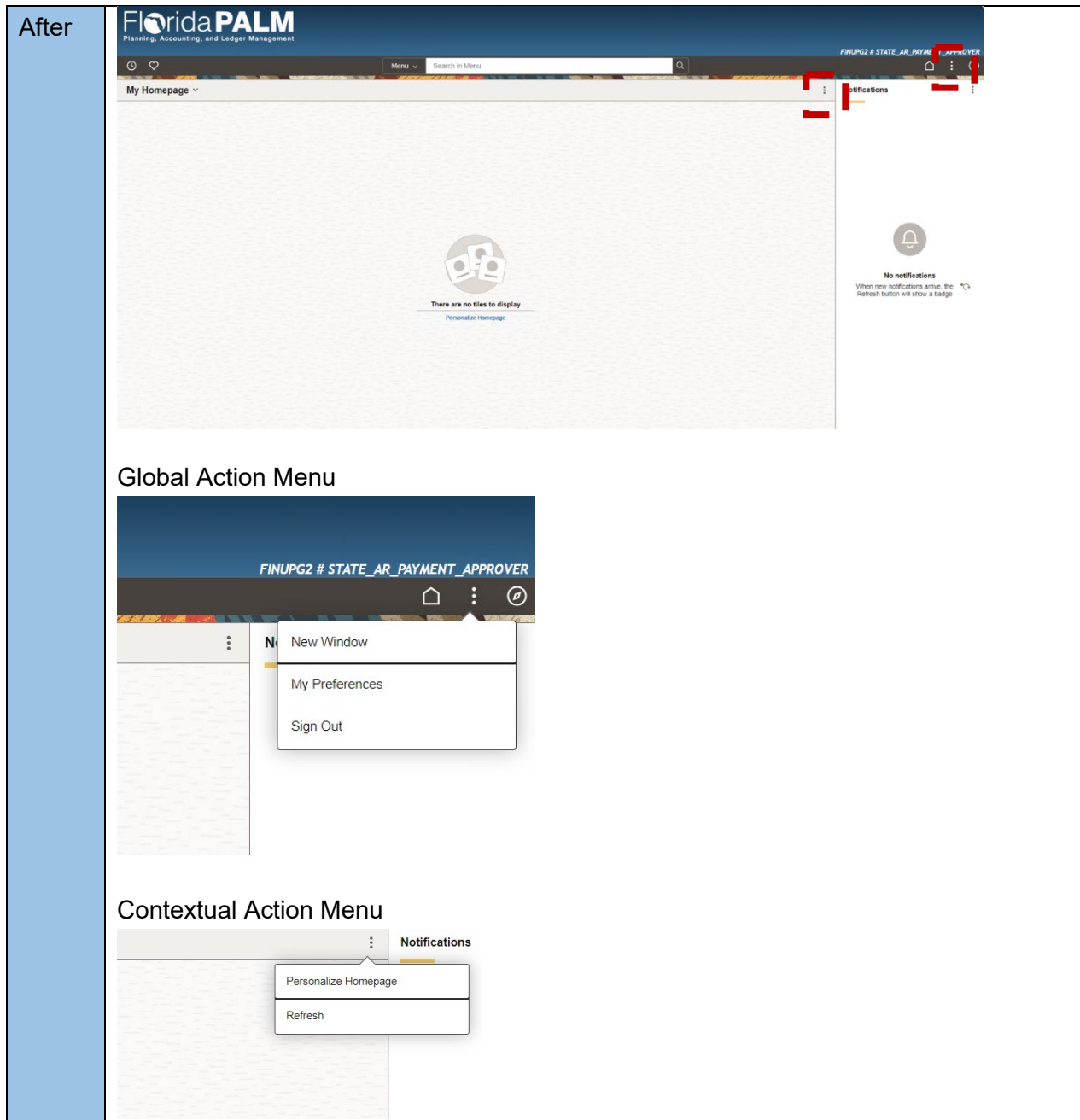


Figure 6: Action Menus

## Navigation Updates

### 1. Breadcrumbs are not shown on the header

Breadcrumbs no longer display on the header.

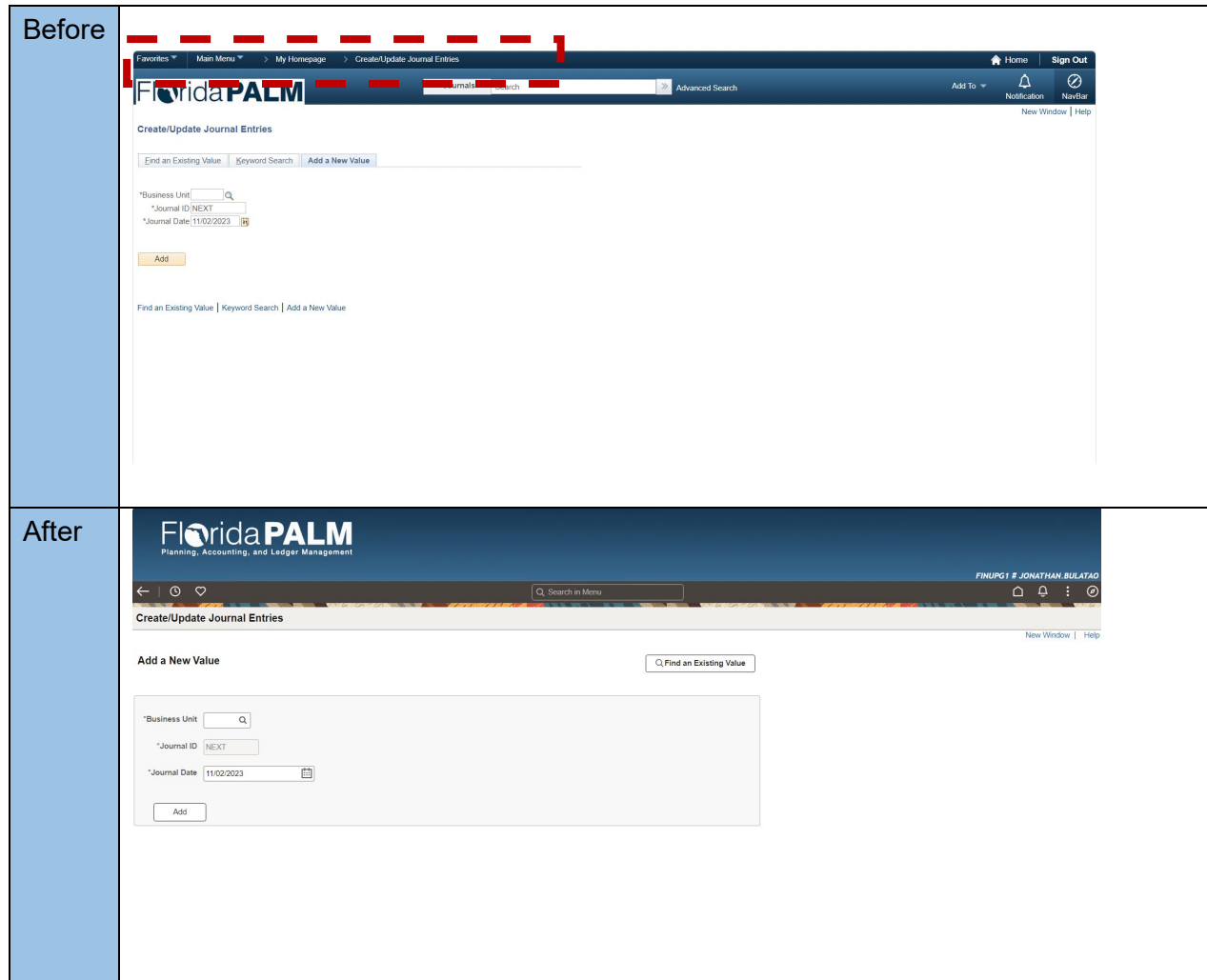


Figure 7: Breadcrumbs on header

The user can still view the navigation as part of the NavBar Menu.

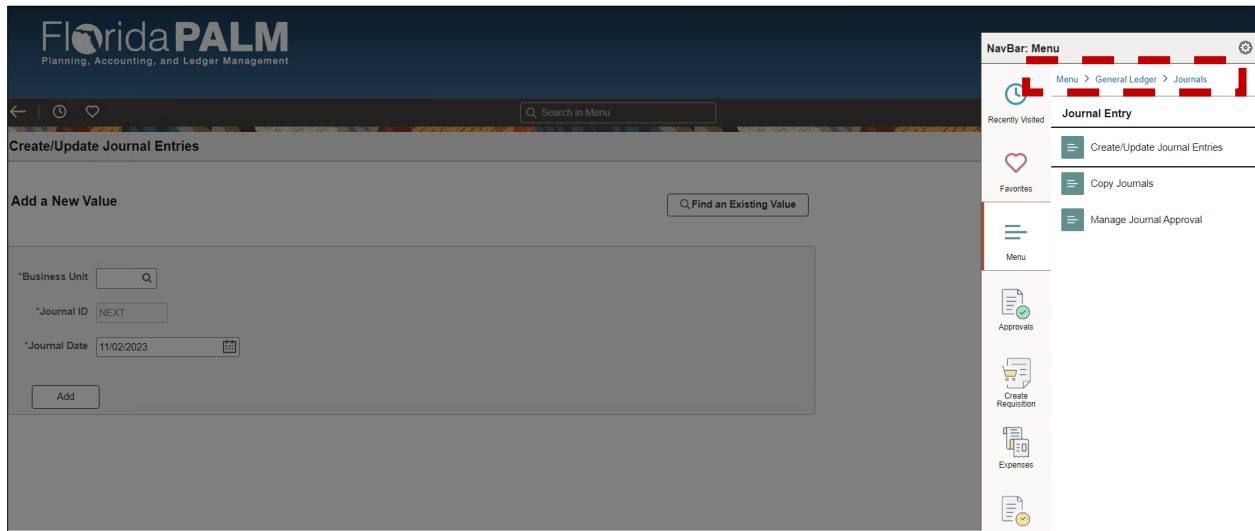


Figure 8: Breadcrumbs on NavBar menu

Alternatively, the user can easily look up a page using Global Search Bar located in the middle of the header.

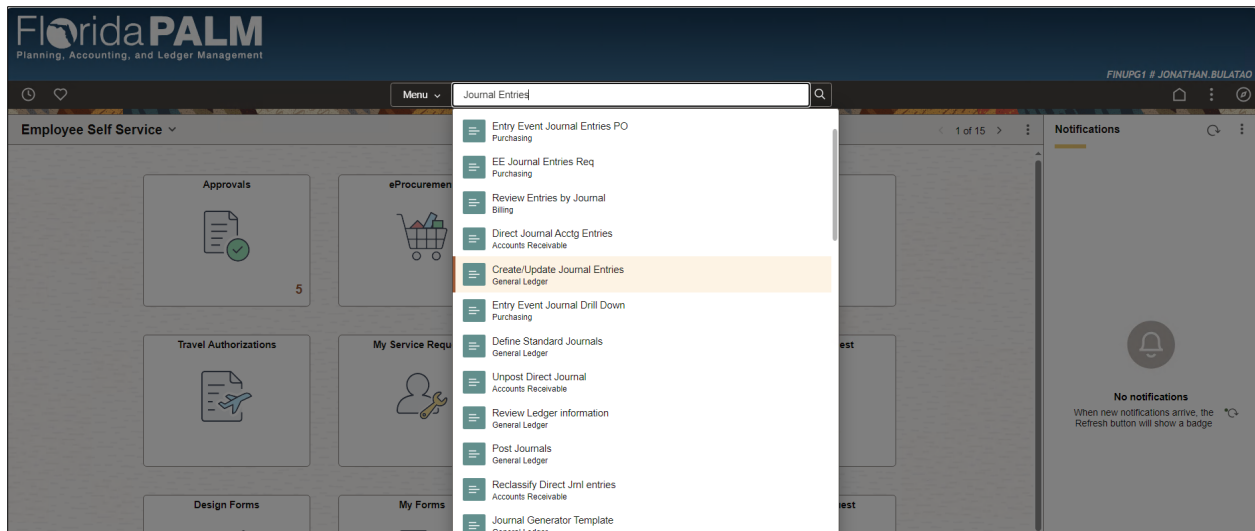
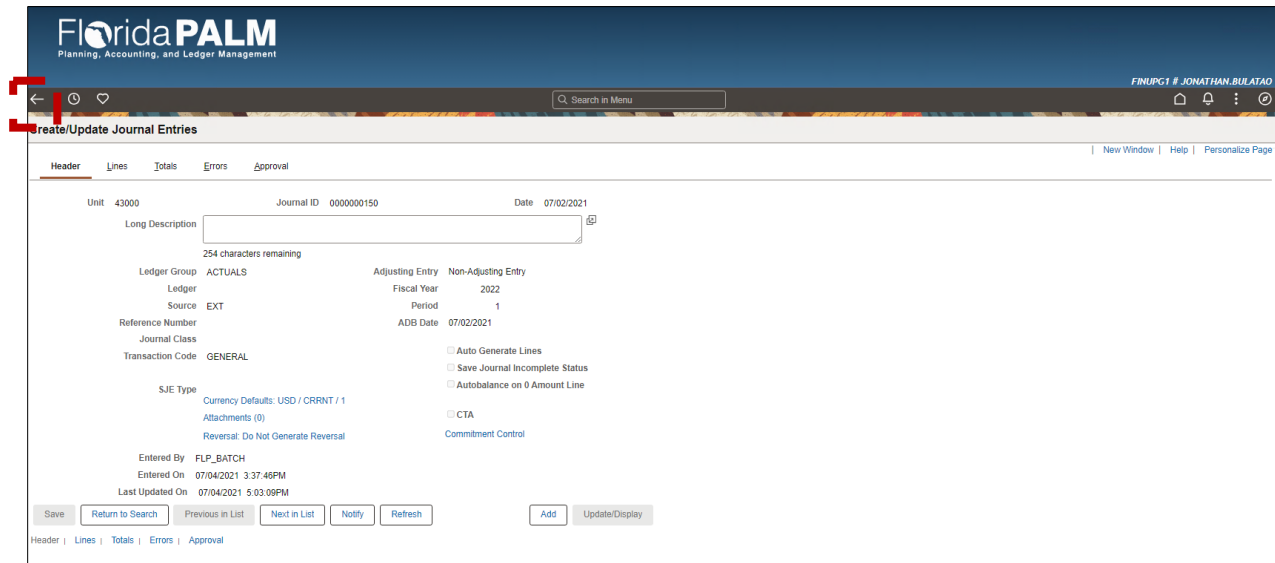


Figure 9: Global Search Bar

## 2. Back button has been added to the header

The Back button appears when the user opens an application page. This feature is another tool the user can leverage when navigating within PeopleSoft. This button allows the user to go to the previous screen.



