

**MINUTES**  
**BOARD OF FUNERAL, CEMETERY AND CONSUMER SERVICES**  
**VIDEOCONFERENCE MEETING**  
**MAY 5, 2022 - 10:00 A.M.**

**A. Call to Order, Preliminary Remarks, and Roll Call**

Mr. Jody Brandenburg, Chair – Good morning. Welcome to the Board of Funeral, Cemetery, and Consumer Services' Videoconference meeting. It's May 5, 2022. Ms. Simon would you please make your preliminary remarks?

Ms. Ellen Simon – Yes, sir. Good morning. My name is Ellen Simon. I am the Assistant Director for the Division of Funeral, Cemetery, and Consumer Services. This is a public meeting of the Board of Funeral, Cemetery, and Consumer Services. This meeting is being held by videoconference. Notice of this meeting has been duly published in the Florida Administrative Register. An agenda for this meeting has been made available to interested persons. Both the link and call-in number is on the agenda, which has been made available to the public. The call-in number and other information relating to this Board meeting has also been published on the Division's website. The Division staff present for this meeting are monitoring from their individual offices. Ms. LaTonya Bryant is recording the meeting and minutes will be prepared.

As this is a videoconference of the Board, there are some items I need to draw your attention to. For one, as a general rule, please do not utilize your video camera for the meeting unless you are a Board member, Board counsel, or an authorized Division employee. If you have a matter listed on the agenda and intend to appear before the Board to represent yourself, or if you are an attorney that is representing a client, only turn your video camera option on when we have reached the agenda item that you want to be heard on or when you hear your name called. Then turn your video camera option off again as soon as your matter has been addressed by the Board.

As always, we need everyone that is on the call to place their phone or audio feed on mute, if you are not speaking. The ambient noise coming from someone's phone or audio, which is not muted, causes severe disruption to the meeting. If you are not muted, you may be muted by Division staff. As a result, you may need to call back into the meeting because that may be the only way to unmute your phone. Also, if you are using your computer or smartphone for your audio feed, please remember to speak directly into the microphone on your device. To do so otherwise negatively impacts the recording of this meeting. Just as in a live meeting, persons speaking are requested to identify themselves for the record each time they speak. Participants are respectfully reminded that the Board's Chair, Mr. Brandenburg, runs the meeting. Persons desiring to speak should initially ask the Chair for permission.

As a reminder to Board members, you are to refrain from commented on facts not included in your Board packages, and instead base your decision solely on the information in your Board packages, as well as testimony provided at this meeting. Additionally, ongoing investigations are private and confidential and are not to be discussed, even for the purposes of confirming there is an investigation. Just a few words about Item Z on your agenda, which is Public Comment. Public Comment is reserved for general comments by the public and not for re litigation of any matter before the Board. Please be made aware that if Public Comment is used as an attempt to re litigate a matter that is being heard on this agenda, the Board will be instructed that the comment is not appropriate for Public Comment, and it should not be considered for further discussion.

As a final reminder, Board meetings are public meetings under Florida Law, and anything said via chat is subject to a public records request. This feature should only be used for technological issues you may be experiencing, and all inquiries in chat should be directed to Mary Schwantes, Division Director. She is monitoring the chat feature and, as necessary, will forward your inquiry to someone who can assist in resolution of the problem. At this point I will take the roll:

Joseph "Jody" Brandenburg, Chair  
Keenan Knopke, Vice Chair  
Andrew Clark  
Sanjena Clay  
Lewis "Lew" Hall {EXCUSED}  
Christian "Chris" Jensen  
Ken Jones

Jay Lyons  
Darrin Williams

**Also noted as present:**

Mary Schwantes, Executive Director  
Rachelle Munson, Board Legal Advisor  
LaTonya Bryant, Department Staff  
Jasmin Richardson, Department Staff

Ms. Simon – There is a quorum for the business of the Board of today’s agenda.

Chair Brandenburg – Thank you.

**B. Action on the Minutes**

*(1) April 7, 2022*

Chair Brandenburg – Action on the minutes of the April 7, 2022 meeting.

**MOTION:** Ms. Sanjena Clay moved to adopt the minutes of the meeting. Mr. Darin Williams seconded the motion, which passed unanimously.

**C. Old Business**

- (1) Application for Preneed Main License*
  - (a) Recommended for Approval without Conditions*
    - 1. Jay Funeral Chapel Inc. (F379315) (Jay)*

Ms. Simon – This application was on the Board agenda in April 2022. During the meeting, Board members expressed concern as to the fulfillment of the outstanding preneed contracts of Jay Funeral Home, Inc. Further investigation by the Division revealed that when Jay Funeral Chapel, Inc. acquired licensure, it was based upon an application for new licensure, not an application for licensure based upon a change of ownership. This investigation resulted in a finding that the entity that fulfills the outstanding contracts of Jay Funeral Home, Inc. has no bearing on the application at hand. The Department received an application for a preneed main licensure on January 31, 2022. The applicant’s qualifying funeral establishment license is located at the address listed on your coversheet. If approved, will trust with FSI and use approved FSI contracts. The Division is recommending approval without conditions.

Mr. Chris Jensen – Mr. Chairman?

Chair Brandenburg – Yes, Mr. Jensen?

Mr. Jensen – I wish to abstain from this issue. Thank you.

Chair Brandenburg – Thank you. Board?

**MOTION:** Mr. Keenan Knopke moved to approve the application. Mr. Ken Jones seconded the motion, which passed unanimously.

**D. Request for Hearing Pursuant to 120.57(1), F.S. and, if not applicable, Request for Informal Hearing pursuant to 120.57(2), F.S.**

- (1) Recommended for Denial*
  - (a) Washington Memorial & More Funeral Service Industry LLC (Butler)*

Ms. Simon – This item has been removed from today’s agenda.

**E. Application(s) for Preneed Sales Agent**

**(1) Informational Item (Licenses Issued without Conditions) – Addendum A**

Ms. Simon – This item is informational only. Pursuant to s. 497.466, F.S., the applicants have been issued their licenses and appointments as preneed sales agents.

