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| **FIRE OFFICER IV PORTFOLIO WORKBOOK** |
| **Please type or print legibly.** |
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| NAME: LAST | FIRST | MI | DATE OF BIRTH |
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| HOME ADDRESS | CITY | STATE | ZIP CODE |
|       |       |       |
| EMAIL ADDRESS | PHONE NUMBER | FCDICE STUDENT ID NUMBER |
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| **ATTEST**: The information contained in this document is true and correct to the best of my knowledge. I understand that falsification of this document is subject to penalty, and is cause to deny or revoke this certification.  |
| *Signature of Applicant* | *Date* |
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| **PURPOSE OF THIS PORTFOLIO WORKBOOK**: The Fire Officer IV Portfolio Workbook is an instrument to enable a candidate to document that their professional development experiences meet the objectives required by the NFPA 1021 Fire Officer IV standard and the Fire Officer IV curriculum. |
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| **FIRE OFFICER IV****Record of Professional Development** |
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| **Designation(s):** |
| [ ]  | Executive Fire Officer Designation – National Fire Academy | Date of Issue:       |
| [ ]  | Chief Fire Officer Designation: Center for Public Safety Excellence | Date of Issue / Renewal:       |
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| **College or University:** |
| Name of School & Location | Dates of Attendance (MM/YYYY) | Credit HRS Earned | Major / Minor | Type of Degree Earned |
| From | To | QTRS | SEM |
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| **Record of Academic/Professional Development Accomplishments & Alignment with Job Performance Requirements (JPR’s):** The Fire Officer IV candidate shall itemize that experiential outcomes meet the JPR’s required by the NFPA 1021 Fire Officer IV standard and the Fire Officer IV curriculum on the following pages: |
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| **Record of Alignment with Job Performance Requirements (JPR’s)** |
| **JPR:** | HUMAN RESOURCE MANAGEMENT: This duty involves administering job performance requirements and evaluating and improving the department, according to the following job performance requirements:JPR’s: 7.2.1, 7.2.2, 7.2.3, 7.2.4, 7.2.5. |
| **7.2** |
| Met by: | [ ]  EFO Course (Course Title):      | [ ]  EFO Research (Title):      |
| [ ]  CFO Portfolio Element (Title):      | [ ]  College Course (Course Title / Number):      |
| **Directions:** For EFO or College coursework: list the course and itemize the actual course objectives that match the JPR. For EFO research: list the research and itemize the research experience that match the JPR. For CFO Portfolio: list the professional development, contribution, or competencies that match the JPR. Attach additional pages as needed. *(The required font is Arial or Times New Roman - 10 or 12 point).* |
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| **Record of Alignment with Job Performance Requirements (JPR’s)** |
| **JPR:** | COMMUNITY AND GOVERNMENT RELATIONS: This duty involves projecting a positive image of the fire department to the community, according to the following job performance requirements:JPR’s: 7.3.1. |
| **7.3** |
| Met by: | [ ]  EFO Course (Course Title):      | [ ]  EFO Research (Title):      |
| [ ]  CFO Portfolio Element (Title):      | [ ]  College Course (Course Title / Number):      |
| **Directions:** For EFO or College coursework: list the course and itemize the actual course objectives that match the JPR. For EFO research: list the research and itemize the research experience that match the JPR. For CFO Portfolio: list the professional development, contribution, or competencies that match the JPR. Attach additional pages as needed. *(The required font is Arial or Times New Roman - 10 or 12 point).* |
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| **Record of Alignment with Job Performance Requirements (JPR’s)** |
| **JPR:** | ADMINISTRATION: This duty involves long-range planning and fiscal projections, according to the following job performance requirements:JPR’s: 7.4.1, 7.4.2, 7.4.3, 7.4.4. |
| **7.4** |
| Met by: | [ ]  EFO Course (Course Title):      | [ ]  EFO Research (Title):      |
| [ ]  CFO Portfolio Element (Title):      | [ ]  College Course (Course Title / Number):      |
| **Directions:** For EFO or College coursework: list the course and itemize the actual course objectives that match the JPR. For EFO research: list the research and itemize the research experience that match the JPR. For CFO Portfolio: list the professional development, contribution, or competencies that match the JPR. Attach additional pages as needed. *(The required font is Arial or Times New Roman - 10 or 12 point).* |
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| **Record of Alignment with Job Performance Requirements (JPR’s)** |
| **JPR:** | EMERGENCY SERVICE DELIVERY: This duty involves developing plans for major disasters, according to the following job performance requirements:JPR’s: 7.6.1, 7.6.2.  |
| **7.6** |
| Met by: | [ ]  EFO Course (Course Title):      | [ ]  EFO Research (Title):      |
| [ ]  CFO Portfolio Element (Title):      | [ ]  College Course (Course Title / Number):      |
| **Directions:** For EFO or College coursework: list the course and itemize the actual course objectives that match the JPR. For EFO research: list the research and itemize the research experience that match the JPR. For CFO Portfolio: list the professional development, contribution, or competencies that match the JPR. Attach additional pages as needed. *(The required font is Arial or Times New Roman - 10 or 12 point).* |
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| **Record of Alignment with Job Performance Requirements (JPR’s)** |
| **JPR:** | HEALTH AND SAFETY: This duty involves administering a comprehensive risk management program, according to the following job performance requirements:JPR’s: 7.7.1. |
| **7.7** |
| Met by: | [ ]  EFO Course (Course Title):      | [ ]  EFO Research (Title):      |
| [ ]  CFO Portfolio Element (Title):      | [ ]  College Course (Course Title / Number):      |
| **Directions:** For EFO or College coursework: list the course and itemize the actual course objectives that match the JPR. For EFO research: list the research and itemize the research experience that match the JPR. For CFO Portfolio: list the professional development, contribution, or competencies that match the JPR. Attach additional pages as needed. *(The required font is Arial or Times New Roman - 10 or 12 point).* |
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