



**DEPARTMENT OF FINANCIAL SERVICES**  
*Division of Treasury – Bureau of Collateral Management*

**DEPOSIT OF COLLATERAL – TEMPLATE FORM AND INSTRUCTIONS**

Legal Name of Pledgor\*: ( 1 )  
 FEIN: ( 2 )  
 Date: ( 3 )

Legal Name of Custodian: ( 4 )  
 Contact Person: ( 5 )  
 Custodian's Address: ( 6 )  
 City, State, Zip-Code: ( 7 )

The pledgor has entered into a collateral agreement with this custodian to secure Florida public deposits. Deposit the following collateral for this account to be held as set forth in the agreement.

CUSIP Number	Complete Description/Pool Number	Interest Rate**	Maturity Date	Original Par*** Face Amount	Current Par***	Market Value	Security Rating
<b>( 8 )</b>	<b>( 9 )</b>	<b>( 10 )</b>	<b>( 11 )</b>	<b>( 12 )</b>	<b>( 13 )</b>	<b>( 14 )</b>	<b>( 15 )</b>
TOTALS:				\$ <b>( 16 )</b>	\$ <b>( 17 )</b>	\$ <b>( 18 )</b>	

**Certification:** I CERTIFY that the pledged securities meet the eligibility requirements of Section 280.04, Florida Statutes.

Signature of Authorized Person: ( 19 )

Title of Authorized Person: ( 20 )

Phone #: ( 21 )

E-mail: ( 22 )

cc: Chief Financial Officer  
 200 E. Gaines Street  
 Tallahassee, FL 32399-0345

\*Pursuant to Section 280.041, F.S.

\*\*If the interest rate is variable, include a (V) with the stated rate.

\*\*\*For securities that pay down, report original face and current par. For securities that do not pay down, report par value in both columns.

Below are instructions for completing the 22 fields on a Qualified Public Depository Deposit of Collateral Form.

- (1)** – Enter the legal name of the depositing entity.
- (2)** – Enter the Federal Employer Identification Number of the depositing entity.
- (3)** – Enter the date the deposit is being submitted to the State of Florida for processing.
- (4)** – Enter the name of the custodian that is holding the book entry securities or in the case of a Letter of Credit (“LOC”), enter the name of the issuing FHLB bank.
- (5)** – Enter the contact person at the custodian or FHLB LOC issuing bank.
- (6)** – Enter the address of the custodian or FHLB LOC issuing bank.
- (7)** – Enter the city, state and zip code of the custodian or FHLB LOC issuing bank.
- (8)** – Enter the nine digit CUSIP number for the book entry security being deposited. For a LOC, enter the LOC number assigned by the FHLB LOC issuing bank.
- (9)** – Enter a description of the security which should include the issuer name. For a LOC, enter the name of the FHLB LOC issuing bank.
- (10)** – Enter the coupon for the book entry security. For a Treasury Bill or LOC, this field can remain blank.
- (11)** – Enter the maturity date of the book entry security. For a LOC, enter the final expiration date.
- (12)** – Enter the original par value of the book entry security. For a LOC, enter the total dollar amount on the letter of credit.
- (13)** – Enter the current par value of the book entry security. Some securities have the same original par value for the duration of the security while other securities such as a mortgage backed security may pay down over time and thus the current par is less than the original par. For a LOC, the original par and current par will remain the same.
- (14)** – Enter the current market value of the book entry security based on known information. The State of Florida will review the proposed security using our pricing service and will assign the market value when the security is processed. The State of Florida will also re-price all securities on deposit on a periodic basis to obtain current market values. For a LOC, the market value will be the same as the original par and current par values.
- (15)** – Enter the security rating based on known information. All securities pledged to the State of Florida must be at least an investment grade. The State of Florida will also review the various ratings of a proposed security using our pricing service.
- (16)** – This amount would be the total of original par on all securities/LOCs listed on the deposit form. If only one security/LOC is being deposited, the amount on this line will equal the amount stated in item #13 above.
- (17)** – This amount would be the total of current par on all securities/LOCs listed on the deposit form. If only one security/LOC is being deposited, the amount on this line will equal the amount stated in item #14 above.
- (18)** – This amount would be the total market value on all securities/LOCs listed on the deposit form. If only one security/LOC is being deposited, the amount on this line will equal the amount stated in item #15 above.
- (19-22)** – Enter the signature and contact information for an authorized signer on the account.