The screenshot shows the 'Create/Update Journal Entries' page in the FloridaPALM system. The page header includes the FloridaPALM logo and the user name 'FINUPG1 # JONATHAN.BULATAO'. A red box highlights a back arrow icon in the top left corner of the application header. The page contains various fields for journal entry creation, including Unit (43000), Journal ID (0000000150), Date (07/02/2021), and a Long Description field. There are also tabs for Header, Lines, Totals, Errors, and Approval. At the bottom, there are buttons for Save, Return to Search, Previous in List, Next in List, Notify, Refresh, Add, and Update/Display.

Figure 10: Back button

### 3. Sorting of the NavBar

The NavBar menu sorting is now changed to Alphabetical. This can be kept as-is or changed back to Standard sorting via the Personalize NavBar button.

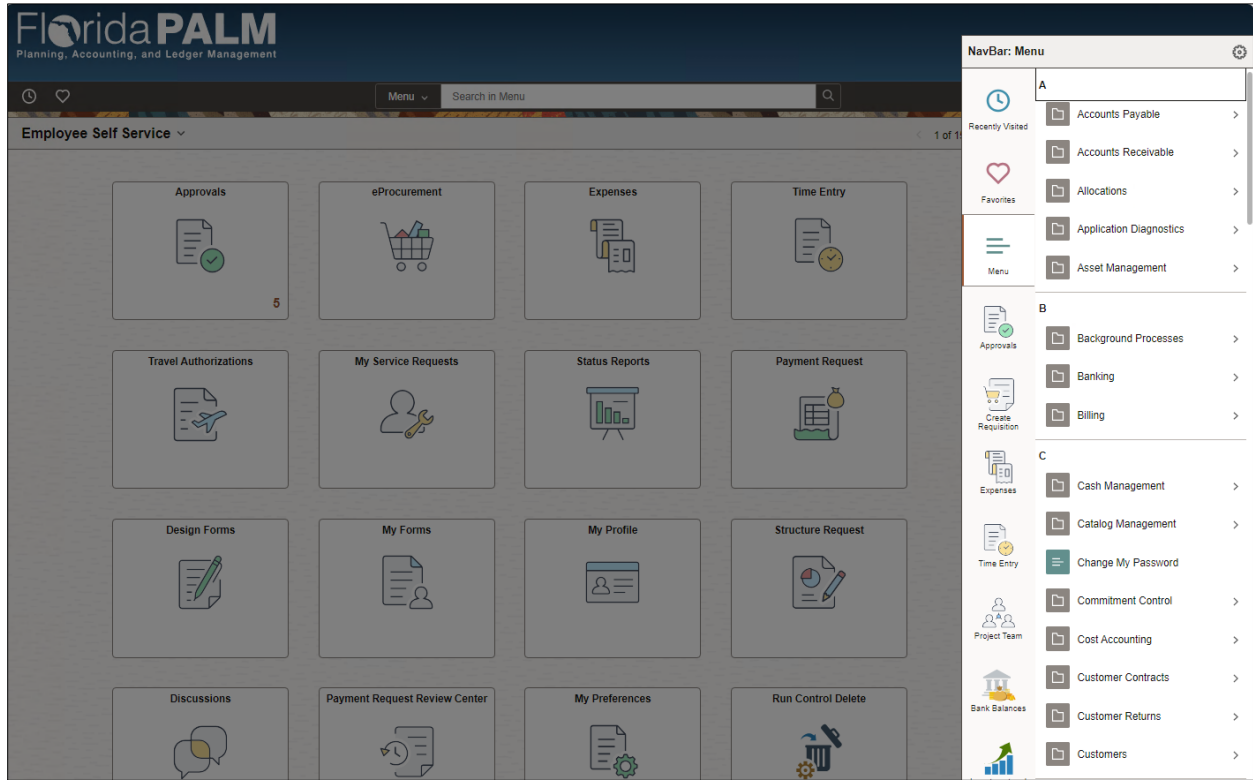


Figure 11: NavBar sorting

To change the sorting, users can select the Personalize NavBar menu and select Menu Order to Standard or Alphabetical.

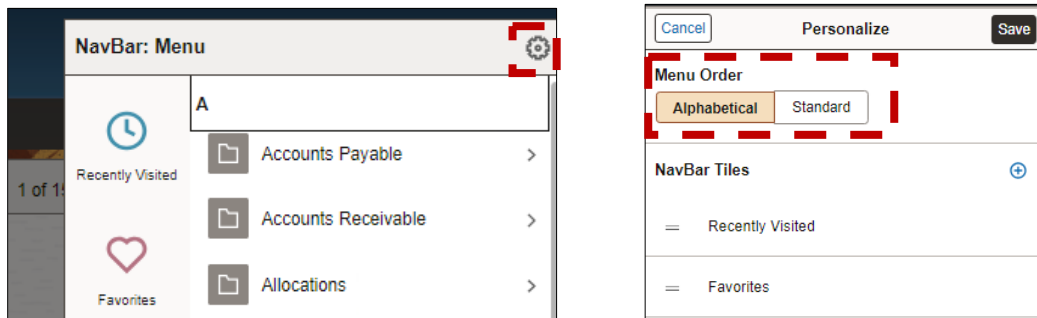


Figure 12: Changing NavBar sort



## Global Search Updates

### 1. Global Search Bar appears in standard form and muted form

The appearance of the Global Search Bar changes depending on which screen is loaded for the user. When the user is at the Homepage, the Global Search Bar displays in the standard form. When the user is in a WorkCenter or an application page, the Global Search Bar displays in the muted form.

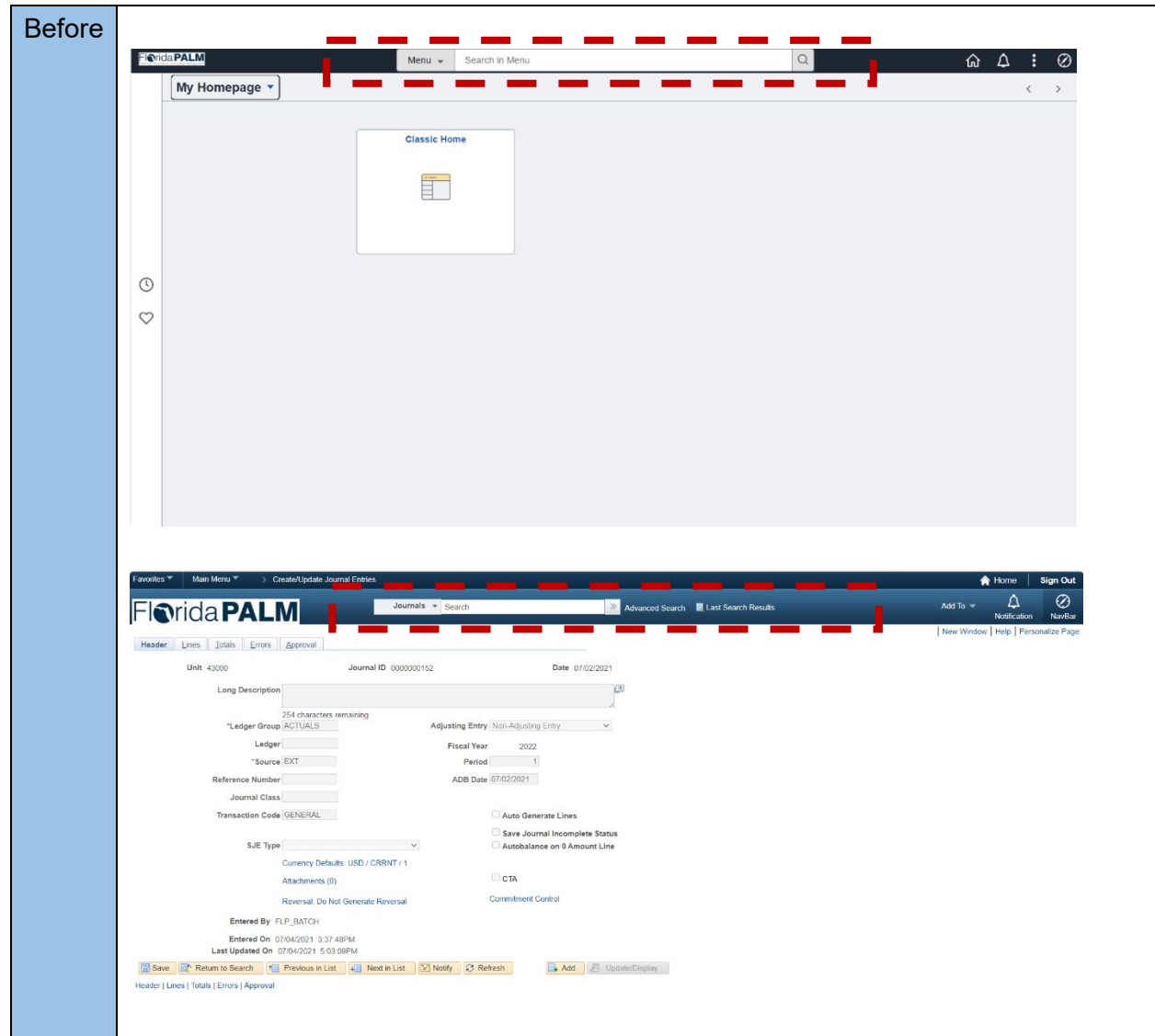


Figure 13: Global Search before

After

The top screenshot shows the FloridaPALM Employee Self Service dashboard. The header includes the FloridaPALM logo, a search bar, and a user profile. The main content area is a grid of 16 icons representing various self-service functions: Approvals, eProcurement, Expenses, Time Entry, Travel Authorizations, My Service Requests, Status Reports, Payment Request, Design Forms, My Forms, My Profile, Structure Request, Discussions, Payment Request Review Center, My Preferences, and Run Control Delete. A red dashed box highlights the search bar in the header.

The bottom screenshot shows the 'Create/Update Journal Entries' form. The header includes the FloridaPALM logo, a search bar, and a user profile. The form contains several sections: 'Header' with fields for Unit, Journal ID, Date, and Long Description; 'Ledges' with fields for Ledger Group, Source, Reference Number, Journal Class, and Transaction Code; 'SJE Type' with fields for Currency Default, Attachments, Entered By, Entered On, and Last Updated On; and 'Approval' with fields for Adjusting Entry, Non-Adjusting Entry, Fiscal Year, Period, ADO Date, and Commitment Control. A red dashed box highlights the search bar in the header.

Figure 13: Global Search after

## 2. Global Search behavior within a WorkCenter or application page

By default, the Global Search Bar displays in muted form when the user is in a WorkCenter or application page. When the user selects within the Global Search Bar, it gets activated and changes into the standard form.

