



**DEPARTMENT OF FINANCIAL SERVICES**  
*Division of Funeral, Cemetery and Consumer Services*  
 200 East Gaines Street  
 Tallahassee, FL 32399-0361

**Application for Approval of a Course Of Study  
 Under Section 497.373(1)(d)2., F.S.**

This form is used by a college or university (applicant) to seek Board approval of a course of study under rule 69K-100.035, Florida Administrative Code. Return this application, when completed to: Division of Funeral, Cemetery, and Consumer Services, Attn: Division Director, 200 East Gaines St., Tallahassee FL 32399-0361. This application will be presented to the Board of Funeral, Cemetery and Consumer Services.

1) Name of college or university:
2) Address of college or university:
3) Name of college or university representative to be contacted concerning this application:  Name:  Phone Number: (     )     -  Mailing Address:  Email Address:
4) Approval is sought under this application for the following type of course of study, as defined in rule 69K-100.035, FAC: <input type="checkbox"/> Type 1 course of study <input type="checkbox"/> Type 2 course of study <input type="checkbox"/> Type 3 course of study  <i>Use a separate application for each course of study being submitted.</i>
5) Does the college or university submitting this application currently offer a program of study accredited by the American Board of Funeral Service Education, 3414 Ashland Avenue, Suite G, St. Joseph, MO 64506?  <input type="checkbox"/> Yes <input type="checkbox"/> No  Note: no course of study may be approved unless the college or university offering same is accredited by the ABFSE. See s. 497.373(1)(d)2, Florida Statutes.
6) <b>Certification Of Course Content.</b> The applicant herein certifies to the Board of Funeral, Cemetery, and Consumer Services as follows (check applicable):  <input type="checkbox"/> The Type 1 course of study submitted for approval under this application covers the subject matters examined on in the arts and science sections of the national examination administered by the Conference of Funeral Service Examining Boards.



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The Type 2 course of study submitted for approval under this application covers the subject matters examined on in the national funeral service arts examination administered by the Conference of Funeral Service Examining Boards.

The Type 3 course of study submitted for approval under this application covers the subject matters examined on in the national science examination administered by the Conference of Funeral Service Examining Boards.

7) Provide the name of the course of study, and course identification number (if any), as they will appear and be used by the college or university (applicant herein) to identify the course on certificates of course completion issued to students, and on academic transcripts issued by the school:

8) Will the college or university provide each student completing the course with a certificate of course completion complying with the requirements of rule 69K-100.036, Florida Administrative Code?

Yes  No

9) Name and phone number of a college or university office or employee who the Division may contact to verify the authenticity of certificates of completion proffered to the Division by students:

Name:

Phone Number: (     )     -

Email Address:

\_\_\_\_\_  
Signature of authorized representative of Applicant:

Print name of persons signing above: \_\_\_\_\_

Date signed: \_\_\_\_\_