

**MINUTES**  
**BOARD OF FUNERAL, CEMETERY AND CONSUMER SERVICES**  
**VIDEOCONFERENCE MEETING**  
**DECEMBER 1, 2022 - 10:00 A.M.**

**A. Call to Order, Preliminary Remarks, and Roll Call**

Ms. Jill Peeples – Good morning, this is Chair Jill Peeples. It's 10 o'clock, and I would like to turn it over to Ms. Simon for preliminary remarks and roll call, please?

Ms. Ellen Simon – Thank you, Madam Chair. Good morning. My name is Ellen Simon. I am the Assistant Director for the Division of Funeral, Cemetery, and Consumer Services. Today is December 1, 2022, and it's approximately 10:00 A.M. This is a public meeting of the Board of Funeral, Cemetery, and Consumer Services. This meeting is being held by videoconference. Notice of this meeting has been duly published in the Florida Administrative Register. An agenda for this meeting has been made available to interested persons. Both the link and call-in number is on the agenda, which has been made available to the public. The call-in number and other information relating to this Board meeting has also been published on the Division's website. Ms. LaTonya Bryant is recording the meeting and minutes will be prepared.

As this is a videoconference of the Board, there are some items I need to draw your attention to. For one, as a general rule, please do not utilize your video camera for the meeting unless you are a Board member, Board counsel, or an authorized Division employee. If you have a matter listed on the agenda and intend to appear before the Board to represent yourself, or if you are an attorney that is representing a client, only turn your video camera option on when we have reached the agenda item that you want to be heard on or when you hear your name called. Then turn your video camera option off again as soon as your matter has been addressed by the Board.

As always, we need everyone that is on the call to place their phone or audio feed on mute, if you are not speaking. As you can tell from earlier this morning, the ambient noise coming from someone's phone or audio, which is not muted, causes severe disruption to the meeting. If you are not muted, you may be muted by Division staff. As a result, you may need to call back into the meeting because that may be the only way to unmute your phone. Also, if you are using your computer or smartphone for your audio feed, please remember to speak directly into the microphone on your device. To do so otherwise negatively impacts the recording of this meeting. Just as in a live meeting, persons speaking are requested to identify themselves for the record each time they speak. Participants are respectfully reminded that the Board Chair, Ms. Peeples, runs the meeting. Persons desiring to speak should initially ask the Chair for permission.

As a reminder to Board members, you are to refrain from commenting on facts not included within your Board packages, and instead base your decision solely on the information in your Board packages, as well as testimony provided at this meeting. Additionally, ongoing investigations are private and confidential and are not to be discussed, even for the purposes of confirming there is an investigation. Just a few words about Item 5 on your agenda, which is Public Comment. Public Comment is reserved for general comments by the public and not for re litigation of any matter before the Board. Please be aware that if Public Comment is used as an attempt to re litigate a matter that is being heard on this agenda, the Board will be instructed that the comment is not appropriate for Public Comment, and it should not be considered for further discussion.

As a final reminder, Board meetings are public meetings under Florida Law, and anything said via chat is subject to a public records request. This feature should only be used for technological issues you may be experiencing, and all inquiries in chat should be directed to Mary Schwantes, Executive Director. She is monitoring the chat feature and, as necessary, will forward your inquiry to someone who can assist in resolution of the problem. At this point I will take the roll:

Jill Peeples, Chair  
Andrew Clark, Vice Chair  
Joseph "Jody" Brandenburg  
Sanjena Clay **{EXCUSED}**  
Vincent "Todd" Ferreira  
Christian "Chris" Jensen  
Kenneth "Ken" Jones  
Janis Liotta

Jay Lyons  
Darrin Williams

**Also noted as present:**

Mary Schwantes, Executive Director  
Rachelle Munson, Board Legal Advisor  
Marshawn Griffin, Department Legal Counsel  
LaTonya Bryant, Department Staff  
Jasmin Richardson, Department Staff

Ms. Simon – Madam Chairperson, there is a quorum for the business of the Board.

Chair Peebles – Thank you, Ms. Simon.

**B. Old Business**

- (1) *Reconsideration of the Request for Section 120.57(1), F.S. Hearing or, in the alternative, a Section 120.57(2), F.S., Hearing*  
(a) *Washington Memorial & More Funeral Service Industry LLC (Butler)*

Ms. Simon – This item has been removed and will be placed on a future agenda.