**F. Application(s) for Continuing Education**

- (1) Course Approval - Recommended for Approval without Conditions – Addendum B**
- (a) Independent Funeral Directors of Florida Inc (135)**
  - (b) National Funeral Directors Association (136)**
  - (c) Selected Independent Funeral Homes (137)**
  - (d) The Dodge Institute for Advanced Mortuary Stu (81)**
  - (e) Wilbert Funeral Services (39408)**

Ms. Simon – Pursuant to s. 497.147, F.S., and Board Rule 69K–17.0041, F.A.C., the courses presented on Addendum B have been reviewed by the CE Committee and the Committee, as well as the Division, recommends approval of the applications for the number of hours indicated.

**MOTION:** Mr. Knopke moved to approve the applications. Mr. Jones seconded the motion, which passed unanimously.

- (2) Provider Approval - Recommended for Approval without Conditions – Addendum C**
- (a) Frigid Fluid Company (44808)**
  - (b) Jeffrey Holcomb (45208)**

Ms. Simon – Pursuant to s. 497.147, F.S., and Board Rule 69K–17.0041, F.A.C., the entities presented on Addendum C have been reviewed by the CE Committee and the Committee, as well as the Division, recommends approval of the applications to become CE Providers.

**MOTION:** Mr. Williams moved to approve the application. Mr. Jay Lyons seconded the motion, which passed unanimously.

**G. Consumer Protection Trust Fund Claims**

- (1) Recommended for Approval without Conditions – Addendum D**

Ms. Simon – The CPTF claims presented on Addendum D have been reviewed by the Division and the Division recommends approval for the monetary amounts indicated.

**MOTION:** Mr. Jones moved to approve all the claim(s), for the monetary amounts indicated. Mr. Andrew Clark seconded the motion, which passed unanimously.

**H. Application(s) for Embalmer Apprentice**

- (1) Informational Item (Licenses Issued without Conditions) – Addendum E**
- (a) Carbonell, Barbara E F577609**
  - (b) Groover, Amy R F577965**
  - (c) Holley, Pamela T F582057**
  - (d) Kaufman, Chellsy B F571309**
  - (e) McGoldrick, Joseph F287468**
  - (f) Mons Moreno, Dumiesky F582044**
  - (g) Palladino, Nicole M F577401**
  - (h) Peacock III, Wilburn H F575135**
  - (i) Smith, Quantez W F162208**
  - (j) Stewart, Jordan A F575163**

Ms. Simon – This is an informational item. Pursuant to Rule 69K–1.005, F. A. C., the Division has previously approved the applications listed on Addendum E.

**I. Application(s) for Florida Laws and Rules Examination**

- (1) *Informational Item (Licenses Issued without Conditions) – Addendum F*
  - (a) *Funeral Director (Endorsement)*
    - 1. *Moloney, Peter G*
  - (b) *Funeral Director (Internship and Exam)*
    - 1. *Bauzo-Nieves, Idannys T*
    - 2. *Fleming, Blair E*
    - 3. *Gordon, Lashaunda*
    - 4. *Harris, Darrenton K*
  - (c) *Funeral Director and Embalmer (Endorsement)*
    - 1. *Gohmann, Louise*
    - 2. *Lamkin, Allyson J*
    - 3. *Norris, Kara A*
    - 4. *Robbins, Craig E*
  - (d) *Funeral Director and Embalmer (Internship and Exam)*
    - 1. *Chasko, Lisa M*
    - 2. *Douglas, Lamnette C*
    - 3. *Hall, Gregory S*
    - 4. *Jesch, Katyrina A*
    - 5. *Kessler, Nicole M*
    - 6. *Mitzelfeld, Cassandra M*

Ms. Simon – This is an informational item. Pursuant to Rule 69K–1.005, F. A. C., the Division has previously approved the applications listed on Addendum F.

**J. Application(s) for Internship**

- (1) *Informational Item (Licenses Issued without Conditions) – Addendum G*
  - (a) *Funeral Director*
    - 1. *Barker, Erin M F578220*
  - (b) *Funeral Director and Embalmer*
    - 1. *Allen-Williams, Ebonie R F494093*
    - 2. *Eliacin, Alynda F421281*
    - 3. *Frazier, Brittany M F579828*
    - 4. *Gaddy – Robinson, Marie F580859*
    - 5. *Joseph, Immacula F575717*
    - 6. *Kellam-Carter, Yolanda F086502*
    - 7. *Preyear, Brianna B F577366*
    - 8. *Walker, Brittany K F578233*

Ms. Simon – This is an informational item. Pursuant to Rule 69K–1.005, F. A. C., the Division has previously approved the applications listed on Addendum G.

- (2) *Application to Renew Internship*
  - (a) *Recommended for Approval without Conditions*
    - 1. *Porter, Danielle R F427672*

Ms. Simon – An application to renew the concurrent internship license was received on March 23, 2022. The current license expires on May 25, 2022. The Division is recommending approval without conditions.

**MOTION:** Mr. Knopke moved to approve the application. Rabbi Lyons seconded the motion, which passed unanimously.

**K. Application(s) for Monument Establishment Sales Agent**

- (1) *Informational Item (Licenses Issued without Conditions) – Addendum H*
  - (a) *Davis, Nicole M F309208*

*(b) Powell, Chad B F580705*

Ms. Simon – Pursuant to s. 497.554, Florida Statutes, the Division has previously approved the applicants listed on Addendum H.

**L. Application(s) for Preneed Branch License(s)**

- (1) Recommended for Approval without Conditions – Addendum I*
  - (a) Estes Funeral Options LLC (F019339) (New Smyrna Beach)*
  - (b) Osceola Memory Gardens LLC (F019229) (Kissimmee)*

Ms. Simon – Pursuant to s. 497.453, Florida Statutes, the applicants listed have applied for preneed branch licensure. The applications were complete without reportable criminal or disciplinary history and accompanied by the required fee. The record indicates that each applicant qualifies for branch licensure. It is recommended that the applicants be approved for the branch licensure applied for.

**MOTION:** Mr. Clark moved to approve the applications. Mr. Jones seconded the motion, which passed unanimously.

**M. Applications(s) for Registration as a Training Agency**

- (1) Informational Item (Licenses Issued without Conditions) – Addendum J*
  - (a) Northstar Funeral Services of Florida LLC d/b/a Ferdinand Funeral Homes (F534773) (Miami)*
  - (b) Northstar Funeral Services of Florida LLC d/b/a Sunset Funeral Home and Memory Gardens (F080432) (Thonotosassa)*

Ms. Simon – This is an informational item. The Division has reviewed the application listed on Addendum J and found them to be complete in that the applicants have met the requirements to be a training agency. Pursuant to Rules 69K-1.005, Florida Administrative Code, the Division has previously approved these applications.

