

**TEST PLAN**

System Name: Click here to enter text.

Version: Click here to enter text.

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#### APPROVALS

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| --- | --- | --- |
| Name (Print) | Signature | Date |
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# Introduction

Application and/or Release Description

Click here to enter text.

# Test Plan Objectives

What goals will be accomplished by following the test plan?

Click here to enter text.

# In Scope

What Features are in scope to be tested; what features are out of scope?

Click here to enter text.

# Test Strategy

Strategy and phases of testing; e.g. unit test, system test, uat…

Click here to enter text.

# Test Schedule

What are the dates that each phase of testing will occur?

Click here to enter text.

# Test Scenarios and/or Cases

List the names of test scenarios and test cases that will be created and the testing phase that they will be used in (unit, system, uat)

Click here to enter text.

# Control Procedures

How will change requests and defect/issue reporting be handled?

Click here to enter text.

# Documentation

What documentation will be produced as a result of testing?

Click here to enter text.

# Appendices