**C. Application(s) for Preneed Sales Agent**

- (1) *Informational Item (Licenses Issued without Conditions) – Addendum A*

Ms. Simon – This item is informational only. Pursuant to s. 497.466, F.S., the applicants have been issued their licenses and appointments as preneed sales agents.

**D. Application(s) for Continuing Education**

- (1) *Course Approval - Recommended for Approval without Conditions – Addendum B*  
(a) *Cremation Association of North America (16008)*  
(b) *In-Sight Books (10008)*  
(c) *Independent Funeral Directors of Florida, Inc. (135)*  
(d) *International Order of the Golden Rule (2201)*  
(e) *SCI Management – Dignity University (99)*  
(f) *Selected Independent Funeral Homes (137)*

Ms. Simon – Pursuant to s. 497.147, F.S., and Board Rule 69K–17.0041, F.A.C., the courses presented on Addendum B have been reviewed by the CE Committee and the Committee, as well as the Division, recommends approval of the applications for the number of hours indicated.

**MOTION:** Mr. Ken Jones moved to approve the applications. Ms. Janis Liotta seconded the motion, which passed unanimously.

**E. Consumer Protection Trust Fund Claims**

- (1) *Recommended for Approval without Conditions – Addendum C*

Ms. Simon – The CPTF claims presented on Addendum C have been reviewed by the Division and the Division recommends approval for the monetary amounts indicated.

**MOTION:** Mr. Andrew Clark moved to approve the applications. Mr. Todd Ferreira seconded the motion, which passed unanimously.

**F. Application(s) for Embalmer Apprentice**

- (1) *Informational Item (Licenses Issued without Conditions) – Addendum D*

- (a) *Leach, Kerry A F629132*
- (b) *White, Jeremy L F492636*
- (c) *Yanicak, Katrina M F629110*

Ms. Simon – This is an informational item. Pursuant to Rule 69K–1.005, F. A. C., the Division has previously approved the applications listed on Addendum D.

**G. Application(s) for Florida Laws and Rules Examination**

- (1) *Informational Item (Licenses Issued without Conditions) – Addendum E*
  - (a) *Direct Disposer*
    - 1. *Jacobs, Bennett R*
  - (b) *Funeral Director (Endorsement)*
    - 1. *Boyd, Stephen L*
  - (c) *Funeral Director (Internship and Exam)*
    - 1. *Brake, Amber S*
    - 2. *Burke, Joseph E*
  - (d) *Funeral Director and Embalmer (Endorsement)*
    - 1. *Bolling, Richard G*
    - 2. *Ordner, David M*
    - 3. *Raymond, Jonathan E*
    - 4. *Weagley, Randall*
  - (e) *Funeral Director and Embalmer (Internship and Exam)*
    - 1. *Begley, Matthew N*
    - 2. *Gallo, Lilly A*
    - 3. *Garcia, Scarlett J*
    - 4. *Porter, Danielle R*

Ms. Simon – This is an informational item. Pursuant to Rule 69K–1.005, F. A. C., the Division has previously approved the applications listed on Addendum E.

**H. Application(s) for Internship**

- (1) *Informational Item (Licenses Issued without Conditions) – Addendum F*
  - (a) *Funeral Director and Embalmer*
    - 1. *Bush, Brandon L F629111*
    - 2. *Griffin Jr, Detroit F045148*
    - 3. *Mclemore, Ashley E F596965*
    - 4. *Warren, Diana E F446474*

Ms. Simon – This is an informational item. Pursuant to Rule 69K–1.005, F. A. C., the Division has previously approved the applications listed on Addendum F.

**I. Application(s) for Monument Establishment Sales Agent**

- (1) *Informational Item (Licenses Issued without Conditions) – Addendum G*
  - (a) *Evans, Stacy L F625613*
  - (b) *McCord, Leonard F F047908*

Ms. Simon – This is an informational item. Pursuant to s. 497.554, Florida Statutes, the Division has previously approved the applicants listed on Addendum G.

- (2) *Recommended for Denial (Criminal History)*
  - (a) *Heitmeyer, Kenneth R*

Ms. Simon – Is Mr. Heitmeyer on the call today?