**N. Notification(s) for Change of Location**

- (1) Informational Item (Licenses Issued without Conditions) – Addendum K*
  - (a) Lorenzo Hagins Funeral Home Inc. (F487777) (Groveland)*

Ms. Simon – This is an informational item. The establishment listed on Addendum K has applied for approval of a change of location of their business. The only criteria for approval is that the new location pass inspection by the Division of Funeral, Cemetery, and Consumer Services. That passing inspection occurred on March 14, 2022.

**O. Application(s) for Broker of Burial Rights**

- (1) Recommended for Approval without Conditions*
  - (a) Kirstin Lewis (Harmony)*

Ms. Simon – The application was received on March 9, 2022. The Division has completed a background check of applicant's principal and owner, which revealed no criminal history. The Division is recommending approval without conditions.

**MOTION:** Ms. Clay moved to approve the application. Rabbi Lyons seconded the motion, which passed unanimously.

**P. Application(s) for Direct Disposal Establishment**

- (1) Recommended for Approval with Conditions*
  - (a) Cremations Express & Funeral Services LLC d/b/a Cremaciones La Cubana (Hialeah)*

Ms. Simon – An application for a direct disposal establishment was received on February 23, 2022. The Funeral Director in Charge will be Paul Moore (F028699). A background check of the principals revealed no criminal history. Since the time of application, the Division has received notification that the applicant has changed its name. We received information from the Division of Corporations that confirmed that this entity will now be called Cremations Express. Board members?

**MOTION:** Mr. Knopke moved to approve the application subject to the condition that the establishment passes an onsite inspection by a member of Division Staff. Ms. Clay seconded the motion, which passed unanimously.

***(b) Solace Cremation Inc. (Jacksonville)***

Ms. Simon – Is there a representative of this entity on the call today?

Mr. Jeremy Frank – Yes, there is. Jeremy Frank.

Ms. Simon – Thank you sir. Is there an attorney representing you on this call as well?

Mr. Frank – No, there is not.

Ms. Simon – An application for a direct disposal establishment was received by the Division on April 5, 2022. The Funeral Director in Charge will be Sarah Lee (F079736). The Division is recommending approval subject to the condition that the establishment passes an onsite inspection by a member of Division Staff.

**MOTION:** Mr. Knopke moved to approve the application subject to the condition that the establishment passes an onsite inspection by a member of Division Staff. Mr. Jones seconded the motion, which passed unanimously.

**Q. Application(s) for Funeral Establishment**

***(1) Recommended for Approval with Conditions***

***(a) Bell's Funeral Services LLC d/b/a Bell's Funeral Home & Cremation Services (Pembroke Pines)***

Ms. Simon – Is there a representative of this entity on the call today?

Unidentified person – Yes, ma'am.

Ms. Simon – Thank you. Is there an attorney representing you on this call as well?

Unidentified person – No, ma'am.

Ms. Simon – Thank you. An application for a funeral establishment was received on March 11, 2022. The Funeral Director in Charge will be Elijah Bell (F045417). A background check of the principals revealed no criminal history for its principals; however, the principal does have adverse licensing history. The Division is recommending approval subject to the condition that the establishment passes an onsite inspection by a member of Division Staff.

**MOTION:** Mr. Jones moved to approve the application subject to the condition that the establishment passes an onsite inspection by a member of Division Staff. Mr. Clark seconded the motion, which passed unanimously.

***(b) Genuine Funerals LLC (North Miami Beach)***

Ms. Simon – Is there a representative of this entity on the call today?

Unidentified person – Yes.

Ms. Simon – Thank you, sir. Is there an attorney representing you on this call as well?

Unidentified person – No.

Ms. Simon – Thank you. An application for a funeral establishment was received on March 10, 2022. The Funeral Director in Charge will be Travis Gibson (F076145). A background check of the principals revealed no criminal history for its principals. The Division is recommending approval subject to the condition that the establishment passes an onsite inspection by a member of Division Staff.

**MOTION:** Ms. Clay moved to approve the application subject to the condition that the establishment passes an onsite inspection by a member of Division Staff. Mr. Jones seconded the motion, which passed unanimously.

*(c) J Brown Funeral & Cremation Services LLC (Clewiston)*

Ms. Simon – Is there a representative of this entity on the call today?

Unidentified person – Yes.

Ms. Simon – Thank you, sir. Is there an attorney representing you on this call as well?

Unidentified person – No.

Ms. Simon – Thank you, sir. An application for a funeral establishment was received on March 10, 2022. The Funeral Director in Charge will be Sandra Brown (F389851). The Division is recommending approval subject to the condition that the establishment passes an onsite inspection by a member of Division Staff.

**MOTION:** Mr. Knopke moved to approve the application subject to the condition that the establishment passes an onsite inspection by a member of Division Staff. Ms. Clay seconded the motion, which passed unanimously.

Mr. Jones – Mr. Chair, may I ask a quick question?

Chair Brandenburg – Go right ahead.

Mr. Jones – Ms. Simon, I know there's been a lot of these with the condition of passing an onsite inspection. What is the timeline? I don't remember and I don't know if we've discussed it recently. When we approve these, when is the onsite inspection done? I'm just curious.

Ms. Simon – The onsite inspection could have been done previous to the Board meeting, or it's done shortly thereafter. I don't think there's even been an objection that it has not gone quickly enough.

Mr. Jones – I was just curious.

Ms. Simon – Ok.

Mr. Jones – Thank you.

Ms. Clay – Mr. Chair?

Chair Brandenburg – Go right ahead.

Ms. Clay – It appears that members of the public are voting also verbally.

Chair Brandenburg – I didn't notice that. As a cautionary, members of the public are not involved in the voting. Only Board members are involved in the voting. Is there a question? Any questions on that? Thank you for bringing that to my attention, Ms. Clay. I had not noticed that. Thank you.

Ms. Simon – And again, only those that should have their video camera option on right now are those that are Board members, approved Division staff, or those that are currently up for an item on the agenda. If not, please turn your video camera option off.

*(2) Recommended for Approval without Conditions  
(a) Celebration of Life Chapel LLC (Fort Myers)*

Ms. Simon – Is there a representative of this entity on the call today?

