

AGENDA  
BOARD OF FUNERAL, CEMETERY AND CONSUMER SERVICES  
October 3, 2013 - 10:00 A.M.  
DoubleTree by Hilton Tampa Airport Westshore  
4500 West Cypress Street  
Tampa, FL 33607

THIS MEETING IS OPEN TO THE PUBLIC

1. **Call to Order, Preliminary Remarks and Roll Call**
2. **Action on the Minutes**
  - A. September 5, 2013
3. **Disciplinary Proceedings**
  - A. Settlement Stipulation(s)
    - (1) Collins, Jenifer (F059726): Case No. 134397-13-FC, Division #ATN-20490 (*Probable Cause Panel A*)
    - (2) Flagler Palms Cemetery, LLC (F019207): Case No. 133742-13-FC, Division #ATN-17862 (*Waiver of Probable Cause*)
    - (3) Tony Tanner Funeral Services, Inc. (F054862): Case No. 128096-12-FC, Division # ATN-18890 (*Probable Cause Panel B*)
  - B. Material Facts Not Disputed (Section 120.57(2) Hearings)
    - (1) Work & Son Related Cases (*Probable Cause Panel B*)
      - (a) Work & Son-Sarasota Memorial, Inc. d/b/a Sarasota Memorial Park (F039746): Case Nos. 123568-12-FC, 124590-12-FC, 129488-12-FC, 129904-12-FC, 130906-12-FC; Division Nos. ATN-17270, ATN-17015, ATN-17049, ATN-17065, ATN-17090, ATN-17091, ATN-18883, ATN-19301, ATN-19638
      - (b) Work & Son-Royal Palm Acquisition, Inc. d/b/a Royal Palm Cemetery (South) (F039669): Case Nos. 124587-12-FC, 129910-12-FC, 130918-12-FC; Division Nos. ATN-17795, ATN-17796, ATN-19417, ATN-19610
      - (c) Work & Son-Osiris, Inc. d/b/a Royal Palm Cemetery (North) (F039668): Case Nos. 124486-12-FC, 129489-12-FC, 130917-12-FC; Division Nos. ATN-18944, ATN-18945, ATN-19609
      - (d) Bradenton Funeral Home (F041688): Case Nos. 129510-12-FC, 129906-12-FC, 130912-12-FC, 130915-12-FC; Division Nos. ATN-18492, ATN-18948, ATN-19738, ATN-19568
4. **Application(s) for Preneed Sales Agent**
  - A. Informational Item (Licenses Issued without Conditions) – **Addendum A**
  - B. Recommended for Approval with Conditions (Criminal History)
    - (1) Jennings, Debra (Appointing Entity: Jennings Funeral Home & Crematory )
5. **Application(s) for Continuing Education Course Approval**
  - A. Recommended for Approval without Conditions – **Addendum B**
    - (1) FL W Coast Funeral Professionals Assoc #18209
    - (2) Florida Cemetery, Cremation & Funeral Association #75
    - (3) International Order of the Golden Rule #2201
    - (4) Kates-Boylston Publications #17208
    - (5) National Funeral Directors Association #136
    - (6) SCI Management - Dignity University #99
    - (7) Selected Independent Funeral Homes #137
6. **Application(s) for Florida Law and Rules Examination**
  - A. Informational Item (License Issued without Conditions) – **Addendum C**
    - (1) Direct Disposer
      - (a) Banfield, Korey M
      - (b) McGovern, Thomas F

- (2) Embalmer
  - (a) Flynn, Erica N
- (3) Funeral Director and Embalmer – Endorsement
  - (a) Butler, John M
  - (b) Everett, Rae P
  - (c) Sanchez III, Irving
- (4) Funeral Director and Embalmer – by Internship and Exam
  - (a) Harrison, William H
  - (b) McKibbin, Ericka W
  - (c) Stinson, Katie M
  - (d) Tilley, Terry A

**7. Application(s) for Internship**

- A. Informational Item (Licenses Issued without Conditions) – **Addendum D**
  - (1) Funeral Director Intern
    - (a) Flagg, Karla N (F076141)
  - (2) Funeral Director and Embalmer
    - (a) Garcia, Tabitha (F075937)
    - (b) Gibson, Travis B (F076145)
    - (c) Gomez, Daniela (F075999)
    - (d) Lanfair, Matthew D (F076140)
    - (e) Le Blanc, Josiah E (F076142)
    - (f) Russo, John D (F076138)
    - (g) Steele, Robin S (F066998)
    - (h) Williams, Renvy (F076139)

**8. Application(s) for Embalmer Apprenticeship**

- A. Informational Item (Licenses issued without Conditions) – **Addendum E**
  - (1) Ford, Almonte' C (F076143)
  - (2) Martin, Thomas C (F076000)
  - (3) Robinson, Deborah E (F076144)

**9. Application(s) for Registration as a Training Agency**

- A. Informational Item (Licenses issued without Conditions) – **Addendum F**
  - (1) Funeral Directing and Embalming
    - (a) Elijah Bell's Funeral Services LLC (Lauderdale Lakes) (F047494)