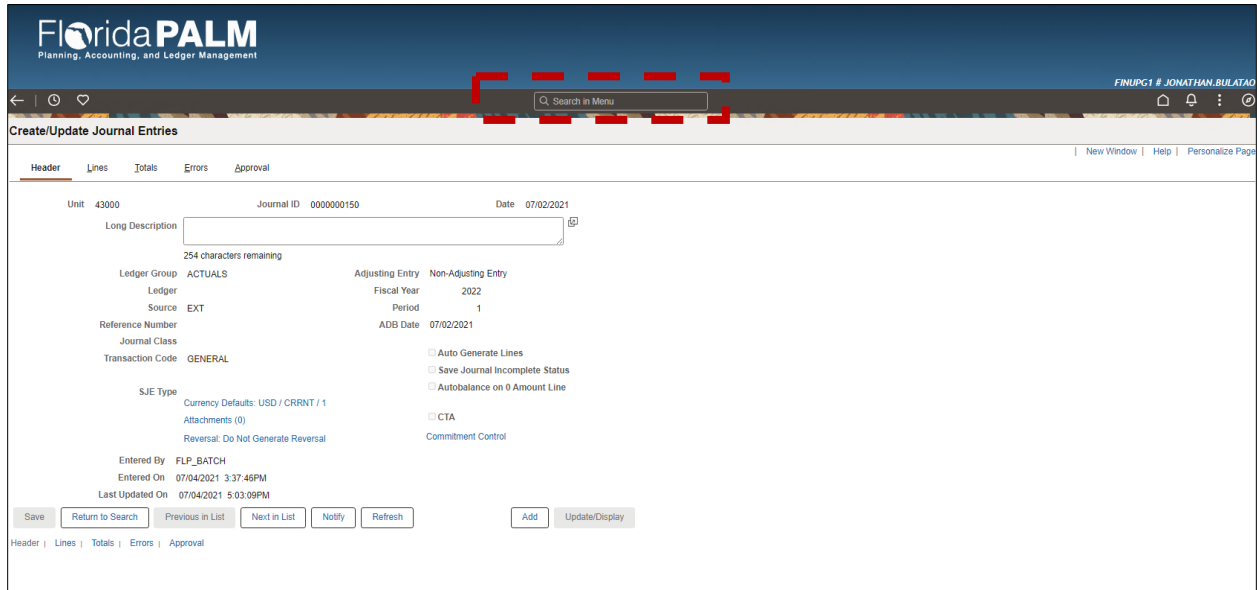


Figure 14: Global search bar in muted form

The muted form of the Global search bar changed to standard form when selected.

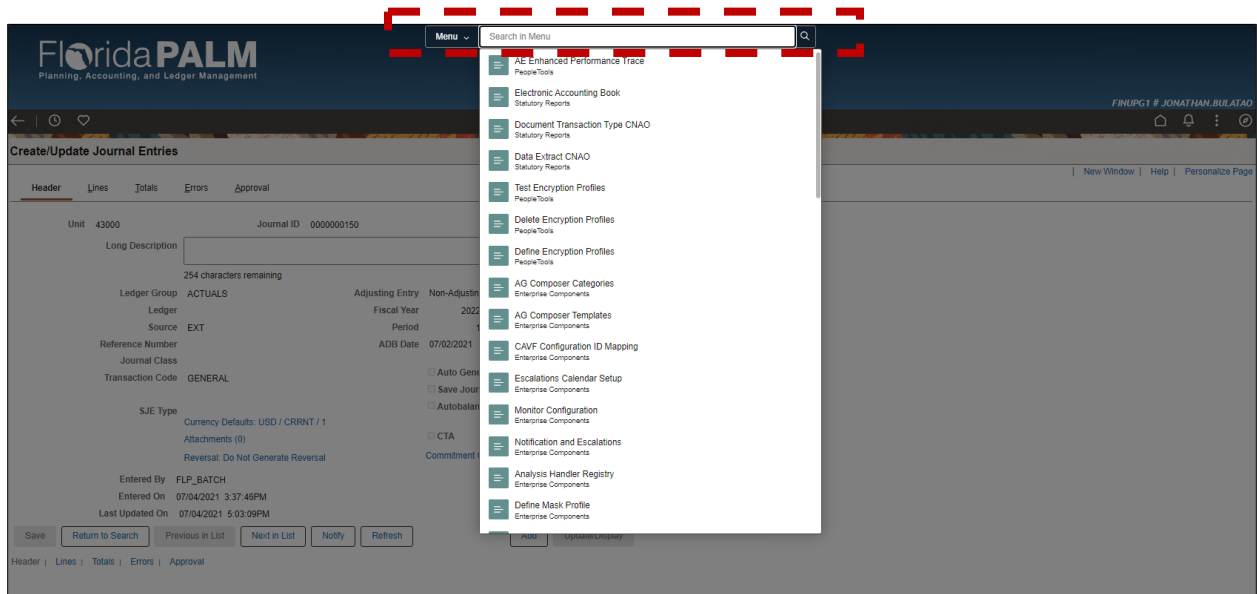


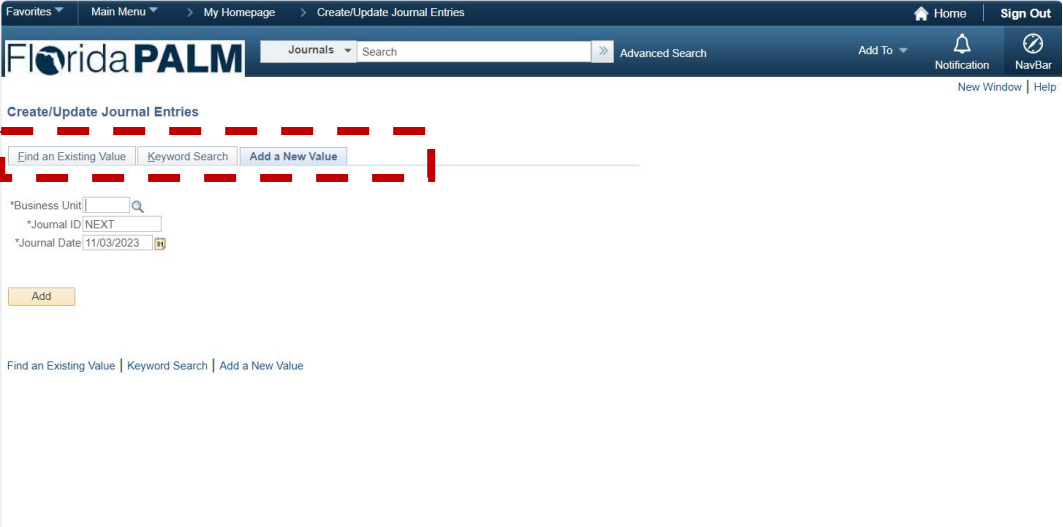
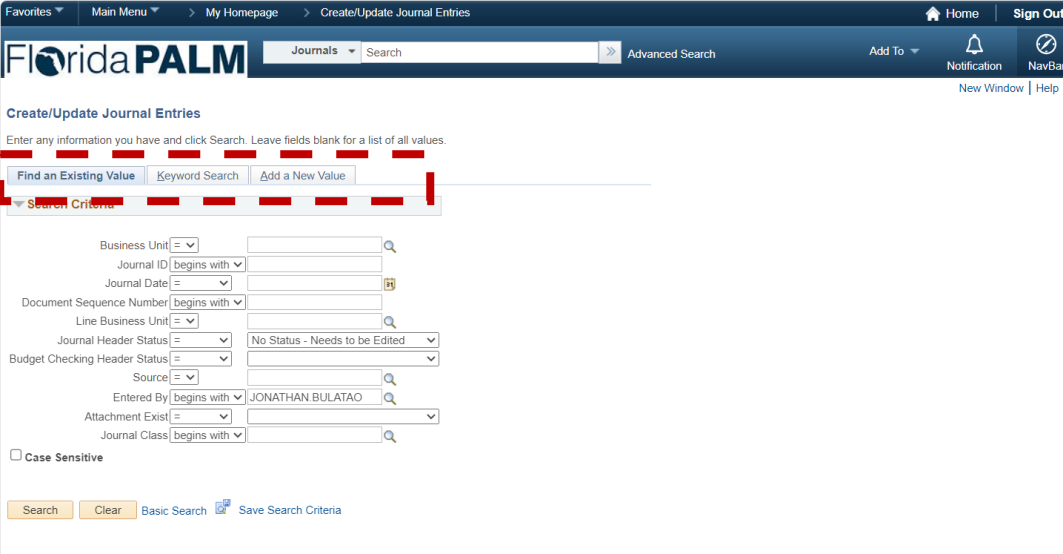
Figure 15: Standard form on the Global Search Bar

## Search Page Updates

### 1. Search pages use buttons instead of tabs

Search pages use buttons instead of tabs when changing the search page screen between Add a New Value and Find an Existing Value.

Before

After

FloridaPALM  
Planning, Accounting, and Ledger Management

FINUPG1 # JONATHAN.BULATAO

Search in Menu

Create/Update Journal Entries

New Window | Help

**Add a New Value**

Find an Existing Value

\*Business Unit [Q]

\*Journal ID [NEXT]

\*Journal Date [11/03/2023]

Add

FloridaPALM  
Planning, Accounting, and Ledger Management

FINUPG1 # JONATHAN.BULATAO

Search in Menu

Create/Update Journal Entries

New Window | Help

**Find an Existing Value**

Add a New Value

Search Criteria

Enter any information you have and click Search. Leave fields blank for a list of all values.

Recent Searches Choose from recent searches Saved Searches Choose from saved searches

Business Unit [v] [Q]

Journal ID begins with [v] [ ]

Journal Date [v] [ ]

Document Sequence Number begins with [v] [ ]

Line Business Unit [v] [Q]

Journal Header Status [v] No Status - Needs to [v]

Budget Checking Header Status [v] [v]

Source [v] ONL [Q]

Entered By begins with [v] JONATHAN.BULATAO [Q]

Attachment Exist [v] [v]

Journal Class begins with [v] [Q]

Show fewer options

Case Sensitive

Search Clear

Figure 16: Search page using buttons instead of tabs

## 2. Keyword Search is not available on search pages

Keyword Search is not available on search pages; only Find an Existing Value and Add a New Value.

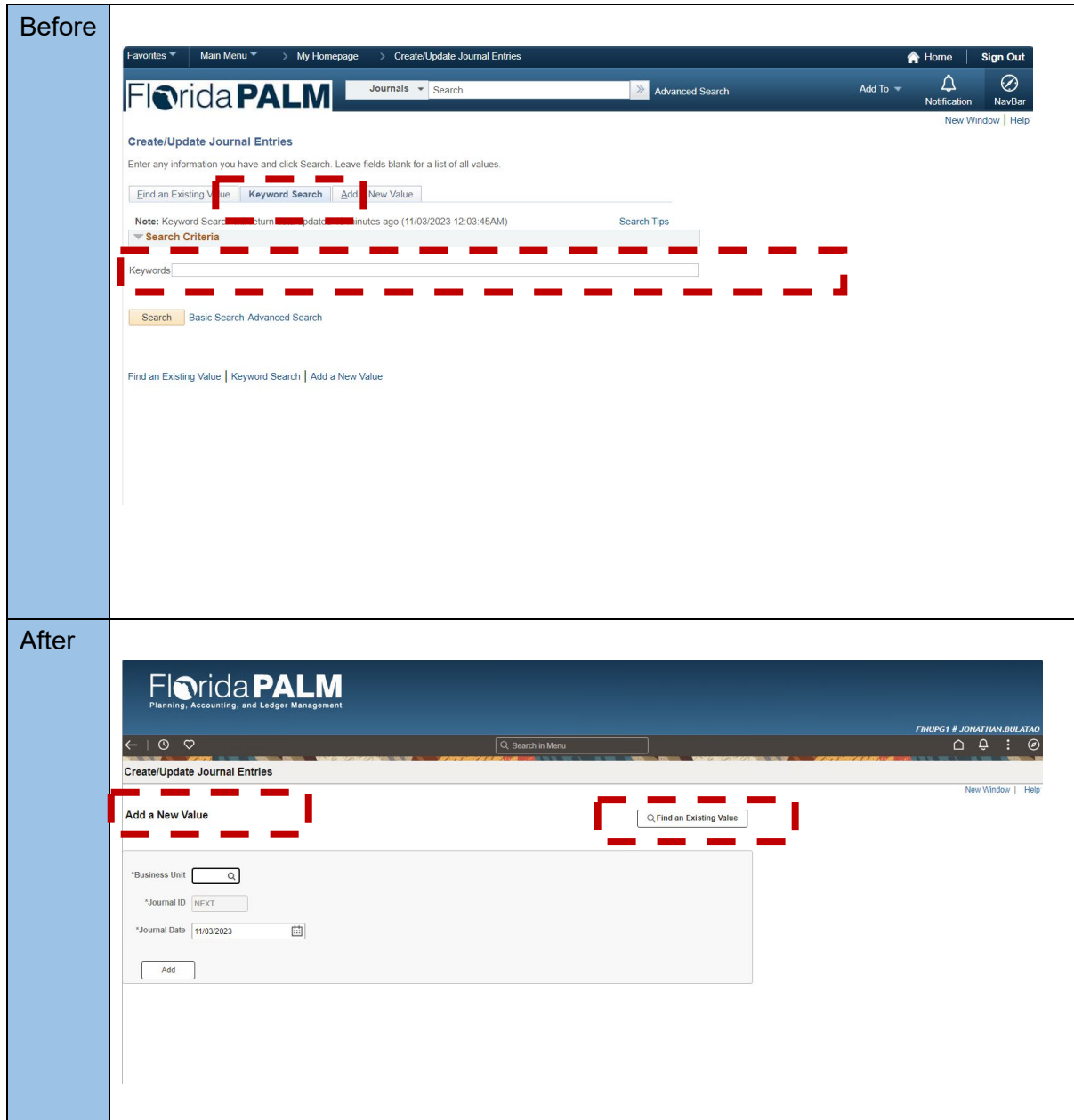


Figure 17: Keyword search removed

## 3. Choose from recent searches functionality

In the Find an Existing Value screen on search pages, there is a new feature called Choose from Recent Searches that allows users to view recent searches made.

