



DEPARTMENT OF FINANCIAL SERVICES
Division of State Fire Marshal

**APPLICATION FOR NATIONALLY
RECOGNIZED TESTING LABORATORY IN FLORIDA**

Name of Company: _____

Address : _____

Telephone Number of the Main Facility: (_____) _____

Telephone Number(s) of Branch Offices (if any); _____

How long the applicant testing laboratory has been in the business of testing the item or items sought to be tested: _____

The contact person's name, address, and phone number for all information pertaining to this application or any questions relating to it are:

Name: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Classification(s) for which recognition is sought:

- Section 633.306, F.S., pertaining to fire suppression equipment,
- Section 633.308, F.S., pertaining to fire extinguishers.
- Section 633.314, F.S., pertaining to certain types of fire extinguishers.
- Section 633.334, F.S., pertaining to fire protection systems.
- Section 633.348, F.S., pertaining to alarm systems.

**Please include the following information with this application and check each box as it is included.
All information requested must be included and all boxes must be checked.**

- A current organizational chart showing the relationship between administration, operation, and quality control.
- Resumes of the education and experience of key personnel.
- A floor plan of the main facility and all branch offices indicating location of the equipment used for testing.

- A list of all equipment used to test, or for testing purposes, identified by manufacturer, model number and serial number. Detailed plans and specifications shall be submitted on any testing equipment fabricated by the applicant.
- Procedures for selecting, receiving, storage, handling, and shipping of test specimens.
- Test standards and procedures most frequently used.
- Method and frequency of test equipment calibration.
- Procedure for safekeeping of records and files.
- Copies of all data sheets and test report forms.
- Facsimiles of a representative sampling of contracts executed between the testing laboratory and customer or client seeking to have a product tested with the understanding that additional contracts will be provided if requested by the Division.
- Procedure for periodic updating of the report.
- Method of distributing test reports, certifications, approvals, listings, or placards, including who may obtain copies of the final report and how the report may be obtained.
- A copy of the laboratory's partnership agreement, if a partnership, or of the articles of incorporation, if a corporation, and a copy of any by-laws.
- A list of all the equipment presently listed by the testing laboratory showing the manufacturer and the model number.
- Copies of the test reports on all listed equipment which must be in sufficient detail to provide for complete verification and evaluation of the operations and objectives, and must include the signature of personnel performing the test and must also include the name of the supervisory engineer.
- Include documentation of all instances in which the applicant testing laboratory has been recognized as a "nationally recognized testing laboratory" by any other state or by an organized, voluntary recognition organization such as the National Voluntary Laboratory Association Program and whether recognition by any other state or organization has been denied.

This certifies that, with reference to the laboratory's testing of any equipment,

1. There are no managerial affiliations with any producer, supplier, or vendor;
2. There are no securities investments in any product line of any product provided for testing;
3. The employment security of personnel is free from influence by any producer, supplier or vendor of any item to be tested;
4. There are no stock options in any product line of any item qualified to be tested;
5. The laboratory is not owned, operated, or controlled by any producer, supplier, or vendor of any item or system tested or to be tested.

Applicant

Authorized Signature

Printed Name of Person Signing

Printed Position of Person Signing

For Division of State Fire Marshal use only: Classification for which Application was approved:

- Section 633.306, F.S., pertaining to fire suppression equipment,
- Section 633.308, F.S., pertaining to fire extinguishers.
- Section 633.314, F.S., pertaining to certain types of fire extinguishers.
- Section 633.334, F.S., pertaining to fire protection systems.
- Section 633.348, F.S., pertaining to alarm systems.
- None. Application was Withdrawn, Disapproved