Unidentified person – Yes.

Ms. Simon – Thank you. Is there an attorney representing you on this call as well?

Unidentified person – No.

Ms. Simon – Thank you, ma'am. An application for a funeral establishment was received on February 4, 2022. The application was incomplete when submitted. A completed application was received on March 28, 2022. The Funeral Director in Charge will be Horace Barrett (F046284). The establishment passed its inspection on March 29, 2022. As a result, the Division is recommending approval without conditions.

Chair Brandenburg – I have a question, please. Board members, I call your attention to page 5 of this application. Page 5, Section 9, they answered question 1, No. One of the requirements for licensure is at least 1250 contiguous interior square feet, and this applicant answered no. Since they've already undergone inspection, is the applicant able to answer questions by the Board.

Unidentified person – Yes. Yes, sir.

Chair Brandenburg – Would you please identify yourself?

Ms. June Altidor – June Altidor.

Chair Brandenburg – May we swear you in, please? Ms. Simon?

Ms. Simon – Please raise your right hand to be sworn in. Do you swear to tell the truth, the whole truth, and nothing but the truth, so help you God?

Ms. Altidor – Yes.

Ms. Simon – Please state your name and spell your last name for the record.

Altidor – A L T I D O R.

Ms. Simon – Your full name, ma'am.

Ms. Altidor – June, J U N E.

Ms. Simon – Thank you. Mr. Chairman?

Chair Brandenburg – Can you clarify the lack of required space.

Ms. Altidor – We have 2000 square footage.

Chair Brandenburg – On the application, it was answered, no, that you did not have it.

Ms. Altidor – I submitted the floor plan with the inspector, and it's 2000 square feet.

Chair Brandenburg – I suppose we could approve it subject to the inspector's report that it's over 1250 square feet.

Ms. Simon – Mr. Chairman?

Chair Brandenburg – Yes?



Ms. Simon – If the inspection has already occurred and the individual has passed the inspection, then I would assume that it was answered incorrectly on the application and it does indeed have at least 1250 contiguous square feet.

Chair Brandenburg – Thank you. So, is there a motion?

**MOTION:** Ms. Clay moved to approve the application. Mr. Williams seconded the motion, which passed unanimously.

*(b) Premier Funeral Service and Event Center Inc. (Apopka)*

Ms. Simon – Is there a representative of this entity on the call today? Hearing no response. An application for a funeral establishment was received on October 12, 2021. The application was incomplete when submitted. A completed application was received on March 17, 2022. The Funeral Director in Charge will be Andre Eady (F028501). The establishment passed its inspection on March 28, 2022. The Division is recommending approval without conditions.

**MOTION:** Mr. Jones moved to approve the application. Mr. Knopke seconded the motion, which passed unanimously.

**R. Application(s) for Monument Establishment Retailer**

*(1) Recommended for Approval with Conditions*

*(a) Christian Memorial Chapel LLC (Graceville)*

Ms. Simon – An application for monument establishment retail licensure was submitted on December 8, 2021 and was completed on March 25, 2022. If approved, applicant will operate as a monument establishment retailer at the address listed on your coversheet. The Division is recommending approval subject to the condition that the establishment passes an onsite inspection by a member of Division Staff.

**MOTION:** Rabbi Lyons moved to approve the application subject to the condition that the establishment passes an onsite inspection by a member of Division Staff. Ms. Clay seconded the motion, which passed unanimously.

**S. Application(s) for Removal Service**

*(1) Recommended for Approval with Conditions*

*(a) Alternative Transportation Services Inc. (Brooksville)*

Ms. Simon – Is there a representative of this entity on the call today? Hearing no response. An application for removal service licensure was received on February 16, 2022 and completed as of March 23, 2022. Fingerprints for all principals have been returned with no criminal history; however, the licensee does have adverse licensing history, which is included. The Division is recommending approval subject to the condition that the removal service passes an onsite inspection by a member of Division Staff.

**MOTION:** Mr. Jones moved to approve the application subject to the condition that the removal service passes an onsite inspection by a member of Division Staff. Mr. Knopke seconded the motion, which passed unanimously.

*(b) Spacecoast Removal Service Inc. (Palm Bay)*

Ms. Simon – Is there a representative of this entity on the call today? Hearing no response. An application for removal service licensure was received on July 19, 2021 and completed as of March 18, 2022. The Division is recommending approval subject to the condition that the removal service passes an onsite inspection by a member of Division Staff.

**MOTION:** Mr. Jensen moved to approve the application subject to the condition that the removal service passes an onsite inspection by a member of Division Staff. Mr. Clark seconded the motion, which passed unanimously.

**T. Application(s) for Transfer of Preneed License**

*(1) Recommended for Approval without Conditions*

*(a) Affordable Choice Cremation LLC (Port St Lucie) (F255221)*

Ms. Simon – Is there a representative of this entity on the call today?

Ms. Lauren Pettine – Yes, Lauren Pettine here.

Ms. Simon – Thank you, Ms. Pettine. The Department received an application to transfer a preneed license on December 13, 2021 which was complete at the time of submission. A completed background check of all principals was returned without criminal history. Applicant’s qualifying direct disposal establishment was approved at the February 3, 2022 Board meeting. The Division is recommending approval without conditions.

**MOTION:** Mr. Jones moved to approve the application. Mr. Jensen seconded the motion, which passed unanimously.

**U. Collective Application(s)**

- (1) Recommended for Approval with Conditions**
- (a) Edens Cremation Society LLC (West Park)**
  - 1. Cinerator Facility**
  - 2. Direct Disposal Establishment**

Ms. Simon – Edens Cremation Society LLC, seeks approval of the following applications based upon a change of ownership: one (1) direct disposal establishment and one (1) cinerator facility. More specifically, the entities that are being acquired is as follows:

- 1) Guiding Light Cremations LLC, a licensed direct disposal establishment, license #F059114, physical address: 2431 SW 56th Terrace, West Park, FL 33023. FDIC: Geronimo Mena, license #F042156
- 2) Everglades Crematorium LLC, a licensed cinerator facility, license #F059115, physical address: 2431 SW 56th Terrace, West Park, FL 33023. FDIC: Geronimo Mena, license #F042156