Mr. Kenneth Heitmeyer – Yes, I am.

Ms. Simon – Thank you, sir. An application for monument establishment sales agent licensure was received by the Division on May 31, 2022. The application was incomplete when submitted. A completed application was received on October 26, 2022. The applicant does have reportable criminal history:

- On April 16, 2007, Mr. Heitmeyer pled nolo contendere to Grand Theft Auto. He was adjudicated guilty and sentenced to time served of 105 days.
- On August 6, 2013, Mr. Heitmeyer pled nolo contendere to Possession of Methamphetamine, Possession of Paraphernalia, and Driving with a Suspended/Revoked license. He was adjudicated guilty and sentenced to 100 Community Service Hours, Drug Offender Probation for three (3) years assessed court costs and fines of \$1127.

The Division recommends denial.

Chair Peebles – Thank you, Ms. Simon. Would you mind swearing in Mr. Heitmeyer, please?

Ms. Simon – Yes, ma'am. Please raise your right hand. Do you swear to tell the truth, the whole truth, and nothing but the truth, so help you God?

Mr. Heitmeyer – I do.

Ms. Simon – Madam Chair?

Chair Peebles – Thank you, Ms. Simon. Good morning, Mr. Heitmeyer. Thank you for participating and being a part of this meeting today. Is there any information that you would like to share or information that you would like to present to the Board today?

Mr. Heitmeyer – I can only say that I've changed. I've been clean and sober for over nine (9) years now. My past, all my problems were drug related. As, I said, I'm clean and sober and I really would like the opportunity to be a beneficial member of society and do whatever I can to clear my name, so to speak, and give my family a reason to support me. My employer, who has backed me 100%, I feel like I owe him, and I would really relish another opportunity. I think I deserve it. I've worked hard to get where I am. It's been a long time since I've done anything that would be considered detrimental to society or myself.

Chair Peebles – Thank you, sir. We appreciate your information and sharing with us today. Board members, does anyone have any questions for Mr. Heitmeyer? Hearing none. What is the Board's pleasure on this request?

Mr. Jay Lyons – Madam Chair?

Chair Peebles – Yes, sir, Rabbi Lyons?

Rabbi Lyons – Good morning. Is your employer on the call today?

Mr. Heitmeyer – Yes.

Rabbi Lyons – Could we hear an endorsement directly from your employer, please?

Chair Peebles – Rabbi Lyons, excuse me just one second. Ms. Simon, would he need to be sworn in?

Ms. Simon – Yes, he would. Can I have the name of the employer?

Mr. Paul Turner – My name is Paul Turner.

Ms. Simon – Mr. Turner, can you please raise your right hand to be sworn in?

Mr. Turner – Absolutely. I don't know if you can see me or not. I apologize.

Ms. Simon – Do you swear to tell the truth, the whole truth, and nothing but the truth, so help you God?

Mr. Turner – I definitely do, yes.

Ms. Simon – Thank you, sir.

Chair Peeples – Thank you, Ms. Simon. Mr. Turner, would you like to address Rabbi Lyons' question, please sir?

Mr. Turner – Absolutely. I've known Mr. Heitmeyer for many years. He's had problems in the past. He's never denied them, but the man has changed. I've known him for many years. He worked with me in the office to do clerical, and he's handled my books. He's done many things for me over the years. He would like the opportunity to be able to do more, to actually be able to meet with families to help me. I don't know what I would've done without him. In the past years, I've had cancer. I just had heart surgery yesterday, so you'll have to excuse me if I'm not very clear. I need him. Anything that Mr. Heitmeyer was doing would also come back on me. I wouldn't jeopardize my relationship with the State, the families and you guys if I didn't have all the trust and confidence in him. I don't want to keep going on and on, but again, I have all confidence in him, and I think he deserves it. I've been in this business a long time and I've known other folks that have had issues in the past and they were given the opportunity, and it worked out well. I think he deserves that as well.

Chair Peeples – Thank you, sir. We appreciate that. Rabbi Lyons, did that answer your question, sir?

Rabbi Lyons – Yes.

Chair Peeples – Thank you, sir. Are there any other questions? Mr. Jones?

**MOTION:** Mr. Jones moved to approve the application with one (1) year of probation. Rabbi Lyons seconded the motion, which passed with 1 dissenting vote.