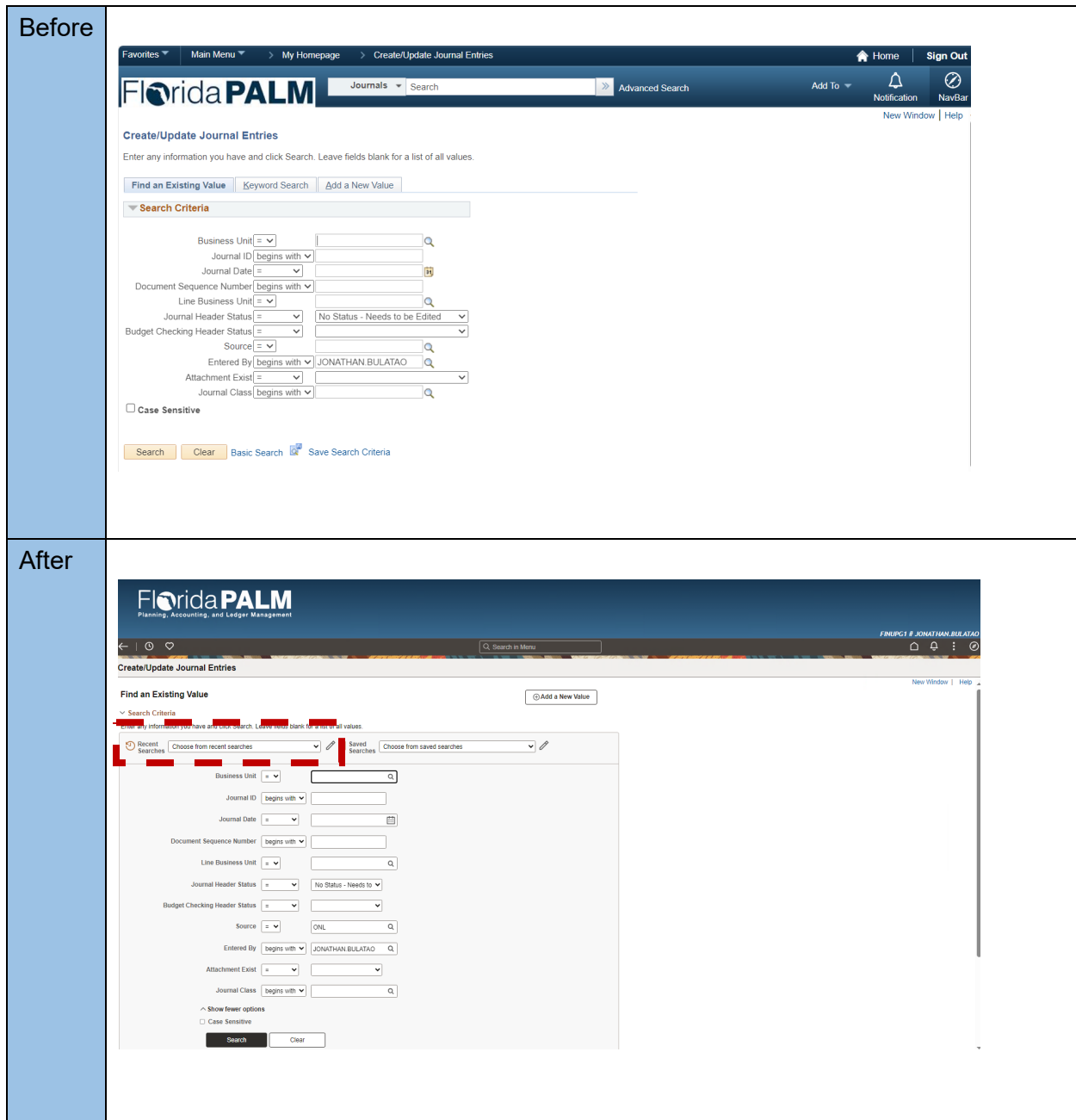


Figure 18: Choose from recent searches

When the user selects the Choose from recent searches field, the user will be shown a drop-down list. The list contains the recent search parameters, and the user can select any from the list. The users can re-use any of the recent search parameters listed.

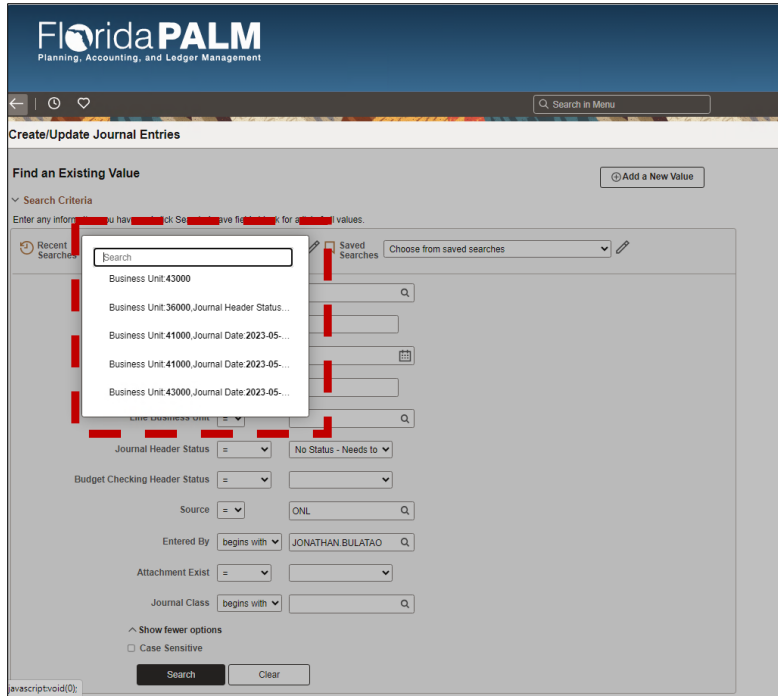


Figure 19: Choose search parameters

The user can also select the pencil icon next to Choose recent searches field to open up the Manage Recent Searches screen. This will allow the user to remove certain recent searches or delete all recent searches. The user can delete recent searches via the Manage Recent Searches screen.

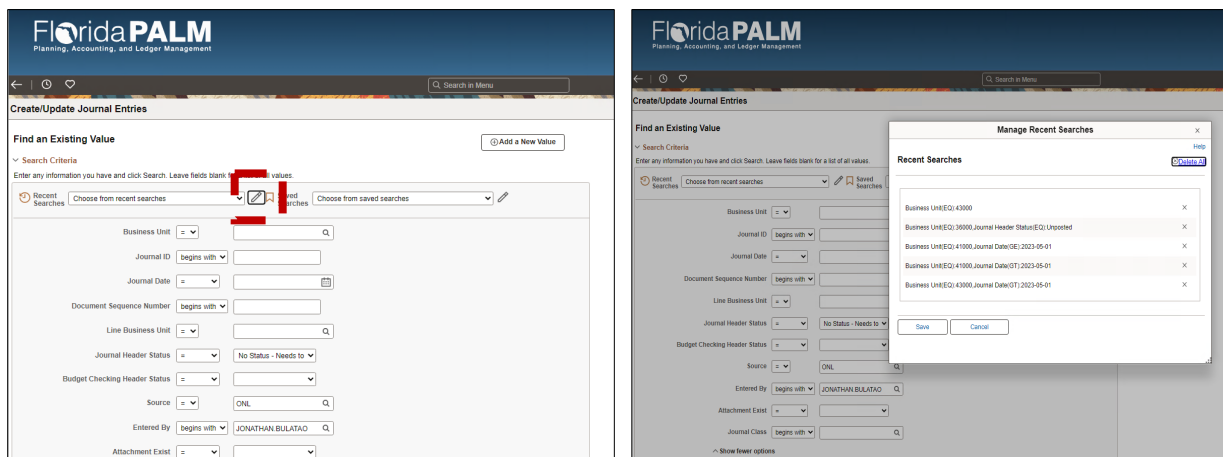


Figure 20: Recent searches



#### 4. Choose from saved searches functionality

The user can also save any search parameters for future re-use. The Choose from saved searches button will bring up a list of search parameters that the user had specifically saved for re-use.

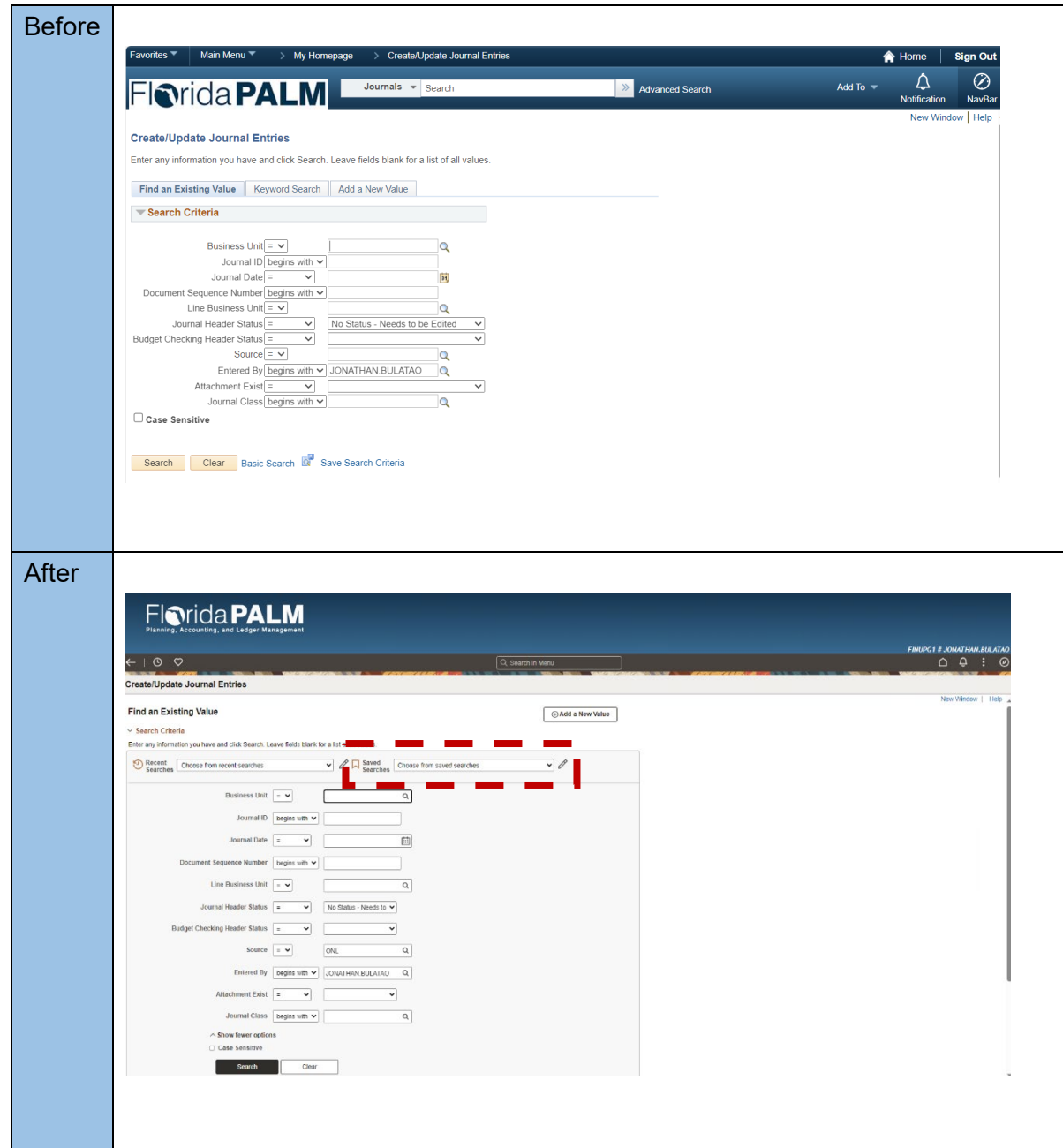


Figure 21: Saved search parameters

When the user selects the Choose from saved searches field, a drop-down list will display. The list contains search parameters that were previously saved by the user.

