

Fire and Emergency Incident Information System Technical Advisory Panel  
Tallahassee, FL  
April 17, 2006

Panel Member Les Hallman called the meeting to order.

**ROLL CALL:**

**PRESENT:**

**NAME**

James Angle, Palm Harbor Special Fire Control Dist.  
William Bryson, Miami Fire Department  
Michael Coker, Division of Forestry  
Julie Downey, Davie Fire Rescue  
Les Hallman, South Walton Fire Dist.  
Scott McDermid, Bureau of EMS  
Dr. Ron Nutter  
Jon Pasqualone, FI Fire Marshals and Inspectors Assoc.  
Laurie Sweeney, Orange County Fire-Rescue Dept.  
Charles "Scotty" Taylor Jr., Gainesville Fire Rescue  
Ron Williams, Lake County Vo-Tech

**REPRESENTING:**

FI Assoc. of Special Districts  
FI Fire Chiefs' Assoc.  
Division of Forestry  
State Fire Marshal  
FI Fire Chiefs' Assoc.  
Bureau of EMS  
State Fire Marshal  
FI Fire Marshals & Inspectors Assoc.  
FI Professional Firefighters  
FI Professional Firefighters  
State Fire Marshal

**ABSENT:**

John Drago, City of Longwood  
Stockton Reeves VI, Insight Orlando

FI League of Cities  
State Fire Marshal

Director Randall Napoli gave a background and reviewed the intent of the Panel. He stated that the panel will look at how data is collected and determine how it is best used.

On a motion duly made, the minutes from the January 26, 2006 meeting were approved. Motion carried.

On a motion duly made it was decided that the election of officers will be held at the next meeting. Les Hallman was nominated to preside over this meeting. Motion carries.

**REPORT FROM DIVISION:**

Keith McCarthy, FFIRS program manager distributed copies of the *NFIRS: State Reporting System*. He stated that Florida's reporting system works in conjunction with the National Reporting system. He also reminded that if departments do not participate, they are not eligible to participate in the Federal Fire Act Grant. Keith reviewed the deadlines for the Annual Report and stated the deadline for fire departments to submit

their data is April 28, the set publishing date is August 15. Discussion was held on the percentages listed in the report.

Panel Member Les Hallman reiterated the need for the Panel to encourage Florida fire departments to participate. Discussion was held on incentives for departments, fire incident reporting software, third party software companies and various data fields that are collected.

Panel Member Scott McDermid stated that EMS has 100% reporting. Currently reporting is mandatory, however a new data program is being developed, which will have voluntary participation. Discussion was held regarding data collection.

Discussion was held about wild fire reporting and the possibility of it being duplicated.

Discussion was held about the purpose of data collection and the Panel's involvement on how to utilize the data to benefit the State. Also discussed were possible incentives for fire reporting, and for the Panel to reach out to their areas and find out why departments are not reporting.

Staff will demonstrate the current software and provide an explanation of data elements that are collected, along with a list of fire departments not reporting.

**OLD BUSINESS:**

NONE

**NEW BUSINESS**

NONE

**AUDIENCE**

NONE

**NEXT MEETING**

July 21, 2006, 1:00 p.m. Marco Island

**ADJOURN**