

AGENDA
BOARD OF FUNERAL, CEMETERY, AND CONSUMER SERVICES
RULES COMMITTEE MEETING
(ANDREW CLARK, CHAIR – SANJENA CLAY – CHRIS JENSEN – DARRIN WILLIAMS)
JULY 9 - 10, 2025 – 10:00 A.M.–5:00 P.M.
FLORIDA DEPARTMENT OF FINANCIAL SERVICES
CLAUDE DENSON PEPPER BUILDING, ROOM G-01
111 WEST MADISON STREET
TALLAHASSEE, FLORIDA

THIS MEETING IS OPEN TO THE PUBLIC

A. Call to Order, Preliminary Remarks, and Roll Call

B. Overview of Materials Provided

- (1) For Committee Use During Meeting
 - (a) Rules Review Workbook Prepared for Rules Committee July 2025 – [Addendum A](#)
- (2) Quick Reference Materials
 - (a) Updated Designation of FCCS Rules (May 2025) – [Addendum B](#)
 - (b) SB108 – Administrative Procedures – 2025 – [Addendum C](#)
 - (c) Rules Chapter 69K, Florida Administrative Code – [Addendum D](#)
 - (d) Chapter 497, Florida Statutes – [Addendum E](#)

C. Shared Rules

- (1) [69K-1.003](#) - Miscellaneous Fees
- (2) [69K-1.005](#) - Licensure Application Procedures
- (3) [69K-1.008](#) - Applicants with Criminal Records
- (4) [69K-5.0016](#) - Preneed License; Financial Requirements
- (5) [69K-5.002](#) - Application for Preneed License
- (6) [69K-5.0021](#) - Application for Preneed License Branch Office License
- (7) [69K-5.0022](#) - Applications for Transfer of a Preneed License
- (8) [69K-5.0025](#) - Inactive Preneed Licenses
- (9) [69K-5.0026](#) - Preneed License Renewal
- (10) [69K-5.003](#) - Application for Registration of a Preneed Sales Agent
- (11) [69K-5.0035](#) - Termination of Appointment of a Preneed Sales Agent
- (12) [69K-5.004](#) - Procedures for Licensing a New Cemetery
- (13) [69K-5.009](#) - Regulatory Standards for Evaluating Applications by the Board
- (14) [69K-5.011](#) - Preneed Sales Agent Renewal
- (15) [69K-5.012](#) - Application and Renewal Procedures for Broker of Burial Rights License
- (16) [69K-5.0125](#) - Minimum Records to be Maintained by Burial Rights Broker; Inspection of Records
- (17) [69K-6.005](#) – Records
- (18) [69K-7.005](#) - Performance Bond – Mausoleums or Below-Ground Crypts
- (19) [69K-7.010](#) - Reporting Requirements for Preneed Licensees Utilizing a Surety Bond or Letter of Credit in Lieu of Trusting
- (20) [69K-7.0125](#) - Alternative Form of Security for Permanent Outer Burial Receptacle Manufacturers
- (21) [69K-7.015](#) -Trust Agreements and Trustees
- (22) [69K-9.001](#) – Advertising
- (23) [69K-10.001](#) - Preneed Funeral Contract Consumer Protection Trust Fund
- (24) [69K-10.002](#) - Disbursement from the Preneed Funeral Contract Consumer Protection Trust Fund
- (25) [69K-10.003](#) - Remittances to the Preneed Funeral Contract Consumer Protection Trust Fund
- (26) [69K-12.002](#) - Procedure for Licensing a Monument Establishment
- (27) [69K-12.003](#) - Procedure for Submission and Approval of Monument Establishment Retail Sales Agreements
- (28) [69K-17.0026](#) - Inactive Status License

