The Village of Key Biscayne is currently seeking individuals that are self-initiated, possess strong leadership qualities, and have outstanding interpersonal and customer service skills for the position of Firefighter/Paramedic.

Key Biscayne is an Island Community in South Florida, Customer service and Community Involvement are hallmark characteristics of the Department. This is a full-time position that includes a full range of benefits, including retirement benefits, vacation, paid sick leave, tuition reimbursement, employee health / life and disability coverage. Seeking certified Paramedic Firefighters. Firefighting experience appreciated but not required.

Please email a completed application to hiringfiredept@keybiscayne.fl.gov.

Job Type: Full-time Pay: $68,807.57-$117,684.30

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- High school diploma or general education degree (GED).
- State of Florida Firefighter Certification required.
- State of Florida Paramedic Certification or current enrollment in a program strongly preferred.
- State of Florida Class D driver's license with E endorsement.
- Satisfactory driving record.
- Basic computer skills including word processing, spreadsheet applications and presentation software.
- Must comply with Village's Smoke-Free Workplace policy.
- Must be 18 years of age or older.

Qualifications

Ability to apply concepts of basic algebra. Ability to apply concepts such as fractions, percentages, ratios and proportions to practical situations.

Ability to fluently speak, hear, read and write the English language.

- Ability to communicate in Spanish is a plus, other languages helpful.
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports.
- Ability to speak effectively before groups of residents or other employees.
- Ability to accurately describe observations, circumstances and activities verbally and in writing.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret and apply a variety of instructions furnished in written, oral, diagram, or schedule form.
- Ability to quickly and correctly analyze situations and adopt effective courses of action under emergency or high-stress conditions.
- Ability to carry out critical or routine instruction and perform properly without hesitation even under emergency or hazardous conditions.
- Ability to analyze information from a variety of sources, assess a situation, draw valid conclusions and take appropriate action.
- Ability to physically perform tasks which may be strenuous and prolonged in emergency or non-emergency situations.
- Ability to perform tasks requiring balance, motor coordination and dexterity.
- Ability to deal with victims, family members, bystanders and the public at the scene of the incident under stressful conditions with professionalism and tact.
- Ability to establish and maintain effective working relationships with other employees, the public and representatives of other agencies.
- Ability to swim proficiently by the end of the probationary period.

Essential Duties and Responsibilities:

- Responds to service calls, including fire or fire-alarm calls, rescue calls, or hazardous materials situations; locates, confines and extinguishes fires; performs salvage and overhaul functions; performs ventilation; evacuates persons or property.
- Performs Paramedic skills and uses a variety of technical equipment in support of basic and advanced life support in accordance with Department techniques and current approved Medical Protocol.
- Mitigates the effects of natural and man-made disasters using resources available.
- Reports to the officer in charge at a firefighting emergency in full protective clothing and self-contained breathing apparatus for an assignment of duties.
- nspects buildings and structures for compliance with fire codes and for pre-fire planning; rites warnings, performs re-inspections and writes citations.

- Drives and operates all fire/rescue apparatus vehicles; performs the scheduled check-out of an assigned vehicle when assigned as Driver/Engineer.
- Inspects, cleans, maintains personal gear and assists with assigned apparatus and equipment to maintain operational readiness.
- Performs the scheduled check-out of any medical equipment, medical supply inventories and replenishment, replacement and/or repairs of these items as required.
- Documents and notifies the appropriate authorities of any mechanical or operational defects found during apparatus or equipment check-out.
- Attends roll call to receive assignments and current information.
- Inspects, cleans and maintains fire station and surrounding area.
- Attends classes on apparatus maintenance and operation and fire/rescue techniques.
- Participates in company drills.
- Participates in officer training and self-initiated career development.
- Directs and assists in responding to citizen inquiries or complaints.
- Maintains knowledge of current local street grid system.
- Maintains knowledge of location of principal water mains, sprinkler buildings and hydrants.
- Supervises change-over to reserve apparatus to ensure all pertinent equipment is transferred or accounted for
- Other duties as assigned.

EOE/ADA/VET Employer

WHEN APPLYING PLEASE SUBMIT YOUR APPLICATION ALONG WITH PROOF OF:

1.) GED/HS Diploma (at a minimum).

2.) State of Florida driver's license

3.) Florida Firefighter Certification

4.) Florida Paramedic Certification