



**THE DEPARTMENT OF FINANCIAL SERVICES**

*Division of the State Fire Marshal*

**IMPORTANT INFORMATION ABOUT  
RETESTING AND CERTIFICATION RENEWAL  
BUREAU OF FIRE STANDARDS & TRAINING**

**RETESTING INFORMATION:**

**Firefighter Minimum Standards Certification and Practical Renewal Examination** applicants must retest within six (6) months of their original test date and are only permitted one (1) retest. Failing the retake examination will result in the individual having to repeat the Minimum Standards Course.

(Reference: Florida Administrative Code Rule 4A-37.056 <http://fac.dos.state.fl.us/fac/>)

**Firesafety Inspector and Special Firesafety Inspector** applicants must retest within six (6) months of their original test date and are only permitted one (1) retest. Failing the retake examination will result in the individual having to repeat the Firesafety Inspector program. Failing to retest within six (6) months of the original test date will result in the individual being required to submit an Application Reactivation Form and \$30.00 processing fee.

**Firesafety Inspector Renewal** applicants are allowed only one test. Failing the renewal examination would require the applicant to reapply for certification, documenting completion of the current curriculum required.

(Reference: Florida Administrative Code Rule 4A-37.007 and 4A-37.009 <http://fac.dos.state.fl.us/fac/>)

**Instructor, Fire Officer One, Pump Operator, and Fire Investigator** applicants are allowed to retest within six (6) months of the original test date. Failing to retest within six months will result in the individual being required to submit an Application Reactivation Form and \$30.00 processing fee.

**CERTIFICATION RENEWAL INFORMATION:**

**Firefighter Minimum Standards Certification** is valid for three (3) years from the original certification date. To maintain the certification, the individual must be employed as a firefighter, or actively involved as a volunteer firefighter for at least six consecutive months, or as a state certified instructor within the three (3) year certification period. If the individual had not been involved in the fire service, successful completion of the **Firefighter Minimum Standards Practical Renewal Examination** would be required at the end of the certification period.

(Reference: Florida Statute 633.352)

**Firesafety Inspector and Special Firesafety Inspector Certification** is valid for three (3) years from the original certification date. To maintain the certification, the individual must complete forty **(40) hours of continuing education**, within the certification period, that is relative to the certification. In lieu of continuing education, the applicant may apply for the **Inspector Renewal Examination**, which must be taken at the first available test date, as listed on the renewal application. Failing the renewal examination would require the applicant to reapply for certification testing, documenting completion of the current curriculum required.

(Reference: Florida Statute 633.081)

**Instructor Certification** is valid for three (3) years from the original certification date. To maintain the certification, the individual must complete forty **(40) hours of continuing education**, within the certification period, that is **relative to instructor techniques**. In lieu of continuing education, the applicant may apply for the **Instructor Renewal Examination**, which must be taken at the first available test date, as listed on the renewal application. Failing the renewal examination would require the applicant to reapply for certification testing, documenting completion of the current curriculum required.

(Reference: Florida Administrative Code Rule 4A-37.059 <http://fac.dos.state.fl.us/fac/>)

**ATTENTION:** It is your responsibility to ensure your current name and address is on file at all times. If your name or address changes or has changed, be sure to notify the Bureau of Fire Standards and Training at: (352) 369-2800 or 11655 NW Gainesville Road, Ocala, Florida 34482-1486.