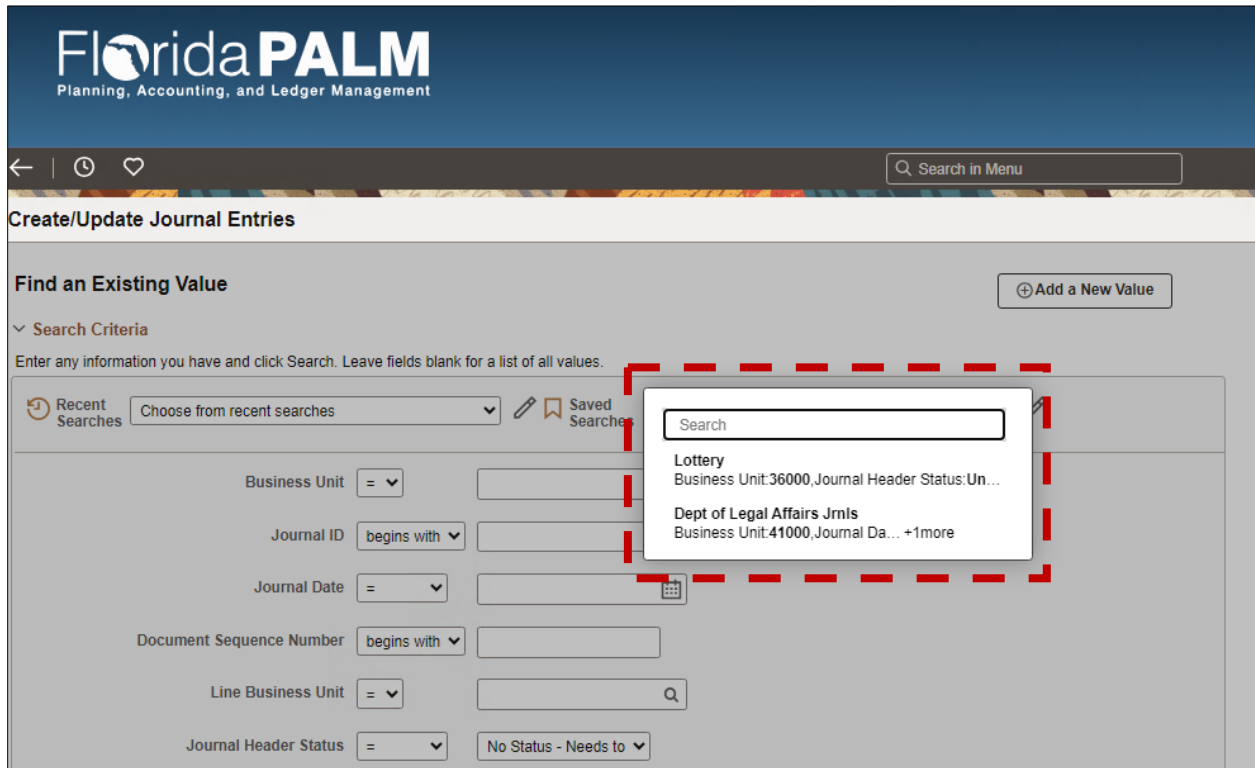


Figure 22: Drop-down list containing the saved search parameters

To save a search, the user needs to enter the search parameters first, and select the Search button. After the button is selected, a new button called Save Search will appear. The user can select the Save Search button to save the current search parameters.

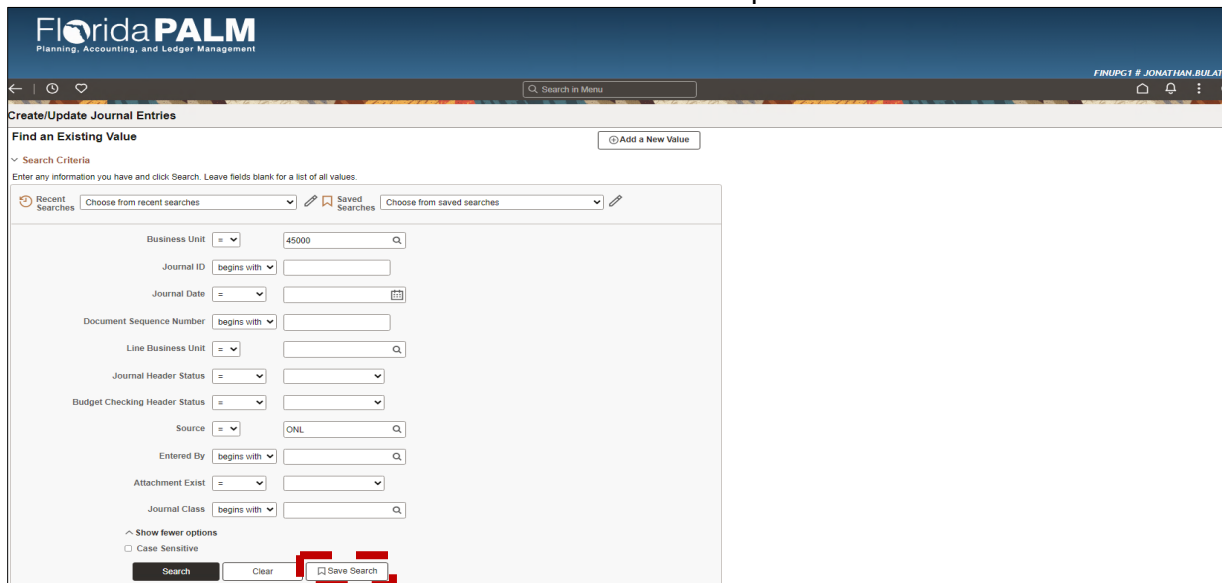


Figure 23: Save Search button

When the user selects the Save Search button, the Save Search screen displays. The user can provide a name for the search parameters for easy identification. The search will be saved after selecting the Save button.

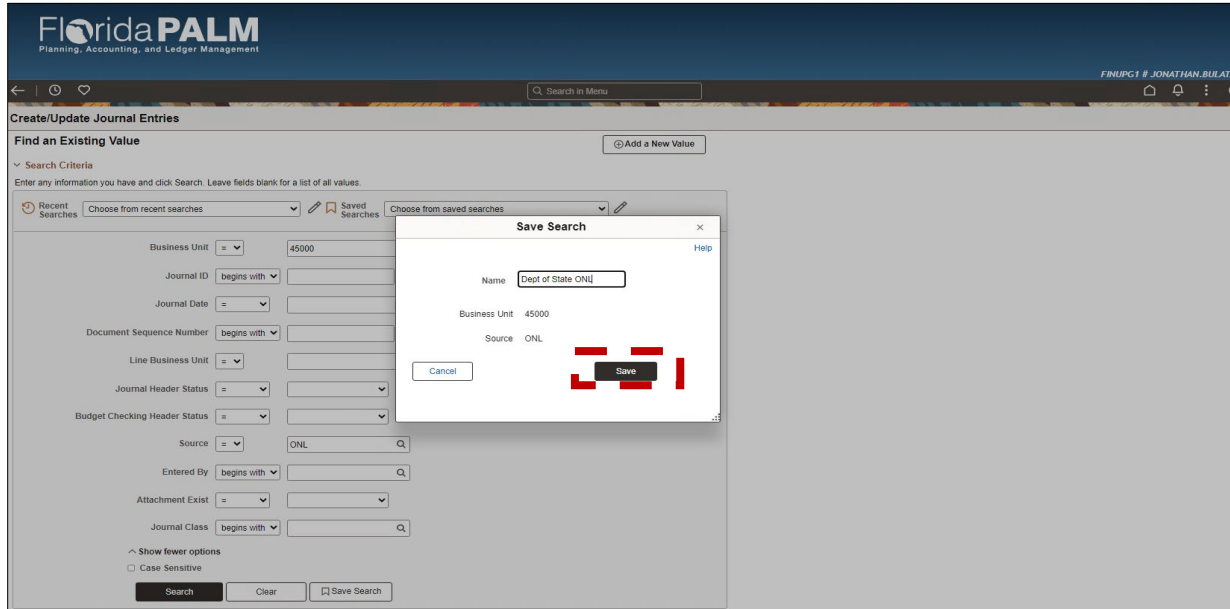


Figure 24: Naming a Saved Search

The new search parameter would then display on the Choose from saved searches field.

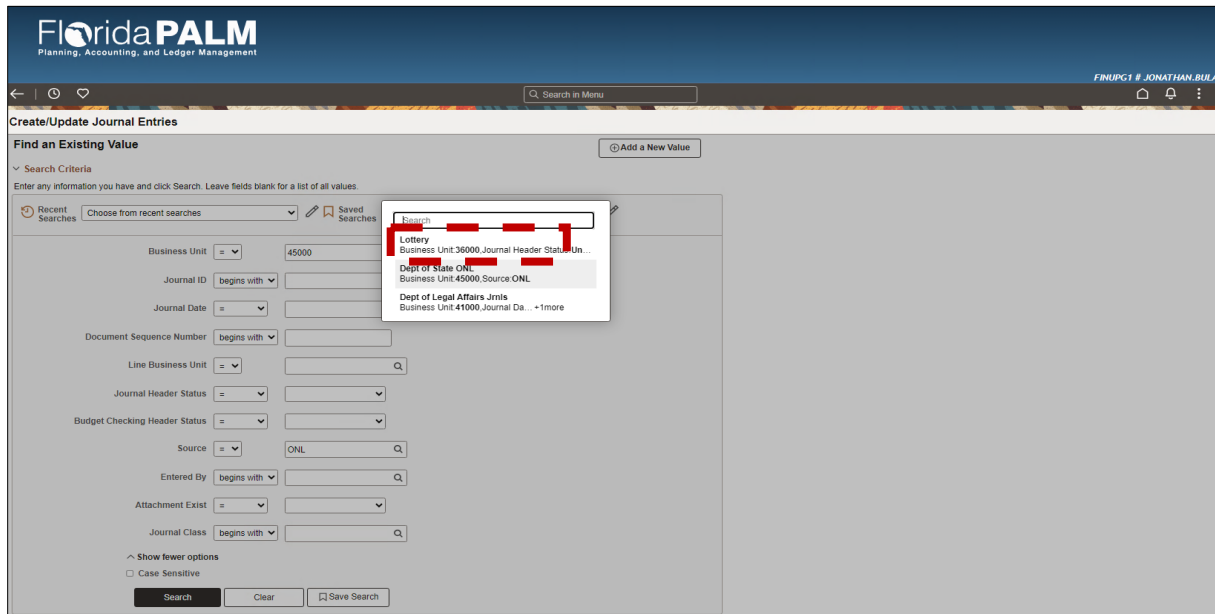


Figure 25: New search parameter

There is also a Manage Saved Searches screen that can display by selecting the pencil icon next to the Choose saved searches field. In this screen, the user can delete or rename saved searches.

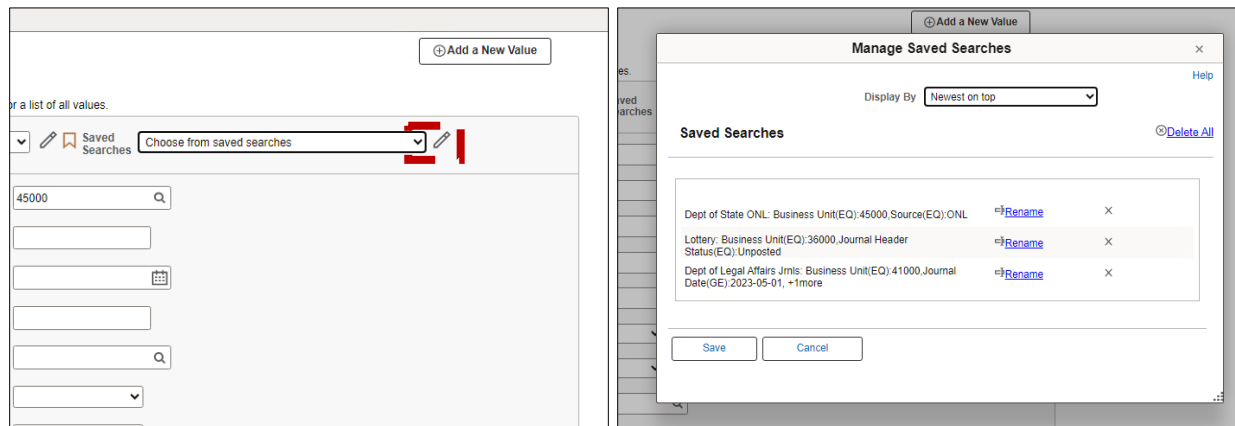


Figure 26: Manage Saved Searches

## 5. Image when no search has been submitted

During the initial load of the Find an Existing value screen, there is an icon of a person with a magnifying glass and a message saying *“Nothing yet. Your search results will appear here.”* This icon is a reminder that the user has not performed a search yet since the screen has loaded.

