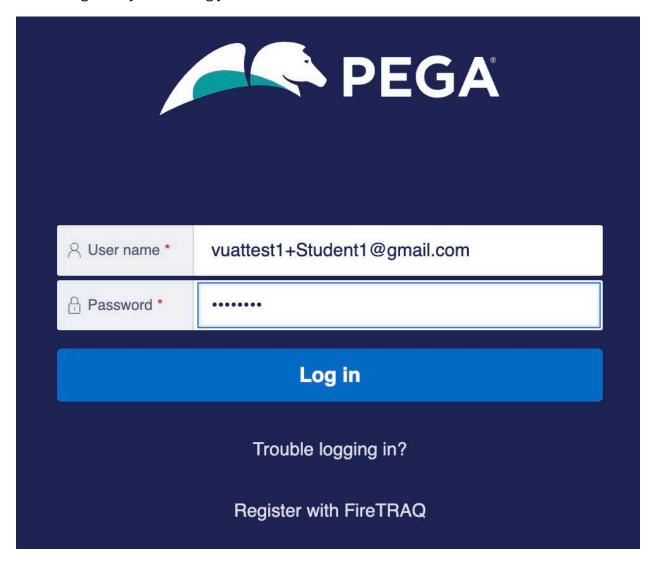
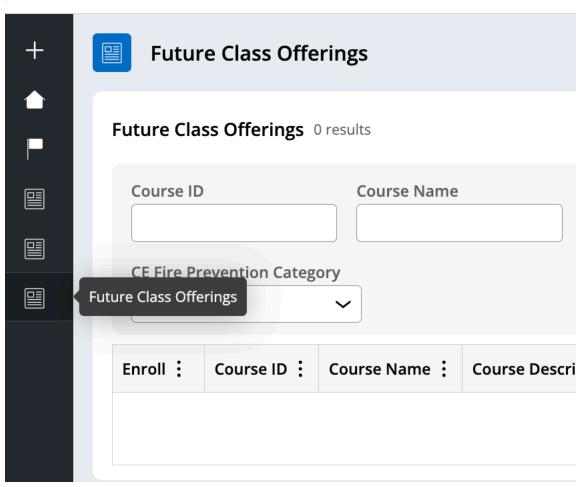
1. Login to system Using your Student Account

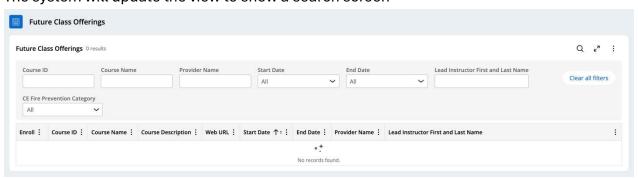


2. Navigate to search for future class offerings on the left hand navigation menu.

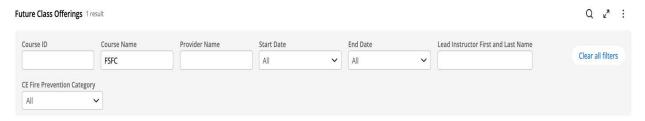




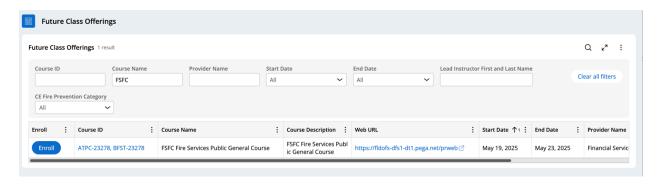
3. The system will update the view to show a search screen



4. Enter any of the course information to return a list of active courses.



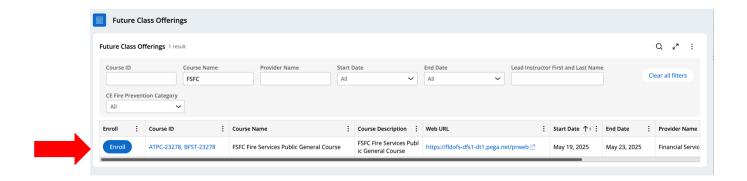
5. The system will update the results based on the filter that you have entered.



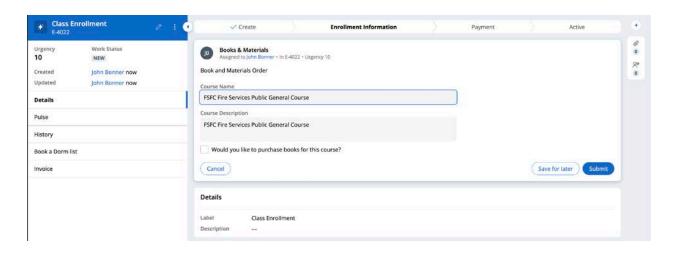
At this point, you can either register for a Florida State Fire College class "Enroll" button or contact the different training providers about their class using their websites.