The separate applications for these entities are included within your Board package. The change of ownership is the result of an asset purchase. The principals of the corporation have submitted fingerprints for the principals were returned without criminal history; however, one of the principals has adverse licensing history, which is included in your Board package. Applicant confirms that if there are currently any unfulfilled preneed contracts sold at these locations, the obligation to fulfill those preneed contracts will be assumed by the new owners. The Division is recommending approval subject to the following conditions:

- 1) That the closing on the transaction to acquire ownership shall occur within 60 days of the date of this Board meeting.
- 2) That the closing on the transaction shall be substantially on terms and conditions as represented to the Board at this Board meeting.
- 3) That Applicant shall assure receipt by the Division within 75 days of the Board meeting, of a letter signed by applicant or applicant’s attorney, addressed to the Division, certifying that closing has occurred and stating the date of closing, and stating that closing occurred on terms and conditions not inconsistent with those as represented to the Board at this Board meeting, and providing a copy of the fully Bill of Sale, Asset Purchase Agreement, or other document by which the acquisition transaction is consummated, executed by all parties, and any and all amendments, schedules, and other attachments thereto, also fully executed.
- 4) That the Director of the Division of Funeral, Cemetery, and Consumer Services may extend any deadline set out in these conditions, by up to 90 days, for good cause shown. The Director shall report any such extensions to the Board as an informational item.
- 5) That all representations by the applicant in the application and related materials provided to the Board or FCCS Division by the applicant, in support of the application(s), are deemed material to the Board's action herein.
- 6) That the establishment(s) under the application(s) herein pass an onsite inspection by a member of Division Staff.
- 7) That the Applicant (new owner or controlling party) shall assume all existing preneed liabilities, (if any), of the location(s) being acquired.

**MOTION:** Mr. Knopke moved to approve the applications subject to the conditions recommended by the Division. Rabbi Lyons seconded the motion, which passed unanimously.

- (b) Foundation Partners of Florida LLC (Rockledge)**
  - 1. Cinerator Facility**

2. *Funeral Establishment (3)*

3. *Preneed Branch (2)*

Ms. Simon – Is there a representative of this entity on the call today?

Ms. Pettine – Yes, Lauren Pettine again.

Ms. Simon – Thank you, Ms. Pettine. Foundation Partners of Florida LLC seeks approval of the following applications based upon a change of ownership: three (3) funeral establishments, one (1) cinerator facility, and two (2) new preneed branch licenses. More specifically, the entities that are being acquired is as follows:

- 1) Beckman – Atlantic Funeral Homes & Crematory Inc, a licensed funeral establishment, license #F135560, physical address: 101 N Brevard Avenue, Cocoa Beach, FL 32931. FDIC: Joseph Smith, license #F092232
- 2) Beckman – Atlantic Funeral Homes & Crematory Inc, a licensed funeral establishment, license #F135558, physical address: 5400 Village Drive, Rockledge, FL 32955. FDIC: Joseph Smith, license #F092232
- 3) Atlantic Mortuary & Cremation Service Inc, a licensed funeral establishment, license #F054400, physical address: 117 Barton Ave, Rockledge, FL 32955. FDIC: Andrea Thrasher, license #F390581
- 4) Atlantic Crematory LLC, aa license cinerator facility, license #F135561, physical address: 2111 Highway US 1 South, Rockledge, FL 32955. FDIC: Andrea Thrasher, license #F390581

New Preneed Branch

- 1) Foundation Partners of Florida LLC d/b/a Atlantic Mortuary & Cremation Service, a preneed branch, physical address: 117 Barton Ave, Rockledge, FL 32955.
- 2) Foundation Partners of Florida LLC d/b/a Beckman – Atlantic Funeral Homes & Crematory, a preneed branch, physical address: 5400 Village Drive, Rockledge, FL 32955

The separate applications for these entities are included within your Board package. The change of ownership is the result of an asset purchase. The principals of the corporation have submitted fingerprints for the principals were returned without criminal history. Applicant confirms that if there are currently any unfulfilled preneed contracts sold at these locations, the obligation to fulfill those preneed contracts will be assumed by the new owners. The Division is recommending approval subject to the following conditions:

- 1) That the closing on the transaction to acquire ownership shall occur within sixty (60) days of the date of this Board meeting.
- 2) That the closing on the transaction shall be substantially on terms and conditions as represented to the Board at this Board meeting.
- 3) That Applicant shall assure receipt by the Division within 75 days of the Board meeting, of a letter signed by applicant or applicant's attorney, addressed to the Division, certifying that closing has occurred and stating the date of closing, and stating that closing occurred on terms and conditions not inconsistent with those as represented to the Board at this Board meeting, and providing a copy of the fully Bill of Sale, Asset Purchase Agreement, or other document by which the acquisition transaction is consummated, executed by all parties, and any and all amendments, schedules, and other attachments thereto, also fully executed.
- 4) That the Director of the Division of Funeral, Cemetery, and Consumer Services may extend any deadline set out in these conditions, by up to 90 days, for good cause shown. The Director shall report any such extensions to the Board as an informational item.
- 5) That all representations by the applicant in the application and related materials provided to the Board or FCCS Division by the applicant, in support of the application(s), are deemed material to the Board's action herein.
- 6) That the establishment(s) under the application(s) herein pass an onsite inspection by a member of Division Staff.
- 7) That the Applicant (new owner or controlling party) shall assume all existing preneed liabilities, (if any), of the location(s) being acquired.
- 8) That the branch locations be issued once the qualifying entity has been licensed.

Mr. Clark – Mr. Chairman?

Chair Brandenburg – Mr. Clark?

Mr. Clark – Thank you, Mr. Chairman. I would just like to state for the record my affiliation with Foundation Partners Group of Florida, and I'll recuse myself from this matter.

Chair Brandenburg – Thank you.

**MOTION:** Mr. Knopke moved to approve the applications subject to the conditions recommended by the Division. Mr. Jensen seconded the motion, which passed unanimously.

*(c) Gentle Water Cremation FL LLC (West Palm Beach)*

- 1. Cinerator Facility*
- 2. Funeral Establishment*
- 3. Preneed License*

Ms. Simon – Ms. Pettine, are you still on the call?

Ms. Pettine – I am. I believe there was an email sent over requesting that this matter be tabled for next, if that would be acceptable.

Ms. Simon – Yes. And he will waive any deemer dates?

Ms. Pettine – Yes, he will.

Ms. Simon – Thank you.