- (29) [69K-17.0027](#) - Delinquent License
- (30) [69K-17.003](#) – Fees
- (31) [69K-17.0036](#)- Course Required for Initial Licensure
- (32) [69K-17.0041](#) - Continuing Education Provider Requirements
- (33) [69K-17.0042](#) - Approval of Continuing Education Courses
- (34) [69K-18.001](#) - Embalmer Intern Training Program
- (35) [69K-18.002](#) - Funeral Director Intern Training Program
- (36) [69K-18.003](#) - Concurrent Internships
- (37) [69K-18.004](#) - Intern Training Agencies
- (38) [69K-20.001](#) - Report of Cases Embalmed or Bodies Handled
- (39) [69K-21.001](#) - Licensure Procedure; Consequences of Operating Prior to Licensure
- (40) [69K-21.004](#) – Fees
- (41) [69K-21.005](#) - Display of Licenses
- (42) [69K-21.008](#) - Notification of Change in Funeral Director in Charge
- (43) [69K-21.009](#) - Disinterment Reporting
- (44) [69K-21.055](#)- Notice to the Department of Mailing Address and Place of Practice of License
- (45) [69K-22.001](#) - Application for Licensure; Consequences of Operating Prior to Licensure
- (46) [69K-22.003](#) – Fees
- (47) [69K-22.006](#) - Designation of Cinerator Facility Supervisor
- (48) [69K-22.007](#) - Standard Uniform Procedures for Removal of Cremated Remains and Postcremation Procedures
- (49) [69K-23.001](#) - Manner of Application
- (50) [69K-23.003](#) - Renewal of Direct Disposer Licenses
- (51) [69K-23.004](#) - Direct Disposal Establishments
- (52) [69K-24.010](#) - Application for Licensure of Removal Services, Refrigeration Facilities, and Centralized Embalming Facilities
- (53) [69K-24.020](#) - Licensure of Removal Services
- (54) [69K-24.021](#) - Requirements for Inspection of Removal Services
- (55) [69K-24.022](#) - Inspection Criteria for Removal Services
- (56) [69K-24.023](#) - Duplicate License and Renewal Penalty Fees for Removal Services
- (57) [69K-24.030](#) - Licensure of Refrigeration Services
- (58) [69K-24.031](#) - Requirements for Inspection of Refrigeration Services
- (59) [69K-24.032](#) - Inspection Criteria for Refrigeration Services
- (60) [69K-24.033](#) - Duplicate License and Renewal Penalty Fees for Refrigeration Services
- (61) [69K-24.040](#) - Licensure of Centralized Embalming Facilities
- (62) [69K-24.041](#) - Requirements for Inspections of Centralized Embalming Facilities
- (63) [69K-24.042](#) - Inspection Criteria for Centralized Embalming Facilities
- (64) [69K-24.043](#) - Duplicate License and Renewal Penalty Fees for Centralized Embalming Facilities
- (65) [69K-25.003](#) - Licensure as Temporary Embalmer or Temporary Funeral Director; Manner of Requesting and Fee; Limitations; expiration
- (66) [69K-25.004](#)- Application Procedures for Limited Licenses for Retired Professionals
- (67) [69K-27.001](#) - Embalmer Apprentice Program
- (68) [69K-31.001](#) - Procedure Required
- (69) [69K-100.035](#) - Courses of Study; Criteria; Procedures for College or University to Obtain Approval
- (70) [69K-7.013](#) - Procedures for Filing Claims through the Department

D. Board Rules

- (1) [69K-21.007](#) - Responsibility of Funeral Director in Charge
- (2) [69K-33.001](#) - Requirements Regarding Handling and Storing of Human Remains
- (3) [69K-2.003](#) - Other Official Board Business
- (4) [69K-5.0015](#) - Preneed Licenses
- (5) [69K-5.0023](#) - Temporary Preneed Licenses
- (6) [69K-5.0024](#) - Remittances to the Regulatory Trust Fund
- (7) [69K-6.001](#) - Grave Spaces; Definition Limited
- (8) [69K-6.0015](#) - Definition of Established Adult Grave Space
- (9) [69K-6.0016](#) - Definition of Developed Area

- (10) 69K-6.002 - Care and Maintenance of Existing Cemetery
- (11) 69K-6.003 - Cemetery By-laws
- (12) 69K-6.004 - Safekeeping of Records
- (13) 69K-6.0051 - Accounts Receivable Records
- (14) 69K-6.0054 - Written Contracts Required
- (15) 69K-6.007 - Criteria for Burial; Disinterment; Reinterment
- (16) 69K-6.008 - Minimum Standards for Interment
- (17) 69K-6.009 - Identification Tags – Acceptable Materials, Locations, and Methods of Affixing

