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## Public Adjuster Apprentice Appointment

APPOINTMENT TYPE AND CLASS:

### **31-20 Public Adjuster Apprentice**

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#### **“Public Adjuster Apprentice” defined:**

A person who is licensed as an all-lines adjuster, who is appointed and employed or contracted by a licensed public adjusting firm that employs at least one licensed and appointed public adjuster to assist in ascertaining and determining the amount of any claim, loss, or damage payable under an insurance contract, or who undertakes to effect settlement of such claim, loss, or damage.

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#### **STEPS TO OBTAIN 31-20 PUBLIC ADJUSTER APPRENTICE APPOINTMENT:**

**Step 1** - You must:

- Hold a Resident 6-20 or Non-Resident 7-20 All-Lines Adjuster license.
  - Please view the license qualifications and steps to obtain a [6-20](#) or [7-20](#) All Lines Adjuster license for more information on obtaining this license.

**Step 2** - Must have the following prerequisite:

- File an original fifty thousand-dollar (\$50,000) surety bond, using the [bond form](#) provided by the Department.

#### **Mail the original bond to:**

Department of Financial Services  
Bureau of Licensing, Room 419  
200 East Gaines Street  
Tallahassee, FL 32399-0319

**Step 3** - Obtain Appointment:

- Have the licensed Public Adjusting Firm submit a 31-20 Public Adjuster Apprentice appointment in eAppoint.
  - Public Adjusting Firms can access eAppoint by logging into their [MyProfile](#) account.
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#### **Special Note:**

- A person cannot hold more than one adjuster appointment at a time.
- A supervising public adjuster may not be responsible for more than one public adjuster apprentice simultaneously and shall be accountable for the acts of the public adjuster apprentice which are related to

transacting business as a public adjuster apprentice. Also, a public adjusting firm may not maintain more than four public adjuster apprentices simultaneously.

- A public adjuster apprentice has the same authority as the licensed public adjuster or public adjusting firm that employs the apprentice, except an apprentice may not execute contracts for the services of a public adjuster or public adjusting firm.
- Related Florida Statutes: [626.854](#), [626.8651](#), [626.876\(2\)](#)