**10. Consumer Protection Trust Fund Claims**

- A. Recommended for Approval without Conditions – **Addendum G**

**11. Application for Cemetery License and Application for Preneed License**

- A. Recommended for Approval with Conditions
  - (1) Application for Cemetery License (Restlawn) (Jacksonville)
  - (2) Application for Preneed License (Restlawn) (Jacksonville)

**12. Application(s) to Acquire Control of an Existing Cemetery and Transfer of Preneed License from Stewart Enterprise Inc to SCI Funeral Services of Florida, LLC**

- A. Recommended for Approval with Conditions
  - (1) SE Cemeteries of Florida, LLC
    - (a) d/b/a All Faiths Memorial Park (Casselberry) (F039580)
    - (b) d/b/a Chapel Hill Cemetery (Orlando) (F039543)
    - (c) d/b/a Florida Hills Memorial Gardens (Brooksville) (F039565)
    - (d) d/b/a Glen Haven Memorial Park (Winter Park) (F039555)
    - (e) d/b/a Good Shepherd Memorial Gardens (Ocala) (F039548)

- (f) d/b/a Highland Memory Gardens (Apopka) (F039558)
- (g) d/b/a Woodlawn Memory Gardens Inc (St Petersburg) (F039453)
- (h) d/b/a Woodlawn Park Cemetery West (Miami) (F039712)
- (2) SE Combined Services of Florida, LLC
  - (a) d/b/a Arlington Park Cemetery (Jacksonville) (F039542)
  - (b) d/b/a Forest Hills Fun Hms Mem Park & Crematory-Palm City Chapel (Palm City) (F039598)
  - (c) d/b/a Garden of Memories Inc (Tampa) (F039441)
  - (d) d/b/a Memorial Park Cemetery Inc (Petersburg) (F039632)
  - (e) d/b/a Myrtle Hill Memorial Park (Tampa) (F039442)
  - (f) d/b/a Oaklawn Memorial Park Cemetery & Funeral Home (Lake Mary) (F039628)
  - (g) d/b/a Palms Woodlawn Funeral Home and Cemetery (Naranja) (F039465)
  - (h) d/b/a Royal Palm Memorial Gardens Inc (West Palm Bch) (F039623)
  - (i) d/b/a Sylvan Abbey Memorial Park Inc (Clearwater) (F039454)
  - (j) d/b/a Woodlawn Park Cemetery North (Miami) (F039449)
  - (k) d/b/a Woodlawn Park Cemetery South (Miami) (F039450)
- (3) Simplicity Plan, Inc (Altamonte Springs) (F019307)

**13. Application(s) for Cinerator Facility**

- A. Recommended for Approval with Conditions
  - (1) West Side Crematory LLC (Winter Garden)

**14. Application(s) for Funeral Establishment**

- A. Recommended for Approval with Conditions
  - (1) Dove Acquisitions LLC d/b/a Dove Funeral Home (Orlando)
  - (2) Heritage Funeral Home & Cremation Services LLC d/b/a Heritage Beach Funeral Home & Cremation Centre (Panama City Beach)
  - (3) Lakeside Funeral Home LLC d/b/a Lakeside Memorial Chapel (Greenacres)
  - (4) Q L Douglas Funeral Home LLC (Jacksonville)

**15. Application(s) for Monument Establishment Retailer License**

- A. Recommended for Approval with Conditions
  - (1) Imperial Monuments LLC (Wauchula)

**16. Monument Retail Sales Agreement(s)**

- A. Recommended for Approval without Conditions
  - (1) Imperial Monuments LLC (Wauchula)

**17. Application(s) for Monument Establishment Sales Agents**

- A. Informational Item (Licenses issued without Conditions) – **Addendum H**

**18. Application for Preneed Branch Office License**

- A. Recommended for Approval without Conditions – **Addendum I**

**19. Contract(s) or Other Related Form(s)**

- A. Trust Transfer Request(s)
  - (1) Recommended for Approval with Conditions
    - (a) Funeral Options, Inc d/b/a Weiss Memorial Chapel (F019468) (Boynton Beach)
      - 1. Transfer of Independent Funeral Directors of Florida, Inc. (IFDF) Master Trust Fund from Regions Bank, N.A. to Sabal Trust Company
    - (b) Northstar Cemetery Services of Florida, LLC (F019194) (Ormond Beach) (Multiple DBAs)
      - 1. Transfer of Preneed Funeral and Cemetery Trusts and Cemetery Care and Maintenance Trust Fund Agreements from Bank of Oklahoma, N.A. to SunTrust Bank, N.A.