*(d) Stephen R Baldauff Funeral Home Inc. (Orange City)*

- 1. Direct Disposal Establishment (2)*
- 2. Funeral Establishment*

Ms. Simon – Stephen R Baldauff Funeral Home Inc, seeks approval of the following applications based upon a change of ownership: one (1) direct disposal establishment, one (1) funeral establishment and one (1) new direct disposal establishment. More specifically, the entities that are being acquired is as follows:

- 1) Fourtowns Cremation Inc, a licensed direct disposal establishment, license #F040697, physical address: 123 Industrial Drive Ste 102, Orange City, FL 32763. FDIC: Kevin O'Connor, license #F042635
- 2) Baldauff Family Funeral Home and Crematory, a licensed funeral establishment, license #F040719, physical address: 1233 Saxon Blvd, Orange City, FL 32763. FDIC: Dennis Johnson, license #F044526

New Establishment:

- 1) Stephen R Baldauff Funeral Home Inc, a direct disposal establishment, physical address: 1235 Saxon Blvd, Orange City, FL 32763. FDIC: Kevin O'Connor, license #F042635

The separate applications for these entities are included within your Board package. The change of ownership is the result of an asset purchase. The principals of the corporation have submitted fingerprints for the principals were returned without criminal history; Applicant confirms that if there are currently any unfulfilled preneed contracts sold at these locations, the obligation to fulfill those preneed contracts will be assumed by the new owners. The Division is recommending approval subject to the following conditions:

- 1) That the closing on the transaction to acquire ownership shall occur within sixty (60) days of the date of this Board meeting.
- 2) That the closing on the transaction shall be substantially on terms and conditions as represented to the Board at this Board meeting.
- 3) That Applicant shall assure receipt by the Division within seventy-five (75) days of the Board meeting, of a letter signed by applicant or applicant's attorney, addressed to the Division, certifying that closing has occurred and stating the date of closing, and stating that closing occurred on terms and conditions not inconsistent with those as represented to the Board at this Board meeting, and providing a copy of the fully Bill of Sale, Asset Purchase Agreement, or other document by which the acquisition transaction is consummated, executed by all parties, and any and all amendments, schedules, and other attachments thereto, also fully executed.

- 4) That the Director of the Division of Funeral, Cemetery, and Consumer Services may extend any deadline set out in these conditions, by up to ninety (90) days, for good cause shown. The Director shall report any such extensions to the Board as an informational item.
- 5) That all representations by the applicant in the application and related materials provided to the Board or FCCS Division by the applicant, in support of the application(s), are deemed material to the Board's action herein.
- 6) That the establishment(s) under the application(s) herein pass an onsite inspection by a member of Division Staff.
- 7) That the Applicant (new owner or controlling party) shall assume all existing preneed liabilities, (if any), of the location(s) being acquired.

Mr. Knopke – Mr. Chair?

Chair Brandenburg – Go right ahead.

Mr. Knopke – If I'm understanding this correctly, we're taking two (2) locations, with two (2) different names, and merging them into one (1) with a new name. Is that correct?

Ms. Pettine – Mr. Chair, may I answer that question?

Chair Brandenburg – Who is this speaking?

Ms. Pettine – Lauren Pettine. We represent this company, as well.

Chair Brandenburg – Thank you. Go right ahead, Ms. Pettine.

Ms. Pettine – Yes, you are correct. It's a corporate restructuring. So, functionally what's happened is that they created a new entity in order to make consistency throughout their corporate name.

Mr. Knopke – Ok. Follow-up question. The new location, will it be both a direct disposal establishment and a funeral home, at one location? Or will the old locations, the street addresses, remain the same and they'd operate there? If that makes sense.

Ms. Pettine – Sure. Just give me one moment. I believe the only thing that has happened here is a change of name, and so the address should stay the same. But, if you wouldn't mind, I'd love to have Misty Burch, who originally filled out these applications, quickly come on and give the answer to that.

Mr. Knopke – {Inaudible}.

Chair Brandenburg – I'm sorry. Mr. Knopke, did I interrupt you?

Mr. Knopke – I was just saying I was referring to you that grant that permission.

Ms. Jasmin Richardson – This is Jasmin Richardson and I can speak to that if you would like me to, Mr. Chair.

Chair Brandenburg – Go right ahead, Ms. Richardson.

Ms. Richardson – These are three (3) separate addresses altogether. So, one is 1233 Saxon Blvd, then there's 1235 Saxon Blvd, and the other is 123 Industrial Drive Ste 102. So, it does meet the requirement of not being at the same location.

Mr. Knopke – So, Fourtowns Cremation would be located where?

Ms. Richardson – One of the direct disposal establishments will be at 1235 Saxon Blvd, and the other will be at 123 Industrial Drive Ste 102.

Mr. Knopke – Ok. So, it will be there next to the funeral home, right?

Ms. Richardson – Correct, but it does operate as a separate license location with a different address.

Mr. Knopke – Ok. Will it operate under the Fourtowns name or Stephen Baldauff Funeral Home name as a direct disposal establishment?

Ms. Richardson – As the application states, it says Fourtowns Cremations.

Mr. Knopke – Ok. So, at the end of this all, there will be two (2) Fourtowns Cremations and a Baldauff Funeral Home as well, all operating at separate addresses.

Ms. Richardson – It appears to be that way.

Mr. Knopke – As long as that’s the way it is, I’ll move to approve it with conditions.

**MOTION:** Mr. Knopke moved to approve the applications subject to the conditions recommended by the Division. Mr. Jones seconded the motion, which passed unanimously.

Chair Brandenburg – Thank you, Ms. Pettine.

**V. Contract(s) or Other Related Form(s)**

**(1) Recommended for Approval with Conditions**

**(a) Monument Retail Sales Agreement(s)**

**1. Bronze Memorials Inc. (Port St Lucie)**

Ms. Simon – Bronze Memorials Inc. submits a monument retail sales agreement for approval. If the form is approved, it is to be used for the sale of monuments through its monument retailer establishment whose application was approved at the April 7, 2022 Board meeting. The Division recommends approval with the condition that two (2) full sized print-ready copies of the preneed sales agreement are received by the Department within sixty (60) days of this Board meeting.

**MOTION:** Rabbi Lyons moved to approve the agreement subject to the condition that two (2) full sized print-ready copies are received by the Department within sixty (60) days of this Board meeting. Mr. Jensen seconded the motion, which passed unanimously.