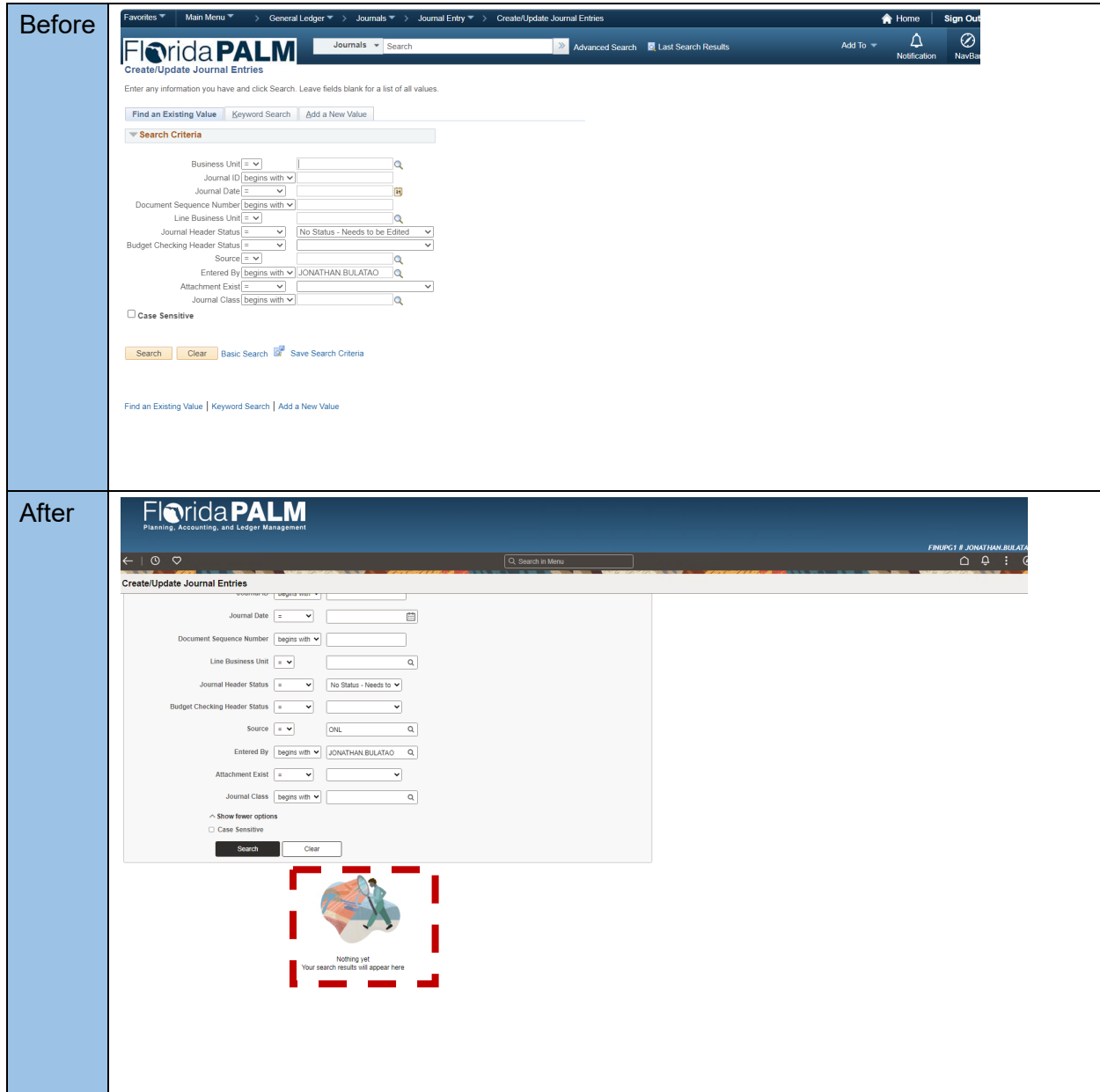


Figure 27: Reminder message and icon

## Process Monitor Updates

### 1. “All” option is a part of the Last / Date Range field

The Last / Date Range field in the Process Monitor Page now includes the “All” option, which returns all available process instances regardless of the date. Previously, the “All” option was part of the Units field (where the user specifies Days, Hours, Minutes, Years).

Before

Favorites Main Menu PeopleTools Process Scheduler Process Monitor
Home Sign Out

FloridaPALM

Advanced Search Last Search Results
Add To Notification NavBar

Process List Server List

**View Process Request For**

User ID 
Server 
Run Status

Type 
Name 
Distribution Status

Last 
Date Range 
Last

1 
Days

☒ Save On Refresh
[Report Manager](#)

▶ No process / job matching the criteria

[Process List](#) | [Server List](#)

After

The screenshot displays the FloridaPALM Process Monitor interface. The top header shows the FloridaPALM logo and the user ID 'FINUPG1 # JONATHAN.BULAT'. The main section is titled 'Process Monitor' and includes tabs for 'Process List' and 'Server List'. The 'View Process Requests' section contains several search and filter fields: User ID (JONATHAN.BU), Type (dropdown), Last (dropdown with 'All' selected), Days (1), Days (dropdown), Refresh, Clear, and Reset buttons. Below these fields, a message states '> No process / job matching the criteria'. At the bottom, there are 'Save' and 'Notify' buttons, and links for 'Process List' and 'Server List'.

Figure 28: The "All" option in the Last / Date Range field

## 2. New button added to be able to pick Process Instance Range

The Process Monitor by default only contains one Instance field where the user can enter a process instance to search. If the user wants to search for a range, the user can select the Range button, which would change the Instance field into Instance From and Instance To fields. Compared with the previous functionality, the Instance From and Instance To fields are the default and only option.

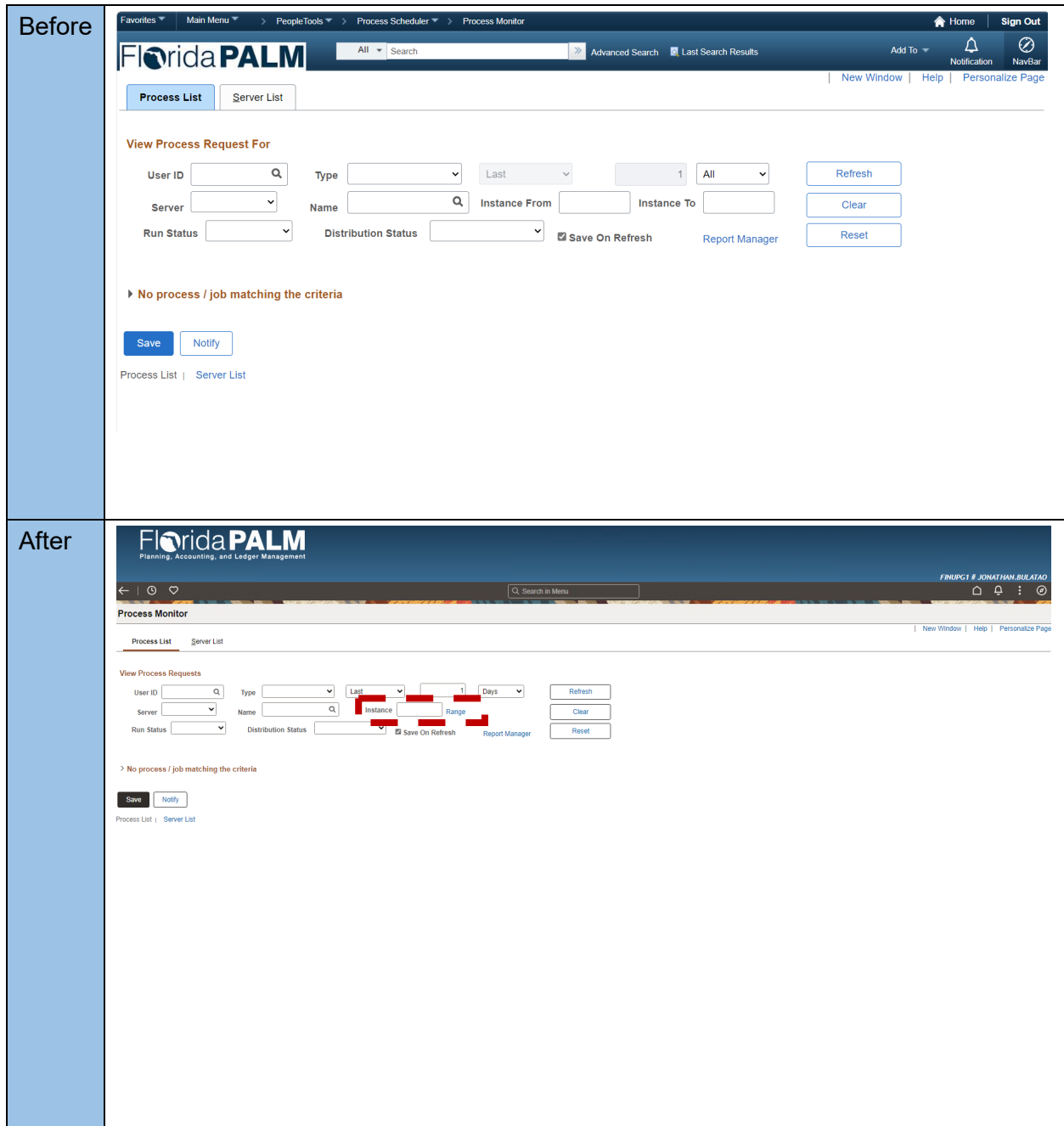


Figure 29: Range button



When the user selects the Range button, the Instance field changes into Instance From and Instance To buttons.

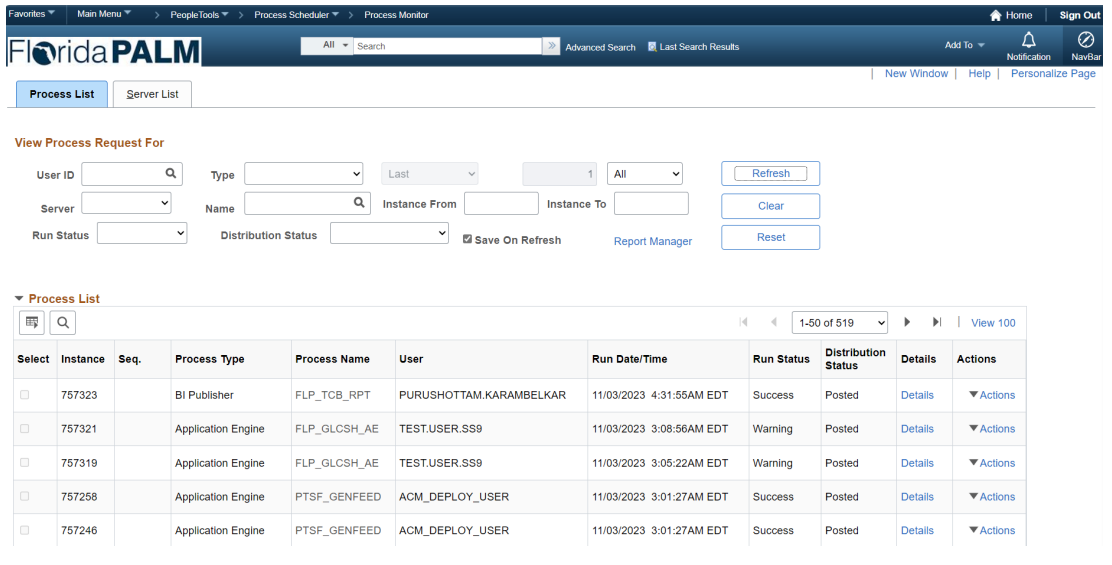
The screenshot shows the FloridaPALM web application interface. At the top is the FloridaPALM logo and navigation bar. Below the header, the 'Process Monitor' section is active, with tabs for 'Process List' and 'Server List'. The 'View Process Requests' section contains several search filters: 'User ID' (JONATHAN.BU), 'Type' (dropdown), 'List' (dropdown), 'Days' (1), 'Server' (dropdown), 'Name' (search), 'Instance From' (dropdown), 'Instance To' (dropdown), 'Run Status' (dropdown), and 'Distribution Status' (dropdown). There are also checkboxes for 'Save On Refresh' and 'Report Manager'. Buttons for 'Refresh', 'Clear', and 'Reset' are present. Below the filters, a message states '> No process / job matching the criteria'. At the bottom, there are 'Save' and 'Notify' buttons, and a link to 'Server List'.

Figure 30: The Instance From and Instance To Field

### 3. Run Control ID

Run Control ID is now included on the Process List grid.