Chair Peeples – Mr. Heitmeyer, good luck to you. Mr. Turner, I trust you will heal from your previous medical procedure. Thank you, sir.

Mr. Turner – Thank you very much.

Chair Peeples – Ms. Simon?

**J. Application(s) for Broker of Burial Rights**  
**(1) Recommended for Approval without Conditions**  
**(a) Lopez Group Inc (West Palm Beach)**

Ms. Simon – The application was received on September 28, 2022. The application was incomplete when received. The application was deemed complete on October 25, 2022. The Department completed a background check of Applicant's principal and owner, which revealed no criminal history. The Division is recommending approval without conditions. Is there a representative of the Lopez Group on the call today? Hearing no response. Madam Chair?

Chair Peeples – Thank you, Ms. Simon. Board members?

**MOTION:** Ms. Liotta moved to approve the application. Mr. Clark seconded the motion, which passed unanimously.

**K. Application(s) for Cinerator Facility**  
**(1) Recommended for Approval with Conditions**  
**(a) South Florida Crematory LLC (Pompano Beach)**

Ms. Simon – An application for a cinerator facility licensure, based on a change of ownership, was received October 24,

2022. The application was complete when submitted. A background check of the principals revealed no criminal history for its principals. The Funeral Director in Charge will be Bryan Trovinger (F044549). The Division recommends approval subject to the following conditions:

- 1) That the closing on the transaction to acquire ownership shall occur within 60 days of the date of this Board meeting.
- 2) That the closing on the transaction shall be substantially on terms and conditions as represented to the Board at this Board meeting.
- 3) That Applicant shall assure receipt by the Division within seventy-five (75) days of the Board meeting, of a letter signed by applicant or applicant's attorney, addressed to the Division, certifying that closing has occurred and stating the date of closing, and stating that closing occurred on terms and conditions not inconsistent with those as represented to the Board at this Board meeting, and providing a copy of the fully Bill of Sale, Asset Purchase Agreement, or other document by which the acquisition transaction is consummated, executed by all parties, and any and all amendments, schedules, and other attachments thereto, also fully executed.
- 4) That the Director of the Division of Funeral, Cemetery, and Consumer Services may extend any deadline set out in these conditions, by up to ninety (90) days, for good cause shown. The Director shall report any such extensions to the Board as an informational item.
- 5) That all representations by the applicant in the application and related materials provided to the Board or FCCS Division by the applicant, in support of the application(s), are deemed material to the Board's action herein.
- 6) That the establishment(s) under the application(s) herein pass an onsite inspection by a member of Division Staff.

Mr. Chris Jensen – Question for Ms. Simon?

Chair Peeples – Yes, sir?

Mr. Jensen – I see in the Division's Remarks that a background check of the principals revealed a criminal history. What is that and where is that described at?

Ms. Simon – I apologize, sir. As a matter of fact, the background check revealed no criminal history.

Mr. Jensen – Ok.

Chair Peeples – Thank you, Mr. Jensen. Any other questions? What is the pleasure of the Board on this agenda item?

**MOTION:** Mr. Jensen moved to approve the application subject to the conditions recommended by the Division. Mr. Ferreira seconded the motion, which passed unanimously.

**L. Application(s) for Funeral Establishment**

**(1) Recommended for Approval with Conditions**

**(a) Foundation Partners of Florida LLC d/b/a/ Baldwin Brothers (Venice)**

Ms. Simon – An application for funeral establishment licensure was received on October 27, 2022. The application was complete when submitted. The Funeral Director in Charge will be William Norton (F442473). A background check of the principals revealed no criminal history for its principals. There is a currently a direct disposal establishment (F458720) at this location, and the Applicant wants this establishment to become a funeral establishment. The Division recommends approval subject to the conditions that the establishment passes an inspection by a member of Division Staff and that the direct disposal establishment (F458720) be made inactive.

Mr. Clark – Madam Chair?

Chair Peeples – Mr. Clark?

Mr. Clark – Thank you, Madam Chair. I just would like to state for the record my affiliation with Foundation Partners Group of Florida, and I'll recuse myself from this matter.

Chair Peeples – Thank you, Mr. Clark.