E. Summary of Rules Committee Meeting results and recommendations to Board

F. Chair's Remarks

G. Adjournment

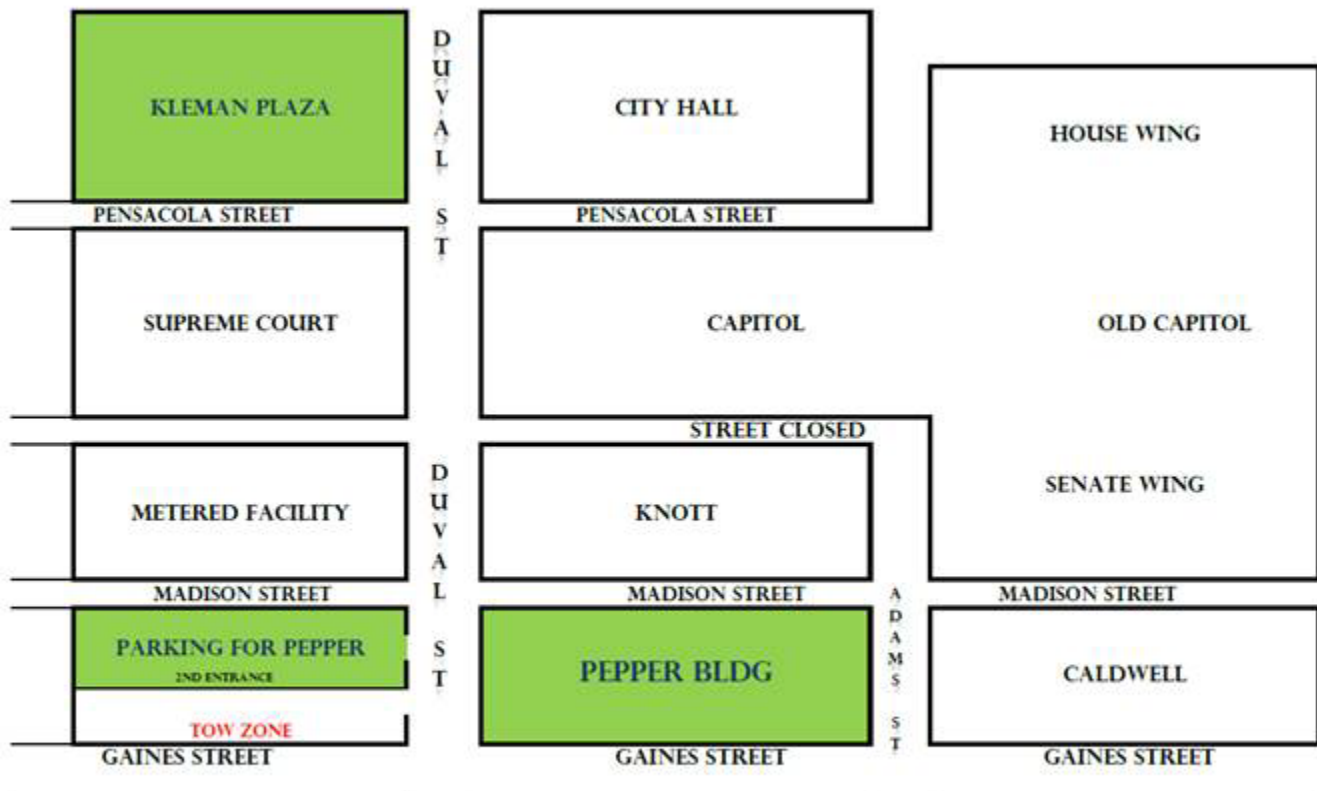
WI-FI

THERE IS NO WI-FI AVAILABLE.

PARKING

TO GAIN ACCESS TO THE CITY OF TALLAHASSEE METERED PARKING SPACES FROM GAINES STREET, TURN ONTO DUVAL AND THERE IS A GRAVEL LOT LOCATED IMMEDIATELY TO YOUR LEFT. THE 2ND ENTRANCE CONTAINS 23 METERED PARKING SPACES, 10-HOUR LIMIT @ 25¢ PER HOUR. PLEASE NOTE THE 1ST ENTRANCE IS A TOW ZONE. PARKING ALSO AVAILABLE @KLEMAN PLAZA.

DOWNTOWN PARKING FOR PEPPER BUILDING



TO GAIN ACCESS TO THE CITY OF TALLAHASSEE METERED PARKING SPACES FROM GAINES STREET, TURN ONTO DUVAL AND THERE IS A GRAVEL LOT LOCATED IMMEDIATELY TO YOUR LEFT. THE 2ND ENTRANCE CONTAINS 23 METERED PARKING SPACES, 10-HOUR LIMIT @ 25¢ PER HOUR. PLEASE NOTE THE 1ST ENTRANCE IS A TOW ZONE. PARKING ALSO AVAILABLE @KLEMAN PLAZA.