Before



After

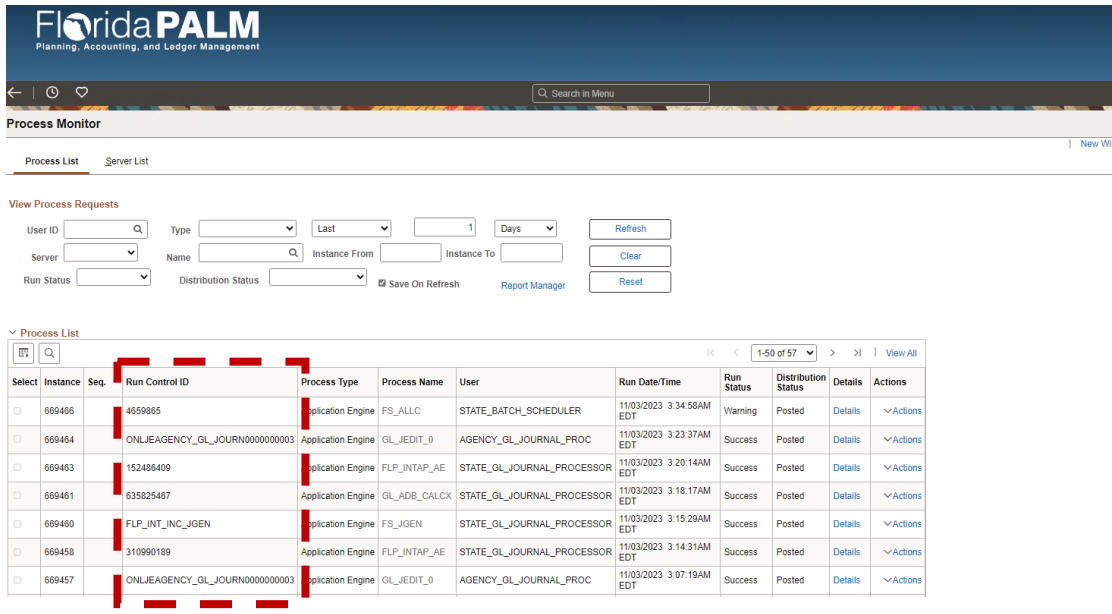


Figure 31: Run Control ID is now included on the Process List grid

## Cash Management Updates

### 1. Allow to submit Bank Reconciliation process for all bank accounts

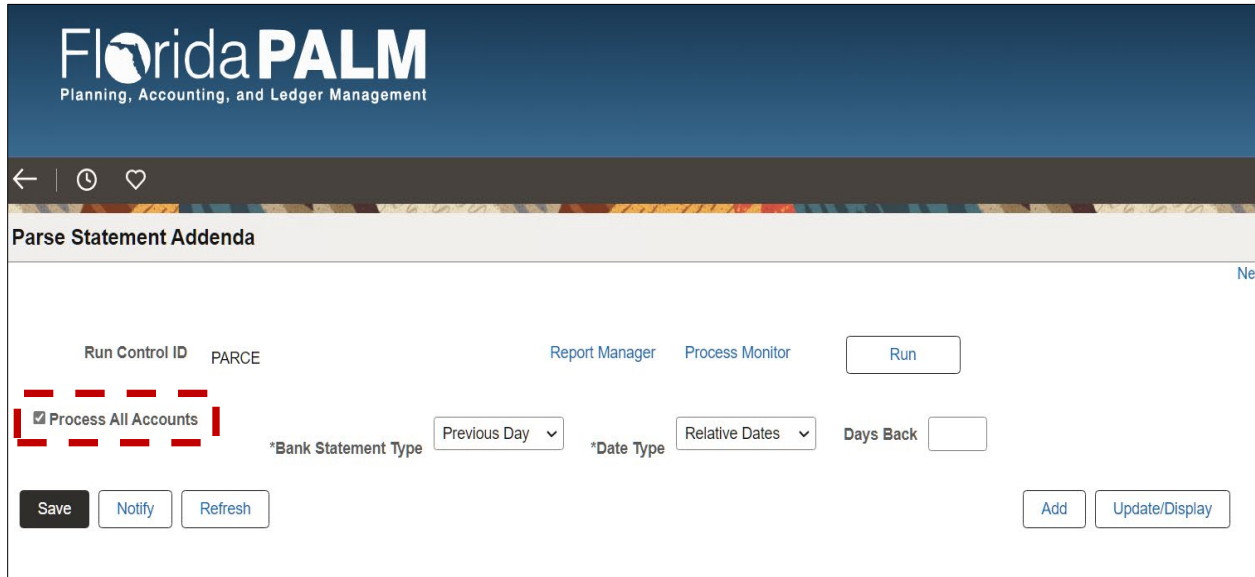
Bank Statement processing has been enhanced to allow a user to submit the Bank Reconciliation process for all bank accounts to which the user has access. Previously, this functionality was not available, however, this was customized to populate the Run Control ID with all bank accounts available for reconciliation.

The screenshot displays the 'Process Reconciliation' screen. At the top, the FloridaPALM logo is visible. Below the header, there is a navigation bar with back, refresh, and favorite icons. The main content area is titled 'Process Reconciliation'. It features a 'Run Control ID' field containing 'BANKRECON\_all'. To the right of this field are links for 'Report Manager' and 'Process Monitor', and a 'Run' button. Below the 'Run Control ID' field, there is a checkbox labeled 'Process All Accounts' which is checked and highlighted with a red dashed box. To the right of this checkbox are fields for '\*Date Type' (set to 'Relative Dates') and 'Days Back'. At the bottom left are 'Save' and 'Notify' buttons. At the bottom right are 'Add' and 'Update/Display' buttons.

Figure 32: Process all Accounts

## 2. Allow to submit Bank Addenda Parsing for all bank accounts

Parse Statement Addenda processing has been enhanced to allow a user to submit the Parse Statement Addenda process for all bank accounts to which the user has access. Previously, this functionality was not available, however, this was customized to populate the Run Control ID with all bank accounts available for reconciliation.



The screenshot shows the FloridaPALM web interface for the 'Parse Statement Addenda' process. The header includes the FloridaPALM logo and navigation icons. The main content area has a title bar 'Parse Statement Addenda'. Below the title bar, there is a 'Run Control ID' field set to 'PARCE'. To the right of this field are links for 'Report Manager' and 'Process Monitor', and a 'Run' button. A red dashed box highlights the 'Process All Accounts' checkbox, which is currently checked. Below this checkbox are two dropdown menus: '\*Bank Statement Type' set to 'Previous Day' and '\*Date Type' set to 'Relative Dates'. To the right of these dropdowns is a 'Days Back' input field. At the bottom left are 'Save', 'Notify', and 'Refresh' buttons. At the bottom right are 'Add' and 'Update/Display' buttons.

Figure 33: Process all Accounts for Parse Statement Addenda

### 3. Semi-Manual Reconciliation page

Semi-Manual Reconciliation page has been changed to allow the user to load more than 5,000 rows.

**FloridaPALM**  
Planning, Accounting, and Ledger Management

FINUPG2 # MAYDA.BARSUMYAN-DFS

Search in Menu

**Semi Manual Reconciliation**

Search By: From Date / Thru Date \*Rate: Rate Table

Bank ID: 044000037 Account #: 3136\_CONTROL\_DISB Statement ID: %

From Date: 08/23/2023 Thru Date: 08/28/2023

From Amount: To Amount:

Reconciliation Status: Unreconciled

Currency Code: USD

Additional Search Criteria: Advanced Search

**Bank Transactions**

Select	Reference	Bank Date	Tran Amt	Type	Comments	Expanded comments
<input type="checkbox"/>	FTJ2308280062266	08/28/2023	745,000.00	WIR		Expanded comments
<input type="checkbox"/>	FTJ2308280090066	08/28/2023	136,953.00	WIR		Expanded comments
<input type="checkbox"/>	4489	08/28/2023	129,578.00	WIR		Expanded comments
<input type="checkbox"/>	ATS OF 23:08:28	08/28/2023	2,000.00	WIR		Expanded comments
<input type="checkbox"/>	ATS OF 23:08:28	08/28/2023	53,677.00	WIR		Expanded comments
<input type="checkbox"/>	4400999410	08/28/2023	42,533.25	CHK		Expanded comments
<input type="checkbox"/>	4401133180	08/28/2023	2,000.00	CHK		Expanded comments

**System Transactions**

Select	Reference	Tran Date	Tran Amt	Type	Source
<input type="checkbox"/>	4401452830	08/28/2023	-2,150.00	MAN	Payables
<input type="checkbox"/>	4401452840	08/28/2023	-810.25	MAN	Payables
<input type="checkbox"/>	4401452850	08/28/2023	-65.85	MAN	Payables
<input type="checkbox"/>	4401452860	08/28/2023	-100.00	MAN	Payables
<input type="checkbox"/>	4401452870	08/28/2023	-6,840.05	MAN	Payables
<input type="checkbox"/>	4401452880	08/28/2023	-280.32	MAN	Payables

Figure 34: Semi-Manual Reconciliation

The Semi-Manual Reconciliation page has been changed to allow a user to select all items when unreconciling transactions.

**FloridaPALM**  
Planning, Accounting, and Ledger Management

FINUPG2 # MAYDA.BARSUMYAN-DFS

Semi Manual Reconciliation

\*Search By [From Ref ID / To Ref ID] \*Rate [Rate Table]

**Search Criteria**

Bank ID: 044000037 Account #: 3136\_CONTROL\_DISB  
From Ref ID: 4400567810 To Ref ID: 4400567810  
From Amount: To Amount:

Statement ID: %  
\*Reconciliation Status: Reconciled  
Currency Code: USD Search

**Bank Transactions**

Select	Reference	Bank Date	Tran Amt	Type	Comments	Expanded comments
<input type="checkbox"/>	4400567810	08/23/2023	-586,076.12	CHK		Expanded comments

Amount: 0.00

Select All Bank Transactions  
Clear All

**System Transactions**

Select	Reference	Tran Date	Tran Amt	Type	Source
<input type="checkbox"/>	4400567810	07/25/2023	-586,076.12	MAN	Payables

Amount: 0.00

Select All System Transactions

**Reverse Entries For External Transactions**

\*Reversal Date Option: Current Date

Unreconcile Refresh Select Matches Save Comments

Figure 35: Select all Transactions

## General Ledger Updates

### 1. Navigation

On the Journal Line page, the Personalization is now located on the left grid along with the Excel Download and Zoom Lines functionality.

Figure 36: Personalize Option

Once Personalize link is selected, the Grid is displayed and allows to hide, rearrange order, and sort fields per user preference. Note the image on the next page.

**Grid Customization**

**Lines**

---

**Personalize Column and Sort Order**

To order columns or add fields to sort order, highlight column name, then press the appropriate button.

Frozen columns display under every tab.

**Column Order**

Select (frozen)  
 Line (frozen)  
 \*Unit  
 \*Ledger  
 SpeedType  
 SpeedType Prompt  
 Account  
 Fund  
 Organization  
 OA1  
 Budget Entity  
 Category  
 PC Bus Unit  
 Project  
 Activity  
 An Type  
 PC Source Type  
 PC Category  
 PC Subcategory  
 Contract  
 State Program  
 Other Accumulator 2  
 Affiliate  
 N/R  
 Base Amount  
 \*Calculate  
 Budget Date  
 Reference  
 Journal Line Description  
 PC Status

☐ Hidden  
☐ Frozen

**Sort Order**

☐ Descending

OK
Cancel
Preview
Copy Settings

Figure 37: Personalization



## 2. Enhanced General Ledger to retain approval history for Denied Journals

The Create/Update Journal Entries page has been enhanced to allow Florida PALM users to view the history of denied journals.

**Create/Update Journal Entries**

Unit 72000 Journal ID 0000920538 Date 05/05/2023

**Approval Status**

Unit 72000

Approval Check Active Y

Approval Status Denied

Approval Action

Deny Comments

254 characters remaining

**GL Journal Approval Stage**

Unit 72000, ID 0000920538, Date 2023-05-05, Line Unit 72000: **Denied** [View/Hide Comments](#)

Back/Future Dated Transaction

Approved Kadam, Ketaki  
Agency GL Approver 1  
07/31/23 - 4:04 AM

Denied TEST.GL2  
State GL Journal Approver  
07/31/23 - 4:21 AM

Comments

Figure 38: Denied Journals History.

The Approval History Page has been enhanced to allow Florida PALM users to see detailed information on all denied activities.

**Create/Update Journal Entries**

Approval History

Thread ID	Definition ID	Effective Date	Requester	Stage	Path	Step Number	Step Status	Approver
8931	STATE	01/10/1901	CHITRA.KODUMUR	10	3	1.00	Approved	KETAKI.KADAM
8931	STATE	01/10/1901	CHITRA.KODUMUR	10	3	2.00	Denied	ADITYA.SHIVASTAVA
8931	STATE	01/10/1901	CHITRA.KODUMUR	10	3	2.00	Denied	APOORVA.PANCHANADIKAR
8931	STATE	01/10/1901	CHITRA.KODUMUR	10	3	2.00	Denied	CHRISTOPHER.OGBEIDE
8931	STATE	01/10/1901	CHITRA.KODUMUR	10	3	2.00	Denied	DEAL_TEST
8931	STATE	01/10/1901	CHITRA.KODUMUR	10	3	2.00	Denied	DFS_GL_Journal_Approver
8931	STATE	01/10/1901	CHITRA.KODUMUR	10	3	2.00	Denied	DFS_Investment_Journal_Appr

Figure 39: Denied Journals History Entries

### 3. Enhanced the GL Fluid WorkCenter

The GL Fluid WorkCenter has been updated and now lists all journals that are pending approval and not just journals pending your approval

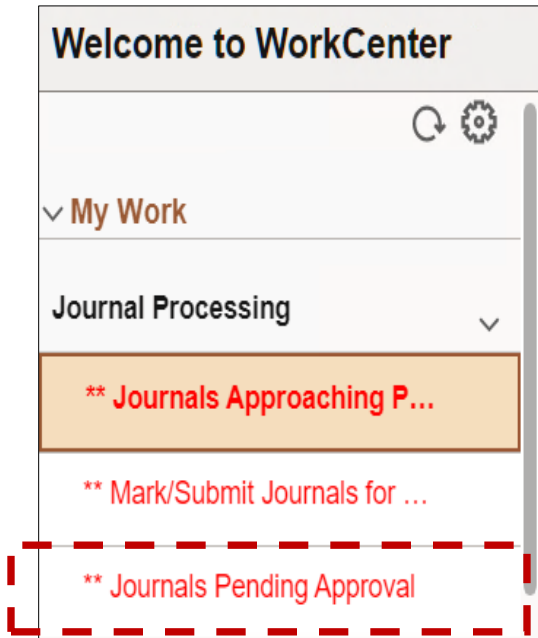


Figure 40: Journals Pending Approval in GL Fluid WorkCenter

#### 4. Period Close Visualization

The Open Period Management feature was added to assist the Division of Accounting and Auditing with closing and opening financial books for Business Units and legal entities. This new feature utilizes the tree manager and displays all entities and Business Units in a hierarchical manner. The user can drill down and back up, as well as take action on entities, Business Units, and subsystems that allow the user to manage the closing of a specific period.