**MOTION:** Mr. Jody Brandenburg moved to approve the application subject to the conditions that the establishment passes an inspection by a member of Division Staff and that the direct disposal establishment (F458720) be made inactive. Mr. Ferreira seconded the motion, which passed unanimously.

*(b) Lewis Funeral Home Inc d/b/a Lewis Funeral Home Jay Cornerstone Chapel (Jay)*

Ms. Simon –An application for funeral establishment licensure was received on October 17, 2022. The application was incomplete when submitted. A completed application was received on November 8, 2022. A background check of the principals revealed no criminal history for its principals. The Division recommends approval subject to the condition that the establishment passed an onsite inspection by a member of Division staff.

Chair Peeples – Board members?

**MOTION:** Mr. Ferreira moved to approve the application subject to the condition that the establishment passes an onsite inspection by a member of Division Staff. Mr. Jensen seconded the motion, which passed unanimously.

**M. Application(s) for Preneed Main License**

*(1) Recommended for Approval without Conditions*

*(a) Lake Osborne Funeral Services LLC (F540724) (Lake Worth)*

Ms. Simon – The Department received an application for preneed main licensure on November 1, 2022, which was incomplete at the time of submission. The application was deemed complete on November 7, 2022. A completed background check of all principals was returned without criminal history. Applicant’s qualifying funeral establishment license is located at the same address. If approved, will trust with First Florida Trust and use approved contracts. The Division is recommending approval without conditions.

Chair Peeples – Thank you, Ms. Simon. Is there a representative of this entity on the call today?

Ms. Wendy Wiener – Yes, Wendy Wiener.

Chair Peeples – Good morning. Thank you for being here. Board members, are there any questions for Ms. Wiener regarding this item? Hearing none. What is the Board’s pleasure, please?

**MOTION:** Mr. Jensen moved to approve the application. Mr. Clark seconded the motion, which passed unanimously.

Chair Peeples – Thank you, Ms. Wiener.

Ms. Wiener – Thank you.

**N. Application(s) for Removal Service License**

*(1) Recommended for Approval with Conditions*

*(a) Journey Mortuary Services LLC (Gulf Breeze)*

Ms. Simon – An application for removal service licensure was received on June 27, 2022. The application was incomplete when submitted. A completed application was received on October 21, 2022. There is no reportable criminal history for this applicant. The Division recommends approval subject to the condition that the removal service passed an onsite inspection by a member of Division staff.

Chair Peeples – Are there any questions for Ms. Wiener, who is representing this entity? Is that correct, Ms. Wiener?

Ms. Wiener – Yes.

**MOTION:** Mr. Jensen moved to approve the application subject to the condition that the removal service passes an onsite inspection by a member of Division Staff. Mr. Jones seconded the motion, which passed unanimously.

Chair Peeples – Thank you, Ms. Wiener.

Ms. Wiener – Thank you.

**(2) Recommended for Approval without Conditions**  
**(a) Serenity Journey LLC d/b/a Elite Removal Services (Boynton Beach)**

Ms. Simon – An application for removal service licensure was received on August 26, 2022. The application was incomplete when submitted. A completed application was received on November 1, 2022. Fingerprints for all principals have been returned with no reportable criminal history. An inspection was completed and passed on September 21, 2022. The Division recommends approval without conditions.

Chair Peeples – Thank you, Ms. Simon. Is there a representative of Elite Removal Services on the call today? Hearing none. What is the Board’s pleasure?

**MOTION:** Rabbi Lyons moved to approve the application subject to the condition that the removal service passes an onsite inspection by a member of Division Staff. Mr. Ferreira seconded the motion, which passed unanimously.

**O. Contract(s) or Other Related Form(s)**

**(1) Recommendation for Approval with Conditions**  
**(a) Request(s) for Transfer of Trust**  
**1. Robert M. Naugle Mortuaries, Inc. d/b/a Naugle Funeral Home (F019241) (Jacksonville)**

Ms. Simon – This entity seeks approval of the transfer of the following: the FSI First Florida Trust Agreement (Restated 2015) to the First Amended and Restated Agreement and Declaration of Trust of IFDF Master Trust Fund A Agreement, under Argent Trust Company (Argent). If approved, Argent is or will continue to be trustee. The Division recommends approval of the proposed trust transfers as identified above subject to the conditions:

- 1) That the representations of Naugle, as set forth in the representative's correspondence dated October 26, 2022, be deemed material to the Board's decisions herein.
- 2) That within 90 days of this Board Meeting Argent provide the FCCS Division (ATTN: LaShonda Morris), the effective date of the transfer and certifications including the following:
  - ⊙ A letter signed and dated by one of its officers, certifying that it meets one or more of the applicable criteria in s. 497.266(1), and s. 497.458(1)(b), to act as trustee of the trust to be transferred pursuant to the representative’s correspondence, dated October 26, 2022.
  - ⊙ A letter signed and dated by one of its officers, certifying the dollar amount of trust assets being transferred to the trust as identified in the representative’s attached correspondence, dated October 26, 2022.
  - ⊙ Acknowledgement of receipt of the amount of trust assets being transferred as specified under the former trust, as identified in the representative’s attached correspondence, dated October 26, 2022.
- 3) That the Board's executive director, for good cause shown, may extend the compliance time frame for the above specified conditions, an additional ninety (90) days.

Chair Peeples – Thank you, Ms. Simon. Is there a representative of the Naugle entity on the call today? Hearing none. Board members?

**MOTION:** Mr. Jensen moved to approve the request subject to the conditions recommended by the Division. Mr. Ferreira seconded the motion, which passed unanimously.

**P. Executive Director’s Report**  
**(1) Operational Report (Verbal)**

Ms. Simon – At this point, I will turn the meeting over to Mary Schwantes, Executive Director.

Ms. Schwantes – Madam Chair, may I go forward?



Chair Peeples – Yes, ma’am.

Ms. Schwantes – Thank you, ma’am. Earlier this month, Hurricane Nicole made landfall on the east coast of Florida. Because of the size of the storm, the weather impacted many counties in Florida, and because we knew this in advance, prior to the storm, the Division sent out a global email to all establishment licensees in Florida regarding storm preparation. Our offices were also closed a ½ day. There were office closures throughout the State, of course. We were also closed for the Veteran’s Day holiday, which occurred right after. As soon as possible, upon returning to the office, Division staff called licensees in the counties which were apparently hardest hit, which were Volusia, Flagler, and Putnam. The Division also contacted representatives for SCI, StoneMor, Foundation Partners, and industry associations. I am very pleased to let Board members know that no significant damage was reported from the storm. And, certainly since that was the end of this year’s hurricane season, we hope there will be no such further storms for 2022 and well into 2023.

Last month, the Board heard from a number of individuals on issues of general concern to the industry. A decision was made to hold a Rules Committee meeting. We are planning the Rules Committee meeting to take place the day before the Board’s April meeting, which is scheduled to be held in-person in Tallahassee, Florida. Tentatively, the Rules Committee meeting would be held on Monday, April 3<sup>rd</sup>. These plans are still again tentative. They will be confirmed, and details provided at a later date. Some Board members are on the Committee and will be expected to attend the Committee meeting. For all other Board members, although not required, attendance is encouraged. Travel, etc., will be reimbursed, as normal. So, I just wanted to go ahead and give you tentatively a heads up on that.

Regarding office closings for the holidays, along with other state offices, the Division will be closed on December 23<sup>rd</sup> and 26<sup>th</sup>, and also on December 30<sup>th</sup> and January 2<sup>nd</sup> for the holidays. On behalf of the Division, we certainly wish all Board members and others on this call a joyous and safe holiday season.

Our next Board meeting will be held by videoconference on Thursday, January 5<sup>th</sup>, at 10 a.m. That ends the Executive Director’s Report.

Chair Peeples – Thank you, Ms. Schwantes.

Ms. Schwantes – I will turn the meeting back over to Ms. Simon.

Chair Peeples – Thank you, ma’am. Ms. Simon?

Ms. Simon – Thank you.

***(2) Report: Payment of Disciplinary Fines and Costs (Informational)***

Ms. Simon – This is informational only.

