

## **Concurrent Intern License Instructions for licensure**

- A. Complete the application located on the Division's website at <http://www.myfloridacfo.com/Division/funeralcemetery/Licensing/documents/DFS-N1-1732.pdf>
- B. Provide an Official Transcript showing an Associate's Degree, or higher, in Funeral Services. Alternatively, provide an Associate's Degree or Bachelor's Degree in any other subject area along with the one year Mortuary Science Course.
- C. Provide a course completion slip for a two-hour Communicable Disease Course by an approved Florida Provider. To find a list of continuing education providers, please contact the Division at 850-413-3039 and one can be sent to you.
- A. Fingerprint card submissions. Payment for processing can be made at <https://www.identogo.com/>. As a State of Florida resident, follow the prompts on the website to locate a site to have the fingerprints taken electronically. For non-Florida residents, follow the directions at the aforementioned website in order to pay for the processing and have the fingerprint cards sent.

If you would like to get the writeable Microsoft Word version for any of the applications and forms mentioned above please visit the "*Licensing*" page on our Division's website at <http://www.myfloridacfo.com/Division/funeralcemetery/Licensing/default.htm> . If you have any further questions, please feel free to contact the Division of Funeral, Cemetery and Consumer Services at 850-413-3039.