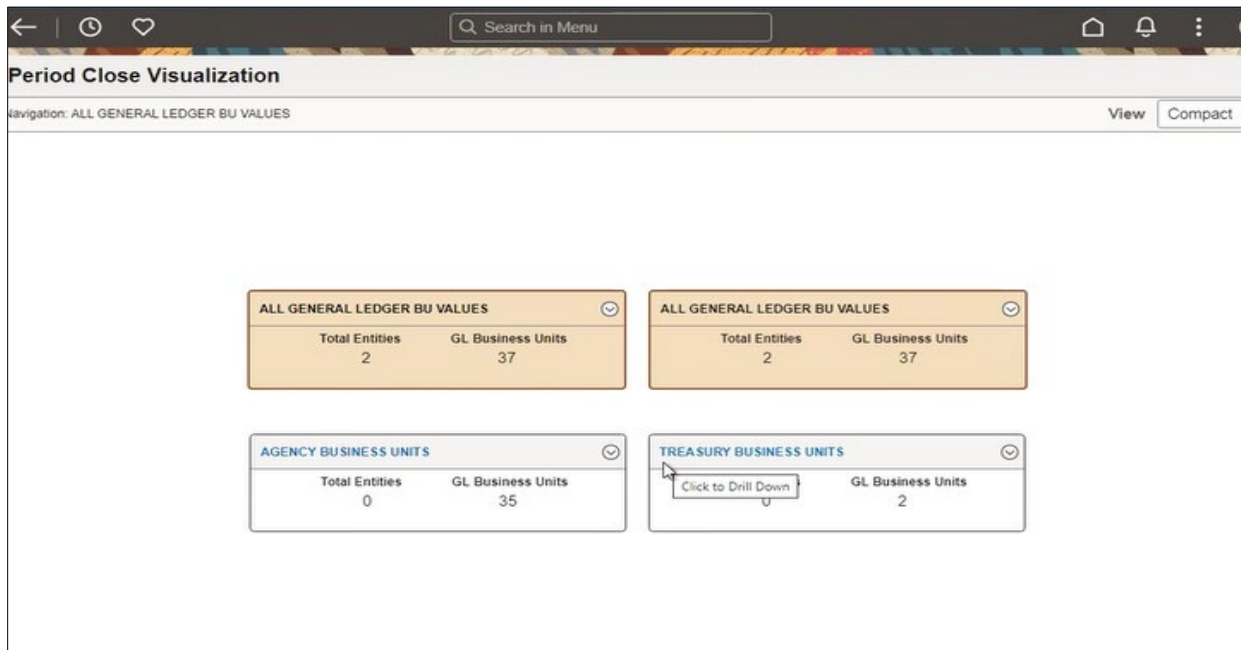


Figure 41: Period Close Visualization

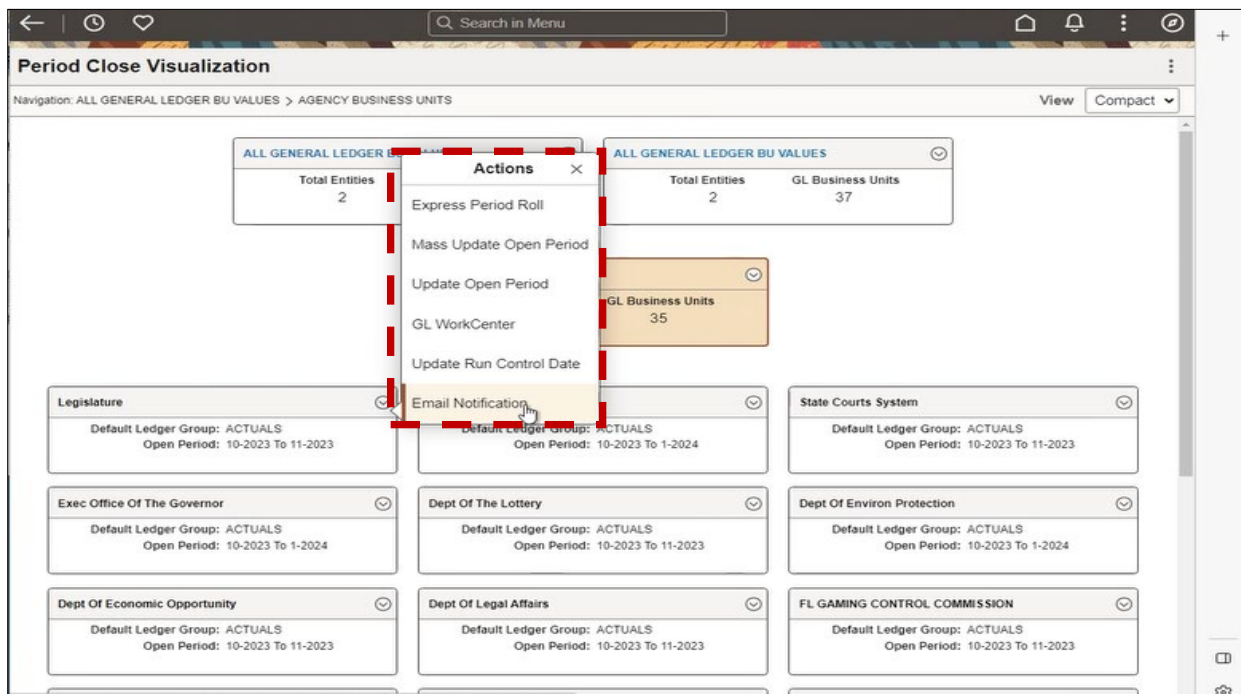


Figure 42: Period Close Visualization Actions

## 5. Period Close Visualization “My Preferences” update

With this new feature, a user can setup many different definitions with various Trees and nodes as applicable for their job duties. This allows the user to visualize the Period Close data in various ways. It is particularly helpful for users handling multiple agencies.

The screenshot displays the 'My Preferences' window. On the left, a sidebar lists categories: General Settings, Notifications, General Ledger (expanded), My Recon by Status, My Recon by Due Date, Period Close Visualization (selected), Billing, Customer Contracts, and Expenses. The main content area is titled 'Period Close Visualization'. It features a 'Search Definition' section with a 'Save' button. Below this are two buttons: 'Add New Search' and 'Delete Search'. There are four input fields, each with a search icon: '\*Search Name' (containing 'SAMPLE'), '\*SetID' (containing 'STATE'), '\*Tree Name' (containing 'GL BU REPORTING'), and '\*Tree Node' (containing 'ALL GL BU VALUES'). At the bottom, there is a 'Default' toggle switch currently set to 'Yes'.

Figure 43: Period Close Visualization Preferences

## 6. Journal Source Security

Journal Source Security has been changed so that Florida PALM Users can only view the journal sources assigned to their permission list. Before, Florida PALM users could view all journal sources. For example, *Agency Journal Entry Processors* will only have access to enter online journal entries and redistribution / adjustment journals. Journal Source Security Role - FLP\_AGENCY\_GL\_JOURNAL\_PROC, has only two journal sources checked to “Allow Access”. No other values can be used.

The screenshot shows the 'Create/Update Journal Entries' form with a 'Look Up Source' modal open. The modal displays search results for 'ONL' (Online Journal Entry) and 'RED' (Redistributions & Adjustments). The form includes fields for Unit (77000), Journal ID (NEXT), Long Description (Test journal for Journal Source Security), \*Ledger Group (ACTUALS), Ledger, \*Source, Reference Number, Journal Class, Transaction Code (GENERAL), SJE Type, Currency Defaults (USD / CRRNT / 1), Attachments (0), Reversal (Do Not Generate Reversal), Entered By (AGENCY\_GL\_JOURNAL\_PROCESSOR), Entered On, Last Updated On, and buttons for Save, Notify, Refresh, Add, and Update/Display.

Source	Description
ONL	Online Journal Entry
RED	Redistributions & Adjustments

Figure 44: Journal Source Security

If the user tries to enter a value that is not allowed via the security protocols, they will receive an error message. The error must be fixed before proceeding.

The screenshot shows the 'Create/Update Journal Entries' form with the 'Header' tab selected. The form contains various fields for journal entry creation, including Unit (77000), Journal ID (NEXT), Date (01/18/2024), Long Description, \*Ledger Group (ACTUALS), Ledger, \*Source (EXT), Reference Number, Journal Class, Transaction Code (GENERAL), and SJE Type. An error message is displayed over the \*Source field, stating: 'Invalid value -- press the prompt button or hyperlink for a list of valid values (15,11). The value entered in the field does not match one of the allowable values. You can see the allowable values by pressing the Prompt button or hyperlink associated with field, which is currently focused.' The error message is enclosed in a red dashed box. The \*Source field is highlighted in red, and the OK button is visible.

Figure 45: Journal Source Invalid Value

If the Business Unit is not attached to the Role under Journal Source Security Role configuration, the following Error message is displayed. User cannot proceed, as no source values are available, with journal entry creation.

The screenshot shows the 'Create/Update Journal Entries' form with the 'Header' tab selected. The form contains various fields for journal entry creation, including Unit (77000), Journal ID (NEXT), Date (01/18/2024), Long Description, \*Ledger Group (ACTUALS), Ledger, \*Source, Reference Number, Journal Class, Transaction Code (GENERAL), and SJE Type. An error message is displayed over the \*Source field, stating: 'User/Role does not have access to any source for Business Unit 77000. Please see Source Security Role Configuration/Role pages for the Business Unit.' The error message is enclosed in a red dashed box. The \*Source field is highlighted in red, and the OK button is visible.

Figure 46: Journal Source User Role Permission

Some agencies, such as DFS, may be assigned multiple journal sources. In this example Business Unit 43000 is associated with the State Journal Processor role can also enter Allocations, Adjustments and Clear Water journals. All sources marked as “Allowed” under the role are available to be used.

**Create/Update Journal Entries**

Unit: 43000

Long Description: Test journal entry for STATE role Source Security

\*Ledger Group: ACTUALS

Ledger:

\*Source:

Reference Number:

Journal Class:

Transaction Code: GENERAL

SJE Type:

Entered By: STATE\_GL\_JOURNAL\_PROCESSOR

Entered On:

Last Updated On:

**Look Up Source**

SetID: STATE

Source: begins with

Search Results:

Source	Description
ADJ	Accounting Adjustments
ALO	Allocation Process
CLW	Clear Water
ONL	Online Journal Entry
RED	Redistributions & Adjustments

Figure 47: Journal Source Security - 43000

Business Unit 43001 is associated with the State Journal Processor role. All sources marked as “Allowed” under the role are available to be used. In this example, DFS has security to 6 journal sources, and they can enter General Revenue Adjustments.

**Create/Update Journal Entries**

Unit 43001

Journal ID NEXT

Long Description Test journal entry for STATE role Source Security

205 characters remaining

\*Ledger Group ACTUALS

Ledger

\*Source

Reference Number

Journal Class

Transaction Code GENERAL

SJE Type

Currency Defaults: USD / CRRNT / 1

Attachments (0)

Reversal: Do Not Generate Reversal

Entered By STATE\_GL\_JOURNAL\_PROCESSOR

Entered On

Last Updated On

Save Notify Refresh

Header | Lines | Totals | Errors | Approval

**Look Up Source**

SetID STATE

Source begins with

Search Clear Cancel Basic Lookup

Search Results

View 100 1-6 of 6

Source	Description
ADJ	Accounting Adjustments
ALO	Allocation Process
CLW	Clear Water
GRD	General Revenue Daily Adjust
ONL	Online Journal Entry
RED	Redistributions & Adjustments

Add Update/Display

Figure 48: Journal Source Security – 43001



Business Unit 43002 is associated with the State Journal Processor role. All sources marked as “Allowed” under the role are available to be used. In this example users that have access to Business Unit 43002 are only assigned two journal sources.

The screenshot shows the 'Create/Update Journal Entries' form. The 'Unit' field is set to '43002'. The 'Long Description' is 'Test journal for STATE journal security'. The 'Ledger Group' is 'ACTUALS'. The 'Ledger' is empty. The '\*Source' is empty. The 'Reference Number' is empty. The 'Journal Class' is empty. The 'Transaction Code' is 'GENERAL'. The 'SJE Type' is empty. The 'Fiscal Year' is '2023'. The 'Period' is empty. The 'ADB Date' is '08/30/2023'. The 'Currency Defaults' are 'USD / CRRNT / 1'. The 'Attachments' are '(0)'. The 'Reversal' is 'Do Not Generate Reversal'. The 'Entered By' is 'STATE\_GL\_JOURNAL\_PROCESSOR'. The 'Entered On' is empty. The 'Last Updated On' is empty. The 'Look Up Source' modal is open, showing search results for 'ONL' (Online Journal Entry) and 'RED' (Redistributions & Adjustments).

Source	Description
ONL	Online Journal Entry
RED	Redistributions & Adjustments

Figure 49: Journal Source Security - 43002