To register for a Florida State Fire College class, please proceed to the next page.

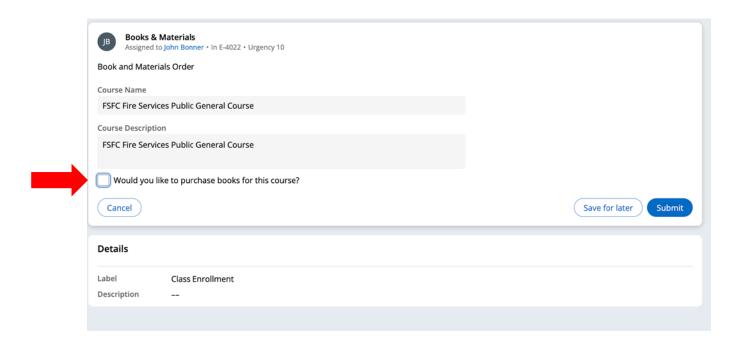
6. Once you have identified the course you would like to enroll in you can start the enrollment process by selecting enroll on the left had side. Please note that only Florida State Fire College courses will have the enroll option.



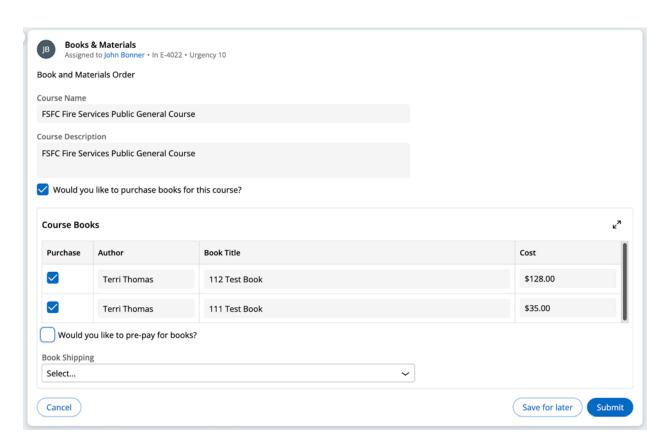
7. Once you select enroll the system will open a new enrollment page with the class information.



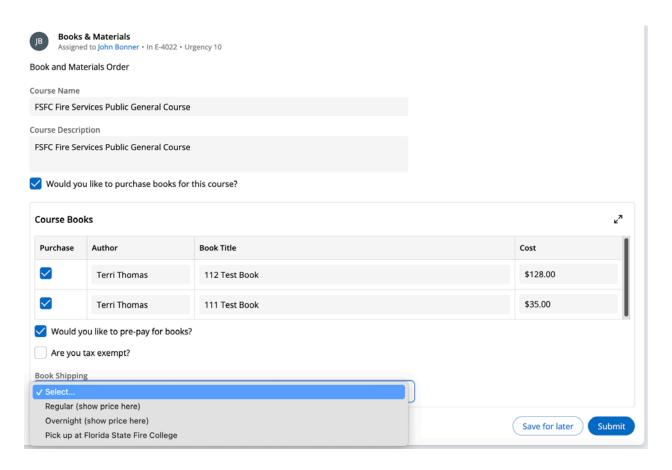
8. From the review you can also select to add books for the course you are enrolling in.



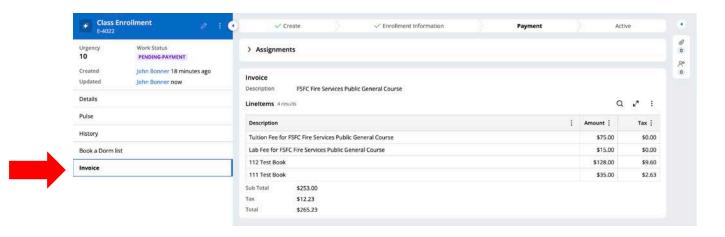
9. When you select to add books, the system will populate the books list based on the books associated to the course.



10. You can then select the shipping method for the books you would like to use, and identify whether or not you are tax exempt. (The Shipping method price, and Tax Exempt Process will be covered during the payments build out)



11. Once you have completed your enrollment you can view the invoice associated with this enrollment.



12. Once you have completed your enrollment when you return to your home page will see the ability to make a payment for the enrollment. (The full payment Process will be shown in a future demonstration)