Division of Funeral, Crematory and Consumer Services  
Date of Board meeting: December 1, 2022  
Date report was prepared: November 18, 2022

Licensee	Board Meeting	Case No.	Total Fine	Date Due	Paid in Full?	Comments
Richard L. Macon, Inc. d/b/a Freeman Funeral Home	22-Nov	289688-21-FC & 287726-21-FC	\$5,000			
Richard L. Macon	22-Nov	282871-21-FC	\$15,000			
Geronimo Mena	22-Nov	295157-22-FC	\$1,500	12/16/2022		
Ryan James Swann	22-Nov	296092-22-FC	\$1,000	12/16/2022		
Swann’s Mortuary	22-Nov	296091-22-FC	\$1,000	12/16/2022		
Family Funeral Home & Cremation Services	22-Nov	200010-21-FC	\$1,000			
Mercedes Miranda	Oct-22	283186-21-FC	\$2,300	12/16/2022		

Northstar Funeral Services of Florida, LLC d/b/a Homestead Crematory	Oct-22	283185-21-FC	\$3,000	11/28/2022		
Williams Funeral Home in Bartow, LLC	Oct-22	280750-21-FC	\$750	11/28/2022		
Eric L. Wilson Funeral & Cremation Services PA	Oct-22	294352-22-FC & 295159-22-FC	\$2,750	11/28/2022		
H.W. Oldham Funeral Home	Oct-22	282703-21-FC	\$3,000	11/28/2022		
Angels of Paradise, LLC	Oct-22	293372-22-FC	\$500	11/28/2022		
Taylor Family Funeral Home & Cremation Center	Oct-22	211354-21-FC	\$500	11/28/2022	Paid in Full	
A Mortuary Sedrvce, LLC	Oct-22	287707-21-FC	\$1,500	11/28/2022	Paid in Full	
Keith Phillip Kronish	Oct-22	292037-22	\$4,500	11/28/2022		
Integrity Funeral Services of Tampa, FL, Inc.	Oct-22	280393-21-FC	\$1,500	11/28/2022	Paid in Full	
Gloria Castillo	Oct-22	280401-21-FC	\$1,500	11/28/2022	Paid in Full	
Northwood Funeral Home & Crematory	Sep-22		\$2,500		Paid in Full	
Scott Thomas Hickey	Sep-22	287726-21-FC	\$1,000	10/21/2022		
Horace Barrett, Jr.	1-Sep	256152-19-FC	\$3,000	10/21/2022		
Holloway Funeral Home, LLC	Jul-22	287724-21-FC	\$3,000	9/19/2022	Paid \$1000	
Gallaher American Family Funeral Home	Jun-22	278188-21-FC	\$250	8/15/2022		
Vinson Funeral Home	March 3, 2022	283110-21-FC	\$250	May 9, 2022	Paid in Full	
Jeffrey Lee Tillman	March 3, 2022	275817-21-FC	\$4,000	August 2, 2022	Paid In Full	Sent to OGC for administrative action
Paradise Funeral Chapel LLC	2/3/2022	App for Licensure	\$1,500	March 25, 2022		Sent to OGC for administrative action

ES 11-18-2022

Ms. Simon – Madam Chair?

Chair Peoples – Thank you, Ms. Simon. I appreciate that.

**(3) Rules Package – Forms (Action)**

Ms. Simon – Statutory changes made during the 2022 legislative session require that three (3) application forms by endorsement be changed. Additionally, as a result of the legislative changes, a new form was necessary so as to certify previous employment history, which, in some cases, is required for licensure by endorsement. Included in your materials are the three (3) amended forms, the first version being redlined to show the changes, and the second version incorporating the changes. Additionally, the new form for employment history is also included for your review. It is the Division’s recommendation that the Board approve the new and amended forms, and it would be appropriate at this point for there to be a motion.

Chair Peoples – Board members?

Mr. Jensen – May I ask a question?

Chair Peoples – Yes, Mr. Jensen?

Mr. Jensen – Ms. Simon, with the exception of their past work, is there anything else that I’m missing here? They’ll still have to take the National Boards and the State, correct?

Ms. Simon – Yes, sir.

Mr. Jensen – Thank you.

Chair Peeples – Thank you, Mr. Jensen. Are there any other questions for Ms. Simon or Division staff? What is the Board’s pleasure?

**MOTION:** Mr. Jensen moved to approve the rules package. Ms. Liotta seconded the motion, which passed unanimously.

Ms. Simon – Thank you.