**2. Florida Georgia Monuments LLC (Tallahassee)**

Ms. Simon – Florida Georgia Monuments LLC submits a monument retail sales agreement for approval. If the form is approved, it is to be used for the sale of monuments through its monument retailer establishment whose application was approved at the April 7, 2022 Board meeting. The Division recommends approval with the condition that two (2) full sized print-ready copies of the preneed sales agreement are received by the Department within sixty (60) days of this Board meeting.

**MOTION:** Mr. Jones moved to approve the agreement subject to the condition that two (2) full sized print-ready copies are received by the Department within sixty (60) days of this Board meeting. Mr. Jensen seconded the motion, which passed unanimously.

**(b) Request(s) for Transfer of Trust**

**1. StoneMor Florida Subsidiary, LLC d/b/a MacDonald Funeral Home (F038725) (Tampa)**

Ms. Simon – On February 3, 2022, the Board approved acquisitions by StoneMor of the funeral establishment MacDonald Funeral Home & Cremation Inc as well as the licensing of this location as a preneed branch under StoneMor’s preneed main license (F038725). StoneMor acquired all the assets and liabilities for the funeral and preneed at this location.

StoneMor now seeks approval of the transfer of the following: The First Florida Trust (70/30 trust, Exhibit A) jointly under Cadence Bank, N.A. and Argent Trust Company to the Preneed Funeral Trust Agreement, State of Florida, (70/30 trust, Exhibit

B) under Regions Bank (Regions). If approved, Regions is or will be trustee, all as more specifically set out in Mr. Kupits' letter dated March 4, 2022. The Division recommends approval subject to the conditions set forth below:

- 1) That the representations of StoneMor, as set forth in representative's letter dated March 4, 2022 be deemed material to the Board's decisions herein.
- 2) That within ninety (90) days of this Board Meeting Regions provide the FCCS Division (ATTN: LaShonda Morris), the effective date of the transfer and certifications including the following:
  - ⊙ A letter signed and dated by one of its officers, certifying the dollar amount of trust assets being transferred to the trust as identified in representative's attached letter dated March 4, 2022.
  - ⊙ Acknowledgement of receipt of the amount of trust assets being transferred as specified under the former trust, as identified in representative's attached letter dated March 4, 2022.
- 3) That the Board's Executive Director, for good cause shown, may extend the compliance time frame for the above specified conditions, an additional ninety (90) days.

**MOTION:** Mr. Jensen moved to approve the agreement and trust transfer subject to the conditions recommended by the Division. Mr. Knopke seconded the motion, which passed unanimously.

**W. Executive Director's Report**  
*(1) Operational Report (Verbal)*

Ms. Simon – At this point, I will turn the meeting over to Executive Director, Mary Schwantes.

Ms. Mary Schwantes – Mr. Chair, may I forward?

Chair Brandenburg – Go right ahead, Ms. Schwantes.

Ms. Schwantes – Thank you, sir. Good morning, Board members. A couple of brief things. First of all, the Department's Agency Bill, which is HB959, is one of many, which have not yet been presented to the Governor for his review and signature. So, we do not have a signed bill yet, but hopefully by the next meeting we will.

Last month, the Board approved the meeting scheduled for FY2022-2023. However, after the meeting, we realized that the scheduled meeting for April 2023, which was scheduled for April 6<sup>th</sup>, the first Thursday of the month, as usual, is also the first day of Passover. To have the meeting on that day will present travel and other concerns for some Board members, staff and attendees. So, for this reason we would ask that the Board consider changing the April 2023 meeting date from Thursday, April 6<sup>th</sup>, to Tuesday, April 4<sup>th</sup>. This meeting would still be scheduled as an in-person meeting, as agreed upon last month, scheduled to occur in Tallahassee at the same time, so that it will coincide with the legislative session. So, Board action is required to change the meeting date to April 4<sup>th</sup>, if that meets with your approval.

Chair Brandenburg – Board?

Rabbi Lyons – Mr. Chair?

Chair Brandenburg – Go right ahead.

Rabbi Lyons – Just wanted to say on public record that I was the one who brought this up, and I really appreciate the accommodation. I appreciate Ms. Schwantes and her sensitivity and would appreciate the Board taking up the motion to approve the change.

**MOTION:** Mr. Knopke moved to change the meeting date to April 4, 2023. Mr. Jones seconded the motion, which passed unanimously.

Chair Brandenburg – The April 6<sup>th</sup> date has been changed to Tuesday, April 4<sup>th</sup>. It remains in Tallahassee. Thank you, Ms. Schwantes.



Ms. Schwantes – Thank you, sir. Finally, as far as Board appointments are concerned, we have been noticing that the Governor has been appointing a lot of members to other Boards recently and the Governor's office has had a couple of inquiries submitted towards us. There's been some communication, in other words with the Governor's Office. So, hopefully we'll see something soon on that. That's the end of my report for today. The next Board meeting will be a videoconference on June 21, 2022. As a reminder, particularly for our newer Board members, our June meeting typically lasts a little longer than normal, because of the preneed renewal items that are on the agenda. So, that ends the Operational Report. Thank you, Mr. Chair.

Ms. Clay – Mr. Chair?

Chair Brandenburg – Go right ahead.

Ms. Clay – Ms. Schwantes, I just had a question for you. I noticed on the notices that were sent, that the meeting time is 9 o'clock. So, for the next fiscal year, I'm imagining the meeting time has been changed to nine?

Ms. Schwantes – No, ma'am. It should say 10 o'clock. We'll have to double-check that.

Ms. Clay – Ok.

Ms. Schwantes – It might say 9 o'clock, because on the calendar, and Ms. Bryant may be available to answer that, but it may be because she has to set the GoTo meeting up at 9 o'clock, so that people can start joining in if they want to.

LaTonya Bryant – They should all say 10 o'clock. I'll double check, but they should all say 10.

Ms. Schwantes – Thank you. And we'll make sure that that's corrected and get the right ones out. Thank you, ma'am. Thank you, sir.

Chair Brandenburg – Thank you for calling that to our attention, Ms. Clay.

***(2) Report: Payment of Disciplinary Fines and Costs (Informational)***

Ms. Simon – This is informational only.