20. **Executive Director's Report**

- A. 2014 Board Meeting Schedule (Action)
- B. Report: Payment of Disciplinary Fines and Costs (Informational)

21. **Chairman's Report (Oral)**

22. **Office of Attorney General's Report (Oral)**

- A. Public Comment - Rulemaking (Action)

23. **Administrative Report**

|           |   |                |
|-----------|---|----------------|
| <b>A.</b> | New Cemetery Applications Received Since Last Meeting                               | 0              |
|           | Recommended for Approval  | 0              |
|           | Pending   | 0              |
| <b>B.</b> | Cemetery Acquisition Applications Received Since Last Meeting                       | 2              |
|           | Recommended for Approval  | 0              |
|           | Pending   | 2              |
| <b>C.</b> | Preneed License Applications Received Since Last Meeting                            | 3              |
|           | Active Preneed Licenses   | 320            |
|           | Presented to the Board at this Meeting  | 1              |
|           | Pending   | 2              |
| <b>D.</b> | Preneed License Branch Applications Received Since Last Meeting                     | 3              |
|           | Active Preneed License Branches   | 327            |
|           | Recommended for Approval  | 1              |
|           | Pending   | 0              |
| <b>E.</b> | Preneed Sales Agent Applications Received Since Last Meeting                        | 156            |
|           | Active Sales Agents as of July 22, 2013   | 4096           |
|           | Recommended for Approval  | 49             |
|           | Temporary Licenses Issued; Pending Permanent  | 136            |
| <b>F.</b> | Monument Establishment Applications Received Since Last Meeting                     | 1              |
|           | Active Monument Establishments  | 93             |
|           | Pending   | 0              |
| <b>G.</b> | Broker of Burial Rights Applications Received Since Last Meeting                    | 1              |
|           | Active Brokers of Burial Rights   | 17             |
|           | Pending   | 0              |
| <b>H.</b> | Exempt Cemetery Reports Received Since Last Meeting                                 | 3              |
|           | Active Exempt Cemeteries  | 74             |
|           | Pending   | 0              |
| <b>I.</b> | Preneed Funeral Contract Consumer Protection Trust Fund Balance as of July 22, 2013 | \$8,438,962.57 |
|           | # Claims Presented at This Board Meeting  | 31             |
|           | \$ Claims Presented at This Board Meeting   | \$6,689.33     |
|           | Claims Paid as of July 22, 2013 (for fiscal year 2013-2014)                         | \$12,940.42    |
| <b>J.</b> | New Establishment Applications Received Since Last Meeting                          | 15             |

|           |  |      |
|-----------|--|------|
|           | Pending  | 14   |
|           | Completed  | 1    |
| <b>K.</b> | New Individual Applications Received Since Last Meeting                | 23   |
|           | Pending  | 7    |
|           | Completed  | 16   |
| <b>L.</b> | Request for Training Facility Applications Received Since Last Meeting | 3    |
|           | Pending  | 1    |
|           | Completed  | 2    |
| <b>M.</b> | Request for CE Providers and Courses Received Since Last Meeting       | 20   |
|           | Pending  | 0    |
|           | Completed  | 20   |
| <b>N.</b> | Initial Inspections Received Since Last Meeting                        | 13   |
|           | Pending  | 0    |
|           | Completed  | 13   |
| <b>O.</b> | Inspections Received Since Last Meeting                                | 307  |
|           | Pending  | 0    |
|           | Completed  | 307  |
| <b>P.</b> | Initial Licenses Issued Since Last Meeting                             | 19   |
|           | Renewal Licenses Issued Since Last Meeting                             | 1599 |
|           | Duplicate Licenses Issued Since Last Meeting                           | 15   |

**24. Disciplinary Report**

|                          | Issued Since Last Meeting<br>(August 1, 2013) |
|--------------------------|---|
| Notice of Non Compliance | 2   |
| Citations                | 1   |

**25. Adjournment**

**THE CHAIRMAN MAY MAKE SPECIFIC CHANGES IN THE AGENDA AFTER IT HAS BEEN MADE AVAILABLE FOR DISTRIBUTION, ONLY FOR "GOOD CAUSE" SHOWN.**

**DIRECTIONS**

**FROM THE EAST:** Take I-4 West to I-275 South. Take exit 40A (Westshore Blvd). When exiting, turn right onto N Westshore Blvd. Take your first right onto Cypress Street. DoubleTree by Hilton Tampa Airport Westshore hotel is located 1/4 mile on the right.

**FROM THE SOUTH:** Take I-275 North to Exit 39 (John F Kennedy Blvd). Make a left onto N Westshore Blvd then a right onto Cypress St. DoubleTree by Hilton Tampa Airport Westshore hotel is located 1/4 mile on the right.

**FROM THE NORTH:** Take I-275 South. Take exit 40A (Westshore Blvd). When exiting, turn right onto N Westshore Blvd. Take your first right onto Cypress Street. DoubleTree by Hilton Tampa Airport Westshore hotel is located 1/4 mile on the right.

**FROM THE WEST:** Take SR 60 to Spruce St. Make a right onto N Westshore Blvd. At the 2nd light make a left onto Cypress St. DoubleTree by Hilton Tampa Airport Westshore hotel is located 1/4 mile on the right.