**Q. Chair’s Report (Verbal)**

Chair Peeples – Thank you, Ms. Simon. I just want to kind of reiterate what Ms. Schwantes talked about with the team, the Division staff, with the hurricane and contacting all of our licensees and affiliates to make sure that everyone was ok. We do appreciate all those in the Division office. Ms. Schwantes [inaudible] that’s coming down to all the folks there. They do a great job and thank you for what you do. I’d also like to comment that any licensees are welcome to attend the tentative Rules Committee meeting coming up in April 2023. We would love to have a lot of people attend, from that perspective. That will complete my portion of this. I’ll turn it back over to Ms. Simon.

Ms. Simon – Thank you, Madam Chair.

**R. Office of Attorney General’s Report  
(1) Attorney General’s Rules Report (Informational)**

Ms. Simon – Ms. Munson?

Munson – Good morning, again, to all. The Rules Report does not show any particular rule information on it, other than the effective date of that November 7<sup>th</sup> rule. This is provided for informational purposes.

**BOARD OF FUNERAL, CEMETERY, AND CONSUMER SERVICES RULES REPORT  
DECEMBER 2022**

Rule Number	Rule Title	Date Rule Language Approved by Board	Date Sent to OFARR	Rule Development Published	Notice Published	Adopted	Effective
69K-5.007	Conversion Procedures	08/04/2022	08/19/2022	08/29/2022	09/15/2022	10/18/2022	11/07/2022
69K-12.011	Annual Inspection Fees for Monument Builders	09/02/2021	10/19/2021  03/04/2022	10/29//2021	11/17/2021 12/21/21 – JAPC Letter 01/10/22 – JAPC Response 01/11/22 – JAPC Letter 01/11/22 – TOLLED 02/16/22 – Notice of Correction 03/15/2022 – Notice of Change 04/04/2022 - JAPC Response	04/15/2022	05/05/2022

If I may backtrack a little bit to the forms that were just approved. I just want the record to reflect that because forms, and I’ll have the Department clarify, are normally under the Department’s purview, that the Board’s approval of them does not

indicate any rulemaking needed on the Board's part. Because if there is rulemaking, even on the Board's part, then I would need to ask the SERC questions regarding any changes.

Ms. Simon – May I respond?

Chair Peebles – Yes, ma'am.

Ms. Simon – Ms. Munson, there are no steps that need to be taken by Board counsel. The Division is to put the Board on notice of the proposed changes. The motion and approval were simply a statement by the Board, of the actual forms and the amendments.

Ms. Munson – So noted for the record. Thank you. No other report to make. Thank you so much, Chair and Ms. Simon.

Chair Peebles – Thank you, Ms. Munson. We appreciate that. Ms. Simon?

#### **S. Public Comments (Verbal)**

Chair Peebles – Are there any public comments to be made today? Hearing no response. Madam Chair?

#### **T. Administrative Report**

#### **U. Disciplinary Report**

#### **V. Upcoming Meeting(s)**

- (1) January 5<sup>th</sup> (Videoconference)*
- (2) February 2<sup>nd</sup> (Videoconference)*
- (3) March 2<sup>nd</sup> (Videoconference)*
- (4) April 4<sup>th</sup> (Tallahassee)*
- (5) May 4<sup>th</sup> (Videoconference)*
- (6) June 29<sup>th</sup> (Videoconference)*

The information was provided on the agenda.

#### **W. Adjournment**

Chair Peebles – Do we have any other items from the Board members that need to be addressed today?

Mr. Jones – Madam Chair?

Chair Peebles – Yes, sir, Mr. Jones?

Mr. Jones – I have just one comment, as Ms. Schwantes said earlier talking about the hurricane season. I wanted to compliment the Division on how we, the Department of Health, and the Division worked together, during the two (2) hurricanes. How we got messages out and how they also helped us in reaching funeral establishments, funeral homes and others. So, my appreciation for Ms. Schwantes, Ms. Simon, in working with the Department to ensure communications to the industry. So, I agree that hopefully we have no more storms this year, nor next year, but it's always good to have valuable partners, and I use the word partners sincerely. Thank you.

Chair Peebles – Thank you, Mr. Jones. We appreciate you and your team, also and all that you all did. Any other items of discussion for the Board meeting today. Hearing none, we will adjourn. Thank you for your time today, folks. Have a great day.

The meeting was adjourned at 10:36.