Monthly Report of Fines and Costs Assessed and Paid  
 Division of Funeral, Cemetery and Consumer Services  
 Date of Board meeting: May 5, 2022  
 Date report was prepared: April 25, 2022

Licensee	Board Meeting	Case No.	Total Fine & Cost Due	Date Due	Paid in Full?	Comments
McRae Funeral Services LLC	April 7, 2022	285315-21-FC	\$1,750	May 16, 2022		
Leanardo Stubbs	March 3, 2022	287747-21-FC	\$1,250	June 23, 2022	Paid in Full	
Timothy Kitchens	March 3, 2022	278063-21-FC	\$2,000	April 25, 2022	Paid in Full	
Timothy E. Kitchens Funeral Home, Inc	March 3, 2022	278061-21-FC	\$2,000	April 25, 2022	Paid in Full	
Vinson Funeral Home	March 3, 2022	283110-21-FC	\$250	May 9, 2022		
Jeffrey Lee Tillman	March 3, 2022	275817-21-FC	\$4,000			
Orn-8 Luxury Designs, LLC d/b/a A Mortuary Service	March 3, 2022	287746-21-FC	\$1,750	June 23, 2022		
Marion Graham Mortuary	Jan/Feb 2022	280739-21-FC	\$4,000	March 25, 2022	Paid in Full	
Joy McCartney	2/3/2022	282878-21-FC	\$1,250	March 25, 2022	Paid in full	
Paradise Funeral Chapel LLC	2/3/2022	App for Licensure	\$1,500	March 25, 2022		Sent to OGC for administrative action



	Stonemor Florida LLC DBA Forrest Hills Memorial Park	2/3/2022	282705-21-FC	\$800	April 25, 2022	Paid in full	
	All Points Removal Service	1/6/2022	286302-21-FC	\$2,500	March 5, 2022	Paid in full	
	Whitfield Funeral Home	1/6/2022	284339-21-FC	\$1,800	February 28, 2022	Paid in Full	
	Alvin Whitfield	1/6/2022	284340-21-FC	\$1,300	February 28, 2022	Paid in Full	
	Norriston Funeral Services of Florida, LLC, d/b/a Moss-Feaster Funeral Homes & Cremation Services	1/6/2022	280403-21-FC	\$1,500	February 28, 2022	Paid in Full	
	Peter Mackerowski	1/6/2022	286926-21-FC	\$2,000	March 25, 2022	Paid in full	
	St. Fort's Funeral Home, Inc.	1/6/2022	280742-21-FC	\$500	February 28, 2022	Paid in Full	
	Rose Hill Cemetery Company	1/6/2022	282700-21-FC	\$2,000	March 29, 2022	Paid in Full	
	Naples Funeral Home, Inc.	1/6/2022	282694-21-FC	\$750	March 29, 2022	Paid in Full	
	D & L Removal & Transport, Inc	1/6/2022	283168-21-FC	\$1,500	28-Feb-22		Send to OGC for administrative action
	Michael J. Sanders	1/6/2022	277016-21-FC	\$1,500	28-Feb-22	Paid in full	
	Foundation Partners of Florida LLC D/B/A Steele's Family Funeral Service	1/6/2022	277013-21-FC	\$1,500	28-Feb-22	Paid in full	
	Metro	12/2/2021	268724-20-FC	\$1,000		Paid in full	
	Marie Decker	May-21	243582-19-FC	\$2,250	11/22/2021	No	Sent to OGC for administrative action
	Americare Funeral Services, LLC, d/b/a Lifesong	11/4/2021	280011-21-FC	\$500	February 28, 2022	Paid in Full	
	Debra Lynn Parrish	11/4/2021	282523-21-FC	\$1,000	12/17/2021		Sent to OGC for administrative action

 4-25-2022

#### X. Chairman's Report (Verbal)

Chair Brandenburg – There's no report.

#### Y. Office of Attorney General's Report (1) Attorney General's Rules Report (Informational)

Ms. Rachele Munson – Thank you, Chair. Thank you, Board. If I can, if you would indulge me, Chair Brandenburg, for just a couple of items that we went over in the meeting that I wanted to clarify for the record and for the minutes. I believe that Item P (1) (a), Ms. Simon indicated that there's a name change of Cremations Express, and I tried to raise my hand, and I tried to speak, but I think there was just so much going on. I was just noting for the record that the approval was subject to that name change, Cremations Express, because that's how the Order, I believe, would need to be printed, since there is a new name.

Chair Brandenburg – It was my understanding that Ms. Simon clarified the name change, and the Board voted based upon that name change.

Ms. Munson – With regard to the first item where Mr. Jensen abstained, I just wanted the record to reflect that maybe it was meant to be a recusal, because Board members are not allowed to just abstain. Every Board member must vote, but for a recusal, and I'm thinking that was the purpose of that nonvote, when the minutes are printed.

And with regard to the Attorney General's Report, is for informational purposes. You'll finally see that the rule that has been under review is finally adopted and effective, looks like it's today. So, thank you for that. I have no additional information to add. Thank you so much.

Chair Brandenburg – Thank you, Ms. Munson.

Ms. Munson – You’re very welcome, sir.

**BOARD OF FUNERAL, CEMETERY, AND CONSUMER SERVICES RULES REPORT  
MAY 2022**

Rule Number	Rule Title	Date Rule Language Approved by Board	Date Sent to OFARR	Rule Development Published	Notice Published	Adopted	Effective
69K-12.011	Annual Inspection Fees for Monument Builders	09/02/2021	10/19/2021  03/04/2022	10/29//2021	11/17/2021 12/21/21 – JAPC Letter 01/10/22 – JAPC Response 01/11/22 – JAPC Letter 01/11/22 – TOLLED 02/16/22 – Notice of Correction 03/15/2022 – Notice of Change 04/04/2022 - JAPC Response	04/15/2022	05/05/2022

**Z. Public Comments (Verbal)**

Ms. Simon – Is there any public comment to be made today at the Board meeting? Hearing no response. Mr. Chairman?

**AA. Upcoming Meeting(s)**  
*(1) June 21<sup>st</sup> (Videoconference)*

**BB. Adjournment**

Chair Brandenburg – Again, the upcoming meeting is June 21<sup>st</sup>, a videoconference. Board members, anything for the good of the cause? I appreciate you all, and with that, the meeting is adjourned.

The meeting was adjourned at 10:53am.